

Return to Campus Plan COVID-19 Exposure Prevention

Campus	Burnaby		Approving Authority	
Dept/School	SOE / ECET		Program	Automation & Instrument
Submitter	Glenn Pellegrin		Submission Date	June 29, 2020
# of Students involved	80		# of Staff involved	7
Return to campus start date and end date	Start Date	End Date	Involved in developing the Plan	C. Goetz, G. Pellegrin, R. Russell
	Sept. 14, 2020	Dec. 18, 2020		
Purpose	Conduct essential labs as part of the Automation & Instrumentation diploma program and service courses provided by the option.			

Directions:

1. Plan is reviewed and signed by the approving authority (Associate Dean/Department Manager).
2. Plan, risk assessment, and any associated procedures (Documents) are submitted to the Emergency Operations Centre (EOC) at ReturntoCampus@bcit.ca
3. Documents are sent to the campus Joint Occupational Health and Safety Committee (JOHSC) for review, and will have 48 hours to review the Documents.
4. Feedback from the JOHSC sent back to the EOC for approval, who will provide a written response either approving or articulating why the plan is not approved to the Associate Dean/Department Manager.
5. Once approved, it is the department's responsibility on a daily basis to ensure all safety protocols are followed, as outlined in their return to campus plan.

Approved

Approving Authority Signature	Amir Yousefi Associate Dean, ECET	Date	July 13, 2020
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JOHSC Review

JOHSC Name		Date submitted to JOHSC	
Comments			

Revisions to Plan by Submitter:

Note changes made to plan based on JOHSC or EOC feedback, if applicable. Submit Plan back to EOC for approval.

Approving Authority Signature		Date	
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EOC signature

Name	Position	Signature	Date

SOE – ECET A&I Option Return to Campus Plan

1. Description

The Automation and Instrumentation program faculty have identified the practical laboratory sessions that are required, at a minimum, to fulfill the academic requirements for successful completion of the following courses:

Term 3 A&I Courses

- ELEX 3210
- ELEX 3215

Term 4 A&I Courses

- ELEX 4206
- ELEX 4210
- ELEX 4215

Service Courses

- ELEX 2830
- ELEX 3610

Labs to be conducted so as to minimize the cleaning required for the shared use equipment while maximizing the efficiency and safety of the lab experience for the students. Accomplished by conducting day-long (8 hour) laboratory sessions for a group of 6 students at a time for a given course.

2. Framework

Elimination of hazard

- Except for the critical labs that must be performed in the Automation and Instrumentation labs, all course instruction will be conducted online using various technologies to deliver the course materials. Where access to physical laboratory equipment is required the number of students permitted in the lab environment will be restricted to a single student per workstation with physical distancing or barriers as needed to provide the required isolation
- Reduced number of students in lab space (with barriers in place where necessary) to ensure compliance with physical distancing requirements.
- Multiple lab rooms with the same student capacity will operate concurrently to minimize the total number of days students will be required to be on campus and the lab rooms will be in use.
- Safety measures/protocols and occupancy limit signage to be posted for each lab. The lab rooms will be limited to a maximum of 6 students and up to two instructors at one time.
- Only essential equipment and material (wiring, hoses) required to conduct a lab will be made available / accessible to students. Shared lab equipment to be sanitized using Clorox Total 360 disinfection system (Facilities Work Request # 1443717, 1443718, 1443720) at the end of each day the lab is used.
- Unneeded or unused equipment will be removed or stored so as not to be readily accessible.

Engineering (barriers and partitions)

- Installation of barriers (plastic sheeting or shower curtains) will be used to provide isolation between student workstations wherever 2 metre physical distancing is not possible (SW1-3080). Reference Facilities work request 1443697.
- The barriers will be light and economical so as to minimize installation requirements and cost.
- Barriers locations do not interfere with normal entry / egress requirements and present no additional hazard.
- Barriers will be cleaned as part of the normal lab cleaning methodology using the Clorox Total 360 system. Cleaning will be done once per day at the end of the days the lab is in use.

