



## BCIT COVID-19 SAFETY PLAN ACADEMIC SPACES

The BCIT COVID-19 Go-Forward Plan outlines the risk assessments, control measures, and the organizational process for our safe return to campus. All returning programs/courses must adhere to this process. Please refer to the [BCIT COVID-19 Go-Forward Plan](#) for additional information.

### CONTACT INFORMATION

<b>Course/Program Name:</b>	<b>NSPO 7250, 7330, 7350, 7550 Skills &amp; Simulation Labs and NSPO 7451 Final Exam/Perioperative Specialty Program</b>		
<b>Proportion of program offered on campus:</b>	Program = total of 20 courses of which 5 courses have some required 'on campus' activity		
<b>Start date:</b>	September 8 <sup>th</sup> 2020	<b>End date:</b>	<b>November 17<sup>th</sup> 2020</b>
<b># of students:</b>	15	<b># of employees:</b>	<b>2 BCIT Staff (teaching) 1 preceptor (assisting)</b>
<b>Completed by:</b>	Name Cindy Chiang	Position Program Head for Perioperative Specialty	Date August 26, 2020



### ROOM INFORMATION

In this section, please identify all of the rooms that will be used by this returning program/course. NOTE: Common areas are covered by the BCIT COVID-19 Go-Forward Plan.			
<b>Campus/ Building</b>	<b>Room Number</b> <small>Floor Plans found <a href="#">here</a></small>	<b>Type of Space</b> <small>Include washrooms and breakout rooms</small>	<b>Capacity</b> <small>Current capacity due to COVID-19</small>
Burnaby/SE12	413A-C	Simulation lab	Max. 4 students and 2 instructors
Burnaby/SE12	407A	Simulation lab	Max. 4 students and 2 instructors
Burnaby/SE12	412A-B	Simulation lab	Max. 4 students and 2 instructors
Burnaby/SW01	4072	Classroom	Max. 8 students and 1 instructor
Burnaby/SW01	4076	Classroom	Max. 8 students and 1 instructor

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### RATIONALE FOR ON-CAMPUS ACTIVITY

Please provide a short description explaining the need for students to be on campus. Your narrative should be focused on the practical elements of the program or activity that are critical to achieving learning outcomes, and why on campus components cannot be replicated in an online or alternative environment (e.g. student bringing learning equipment home).

Nursing students are required to have Skills and Simulation preparation prior to entering the clinical setting. The on-campus activities are mainly for the benefit of industry-sponsored perioperative specialty students (e.g. NSPO 7330/7350/7550) who do not have basic perioperative nursing experience and skills. Similarly, the NSPO 7250 lab component of the student’s final clinical preceptorship is necessary to graduate. The NSPO 7250 student’s preceptorship sites require students come with some basic perioperative skills preparation prior to entering the operating room environment. Without these skills, these students are putting themselves, other healthcare workers and patients at risk. It is mandatory for student groups to complete the Skills and Simulation lab in person as students will need to demonstrate competencies such as, setting up for surgical procedures (requiring the use of heavy and expensive surgical equipment/instrumentation provided in the lab); preparing perioperative patient safely for surgery (using manikins provided in the lab); as well as perform basic skills in a simulated Operating Room (OR) environment. The OR environment and equipment are too large, specialized and expensive to ship to students or provide an alternate environment. Due to the space, equipment and required kinesthetic motor learning outcomes, replicating this online is not an option.

The NSPO 7451 Final Exam is a computerized exam provided by a third party, Association of periOperative Registered Nurses (AORN). The AORN computerized exam does not have any proctoring function integrated and requires in-person instructor monitoring. In order to abide by AORN examination conditions and to maintain academic integrity, students will write their exam on campus using their own computer device and proctored by a BCIT faculty. Distance online exam proctoring is not an option.

### CONTROL MEASURES

#### COVID-19 SAFETY PLAN: CONTROL MEASURES CHECKLIST

**Directions for completing a Safety Plan:**

1. First step of this process is to review the [BCIT COVID-19 Go-Forward Plan](#) as the overall planning document for this process.
2. Use this checklist as a tool to assess COVID-19 control measure preparedness for students and employees and the spaces they will be using. Refer to the [BCIT COVID-19 Go-Forward Plan](#) for standardized safety guidelines and procedures.
3. For each control measure, state the details. If the control measure is a ‘No’ or ‘NA’, please provide a brief explanation.

