

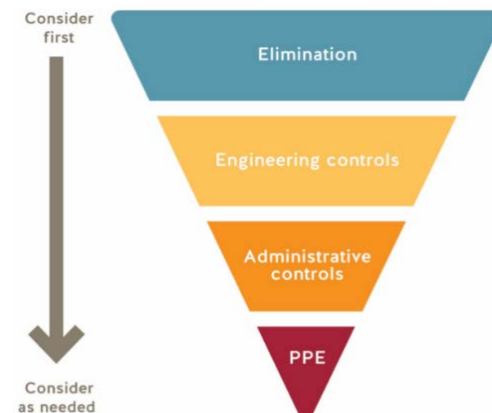


BCIT COVID-19 SAFETY PLAN ACADEMIC SPACES

The BCIT COVID-19 Go-Forward Plan outlines the risk assessments, control measures, and the organizational process for our safe return to campus. All returning programs/courses must adhere to this process. Please refer to the [BCIT COVID-19 Go-Forward Plan](#) for additional information.

CONTACT INFORMATION

Course/Program Name:	Broadcast & Media Communications		
Proportion of program offered on campus:	40% of the program will have some on campus activity		
Start date:	September 8, 2020	End date:	December 31, 2020
# of students:	54	# of employees:	18
Completed by:	Name Stephanie Yip	Position Coordinator	Date: August 28, 2020 Revised: October 14, 2020



ROOM INFORMATION

In this section, please identify all of the rooms that will be used by this returning program/course.

NOTE: Common areas are covered by the BCIT COVID-19 Go-Forward Plan.

Campus/ Building	Room Number Floor Plans found here	Type of Space Include washrooms and breakout rooms	Capacity Current capacity due to COVID-19
Burnaby / SE10	132	Control E	2 with barriers
	135	Classroom	8
	141	Control A	2 with barriers
	143	Studio A	1
	145	Control B	1
	161 Studio 1	Lab-Media	13 with barriers, 11 with distancing
	162 Studio 2	Lab-Media	13 with barriers, 11 with distancing
	167	Wash Station	1
	137	Washroom	1
	138	Washroom	1
	169	Washroom	1
	176	Washroom	1

COVID-19 SAFETY PLAN ACADEMIC SPACES

	159	Equipment Storage/Office	2
	160	Equipment Front Desk	3 with barriers
	178A	Coffee Room/Mail Room	1
	200	Computer Lab	17 with barriers
	208	Studio D	1
	212	Production Office	3 with barriers
	213	Control A	1
	214	Studio A	1
	216	Control C	1
	222	Control B	1
	229	Edit Suites	2 with barriers
	234	Computer Lab	9 with barriers
	235 A/E	Edit Suites	1 per suite
	240	Edit Suites	4 with barriers
	241 A/B	Audio 2	1 per room
	242	Edit Suite	4 with barriers
	243	TV Control 2	5 with barriers
	244	Computer Lab	6 with barriers
	246	Filming Space Small	2
	247	TV Control 1	5 with barriers
	248	Edit Suite	1
	249 A/B	Audio 1	1 per room
	250	Computer Lab	13 with barriers
	236	Washroom	1
	237	Washroom	1
	253	Washroom	1
	254	Washroom	1
CARI	1107	Lab-Media	15 with barriers, 11 with distancing
	2014	Boardroom	2
SE02	TSQ A/B	Classroom	12 (only required for select dates)



COVID-19 SAFETY PLAN ACADEMIC SPACES

RATIONALE FOR ON-CAMPUS ACTIVITY

Please provide a short description explaining the need for students to be on campus. Your narrative should be focused on the practical elements of the program or activity that are critical to achieving learning outcomes, and why on campus components cannot be replicated in an online or alternative environment (e.g. student bringing learning equipment home).

The Broadcast program involves the production of Television and Radio programming. All students are trained in the use of high end cameras, recording devices and lighting. The Centre has a CRTC licenced FM station that must be on the air 24/7. A central part of the program is the operation of the radio station. This requires the use of audio control rooms and recording studios maintained in SE10. The Television and Video production involves the use of specialized studios. Students learn multi-camera shooting which is integrated by Tricasters, located in Control 1 and 2. Training on the Tricaster is an important component of the program. In addition, the students are trained in working with specialized lighting grids, located in Studios 1, 2 and CARI. The programs are content heavy in audio and video editing. This requires the use of the edit suites and specialized software on the iMacs. File sizes restrict the use of this technology to inside SE10. The building maintains its own internal network connected to the Edit-share and Facilis servers (industry specific technology). Remote login or file transfers are not feasible with current technology due to file size.

CONTROL MEASURES

COVID-19 SAFETY PLAN: CONTROL MEASURES CHECKLIST

Directions for completing a Safety Plan:

1. First step of this process is to review the [BCIT COVID-19 Go-Forward Plan](#) as the overall planning document for this process.
2. Use this checklist as a tool to assess COVID-19 control measure preparedness for students and employees and the spaces they will be using. Refer to the [BCIT COVID-19 Go-Forward Plan](#) for standardized safety guidelines and procedures.
3. For each control measure, state the details. If the control measure is a 'No' or 'NA', please provide a brief explanation.
4. The manager requests all PPE requirements by submitting this draft Safety Plan to the PPE@bcit.ca.
5. Implement all the safety measures in this Safety Plan.
6. The manager completes a site visit to ensure all control measures and safety supplies are in place.
7. The manager signs the completed Safety Plan and submits it to returntocampus@bcit.ca for approval.
8. Once approved, the COVID-19 Safety Plan is posted in all work areas identified within this plan.

Note: The workspaces cannot be used until all applicable control measures are in place and Safety Plan is approved. For additional resources the [Risk Assessment Controls Guidance and Hierarchy of Controls](#). For assistance email ssemohs@bcit.ca.

COVID-19 SAFETY PLAN ACADEMIC SPACES

#	Control Measure	Yes	No	NA	Details (as per Directions)
ELIMINATION					
1.	Room(s) set up to allow for 2 metres physical distancing during instruction and practice. Note: Contact returntocampus@bcit.ca for room capacity and layout if needed.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Exceptions allowed as per BCIT COVID-19 Go-Forward Plan , Risk Matrix Summary (explain): Computer, edit suites and control labs will use barriers. Computers are placed along the perimeter of the room to allow for 2 metre physical distancing when entering/exiting the lab. Studio floor plans show capacity with and without barriers.
2.	Demonstration, work and assessment stations are set-up to allow for 2 metres physical distancing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exception allowed as per BCIT COVID-19 Go-Forward Plan , Risk Matrix Summary (explain): Demonstration also available via video.
3.	Identified area(s) where students wait outside of teaching space until allowed inside by instructor.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Distancing markers placed outside the building and room entrances.
4.	Work has been scheduled to minimize numbers of individuals on campus at one time.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Class start/end times are staggered. Except when teaching in class, all employees will be working from home.
5.	In shared spaces, safety protocols have been put in place to reduce close contact between users.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Occupancy limits posted, barriers installed, common areas seating is closed.
6.	Movement within the room is identified, such as with directional arrows, for walkways and entrances/exits.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Signs or arrows on the floor identifying directions.
7.	Water fountains are put out of service, and only touchless water bottle filling station available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Mobile fans have been removed or put out of service.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.	Washrooms have been identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If yes, Washroom occupancy limit <u> 1 </u>
8.	Break area(s) for student use have been identified.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, what control measures are in place to maintain physical distancing? Occupancy Limit <u> </u> If there is an occupancy limit, is sign posted? Y <input type="checkbox"/> N <input type="checkbox"/>
9.	Break areas for employee use have been identified.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, what control measures are in place to maintain physical distancing? Occupancy Limit <u> </u> If there is an occupancy limit, is sign posted? Y <input type="checkbox"/> N <input type="checkbox"/>
10.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ENGINEERING CONTROL MEASURES					
11.	Barriers are implemented to separate work areas or walk ways, when physical distancing not practical.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See floor plans.
12.	Barriers are stable and do not introduce other safety hazards, e.g. tripping.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hallway barriers are ceiling mounted; no tripping hazards. Work stations have countertop mounted barriers. Mobile barriers are stable.
13.	The impact on ventilation requirements have been considered if there's been a significant use change for the instructional space.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Complete a Facilities and Campus Development work requisition for assessment, as needed.
	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

COVID-19 SAFETY PLAN ACADEMIC SPACES

#	Control Measure	Yes	No	NA	Details (as per Directions)
SIGNAGE (ADMINISTRATIVE) <i>Signage is available @ BCIT online Inventory. Guidelines for posting signs are available on ShareSpace.</i>					
13.	Posted: Physical distancing (2 m) sign(s) Item 1A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14.	Posted: Hand washing sign(s) Item 29B	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15.	Posted: Health screen sign(s) Item 3C	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16.	Posted: Hand washing sink location sign(s) Item 14A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17.	Posted: Hand sanitizing station location sign(s) Item 13A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18.	Posted: Protect yourself sign(s) Item 21A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19.	Posted: Occupancy limit of this room sign(s) Item 37A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20.	Posted: Other signs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Please list: "Wait here" floor decals outside washrooms and labs. One way directional signage in rooms, hallways and stairwells.</i>
ORIENTATION AND TRAINING (ADMINISTRATIVE)					
21.	Routine safety discussions held to review control measures and safety protocols.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Broadcast Centre specific COVID-19 safety video played on the lobby TVs on a loop and posted on the Learning Hub.
22.	All students have completed the online COVID-19 Pandemic On-Campus Guidelines training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>How will compliance be checked:</i> Completion tracked by Program Heads.
23.	COVID-19 safety Site orientation for students has been developed and posted in the Learning Hub.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Student COVID-19 Orientation Checklist found here.</i> Broadcast Centre video tour of SE10 that emphasizes protocols and safety measures for rooms and equipment.
24.	All employees have completed the online BCIT Pandemic Exposure Control Plan Training .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Completion tracked by Administrative Assistant.
25.	All employees have completed the online New Employee Orientation module .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>New and Returning Employee Orientation Checklist found here.</i> <i>Each employee to save the checklist to their online New Employee Orientation course and tracked by Administrative Assistant.</i>
26.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
RULES AND GUIDELINES (ADMINISTRATIVE)					
27.	All unnecessary and self-serve items have been removed from the spaces. <i>e.g., pens, paper, etc.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>All supplies asked for prior to class and stocked at each workspace</i>
28.	Doors that students are to use to enter and exit have been clearly identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Signs or arrows on the floor</i>