Administrative (rules and guidelines)

- All Faculty will have completed the Pandemic Exposure Control Plan Summary training.
- Communication to students regarding behaviour expectations, conduct, protocol to be followed and expectations regarding not coming to campus if sick and will be enforced if evident in the lab or upon arrival to the lab.
- Written instructions are prepared (**see Appendix I**) and will be sent to students prior to on-campus lab activities. Instructions will emphasize that students should remain at home if feeling ill and will describe the protocol to be followed when entering and leaving the lab space.
- Students will be quizzed as to their health prior to admission to the lab space.
- Directional signage and markings on the floor define the workspace area and provide guidance required to ensure 2 metre physical distancing is maintained.
- Recommended COVID-19 signage will be prominently posted in the lab spaces (**see Appendix II**).
- Verbal, written and/or video instructions will be delivered to the students on proper hygiene (hand washing) and relevant signage will be prominently displayed inside the lab and at the entrance to the lab.
- Those displaying symptoms will be directed to first aid and asked to leave campus.

Cleaning and hygiene practices

- Small containers of sanitizer, isopropyl alcohol wipes and tissues will be provided at workstations and at practical locations to encourage good hand hygiene.
- A wash basin in the tool room will also be supplied with appropriate soap and non-contact access to paper towels and made accessible to students and faculty.
- Enhanced cleaning and disinfecting of the workplace, particularly high contact items such piping, instruments, wiring, hoses and other equipment.
- Work requests have been submitted to Facilities to have the cleaning contractor disinfect the lab spaces and equipment using the Clorox Total 360 system at the end of each day the lab is used. The lab will not be used by more than a single group of students on a given day.
- The MSDS for the Clorox Total 360 system resides in ShareSpace (<https://sharespace.bcit.ca/sites/sas/Exposure%20Control%20Plan/SDS%20-Clorox-Total-360-Disinfectant-Cleaner%202016-2019.pdf>).
- Students will be asked to wipe down their personal belongings and immediate work area with isopropyl alcohol wipes upon arrival and prior to leaving the lab.
- Faculty will wipe down door handles, light switches and similar common touch points.

3. How the plan and procedures will be communicated to those involved

- BCIT Safe Operating Procedure document (based on template). Refer to **Appendix III**.
- OH&S (John Di Bella) has been advised and consulted on required measures needed for safe, on-campus lab activities as described in this plan.
- Return to Campus management personnel (Janice Baldry and David Pereira) have been advised and consulted on this proposed plan and the measures being taken to ensure compliance with BCIT’s COVID Return to Campus requirements.
- IT Services (Michelle Morrison, Mgr. Serv. Enablement) has been consulted and made aware of the planned disinfection protocol discussed in this plan and protection needed for the computer workstations.
- Facilities have been contacted and made aware of this plan’s requirements. Work requests have been submitted and additional work requests, will be submitted as needed.
- All Faculty will have reviewed and discussed this Return to Campus plan.
- Students will receive instructions directly from their instructors incorporating relevant portions of this document.

4. Any education/training requirements

- All Faculty will have completed the Pandemic Exposure Control Plan Summary training.
- Students must have successfully completed the Student COVID and Pandemic training on the Learning Hub.
- Students will have read and understood the “**COVID-19 Safety Protocol for Automation and Instrumentation Labs**”.

5. Materials/equipment needed to operationalize the Plan

Item	Quantity	Purpose
Isolation barriers between workstations (shower curtain or equivalent)	Min. 6	Comply with physical distancing requirements when physical space is insufficient.
Hand sanitizers	24 small / 4 large	Hand hygiene
Isopropyl Alcohol wipes	24	Equipment cleaning
Tissues	24	Promote good hygiene
Garbage receptacles	24	Promote good hygiene / minimize contamination and movement required.
Plastic garbage liners	200	For use with garbage receptacles

6. If physical distance (2 metres) can't be maintained, what control measures will be in place

- Physical barriers (shower curtain or equivalent) will be installed to isolate student workstations.

7. Procedures for picking up/dropping off equipment (if applicable)

- Not applicable. All required equipment, materials, wiring, hoses etc. will be provided at the workstation in advance of the lab session. There will be no need for students to leave their workstation for the purposes of completing the lab exercises.