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4. The manager requests all PPE requirements by submitting this draft Safety Plan to the [PPE@bcit.ca](mailto:PPE@bcit.ca).
5. Implement all the safety measures in this Safety Plan.
6. The manager completes a site visit to ensure all control measures and safety supplies are in place.
7. The manager signs the completed Safety Plan and submits it to [returntocampus@bcit.ca](mailto:returntocampus@bcit.ca) for approval.
8. Once approved, the COVID-19 Safety Plan is posted in all work areas identified within this plan.

Note: The workspaces cannot be used until all applicable control measures are in place and Safety Plan is approved. For additional resources the [Risk Assessment Controls Guidance and Hierarchy of Controls](#). For assistance email [ssemohs@bcit.ca](mailto:ssemohs@bcit.ca).

#	Control Measure	Yes	No	NA	Details (as per Directions)
<b>ELIMINATION</b>					
1.	Room(s) set up to allow for 2 metres physical distancing during instruction and practice. <b>Note:</b> Contact <a href="mailto:returntocampus@bcit.ca">returntocampus@bcit.ca</a> for room capacity and layout if needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Exceptions allowed as per <a href="#">BCIT COVID-19 Go-Forward Plan</a>, Risk Matrix Summary (explain):</p> <p>Stations are placed 2 metres from each other with physical barriers. When physical distancing cannot be achieved, students will have PPE.</p> <p>**By nature of our learning outcomes, our learners are required to wear PPE to simulate an OR environment. For all of our lab simulations, our students will be wearing PPE. Occupational Health has reviewed our usage of PPE previously (Risk Assessment) in order to ensure we can safely meet our learning outcomes in an OR environment. **</p>
2.	Demonstration, work and assessment stations are set-up to allow for 2 metres physical distancing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Exception allowed as per <a href="#">BCIT COVID-19 Go-Forward Plan</a>, Risk Matrix Summary (explain):</p> <p>Stations are placed 2 metres from each other with physical barriers. When physical distancing cannot be achieved, students will have PPE.</p> <p>**By nature of our learning outcomes, our learners are required to wear PPE to simulate an OR environment. For all of our lab simulations, our students will be wearing PPE. Occupational Health has reviewed our usage of PPE previously (Risk Assessment) in order to ensure we can safely meet our learning outcomes in an OR environment. **</p>
3.	Identified area(s) where students wait outside of teaching space until allowed inside by instructor.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>For Skills/SIM lab days – Waiting area will be: outside in the courtyard. Students will be asked to arrive no earlier than 5 mins of starting time and to maintain physical distancing at all times. Students will be instructed to go straight to the lab room(s), provided with direction information ahead of time. Students will be met by 1 faculty to complete attendance, wellness check, receive hand sanitizer and face mask.</p> <p>For the 1 NSPO 7451 Final Exam day – Students will be instructed to go straight to exam classroom (SW01-4076) and assigned seating at the directed time. Student will be instructed to meet outside the East side entrance to SE12 near the library. Students will</p>