COVID-19 SAFETY PLAN ACADEMIC SPACES

#	Control Measure	Yes	No	NA	Details (as per Directions)
29.	Handouts, papers, and items are not physically provided to students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>If items are provided, they are cleaned between student use or disposed, or other control measures are in place – Describe:</i>
30.	Students have dedicated tools/equipment, e.g., items are not shared between students.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Software utilized to book equipment and workstations. After use, equipment is returned to SE10 and cleaned by staff before it is signed out again. Work stations cleaned by staff.
31.	If cleaning common touch points or tools/equipment not practical, then it is identified when hands are washed/sanitized before and after use.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Explain:</i>
32.	Work spaces/stations are dedicated for an individual or group use and not shared with others.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	During class, work spaces will be dedicated to an individual. After use, spaces will be cleaned by staff using wipes or UV lights. Scheduling permits enough time to clean between each use.
33.	Single-use (disposable) products are used where feasible.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wipes are available throughout the building. Gloves and masks are available.
34.	Measures are in place to accommodate student sick at home.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Accommodation plan:</i> <ul style="list-style-type: none"> Refer the student to the BC Centre for Disease Control. Encourage the student to complete the COVID-19 self assessment and instructions: https://bc.thrive.health/covid19/. Submit an Early Assist referral and let the student know someone from SLO will reach out shortly. Instructor to discuss academic accommodations (such as extensions, etc.)
35.	Procedures in place to screen students on a daily basis.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>The health screen poster is available for reference and is posted on building doors. Students and employees are expected to self assess daily, and the BCCDC self-assessment tool can be used to support this.</i>
36.	There is a procedure in place if a student or employee becomes ill on campus.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Refer to the COVID-19 Pandemic Scenario Playbook for more information. If the person is reporting symptoms, ask them to avoid others and return home. If they require immediate medical attention, call First Aid and 911.</i>
37.	There are procedures in place if a student or employee travels before coming to campus, or has been in close contact with someone who has tested positive for COVID-19.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Refer to the COVID-19 Pandemic Scenario Playbook for more information. Confirm if the person is aware of self-isolation requirements and protocols.</i>
38.	Provisions made for students to maintain same lab/class cohort throughout the Term.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Programs already structured in a cohort model.
39.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
PERSONAL PROTECTIVE EQUIPMENT (PPE). Refer to the PPE Flowchart to determine what PPE is required for COVID-19 purposes.					

COVID-19 SAFETY PLAN ACADEMIC SPACES

#	Control Measure	Yes	No	NA	Details (as per Directions)
40.	Appropriate PPE for the hazards of employee and student tasks are available to be provided (non-COVID-19 related ppe).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	List the ppe and tasks/activities it is required for, and provide the quantity and unit of measure, if applicable (e.g. 2 boxes of 20 each box):
41.	Training is provided for the above PPE to students and employees.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
42.	Appropriate PPE for COVID-19 is available to be provided to students and employees. Supply requests emailed to ppe@bcit.ca .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Based on circumstances allowed for in the BCIT COVID-19 Go-Forward Plan , Risk Assessment Matrix Summary. List PPE and tasks/activities required for and provide the quantity and unit of measure, if applicable (e.g. 2 boxes of 20 each box): PPE is not required to receive/provide instruction. SE10 has a supply of masks, face shields and gloves. PPE is available upon request.
43.	PPE safe donning, doffing, disposal, and disinfecting instructional materials are available for students and employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Post applicable signs in a visible location if ppe required. Use the Student Orientation checklist to assist orientation/training by instructors. Use the Employee Orientation checklist to assist orientation/training by their supervisors.
44.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CLEANING					
45.	Facilities is aware of the cleaning needs for the area. Facilities work requests have been submitted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cleaning includes common touch points and appropriate frequency for the area. This includes high touch areas. FCD work request number(s) to be generated.
46.	Training will be provided to faculty and students performing cleaning duties and cleaning materials have been provided.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cleaning Standard Operating Procedures have been located here . What are the cleaning products/materials: Safecross – Isopropyl Rubbing Alcohol 70% USP Zogics - Wellness Center Wipes Avmor - EP66 Spray Disinfectant and Sanitizer HealthCare Plus/Stevens Alcohol Swab – Isopropyl Alcohol 70% ----- What ppe is required: Details on ShareSpace. PPE in stock in SE10.
47.	Assessment of sufficient number of hand wash stations conducted, and an appropriate number of handwashing stations are available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Consider time it will take for hand washing to take place, to determine what is e.a. sufficient number of hand wash stations. Some areas find a ratio of 8:1, students to sink, effective. The minimum amount of hand washing required is once before class starts, after class ends and before and after breaks. There are 9 hand wash stations. With staggered class start/end times, there will be a maximum of 68 people on site (54 students and 14 staff). Most days it will be less as on campus activity does not take place every week. Student on site capacity has been reduced by almost 80%.
48.	Handwashing station(s), stocked, easily accessed, and have been identified to students and employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sink Locations: 137, 138, 167, 169, 176, 236, 237, 253, 254. Stocked with soap Y <input checked="" type="checkbox"/> N <input type="checkbox"/> paper towel Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

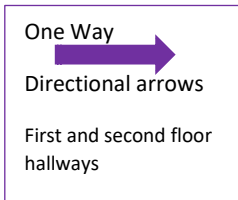
COVID-19 SAFETY PLAN ACADEMIC SPACES

#	Control Measure	Yes	No	NA	Details (as per Directions)
49.	Hand sanitizing station(s), stocked, and have been identified to students and employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ABHS (Alcohol-Based Hand Sanitizer): Location(s) _____ Will hand sanitizer be refilled by department: Y <input type="checkbox"/> N <input checked="" type="checkbox"/> If No, describe:
50.	All Safety Data Sheets (SDS) and cleaning procedures used are found here .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If not, describe:
51.	The area(s) have been decluttered so that cleaning is simplified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
52.	Barrier cleaning process has been arranged if the barrier(s) could become contaminated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Barriers can become contaminate if they are a touch point or if the contaminated with droplets by e.g. coughing or sneezing.
53.	Common touch points and tools/equipment that must be shared are identified and cleaned between students and classes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cleaning/sanitizing procedures for common touch points and shared items are posted e.g. shared machinery, equipment, tools, etc. Identify who will clean and how often (e.g. staff and/or students): Assistant Instructors have received dedicated training and are responsible for cleaning all shared equipment between classes.
54.	Storage space for personal articles have been identified and are cleaned regularly.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Who will clean: Where is the storage:
55.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
AUDIT AND CONTINUOUS IMPROVEMENT					
56.	There is a plan to conduct regular inspections of all control measures and safety protocols to ensure they are in place.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ensure this COVID-19 Safety Plan is posted in room 100. Associate Dean will conduct inspections once a week.
57.	Audits of inspections are planned to ensure that control measures continue to be effective.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Who conduct the audits and how often? Coordinator to conduct the Audit.

APPROVAL

All COVID-19 risk control measures for this campus activity are in place.			
Manager	Name Kevin Wainwright	Position Associate Dean	Date October 14, 2020
EOC	Name	Position	Date

**Red Boxed areas
highest priority to get
"Covid Approved"**



[illegible]