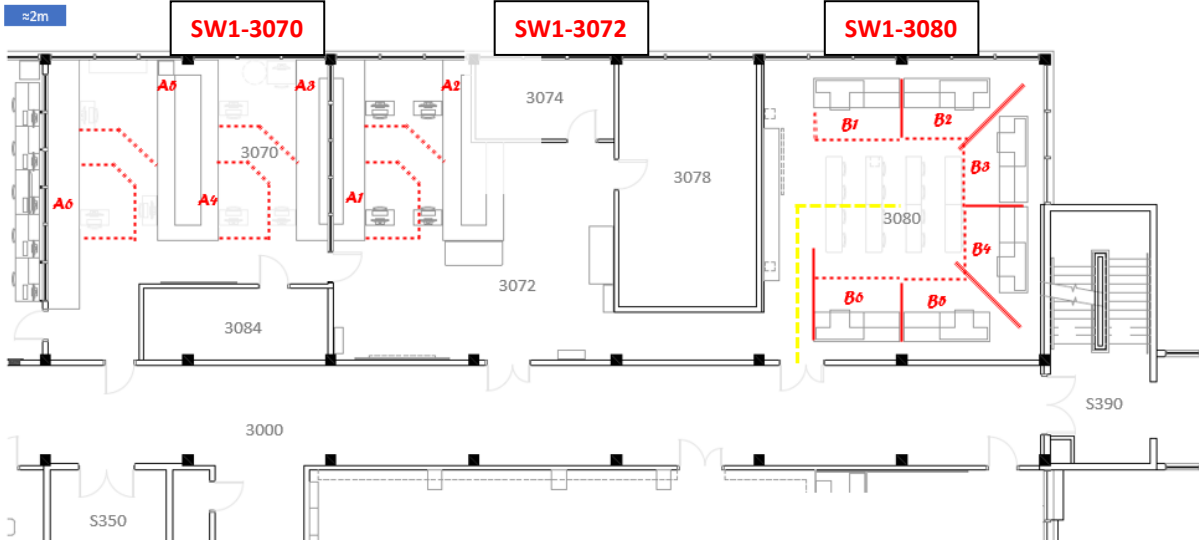
8. Procedures for room management (if applicable)

- Lab access will be controlled by either assigning specific, staggered start times for students or identifying a location for students to arrive and line up awaiting controlled entry to the lab if sufficient space is deemed available (this will depend on degree of utilization of 3rd floor hallway). If students are to line up to await entry into the lab room then physical markings will in place to ensure 2 metre physical distancing is maintained.
- Students will be required to use hand sanitizer prior to entering the lab space and confirm they have no illness or symptoms of illness.
- Students will be instructed to remain within their marked workstation space at all times while in the lab. Requests to leave their assigned space will be managed by the instructor.
- Students will only be permitted to enter and leave the lab room in a controlled fashion that ensures compliance with physical distancing requirements at all times.
- One student at a time will be permitted to leave the lab room for a washroom break or similar activity.
- Students will be permitted, and encouraged, to have their lunch / snacks at their workstation. Leaving their workstation to obtain food or consume their lunch elsewhere on campus will be strongly discouraged.
- Upon completion of the lab activity students will be asked to wipe down common touch points (tables, keyboards, etc.) using Lysol wipes and to wipe down their personal effects. They will be instructed to clean their hands with hand sanitizer when complete and are ready to leave the lab room.
- Students will exit the lab room one at a time as directed by the instructor.

Lab Floor Plans with work areas designated: (floor plan by D. Pereira, edited slightly by G. Pellegrin)

Legend:

- Barrier (acrylic or other style panel)
- - - - - Floor marking



9. Procedures for cleaning equipment/surfaces (if applicable)

- The lab equipment (computers, industrial equipment) will be de-energized at the end of the lab prior to the lab being cleaned.
- Labs will be cleaned and disinfected using the Clorox Total 360 system at the end of the day (after 6 pm) on the days that the lab is in use. All surfaces, chairs, tables and equipment in the students' workstation areas will be disinfected using the Clorox Total 360 misting system.
- Computer workstations (towers) are housed in security "cages". The tops and sides of these cages will be covered with plastic sheeting so as to prevent disinfecting liquid or water from entering the computer. The cage volume will ensure adequate ventilation for computer cooling. This cleaning method and the protection for the computer workstations has been discussed with, and approved by, Michele Morrison (Mgr., Serv. Enablement).
- In discussion with Michele Morrison it was also agreed that no special protection measures would be required for the monitors, keyboards or mice in these lab rooms. Silicone keyboard membranes will be experimented with to evaluate their potential use as protection for the keyboards.