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					be met by 1 faculty to complete attendance, wellness check, receive hand sanitizer and face mask. Groups of four will be led into SW01 by faculty and taken to Room 4076.
4.	Work has been scheduled to minimize numbers of individuals on campus at one time.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	For Skills/Sim lab days – Total number of students on campus at one time: 4 and Total of Faculty on campus at one time: 2. 8 students have been separated into two smaller groups (max. 4 student and 2 instructors.) to campus at one time. Will use two of the following spaces listed: SE 12-407A, 413A-C, 412A-B, 4076.  For the 1 Final Exam – Max. 8 students and 1 instructor, which complies with max. COVID Capacity for SW01-4076.
5.	In shared spaces, safety protocols have been put in place to reduce close contact between users.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Students have been told to practice social distancing when they arrive and to wear a mask when required.
6.	Movement within the room is identified, such as with directional arrows, for walkways and entrances/exits.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Signs or arrows on the floor identifying directions.</i> Signage on the walls and arrows on the floors identifying directions.
7.	Water station available. Water fountains are put out of service, and only touchless water bottle filling	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>None in these rooms</i>
8.	Mobile fans have been removed or put out of service.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>None in these rooms</i>
7.	Washrooms have been identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Washrooms in SE12, occupancy limit as per institute signage.
8.	Break area(s) for student use have been identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>If yes, what control measures are in place to maintain physical distancing?</i> Students will be instructed to bring their own food and drinks. Faculty will also remind students to maintain physical distance while on break and instruct students to not congregate in the hallways if students choose to go outside. On nice days students will be encouraged to take breaks and eat lunch outside or sit in their car. On rainy days students can remain in the classroom (e.g. 4072 and 4076) under strict observation and to maintain physical distance. <i>Occupancy Limit</i> <u>9</u> <i>If there is an occupancy limit, is sign posted?</i> Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
9.	Break areas for employee use have been identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>If yes, what control measures are in place to maintain physical distancing?</i> Academic learning space. Will wear PPE (if required) and maintain proper physical distancing during this time. Used desk areas will be sanitized as per Alcohol-Based Hand Sanitizer. <i>Occupancy Limit</i> _____ <i>If there is an occupancy limit, is sign posted?</i> Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
10.	Other: Break area for preceptor use has been identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Preceptor will be instructed to bring their own food and drinks. Faculty will also remind preceptor to maintain physical distance while on break and instruct preceptor to not congregate in the hallways if preceptor choose to go outside. On nice days preceptor will be encouraged to take breaks and eat lunch outside or sit in their car. On rainy days preceptor can remain in the classroom (e.g. 4072 and 4076) under strict observation and to maintain physical distance.

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<b>ENGINEERING CONTROL MEASURES</b>					
11.	<a href="#">Barriers</a> are implemented to separate work areas or walk ways, when physical distancing not practical.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There are fixed barriers in the lab space; however, barriers not required as all students and faculty will be expected to be in full PPE during the entire duration of the lab as required per learning outcomes.
12.	Barriers are stable and do not introduce other safety hazards, e.g. tripping.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fixed barriers.
13.	The impact on ventilation requirements have been considered if there's been a significant use change for the instructional space.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Complete a <a href="#">Facilities and Campus Development work requisition</a> for assessment, as needed.
	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>SIGNAGE (ADMINISTRATIVE) Signage is available @ <a href="#">BCIT online Inventory</a>. Guidelines for posting signs are available on <a href="#">ShareSpace</a>.</b>					
13.	Posted: Physical distancing (2 m) sign(s) Item 1A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Institute signage
14.	Posted: Hand washing sign(s) Item 29B	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Institute signage
15.	Posted: Health screen sign(s) Item 3C	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Institute signage
16.	Posted: Hand washing sink location sign(s) Item 14A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Institute signage
17.	Posted: Hand sanitizing station location sign(s) Item 13A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Institute signage
18.	Posted: Protect yourself sign(s) Item 21A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Institute signage
19.	Posted: Occupancy limit of this room sign(s) Item 37A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Institute signage
20.	Posted: Other signs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Please list:</i> Tape floor markings
<b>ORIENTATION AND TRAINING (ADMINISTRATIVE)</b>					
21.	Routine safety discussions held to review control measures and safety protocols.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Safety discussions have occurred at the faculty level. These discussion are facilitated by the program head and will be on going at biweekly faculty meetings.
22.	All students have completed the online <a href="#">COVID-19 Pandemic On-Campus Guidelines</a> training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>How will compliance be checked:</i> Students will be given a link to training and instructed to complete. Upon completion, all students will email certificate of completion to instructor prior to coming on campus.
23.	COVID-19 safety Site orientation for students has been developed and posted in the Learning Hub.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Procedure for orientation found <a href="#">here</a>.</i> <i>Student COVID-19 Orientation Checklist found <a href="#">here</a>.</i>  Orientation for students will be covered in the online preparation portion of the lab and then posted in the learning Hub, clinical courses. Students will be provided a general overview of the lab days with strict guidelines regarding safety measures. Students will be instructed where to meet, provided information about flow of students through the hallways, importance of following