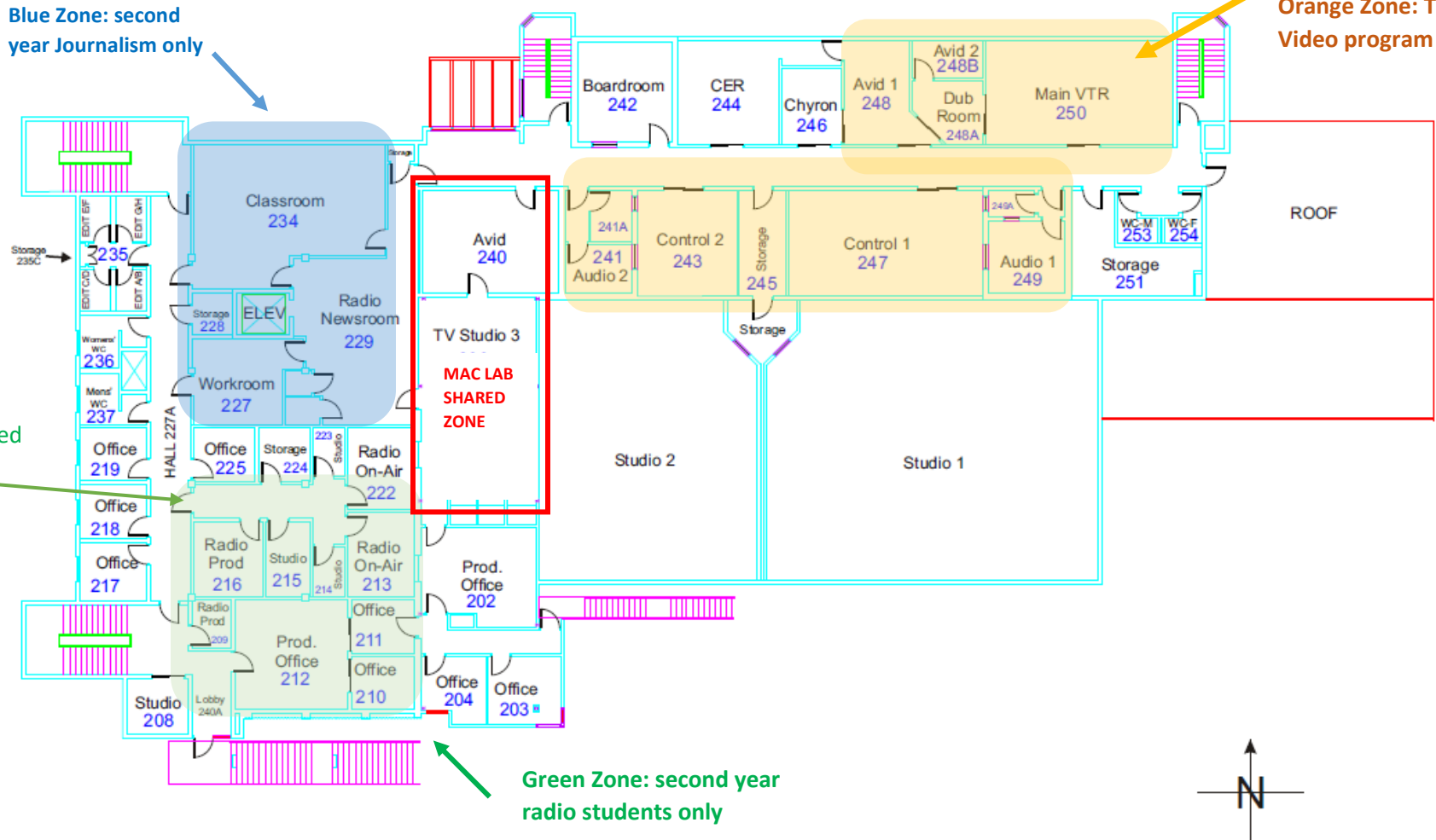
COVID-19 SAFETY PLAN ACADEMIC SPACES

BCIT Building SE-10 (Broadcast), Second Floor

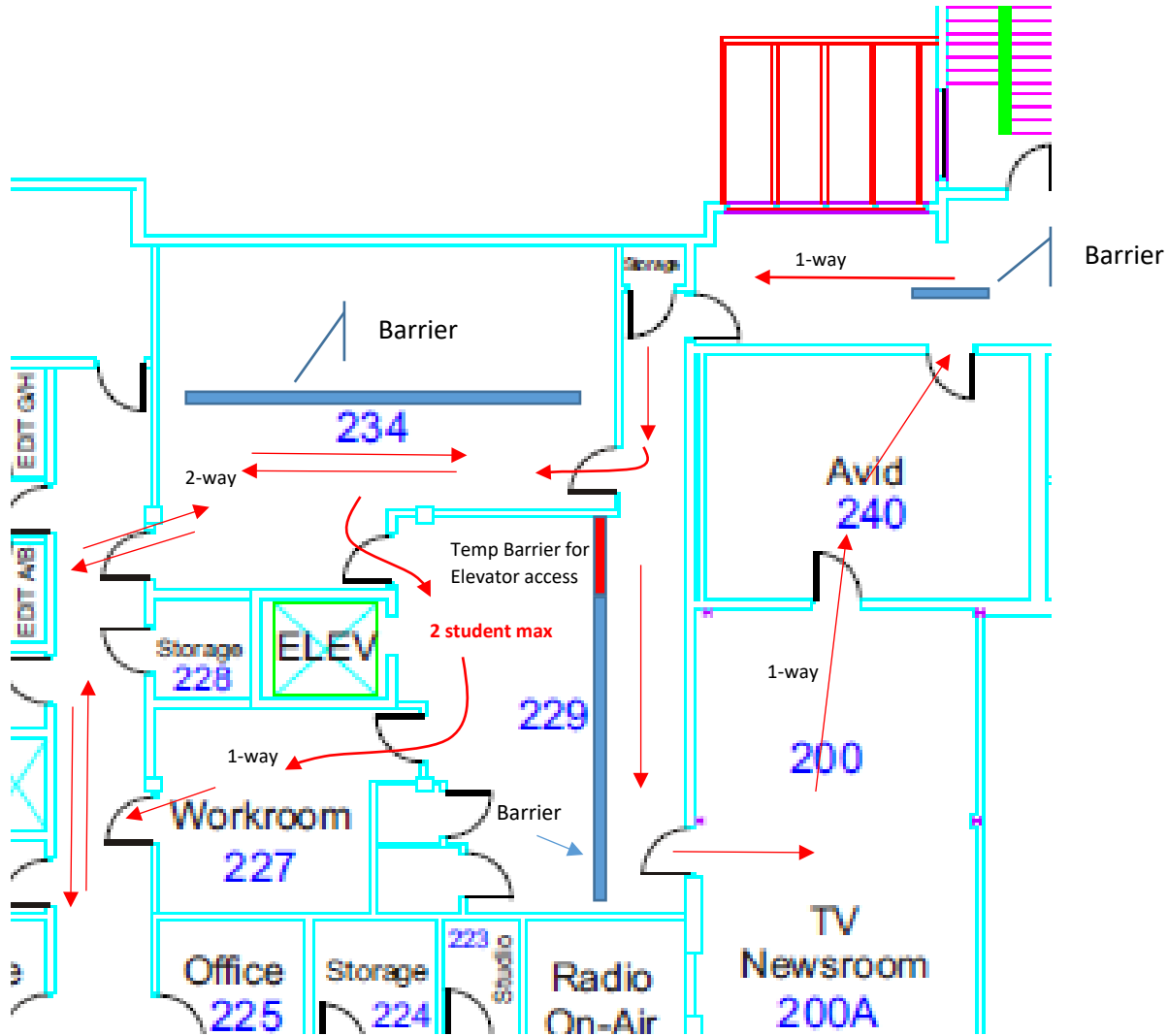
Blue Zone: second
year Journalism only

Orange Zone: TV and
Video program only

Convex mirror used
in Radio hallway

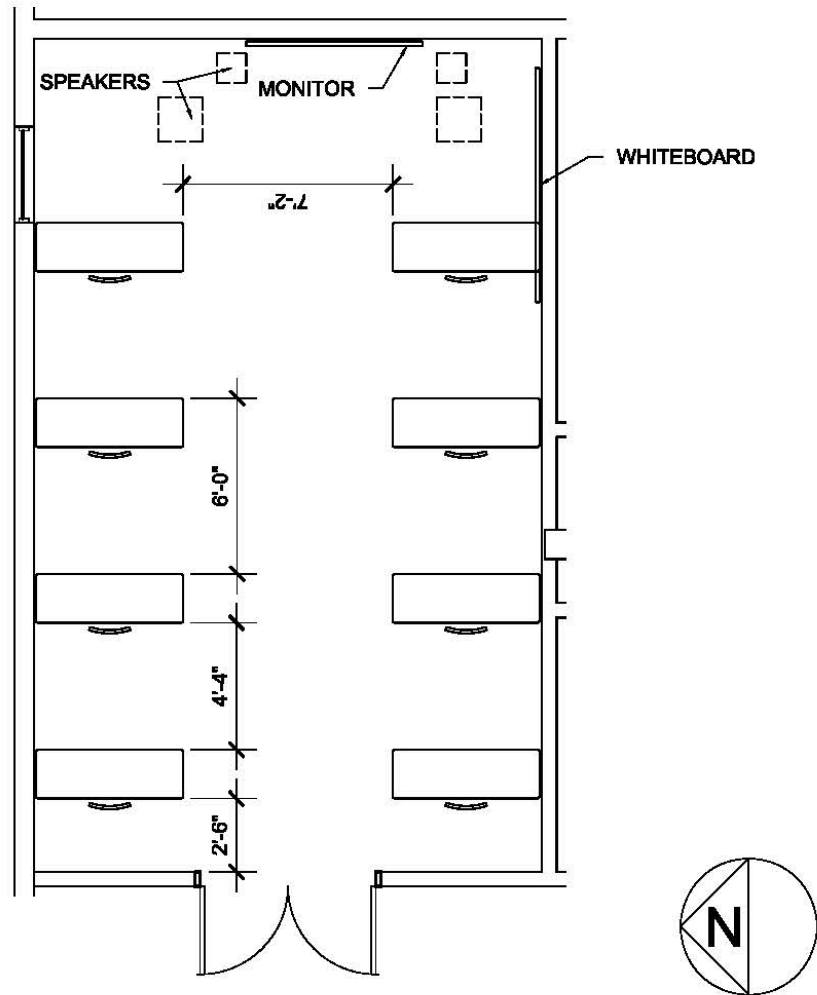


COVID-19 SAFETY PLAN ACADEMIC SPACES



COVID-19 SAFETY PLAN ACADEMIC SPACES

SE10-135




Building		Room		Capacity	
SE10		135		8	
Please return the room to this standard configuration and leave the space clean and orderly for the next user.					
Tables	Chairs	Area Sq. feet	Sq. meters	Scale	Date
N/A	N/A	493	46	3/16" = 1'-0"	May 21, 2020

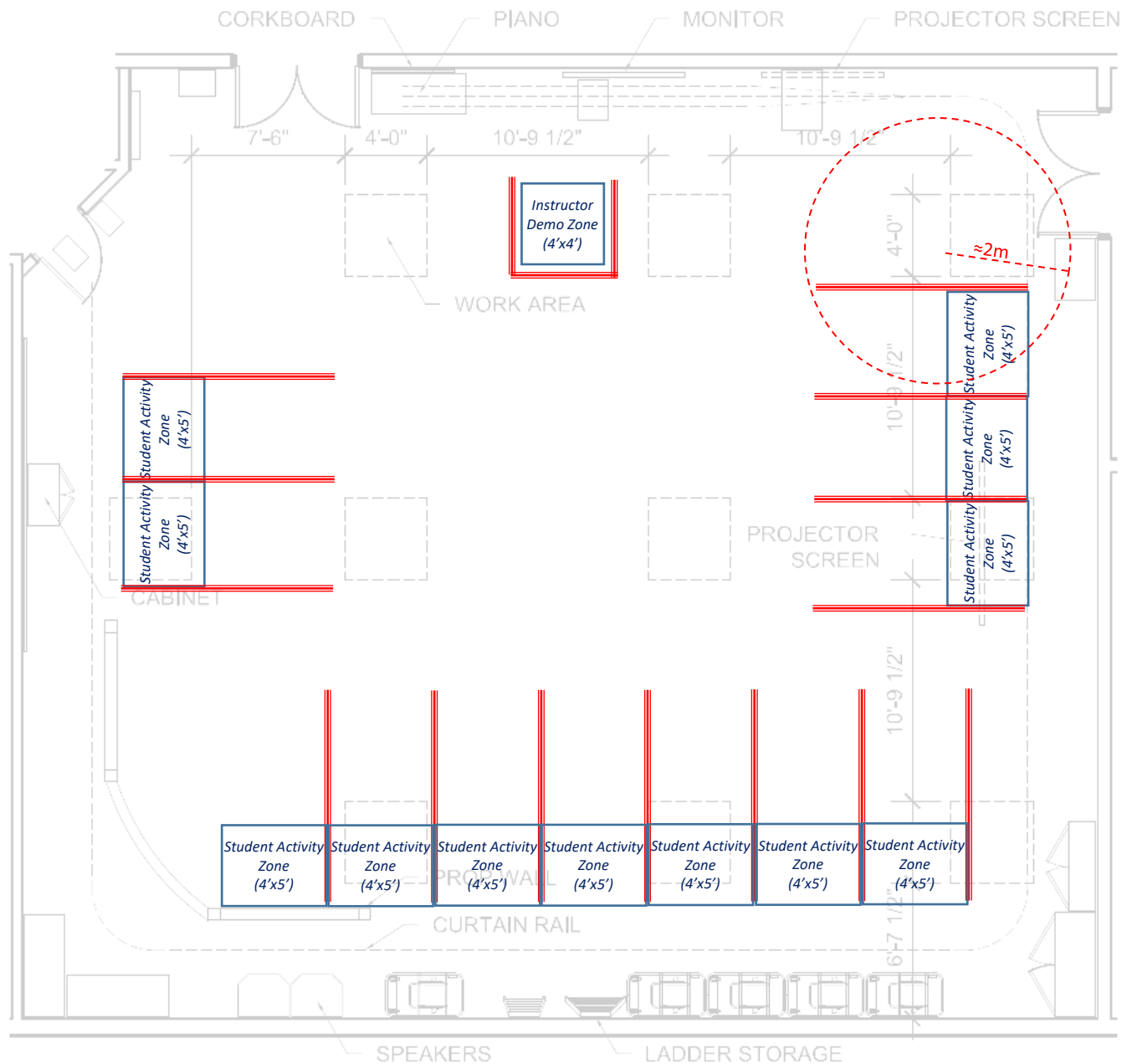
COVID-19 SAFETY PLAN ACADEMIC SPACES

SE10-163 (aka 161) Studio 1

Notes: With introduction of barriers, this lab could accommodate 12 students.