10. Notifying Facilities for cleaning used areas (how this will be accomplished)

- The Clorox Total 360 system and how it would be used in our lab environment was discussed with Filippo Deluca and two individuals from the Best cleaning contractor on June 26, 2020.
- Work requisitions have been opened with dates for cleaning the specified labs (Work Request #'s: 1443717, 1443718 & 1443720 for lab rooms SW1-3070/72, SW1-3080 and SW1-1450 respectively).
- Facilities will be kept up-to-date on any necessary changes to the requested cleaning by the Program Head of Automation and Instrumentation.

11. Process for monitoring compliance to this Plan – Common Controls Checklist



STANDARD CONTROL MEASURE CHECKLIST				
Use Directions:				
<ul style="list-style-type: none"> Use this checklist as a quick tool to assess pandemic control measures in your instruction space. State the details for each control measure indicated as yes. Submit completed questionnaires to your supervisor/manager and to ReturntoCampus@bcit.ca, along with your Return to Campus Plan for record keeping purposes. Photos may be included in your Return to Campus Plan to show how your instruction space has been set up. 				
Assessor(s):		Class Type <input type="checkbox"/> Classroom <input type="checkbox"/> Lecture Hall <input type="checkbox"/> Laboratory <input type="checkbox"/> Shop Floor		
Assessment Date:		Room #s:		
#	Control Measure	Yes	NA	Details/Applicable Task # (as per Table 1)
1.	Infection control and physical distancing posters posted? <i>Posters available on OHS Sharespace.</i>	x	<input type="checkbox"/>	Posters included in plan but not yet posted. Posting to be done upon plan approval. Task #'s: 1,2,3,5,6,7
2.	Students advised to stay home if sick, measure in place to accommodate?	x	<input type="checkbox"/>	Posters and direct communication with students. Task #'s: 1,2
3.	Room set up to allow for 2 metres physical distancing during instruction?	x	<input type="checkbox"/>	Room Capacity: 6 Task #'s: 2,3,5,6,7
4.	Demonstration and work areas set-up to allow for 2 metres physical distancing?	x	<input type="checkbox"/>	Adequate space is available in each of the identified lab rooms to allow 2 m. physical distancing requirements to be met. Task #'s: 2,7
5.	Staff have completed the online BCIT Pandemic Exposure Control Plan Training ?	x	<input type="checkbox"/>	Some faculty, definitely yes. Others to be confirmed. Faculty will have completed training before the start of term. Task #'s: 1,2,3,4,6,7
6.	Nearest handwashing sink located, is stocked, and has been identified to students?	x	<input type="checkbox"/>	Sink Location: __ Adjacent Tool Room - available as required. _____ Stocked with soap Y x N <input type="checkbox"/> paper towel Y x N <input type="checkbox"/> Task #'s: 1,3,5,6
7.	Unnecessary and self-serve items have been removed from the space? <i>i.e. PPE dispensers, pens, paper, etc.</i>	<input type="checkbox"/>	x	Self-serve items not present in labs. Students will be provided with necessary items as needed at their workstations. Task # 3
8.	Handouts, papers, and items are not physically provided to students?	x	<input type="checkbox"/>	If No, then what control measures are in place: Students will be given access to lab materials / instructions via the Learning Hub only. Task #: 4
9.	When possible, students have dedicated tools/equipment? <i>i.e. items are not shared between students.</i>	x	<input type="checkbox"/>	All shared equipment and hoses/wires will be disinfected after use. Students will be required to supply their own personal laptop / tablet / smart phone. Task #'s: 2,5
10.	Common touch points and tools/equipment that must be shared are identified?	<input type="checkbox"/>	x	All shared equipment / tools or other items disinfected by Clorox Total 360 system before re-use by another student. Task #: 3
11.	Cleaning/sanitizing procedures common touch points and shared items are posted?	x	<input type="checkbox"/>	Shared equipment is entire workstation. Clorox Total 360 disinfection system to be used to sanitize work area before subsequent use. Task #: 3
12.	Cleaning materials are provided with instruction?	x	<input type="checkbox"/>	Primarily students are required to attend to their own hygiene. Instructions posted and provided for end of lab cleaning. Task #: 2,3
13.	Students are given instruction for the safe and correct use of any provided personal protective equipment?	<input type="checkbox"/>	x	Labs SW1-3070, 3072 & 3080 require no PPE. SW1-1450 requires PPE for only start-up. Students own safety glasses. Gloves to be provided to each student.
14.	Students are reminded to avoid face touching during class and to wash hands immediate before and after?	x	<input type="checkbox"/>	As per instructions and posters. Task #: 1,2,3,6