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					signage while on campus and important safety requirements while in the academic learning space. Also, faculty will remind students at the start of each lab session the safety requirements while on campus.
24.	All employees have completed the online <a href="#">BCIT Pandemic Exposure Control Plan Training</a> .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All faculty are aware the online BCIT Pandemic Exposure Control Plan Training is required. Program head will ensure it is complete prior to lab days
25.	All employees have completed the online <a href="#">New Employee Orientation module</a> .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>New and Returning Employee Orientation Checklist found <a href="#">here</a>. Each employee to save the checklist to their online New Employee Orientation course</i>
26.	Other: 1 Preceptor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>How will compliance be checked: Preceptor will be given a link to training and instructed to complete <a href="#">BCIT Pandemic Exposure Control Plan Training</a>. Upon completion, preceptor will email certificate of completion to instructor prior to coming on campus. Preceptor will also be emailed <i>New and Returning Employee Orientation Checklist found <a href="#">here</a>.</i></i>
<b>RULES AND GUIDELINES (ADMINISTRATIVE)</b>					
27.	All unnecessary and self-serve items have been removed from the spaces. <i>e.g., pens, paper, etc.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Room is empty other than required equipment
28.	Doors that students are to use to enter and exit have been clearly identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Signs and arrows on the floor
29.	Handouts, papers, and items are not physically provided to students.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If items are provided, they are cleaned between student use or disposed, or other control measures are in place – Describe: “If a handout is provided to students, it will be disposed of (in proper disposal) immediately after its use.”</i>
30.	Students have dedicated tools/equipment, e.g., items are not shared between students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Designated manikins and equipment per station
31.	If cleaning common touch points or tools/equipment not practical, then it is identified when hands are washed/sanitized before and after use.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Explain: students are reminded to wash hands and sanitize common touchpoints throughout session</i>
32.	Work spaces/stations are dedicated for an individual or group use and not shared with others.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
33.	Single-use (disposable) products are used where feasible.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
34.	Measures are in place to accommodate student sick at home.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Accommodation plan: Student will be asked to attend the next lab available (dependent on discretion of the instructor and program head).</i>
35.	Procedures in place to screen students on a daily basis.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>The <a href="#">health screen</a> poster is available for reference and is posted on building doors. Students and employees are expected to self assess daily, and the <a href="#">BCCDC self-assessment</a> tool can be used to support this. Students will self screen and are asked to not attend if they are ill.</i>