Legend:

 Barrier  ≈2m



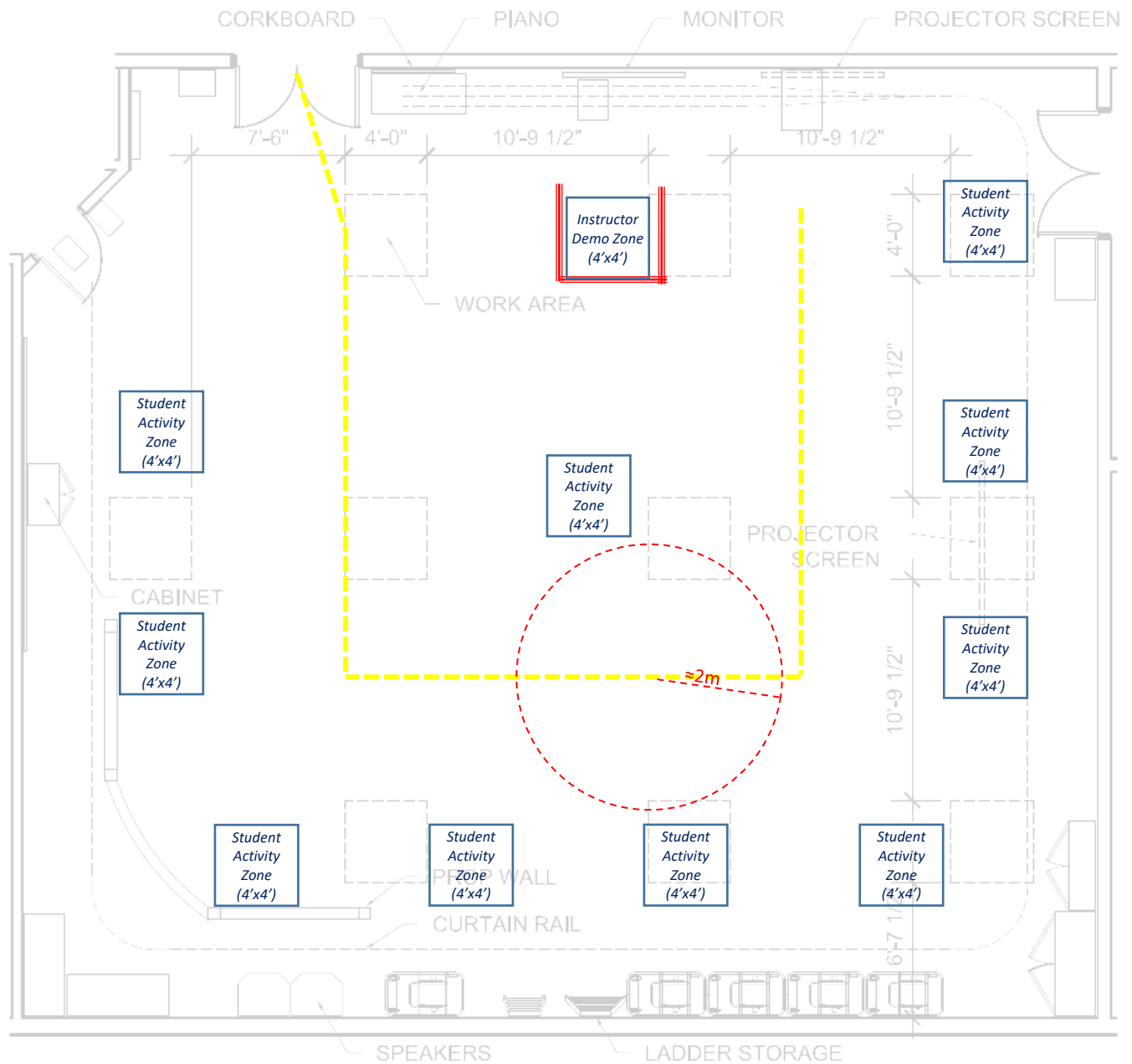
COVID-19 SAFETY PLAN ACADEMIC SPACES

SE10-163 (aka 161) Studio 1 Alternative

Notes: Without barriers between students, this lab could accommodate 10 students.

Legend:

 Barrier  ≈2m

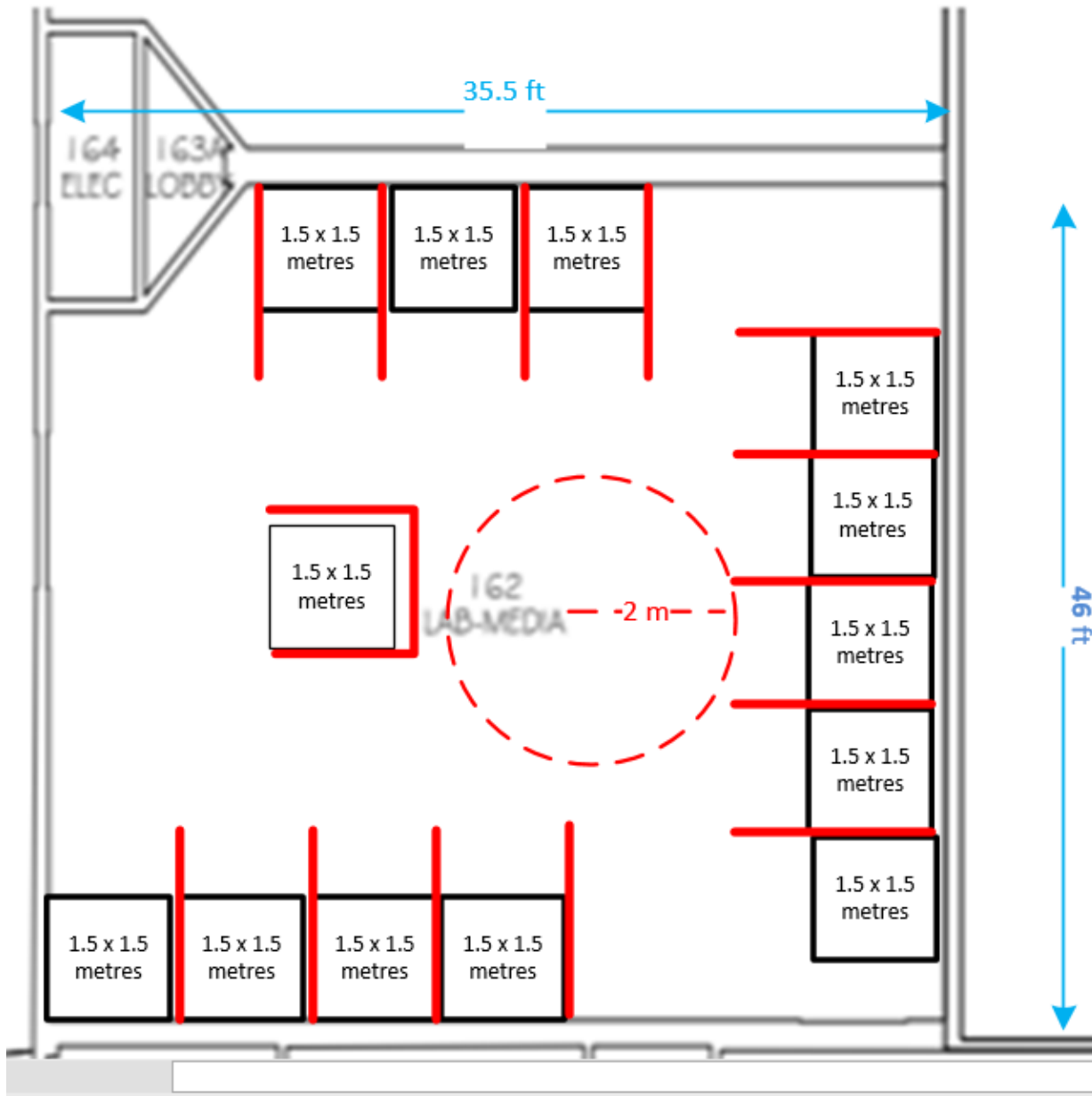


**COVID-19 SAFETY PLAN
ACADEMIC SPACES**

SE10-162 (Studio 2) Option 1: Barriers

Capacity (with Barriers): 13

45.94' x 35.47'
Room 162 (Studio 2)