Appendix I Written Instructions for Students

COVID-19 Safety Protocol for Automation and Instrumentation Labs

1. Students exhibiting symptoms of COVID-19 or feeling unwell must not come to BCIT's Burnaby campus. Please do not attend scheduled on-campus lab sessions if:
 - you have any of the following symptoms:
 - Fever and/or chills
 - Cough and/or shortness of breath
 - Sore throat and painful swallowing
 - Stuffy or runny nose
 - Loss of sense of smell
 - Headache and/or muscle aches
 - Fatigue
 - Loss of appetite;
 - you have travelled outside of Canada within the last 14 days;
 - are, or have recently been, in close contact with a person who tested positive for COVID-19.

2. Students must inform by email the appropriate course instructor, their Program Head (Glenn Pellegrin, glenn_pellegrin@bcit.ca) and the ECET Program Assistant (Gundi Minato, gundi_minato@bcit.ca) when any of the conditions listed in 1. above apply to themselves. Please include the on-campus lab(s) that will be missed in the email.

Students who have missed a scheduled, on-campus lab will be accommodated at a later date. Students who have missed an on-campus lab due to any of the conditions listed in 1. Above must ensure they are no longer required to self-isolate and may be asked to produce evidence from a medical practitioner to this effect before being allowed to attend labs on campus.

3. Students must have successfully completed the Student COVID and Pandemic Training educational module on the Learning Hub **before** attending any on-campus lab.
4. Students arriving on-campus to attend a scheduled lab must adhere to the following protocol:
 - Follow instructions provided by your course instructor for gaining access to the lab. You will either be directed to:
 - line up in the hallway outside the lab ensuring you maintain a 2-metre physical distance at all times until directed to enter the lab by your instructor,
 - or
 - arrive at the lab entrance at the exact time you have been assigned. Do not enter the lab room until invited to do so by your instructor. Use the cellular phone system's time as your time reference. DO NOT ARRIVE EARLY! If you arrive late you will be asked to leave and return at a later time once all other students have arrived and are at their lab workstation.

5. When on campus read and obey all signage and directional indicators. These have been placed to help ensure the safety of yourself and others.
6. Before entering the lab please use the hand sanitizer provided to clean your hands.
7. When entering the lab, you will be directed to a location to store personal belongings not needed at your workstation. Store your outerwear, backpack and other items in the space provided and take only your calculator, smart phone, tablet/laptop and other personal items required to conduct the lab activity.
8. Read and obey all signage in the lab room at all times.
9. When in the lab remain at your assigned workspace area (it will be clearly marked). All required equipment and materials are available at your workstation.

If you need to leave your workspace for any reason please ask your instructor for permission to do so first. Clean your hands with the hand sanitizer provided at your workstation and then exit the lab quickly as directed by your instructor.

When entering or exiting from your workspace, and while away from the lab space, ensure that you maintain a 2-metre physical distance from others at all times.

When using the washroom ensure you wash your hands thoroughly with soap and dry them completely before leaving the washroom. Be mindful of contacting door handles and other common touch points. Use paper towel or tissue to avoid direct contact with common surface touch points.

Before re-entering the lab clean your hands with hand sanitizer at the lab entrance and await permission from your instructor to re-enter.

10. You are encouraged to bring a lunch and beverages with you to the lab for the day. You will be permitted to have a snack, lunch and beverage at the designated area within your workspace.

You are discouraged from leaving the lab room for snacks or lunch. On campus facilities for food services will not be available or will be significantly reduced. There will not be a location designated for you to have lunch outside of the lab room.

