

# INTRAMURAL SPORTS ATTENDANT

## Join our team!

We are looking for outgoing, responsible, diligent, and recreation-oriented students to join our BCIT Recreation Services team! We provide a fun, supportive learning environment for student staff to develop transferable job skills for their future careers.

## Position Summary:

The Intramural Sports Attendant is essential for creating a welcoming environment during intramural sports programs and events. Attendants are responsible for officiating, scorekeeping & ensuring participant safety during various leagues, resolving conflicts in a sport environment, and completing additional duties as needed. This position reports directly to the Sports Programs & Intramurals Coordinator.

## Qualifications:

- Current BCIT student and commitment of 3-5 hours per week for 2 terms
- Passion for recreation, active living and wellness
- Basic knowledge and understanding of the league sport atmosphere, culture and practices
- Professional, responsible, reliable and can exercise mature judgment
- Energetic, enthusiastic, and positive attitude
- Excellent organizational, interpersonal and communication skills
- Excellent problem-solving and conflict resolution skills
- Ability to work independently and as part of a team; willingness to learn from and mentor others
- The following qualifications are not required but are considered an asset:
  - Valid Standard First Aid + CPR-C (or equivalent)
  - Previous experience in a recreation, sport (any) and/or customer service environment
  - Current or previous experience refereeing and/or coaching

## Responsibilities:

- Greets participants, provides exemplary customer service, and ensures a welcoming and positive environment during intramural league programs.
- Educates users on league rules, expectations, etiquette; ensures ongoing participant compliance with Intramural Guidelines.
- Set up/take-down, scorekeep and manage league program flow.
- Ensures safety of participants through ongoing monitoring of intramural league games.
- Assists with resolving participant conflicts.
- Assists with maintenance of scoresheets and league rosters.
- Performs basic cleaning, organization and maintenance duties of Gymnasium and sport storage spaces.
- Participates in professional development initiatives and goal setting.
- Assists Recreation Staff with other duties and special projects as assigned.

**Compensation:** \$17.88/hour + 6% in lieu of benefits

**How to Apply:** Submit resume and cover letter to the attention of Mikayla Wong, Sports Programs & Intramurals Coordinator at [mikayla\\_wong@bcit.ca](mailto:mikayla_wong@bcit.ca).