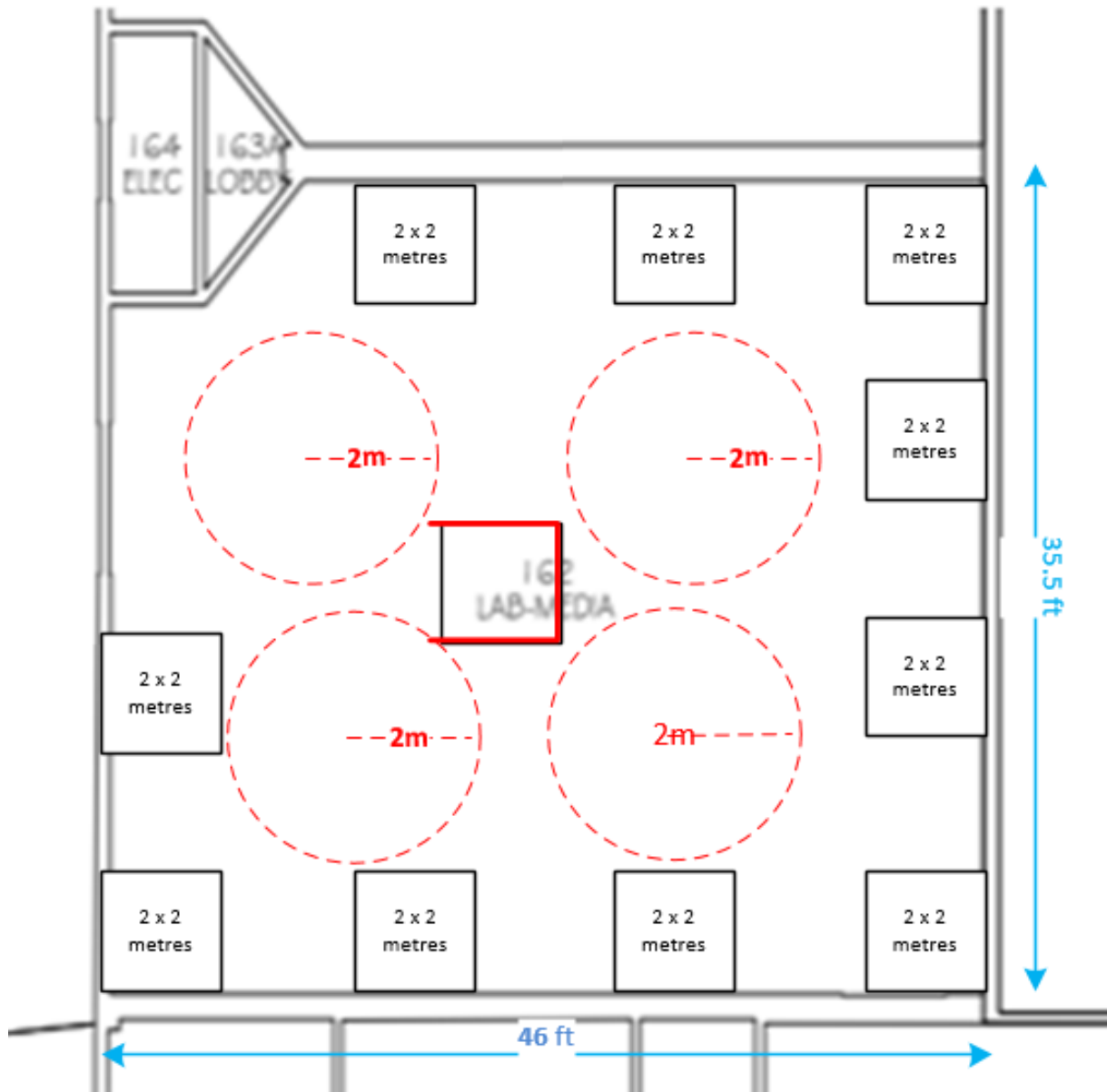


**COVID-19 SAFETY PLAN
ACADEMIC SPACES**

SE10-162 (Studio 2) Option 2: No Barriers

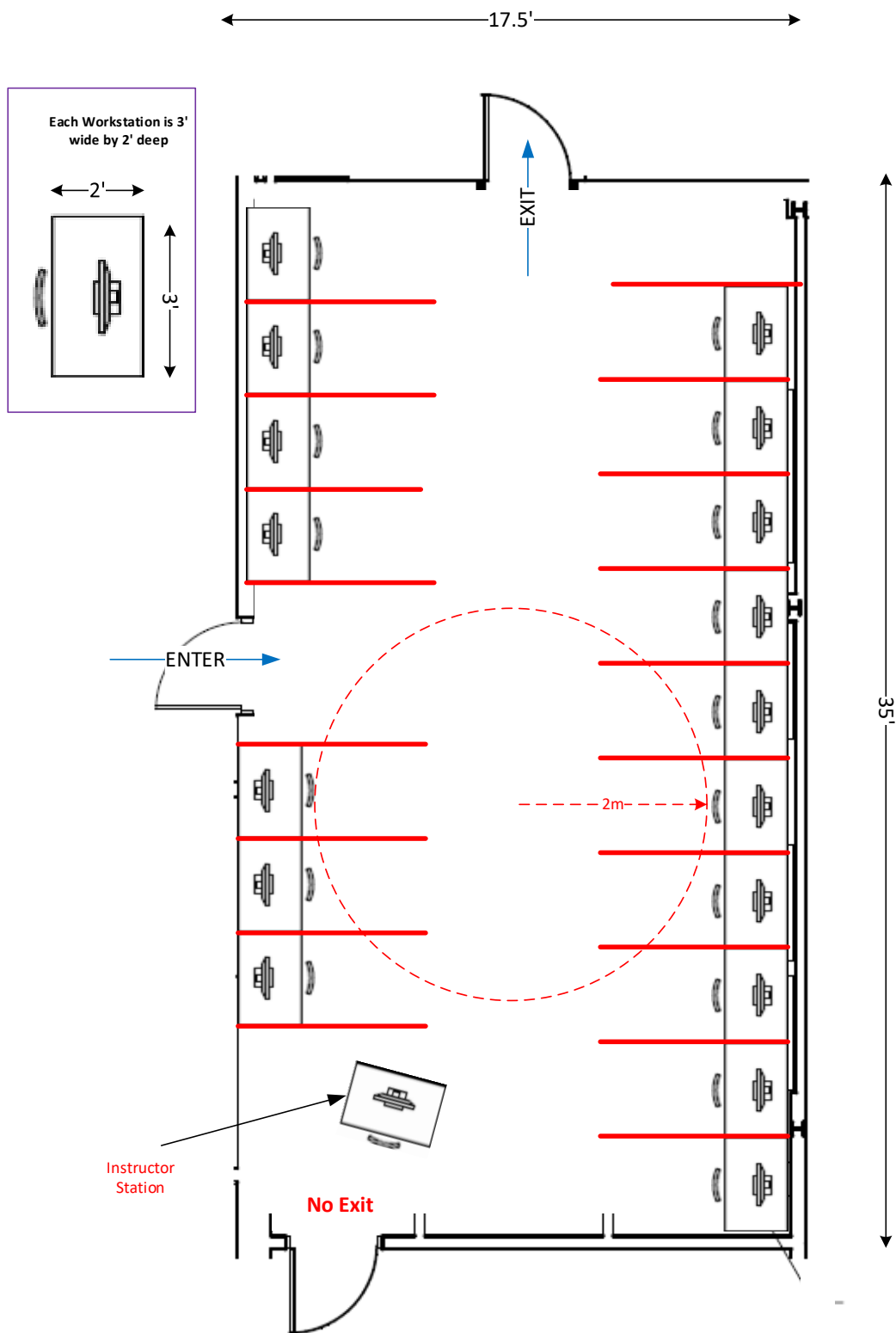
Capacity: 11
(10 students, 1 instructor)

45.94' x 35.47'
Room 162 (Studio 2)