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#	Control Measure	Yes	No	NA	Details (as per Directions)
36.	There is a procedure in place if a student or employee becomes ill on campus.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Refer to the <a href="#">COVID-19 Pandemic Scenario Playbook</a> for more information.</p> <p>If the person is reporting symptoms, ask them to avoid others and return home. If they require immediate medical attention, call First Aid and 911.</p> <p>Students are asked to not attend if they are ill. Students will be informed not to attend learning days on campus if they are ill. Students will also be informed to contact the program head to discuss a plan moving forward.</p> <p>Faculty are aware not to come to campus if feeling unwell as well as inform the program head if they are symptomatic.</p>
37.	There are procedures in place if a student or employee travels before coming to campus, or has been in close contact with someone who has tested positive for COVID-19.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Refer to the <a href="#">COVID-19 Pandemic Scenario Playbook</a> for more information. Confirm if the person is aware of self-isolation <a href="#">requirements</a> and <a href="#">protocols</a>.</p> <p>The program head will inform faculty and students the importance of reporting recent travel or close contact with someone who has tested positive for COVID 19.</p>
38.	Provisions made for students to maintain same lab/class cohort throughout the Term.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Students will be maintaining their same assigned learning groups throughout the term.
39.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>PERSONAL PROTECTIVE EQUIPMENT (PPE). Refer to the <a href="#">PPE Flowchart</a> to determine what PPE is required for COVID-19 purposes.</b>					
40.	Appropriate PPE for the hazards of employee and student tasks are available to be provided (non-COVID-19 related ppe).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>List the ppe and tasks/activities it is required for, and provide the quantity and unit of measure, if applicable (e.g. 2 boxes of 20 each box):</p> <p>Gloves, masks, gowns, goggles. All PPE has been ordered by SOHS.</p>
41.	Training is provided for the above PPE to students and employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Students are Registered Nurses.
42.	<a href="#">Appropriate PPE for COVID-19</a> is available to be provided to students and employees. Supply requests emailed to <a href="mailto:ppe@bcit.ca">ppe@bcit.ca</a> .	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Based on circumstances allowed for in the <a href="#">BCIT COVID-19 Go-Forward Plan</a>, Risk Assessment Matrix Summary.</p> <p>List PPE and tasks/activities required for and provide the quantity and unit of measure, if applicable (e.g. 2 boxes of 20 each box):</p> <p>70 masks required for breaks for faculty and students</p>
43.	PPE safe <a href="#">donning, doffing, disposal, and disinfecting instructional</a> materials are available for students and employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Post applicable signs in a visible location if ppe required.</p> <p>Use the <a href="#">Student Orientation checklist</a> to assist orientation/training by instructors.</p> <p>Use the <a href="#">Employee Orientation checklist</a> to assist orientation/training by their supervisors.</p>
44.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>CLEANING</b>					
45.	Facilities is aware of the cleaning needs for the area. Facilities work requests have been submitted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Cleaning includes common touch points and appropriate frequency for the area. This includes high touch areas. Provide FCD work request number(s).</p> <p>Sept 8<sup>th</sup> – FCD #: 1450644 (SE12-407A), 1450645 (SE12-412B), 1450646 (SW01-4072)</p> <p>Sept 9<sup>th</sup> – FCD #:1450647 (SE12-407A), 1450648 (SE12-413B), 1450649 (SW01-4072)</p>

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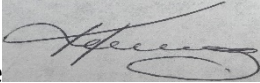
#	Control Measure	Yes	No	NA	Details (as per Directions)
					<p>Sept 10<sup>th</sup> – FCD #: 1450650 (SE12-407A), 1450651 (SE12-413B), 1450652 (SW01-4072)            Sept. 11<sup>th</sup> – FCD #: 1450653 (SE12-407A), 1450654 (SE12-413B), 1450655 (SW01-4072)            Sept. 16<sup>th</sup> – FCD #: 1450656 (SE12-407A), 1450657 (SE12-413B), 1450658 (SW01-4072)            Sept. 17<sup>th</sup> – FCD #: 1450659 (SE12-407A), 1450660 (SE12-413B), 1450661 (SW01-4072)            Oct. 19<sup>th</sup> – FCD #: 1450662 (SE12-407A), 1450663 (SE12-413B), 1450664 (SW01-4072)            Oct. 20<sup>th</sup> – FCD #: 1450665 (SE12-407A), 1450666 (SW01-4076), 1450667 (SW01-4072)            Oct. 22<sup>nd</sup> – FCD #: 1450670 (SE12-407A), 1450671 (SE12-413B), 1450672 (SW01-4072)            Oct. 23<sup>rd</sup> – FCD #: 1450670 (SE12-407A), 1450674 (SW01-4076), 1450675 (SW01-4072)            Oct. 26<sup>th</sup> FCD #: 1450676 (SE12-407A)</p> <p>Sept.28<sup>th</sup> FCD #: 1450678(SE12-407A), 1450679 (SW01-4072)            Sept.29<sup>th</sup> FCD #: 1450680 (SE12-407A), 1450681 (SW01-4072)            Sept. 30<sup>th</sup> FCD #: 1450682 (SE12-407A), 1450683 (SW01-4072)            Oct. 1<sup>st</sup> FCD #: 1450684 (SE12-407A), 1450685 (SW01-4072)</p> <p>Nov. 17<sup>th</sup> FCD #1450686 (SW01-4076)</p>
46.	Training will be provided to faculty and students performing cleaning duties and cleaning materials have been provided.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Cleaning Standard Operating Procedures have been located <a href="#">here</a>. What are the cleaning products/materials:</i>            Equipment will be cleaned with bleach solution. Manikins will be cleaned with warm soapy water.</p>
47.	Assessment of sufficient number of hand wash stations conducted, and an appropriate number of handwashing stations are available	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><i>Consider time it will take for hand washing to take place, to determine what is e.a. sufficient number of hand wash stations. Some areas find a ratio of 8:1, students to sink, effective. The minimum amount of hand washing required is once before class starts, after class ends and before and after breaks.</i></p> <p>There is a hand washing station in the room as well as washrooms close by. Hand washing will occur prior to class start, after class and before and after breaks.</p>
48.	Handwashing station(s), stocked, easily accessed, and have been identified to students and employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Sink Location: <u>Simulation Lab</u></i>  <i>Stocked with soap Y <input checked="" type="checkbox"/> N <input type="checkbox"/> paper towel Y <input checked="" type="checkbox"/> N <input type="checkbox"/></i></p>
49.	Hand sanitizing station(s), stocked, and have been identified to students and employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>ABHS (Alcohol-Based Hand Sanitizer): Location(s): <u>Lab entrance and sink</u></i>  <i>Will hand sanitizer be refilled by department: Y <input checked="" type="checkbox"/> N <input type="checkbox"/></i>  <i>If No, describe:</i></p>
50.	All Safety Data Sheets (SDS) and cleaning procedures used are found <a href="#">here</a> .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>If not, describe:</i>  <i>Cleaning procedures will be adhered to as per SDS</i></p>
51.	The area(s) have been decluttered so that cleaning is simplified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Only required and requested equipment will be in the room</p>
52.	Barrier cleaning process has been arranged if the barrier(s) could become contaminated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Barriers can become contaminate if they are a touch point or if the contaminated with droplets by e.g. coughing or sneezing.</i></p>