11. When you are finished the lab exercises assigned for the day, wipe your personal belongs at the workspace with the Lysol (or similar) disinfectant and wipe the keyboard, mouse, computer monitor, valve handles and other touch points you used to conduct the day's lab activities. Clean your hands with the hand sanitizer provided at your workstation.
12. When you have received permission from your instructor, proceed to the location where your personal belongings were stored, collect your personal belongings and exit the lab ensuring you maintain a 2-metre physical distance from others.

Appendix II COVID-19 Signage for Labs

<p>Help prevent the spread of COVID-19</p> <p>In order to reduce risk of exposure to the virus that causes COVID-19, we are limiting the number of people in this space.</p> <p>Address/room/space:</p> <p>SW1-3070 / SW1-3072</p> <hr/> <p>Occupancy limit: 6 people</p> <p>worksafebc.com WORK SAFE BC</p>	<p>Help prevent the spread of COVID-19</p> <p>In order to reduce risk of exposure to the virus that causes COVID-19, we are limiting the number of people in this space.</p> <p>Address/room/space:</p> <p>SW1-3080</p> <hr/> <p>Occupancy limit: 6 people</p> <p>worksafebc.com WORK SAFE BC</p>	<p>Help prevent the spread of COVID-19</p> <p>In order to reduce risk of exposure to the virus that causes COVID-19, we are limiting the number of people in this space.</p> <p>Address/room/space:</p> <p>SW1-1450</p> <hr/> <p>Occupancy limit: 6 people</p> <p>worksafebc.com WORK SAFE BC</p>
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<p>Help prevent the spread of COVID-19</p> <p>Please do not enter this workplace if you:</p> <ul style="list-style-type: none"> • Have any of the following symptoms: <ul style="list-style-type: none"> • Fever • Chills • New or worsening cough • Shortness of breath • New muscle aches or headache • Sore throat • Have travelled outside of Canada within the last 14 days • Are a close contact of a person who tested positive for COVID-19 <p>All other visitors, please wash your hands or clean them with hand sanitizer before and after your visit. Please maintain physical distancing of 2 metres.</p> <p>If you are displaying symptoms of COVID-19, refer to HealthLink BC at 811.</p> <p>worksafebc.com WORK SAFE BC</p>	<p>Help prevent the spread of COVID-19</p>  <p>Wash your hands often with soap and water for 20 seconds. If soap and water aren't available, use an alcohol-based hand sanitizer.</p> <p>Wash your hands:</p> <ul style="list-style-type: none"> • When you arrive at work • Before and after going on a break • After using the washroom • After handling cash or other materials that have come into contact with the public • Before and after handling shared tools and equipment • Before and after using masks or other personal protective equipment <p>worksafebc.com WORK SAFE BC</p>	<p>PROTECT YOURSELF FROM GETTING SICK</p>  <p>Wash your hands often with soap.</p> <ul style="list-style-type: none"> • Lather and scrub your hands together with soap for 20 seconds. • Rinse for 10 seconds. • Dry hands thoroughly.  <p>Sneeze and cough into a tissue or your elbow, not your hands.</p>  <p>Don't touch your face with unwashed hands.</p>  <p>Stay home when you are sick.</p> <p>BCIT</p>
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Appendix II COVID-19 Signage for Labs (cont.)

Coronavirus COVID-19

BC Centre for Disease Control | BC Ministry of Health

Hand Hygiene

**SOAP OR ALCOHOL-BASED
HAND RUB: Which is best?**

Remove hand and wrist jewellery

**Either will clean your hands:
use soap and water if hands
are visibly soiled.**

HOW TO HAND WASH

- 1

Wet hands with warm (not hot or cold) running water
- 2

Apply liquid or foam soap
- 3

Lather soap covering all surfaces of hands for 20-30 seconds
- 4

Rinse thoroughly under running water
- 5

Pat hands dry thoroughly with paper towel
- 6

Use paper towel to turn off the tap

HOW TO USE HAND RUB

- 1

Ensure hands are visibly clean (if soiled, follow hand washing steps)
- 2

Apply about a loonie-sized amount to your hands
- 3

Rub all surfaces of your hand and wrist until completely dry (15-20 seconds)

Ministry of Health

BC Centre for Disease Control

If you have fever, a new cough, or are having difficulty breathing, call 8-1-1.