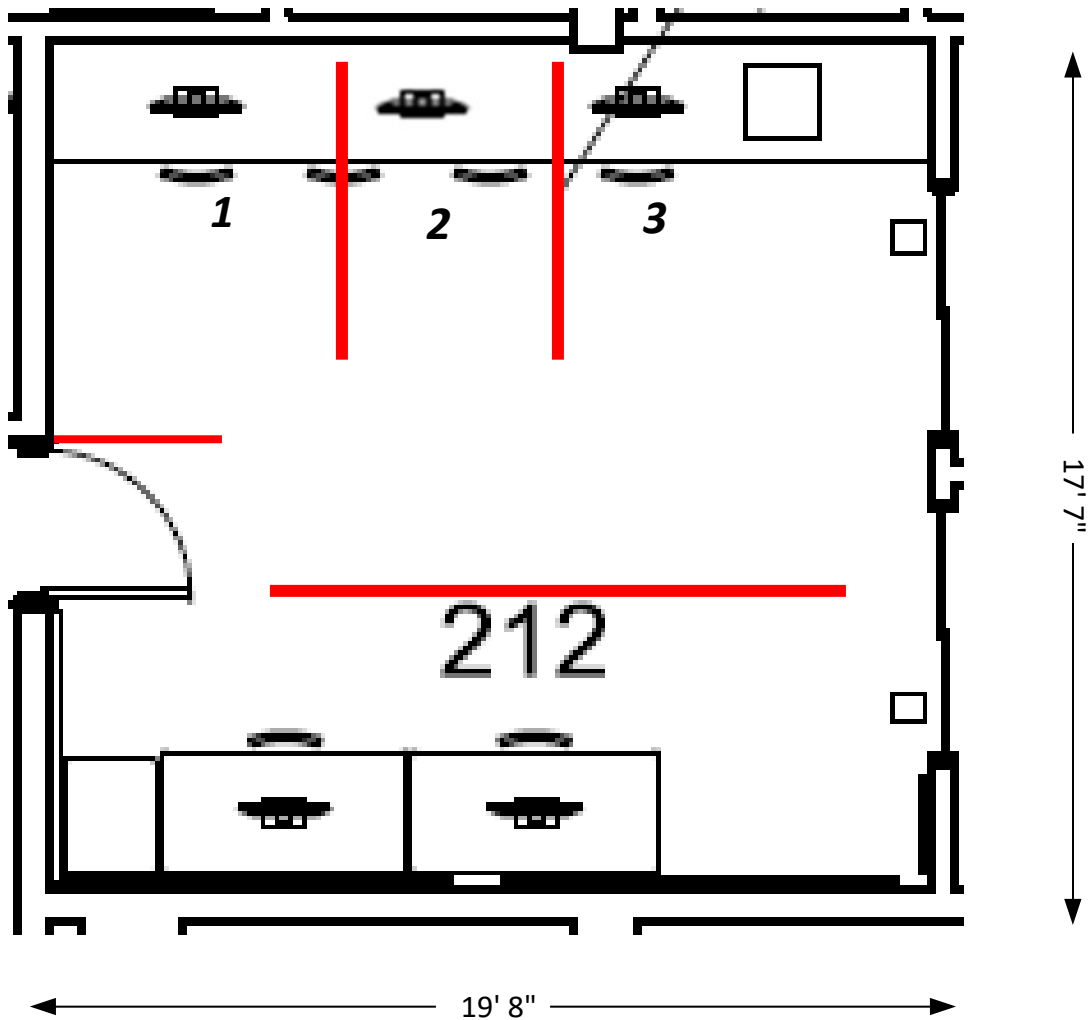
COVID-19 SAFETY PLAN ACADEMIC SPACES

SE10-200



SE10-212

Capacity: 3

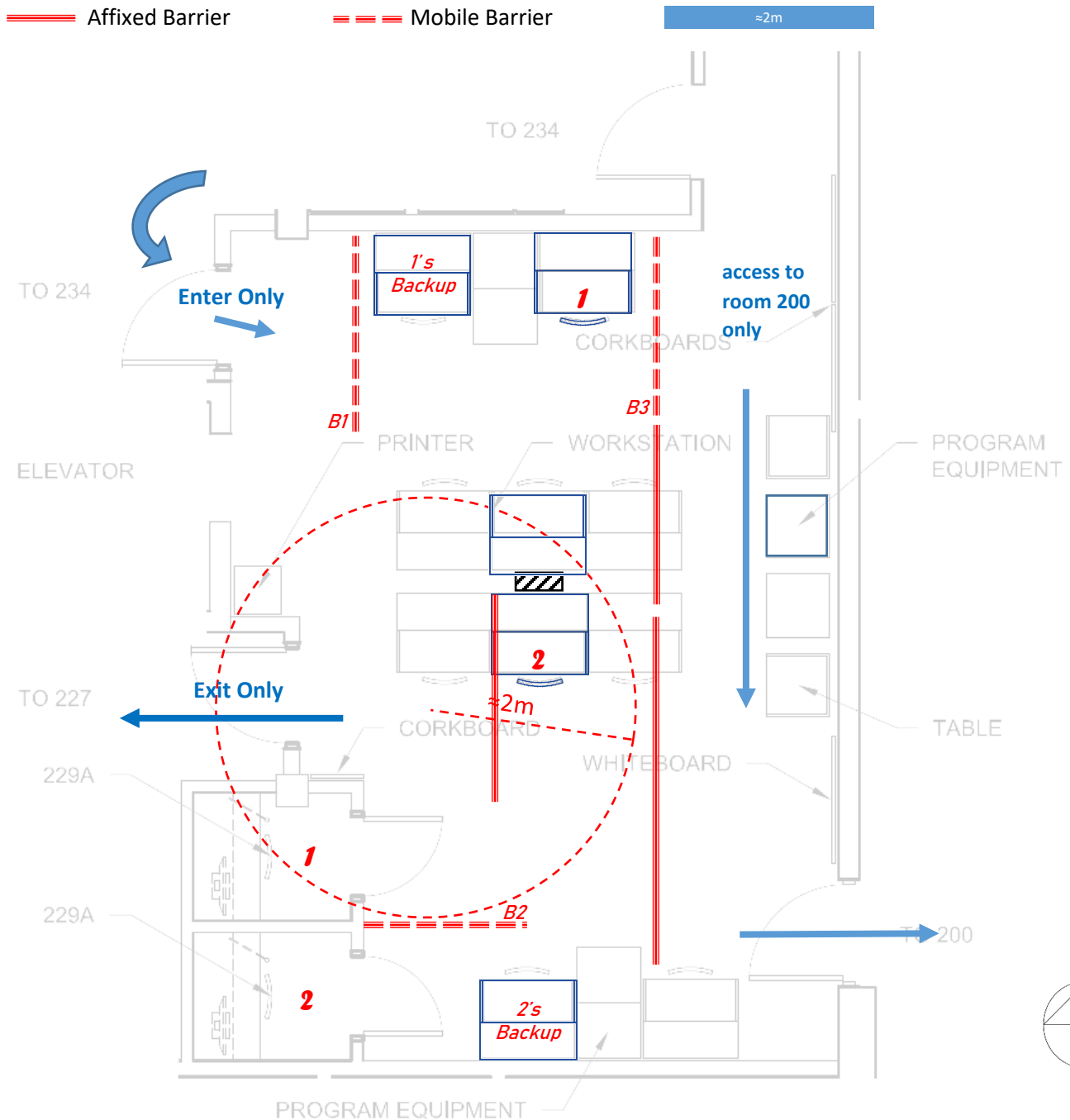


COVID-19 SAFETY PLAN ACADEMIC SPACES

SE10-229

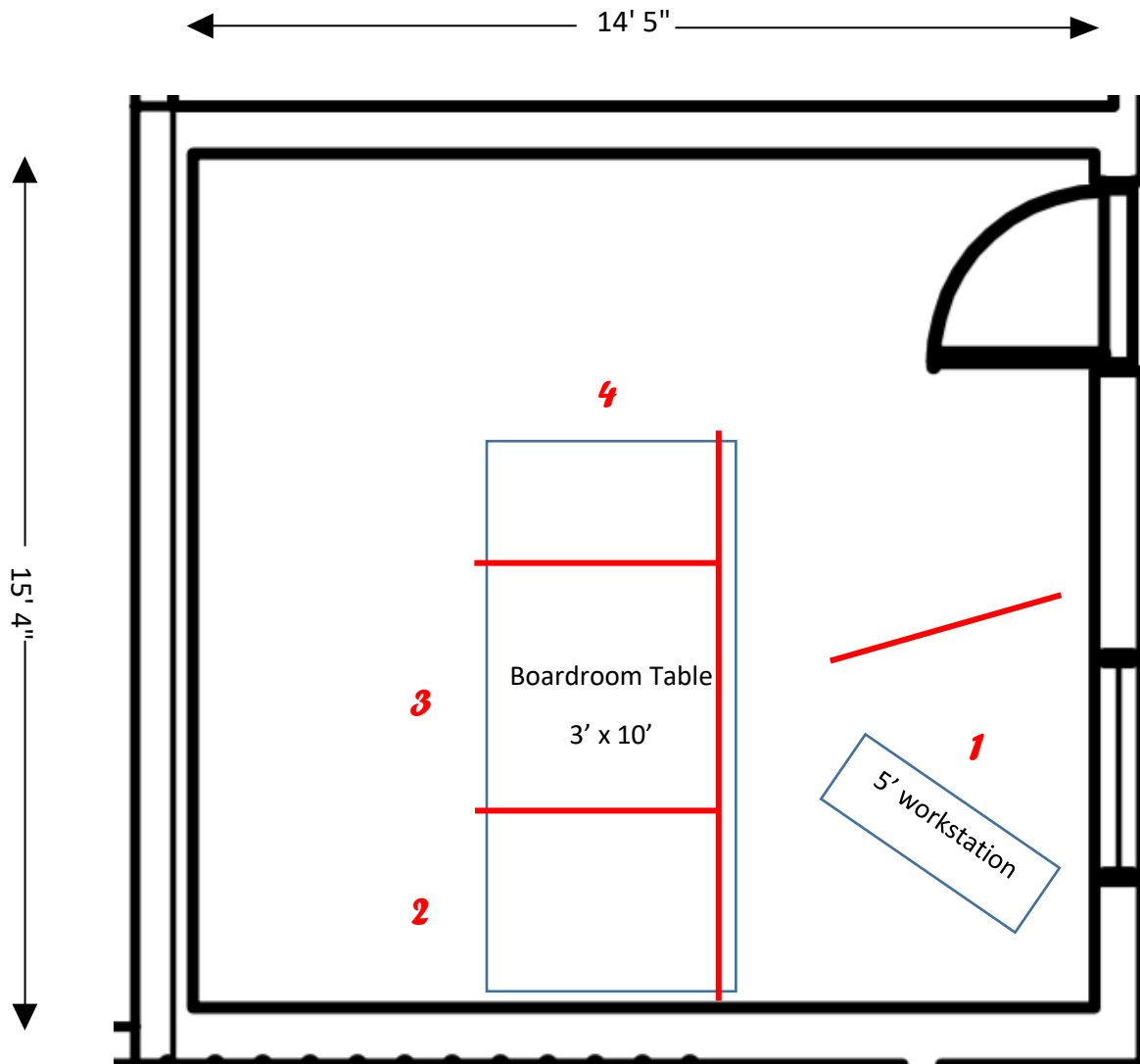
Notes: This media lab's suggested capacity is 2. Students using the enclosed booths below will be the same students using the stations 1 and 2 in the main area. Because of the age of equipment, the program requires backup units for each of the two student stations, as indicated. If backup units are required, mobile barriers will be placed. B1 isolates from students entering from room 234, while B2 would be deployed only if required, to isolate 1 from a student exiting booth 2. Barrier B3 will only be shifted if large equipment or a wheelchair user is accessing this floor through the elevator. The length of barrier below B3 does not interfere with fire exiting – the fire exit for this room is on the west side (through 227), and no other room on the east side would rely on this room as thoroughway for fire egress.

Legend:



