



# EXEMPTION FROM EDUCATION POLICY

3700 Willingdon Avenue, Burnaby, BC, Canada V5G 3H2

This form is associated with Procedure 5401-PR3, Requesting Exemption from Education Policies. Program areas requesting exemption from Education Policies for new and existing programs must complete this form and obtain signatures from the Registrar's Office (RO), Academic Planning and Quality Assurance (APQA), school quality committee (SQC), school associate dean, school dean, and Education Council.

## PROPONENT INFORMATION

Proponent Name	Program Credential, Name, and Code
Proponent Title	School
Phone Number	Email
Signature	Date

## POLICY DETAILS

Policy being addressed by exemption request
Specific clause of policy being addressed by exemption request

## RISK ASSESSMENT

Identify the situation as it is now:
Who could be impacted, and how:
Proposed replacement to mitigate impact:
Identify the implications if not approved:
Implementation plan and timelines:

**COMMENTS AND SIGNATURES**

Registrar's Office Comments	
Registrar's Signature	Date

Academic Planning & Quality Assurance (APQA) Comments	
Academic Planning & Quality Assurance (APQA) Signature	Date

School Quality Committee (SQC) Comments	
Chair, School Quality Committee (SQC) Signature	Date

School Associate Dean Comments	
School Associate Dean Signature	Date

School Dean Comments	
School Dean Signature	Date

Education Council Comments	
Chair, Education Council Approval Signature (on behalf of and after being approved by Education Council)	Date

Copies of approved exemptions to Education Policy are to be forwarded to the following:

- Program Area Proponent
- Education Council Office
- Registrar's Office