

HSE Newsletter

British Columbia Institute of Technology – Health, Safety and Environment

January 2022, ISSUE 0122

https://www.bcit.ca/safetyandsecurity/safety/ohs_newsletters.shtml

For COVID-19 updates, refer to [Breaking News](#).

For more information, contact covidinfo@bcit.ca

Working Alone Notification Form Available on Safety Wise App

The Working Alone Notification Form is one of two check-in systems that BCIT Departments use for its employees when they are working remotely, working alone or in isolation on campus or out in the field.

For more information on the Working Alone or in Isolation Program refer here.

To make accessing the notification form as easy as possible, the Working Alone Notification Form is available on the Safety Wise App, a source for safety information and emergency communication.

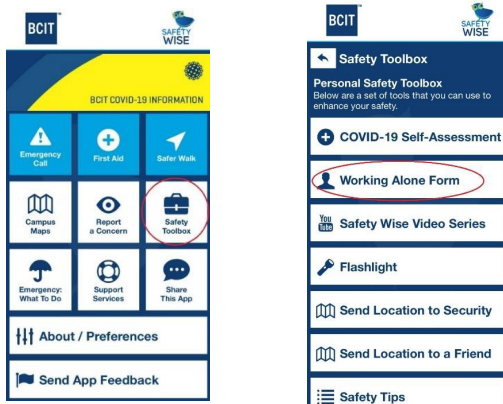
Accessing the Form

Step 1: Download the “Safety Wise” App on your phones App Store.

Step 2: Open the “Safety Wise” App

Step 3: Click on “Safety Toolbox”

Step 4: Click on “Working Alone Form” which will take you to the Working Alone Notification form on the BCIT website.



Note: All employees who are working remotely are **required** to use the BCIT Working Alone Notification Form to check-in with their supervisor (unless the Department/School is using an Aware 360 Program).

BCIT First Aid: BCIT_FirstAid@bcit.ca

BCIT OHS: ssemhse@bcit.ca

WHY THE HEALTH, SAFETY AND ENVIRONMENT NEWSLETTER?

Health and Safety is a priority at BCIT. HSE newsletters contain first aid statistics, compliance concerns, and updates of new legislation and interest articles.



HSE Lunch & Learns and other Learning Opportunities

Incident Investigation – March 2, 9:00 to 11:00 [Register](#) **May 18, 9:00 to 11:00** [Register](#)

This session will support employees, supervisors, and the Joint Occupational Health and Safety Committee (JOHSC) members to understand what an incident investigation is, when an investigation is required, and how to investigate incidents effectively. Format: Zoom

Ventilation and Indoor Environment Quality; HSE Lunch & Learn – March 15, 11:00 to 11:30

Ever wonder what the Occupational Health and Safety Regulation says about indoor air quality? Bring your lunch and join in on this session to learn about indoor environment quality and ventilation at BCIT. You'll also learn how to request an assessment. Format: Zoom [Register](#)

Documentation and Resources; HSE Lunch & Learn – March 30, 11:00 to 11:30

As a new or current employee at BCIT, you need to know where to find Occupational, Health, and Safety (OHS) documentation and resources. Bring your lunch and join us to learn where to find all health and safety documentation and written resources. Format: Zoom [Register](#)

Ergonomics; HSE Lunch & Learn – April 12, 11:00 to 11:30

Good office ergonomics boost productivity. Arranging a workspace for good posture, less repetitive motions, and reduced exertions, including reasonable heights and reaches, will nurture a healthier and more efficient work environment. Bring your lunch and join us to learn about these workstation components from monitor, keyboard, mouse to chair adjustments that all support your comfort and safety. The session also covers the process of getting a sit-to-stand desk at BCIT.

Format: Zoom [Register](#)

WorkSafe Magazine: [January/February 2022](#)

Annual employee incident reports, by campus, for 2021, located [here](#)

Fire Warden Program Training and Coverage Reports, located [here](#)

Burnaby Campus JOHSC formation update. Forming 11 Joint Occupational Health, where there had only been 1, this requirement outlined in the [WorkSafeBC Inspection Report](#). New JOHSCs met in January 2022, and 108 members have been appointed out of 138 total positions.

First Aid Statistics