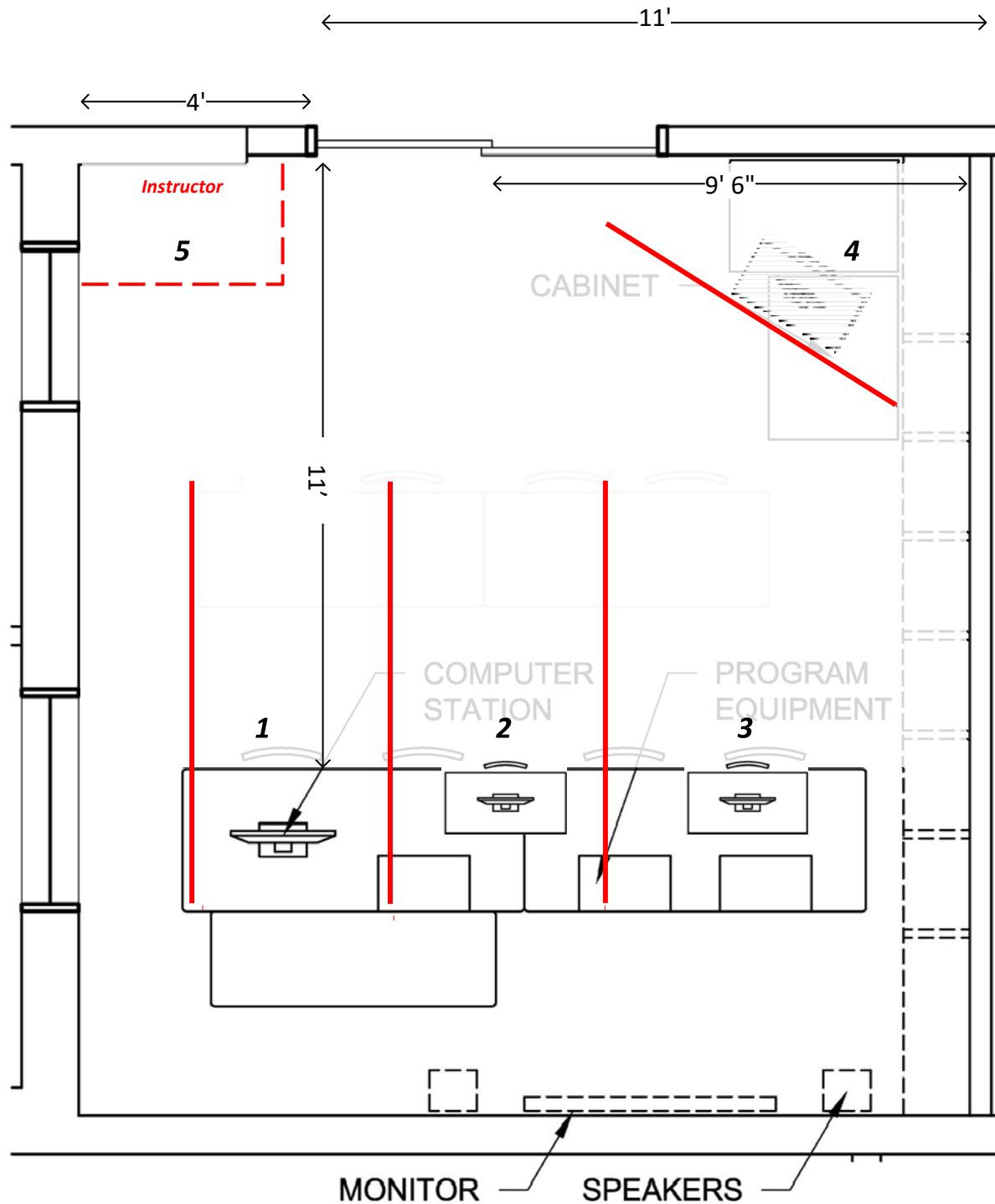
SE10-242: Edit Suite

Capacity: 4



SE10-243: Control Room 2

Capacity: 5



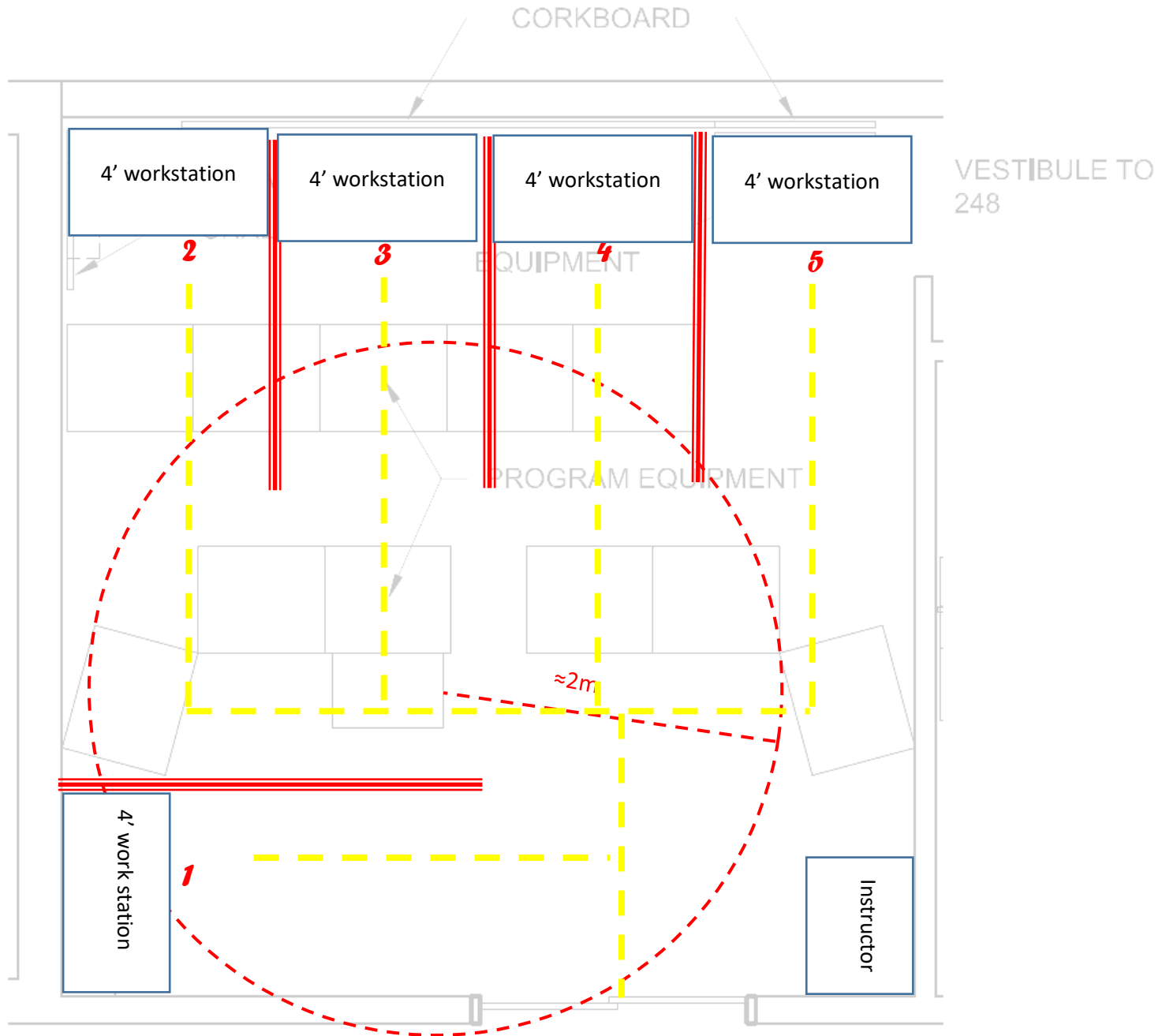
COVID-19 SAFETY PLAN ACADEMIC SPACES

SE10-244

Notes: This media studio server space converted into a computer lab may be able to accommodate 5 workstations plus an instructor who enters the room last and exits first as configured below.

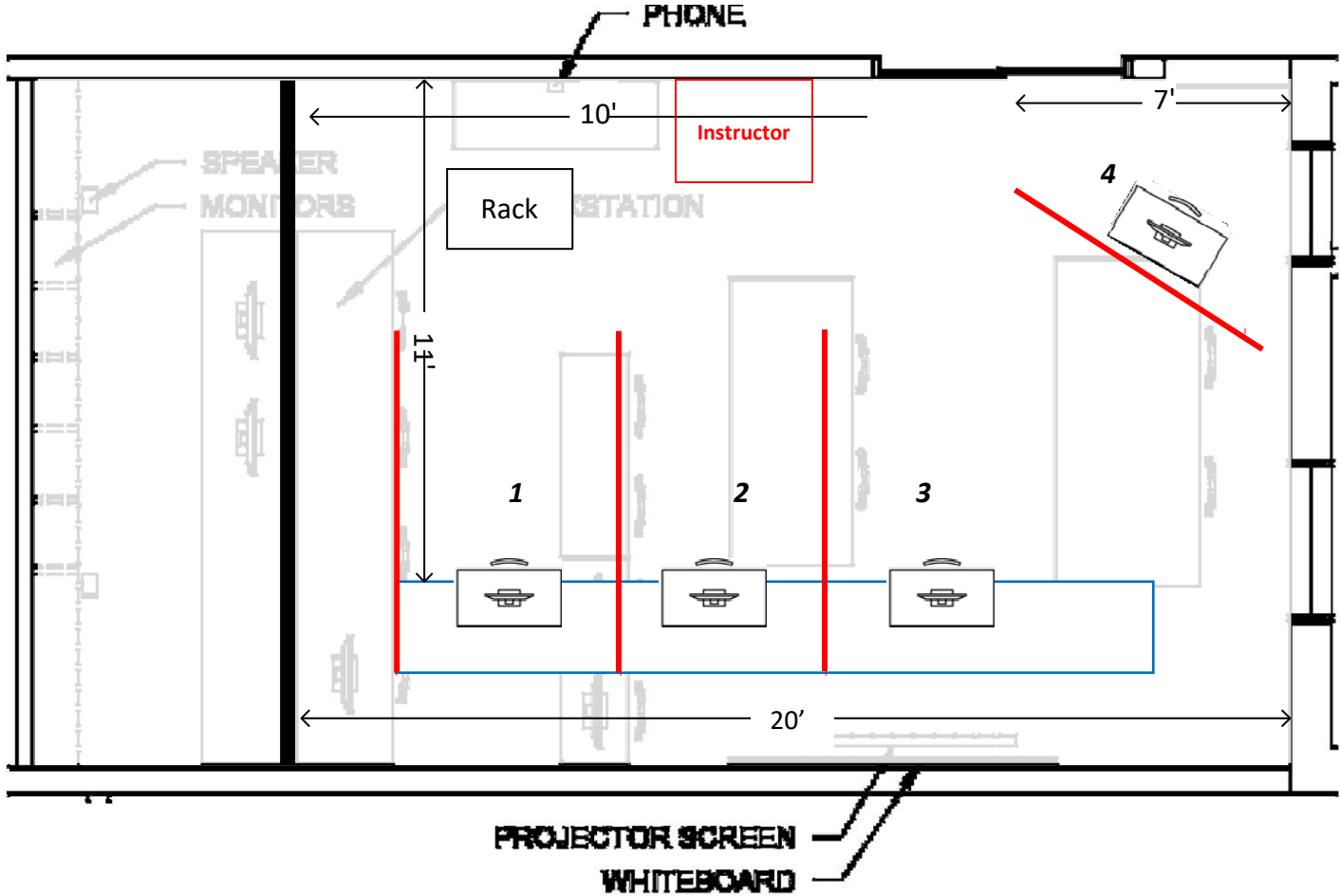
Legend:

 Barrier  ≈2m



SE10-247: Control Room 1

Capacity: 5



BCIT

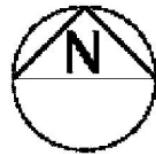
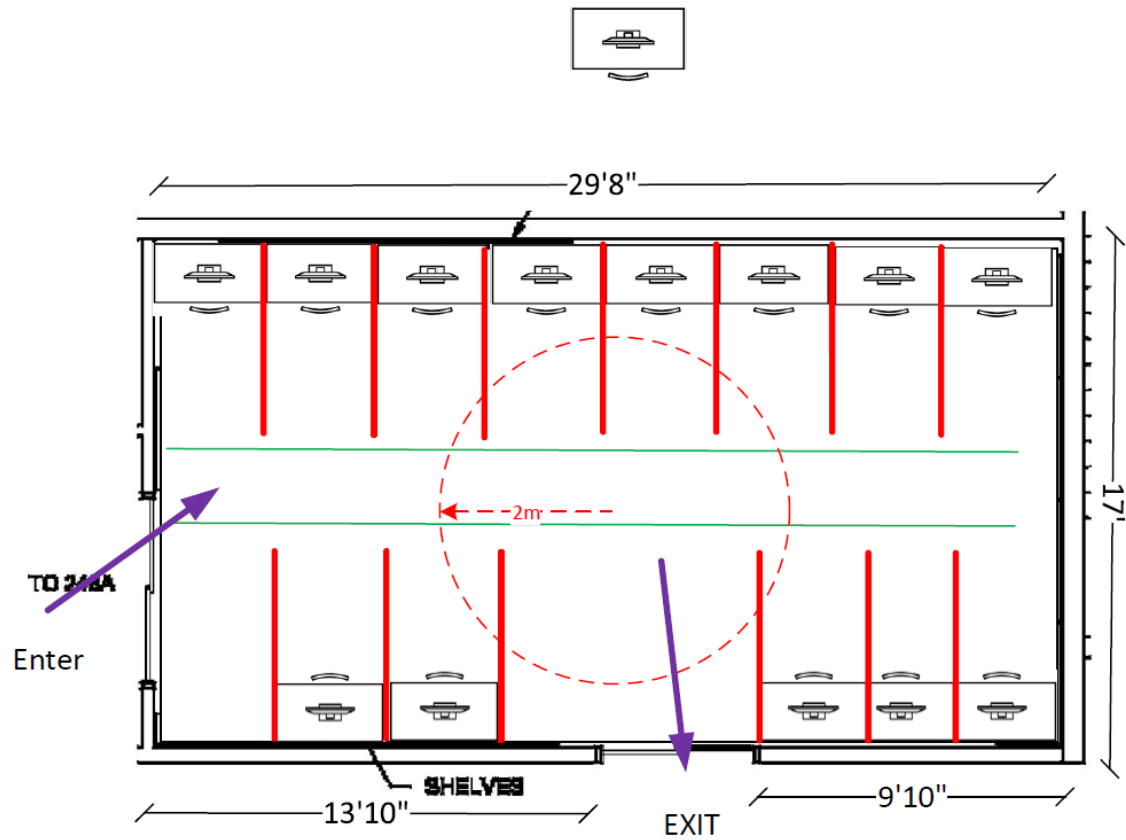
G:
10