PLEASE PHYSICAL DISTANCE.
KEEP AT LEAST 2 METERS APART.

bcit.ca/covid-19



Appendix III BCIT Safe Operating Procedure

	BCIT SAFE OPERATING PROCEDURE	Accessing and Operating Equipment in Automation and Instrumentation Labs.
	Date Issued: 2020/06/20	By: G. Pellegrin Faculty
	Version Date: 2020/06/28	Version 1.1

BACKGROUND

This document outlines the normal access and operation of the lab workstations in SW1-1450, SW1-3070/3072 and SW1-3080.

PURPOSE

The purpose of this document is to outline the required conduct, behaviour and protocols needed to ensure a safe laboratory environment for both the student and the others in the immediate lab environment due to COVID-19 pandemic concerns.

RESPONSIBILITIES

Employer

- The employer is responsible for providing the equipment, tools, education, and training necessary for their staff to be able to perform their job duties safely, as outlined by this procedure.

Associate Dean

- The Associate Dean is responsible for reviewing these safe work procedures and practices with their employees.
- The Associate Dean is responsible for investigating unsafe work conditions and work refusals with their employees.

Faculty

- Follow the safety and exposure provisions outlined by this procedure.
- Do not perform job if they cannot be performed as outlined by this procedure.
- Report unsafe conditions, work refusals, and incidents to your supervisor.

Student

- Follow the safety and exposure provisions outlined by this procedure.
- Do not perform lab procedures if they cannot be performed as outlined by this procedure.
- Report unsafe conditions, work refusals, and incidents to your instructor, Program Head or Associate Dean.

BCIT Occupational Health and Safety (ssemohs@bcit.ca)

- Act as a resource for workplace health and safety concerns and investigations.

TRAINING AND EDUCATION

- All Faculty will have completed the “**Pandemic Exposure Control Plan Summary**” training.
- Students must have successfully completed the “**Student COVID and Pandemic**” training on the Learning Hub (as prepared by BCIT OH&S).
- Students will have read and understood the “**COVID-19 Safety Protocol for Automation and Instrumentation Labs**”.
- Instructor led delivery of safe lab procedures to students directly.
- Posted signage inside and outside of the lab room identifying protocols to be followed.

EQUIPMENT

<i>Below are the minimum supplies required to follow this procedure</i>					
1	Isopropyl Alcohol wipes	3	Garbage receptacles and garbage bags.	5	Barriers (sheet plastic)
2	Hand sanitizers	4	Tissues		

PROCEDURE

1. Reference Appendix I outlining “**COVID-19 Safety Protocol for Automation and Instrumentation Labs**”

REFERENCES

BCIT Pandemic Program – Documents and Templates

<https://sharespace.bcit.ca/sites/sas/Exposure%20Control%20Plan/Forms/AllItems.aspx>

Clorox Total 360 Disinfecting System <https://sharespace.bcit.ca/sites/sas/Exposure%20Control%20Plan/SDS%20-Clorox-Total-360-Disinfectant-Cleaner%202016-2019.pdf>

MSDS - Clorox Anywhere Hard Surface Sanitizing Spray <https://www.thecloroxcompany.com/wp-content/uploads/2019/09/Clorox-Commercial-Solutions-Clorox-Anywhere-Hard-Surface-Sanitizing-Spray.pdf>

MSDS - Clorox Total 360 Disinfectant Cleaner <https://www.thecloroxcompany.com/wp-content/uploads/2019/09/Clorox-Commercial-Solutions%20-%20Clorox%20-%20Total-360%20-%20Disinfectant-Cleaner1.pdf>

REVISION HISTORY

DATE	Version	Description	Author
2020/04/03	1.0	Template Issued	John Di Bella, OHS Coordinator.
2020/06/29	1.1	Detailed Specifications for A&I labs.	G. Pellegrin, Faculty
20XX/MM/DD	2.0	Major Content Revision (or template change)	Name, Position

COVID-19 Safety Plan

Reduce the risk of person-to-person transmission

To reduce the risk of the virus spreading through droplets in the air, implement protocols to protect against your identified risks. Different protocols offer different levels of protection. Wherever possible, use the protocol that offers the highest level of protection. Consider controls from additional levels if the first level isn't practicable or does not completely control the risk. You might likely need to incorporate controls from various levels to address the risk at your workplace.