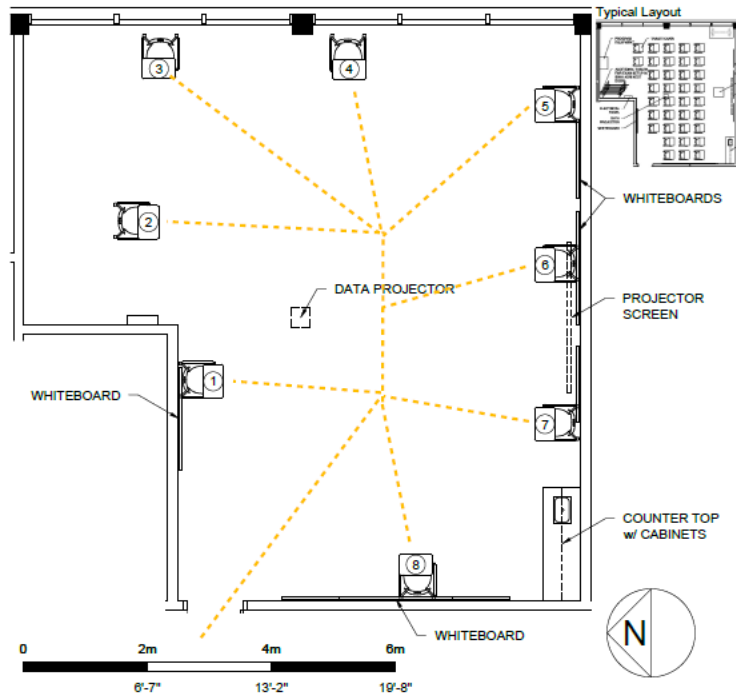
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#	Control Measure	Yes	No	NA	Details (as per Directions)
					Staff and/or students will clean barriers as per safety guidelines in SDS
53.	Common touch points and tools/equipment that must be shared are identified and cleaned between students and classes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Cleaning/sanitizing procedures for common touch points and shared items are posted e.g. shared machinery, equipment, tools, etc. Identify who will clean and how often (e.g. staff and/or students):</i></p> <p>Staff and/or students will clean station after each use as per safety guidelines in SDS</p>
54.	Storage space for personal articles have been identified and are cleaned regularly.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Students will clean: Bins will be sanitized after use as per safety cleaning guidelines in SDS.</p> <p>SE 12 413 A-C or 412 A-B or SW01-4076, 4072 (Dependent which one was booked for the Skills/SIM lab day) will be where the storage is: individual plastic bins will be provided for each student to store belongings during session. Bins will be located in an empty locked classroom spaced at 2-metre distances. Student flow into that room will be supervised to maintain 2 meter social distancing.</p>
55.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>AUDIT AND CONTINUOUS IMPROVEMENT</b>					
56.	There is a plan to conduct <a href="#">regular inspections</a> of all control measures and safety protocols to ensure they are in place.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Ensure this COVID-19 Safety Plan is posted. Who will conduct these inspections and how often?</i></p> <p>Program Head: Cindy Chiang</p>
57.	<a href="#">Audits of inspections</a> are planned to ensure that control measures continue to be effective.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Who conduct the audits and how often?</i></p> <p>Associate Dean or simulation manager</p>