ROOM:
247

CAPACITY:
N/A

SE10-250

Capacity: 13



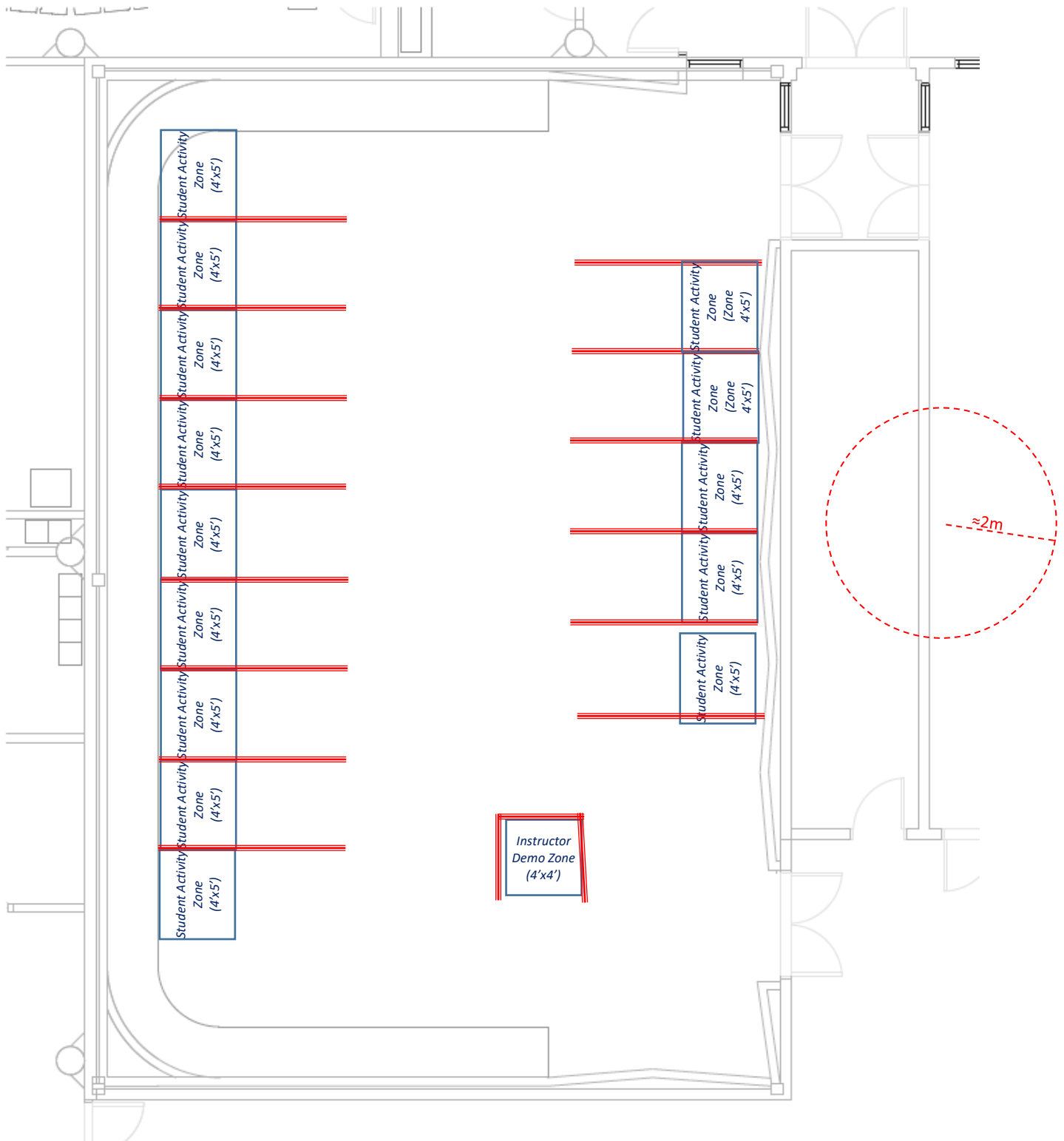
CARI-1107 Green Studio

Notes: With introduction of barriers, this lab could accommodate 14 students.

Legend:

 Barrier

 ≈2m



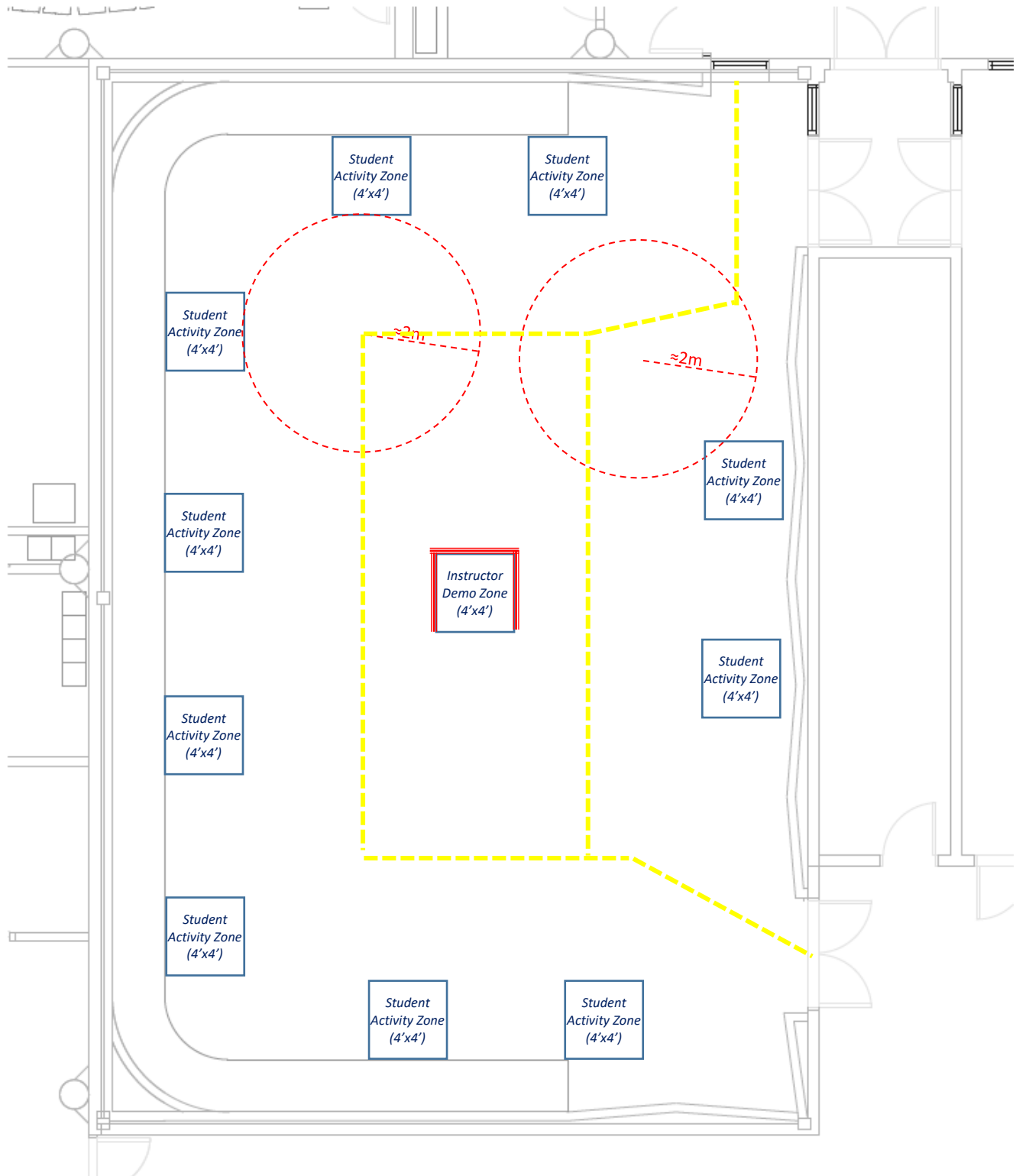
COVID-19 SAFETY PLAN ACADEMIC SPACES

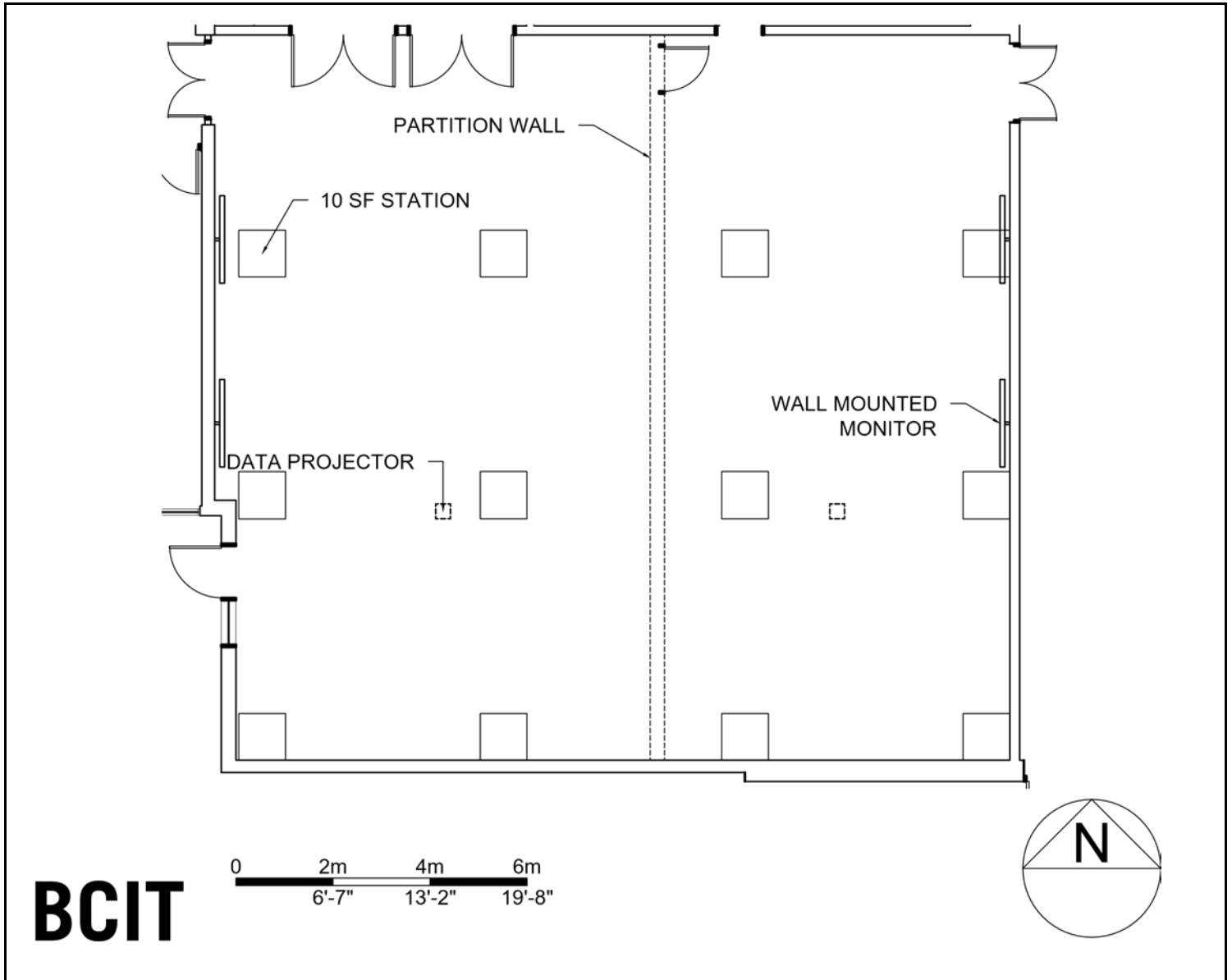
CARI-1107 Green Studio Alternative

Notes: Without barriers between students, this lab could accommodate 10 students.

Legend:

Barrier ≈2m





BUILDING: SE02		ROOM: 212A/212B		CAPACITY: 12
PLEASE RETURN THE ROOM TO THIS STANDARD CONFIGURATION AND LEAVE THE SPACE CLEAN AND ORDERLY FOR THE NEXT USER.				
TABLES: N/A	CHAIRS: N/A	AREA: 2611 sq ft (243 sq m)	SCALE: 3/32"=1'-0"	DATE: July 23, 2020