

TMGT 7155 – DE – Instructor-Led Delivery

You may register for TMGT courses prior to applying to the program, with the understanding that taking these courses in advance of acceptance does **not** guarantee you acceptance into the program. If you wish to formally apply to the program, please contact the Program Administrator at laurie_mcgee@bcit.ca for directions on how to apply.

****IMPORTANT**** *If you decide to begin taking TMGT courses in advance of applying to the program, it is highly recommended that you formally apply to the program after you have completed no more than six (6) credits of TMGT courses. This is to ensure your continuation in the program, to completion, so that you will be awarded your credential.*

TECHNICAL REQUIREMENTS: Computer, access to Internet, cable, xDSL or faster. Dial up speeds may not be adequate for Power Point, VoIP conferencing and group presentations. MS Word, MS Excel and Power Point or equivalent, Web browser; Internet Explorer, FireFox or equivalent, Email client and an email address that can accept attachments. You will also require access to a library, telephone conferencing, or one of the many free or low-cost VoIP conferencing services, so that your team can discuss material and possibly present remotely to other teams. A computer headset or VoIP phone will be required for computer conferencing.

IMPORTANT COURSE MATERIAL INFORMATION: Course material for the **TMGT DE (Distance Education/online/NET)** courses are accessed through **Desire2Learn (D2L)** for downloading. To access your course material, go to the following link: <http://www.bcit.ca/learn/>. You are encouraged to take the Guided Tour of D2L (under Student Resources) prior to the start of your course. Your USERNAME is your student ID (A00...), and your PASSWORD is the same as your myBCIT password. **NOTE:** Your course material on D2L will be available for downloading **three (3) days prior to the start of class.**

If you experience technical difficulties during this course, please contact the **Technology Helpdesk** at Email: techhelp@bcit.ca or Phone: **604-412-7444 (option 2)** or Toll Free **1-800-351-5533**.