### APPROVAL

All COVID-19 risk control measures for this campus activity are in place.			
Manager	Name		Position Associate Dean Specialty Nursing Date August 31, 2020
EOC	Name	<i>Glen Magel</i>	Position EOC Director Date September 5, 2020

# COVID-19 SAFETY PLAN ACADEMIC SPACES

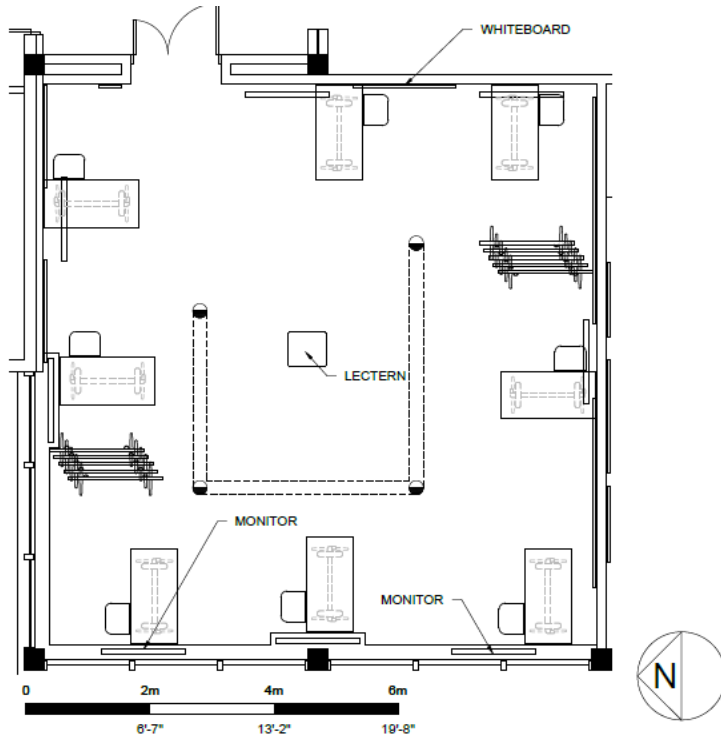


Building	Room	Typical Capacity	Physical Distance Capacity
<b>SW01</b>	<b>4072</b>	<b>36</b>	<b>8</b>

Capacity does not include instructor.  
Please return the room to this standard configuration  
and leave the space clean and orderly for the next user.

Tables	Chairs	Area		Scale	Date
		Sq. feet	Sq. meters		
N/A	8	778	72	3/16"=1'-0"	August 27, 2020

# COVID-19 SAFETY PLAN ACADEMIC SPACES



Building	Room	Typical Capacity	Physical Distance Capacity
<b>SW01</b>	<b>4076</b>	<b>52</b>	<b>8</b>

Capacity does not include instructor.  
Please return the room to this standard configuration  
and leave the space clean and orderly for the next user.

Tables	Chairs	Area Sq. feet	Sq. meters	Scale	Date
<b>9</b>	<b>8</b>	<b>911</b>	<b>85</b>	<b>3/16" = 1'-0"</b>	<b>August 20, 2020</b>