

BCIT LIQUOR CONSUMPTION ON BCIT CAMPUS POLICY

Category: General Administration	Policy Number: 7504	Effective Date: 88-12-13	Related Policies:
Approved By: Board of Governors	Maintained By: Executive Director, Administrative Services	Amended: 96-06-25 02-01-29 03-07-03 03-11-03 04-09-13	Review Due: 05-09-13

General Statement

Although BCIT permits the moderate use of alcohol on its premises in certain circumstances, BCIT strongly discourages the abuse of alcohol, and expects all students, faculty, staff, and visitors to its campuses to make responsible decisions concerning their use of alcohol.

Alcohol may only be served or consumed on BCIT's Burnaby Campus, and at any of its satellite campuses, in accordance with this Policy and all applicable laws. This Policy recognizes that:

- alcohol is a controlled substance, the use of which is regulated by the British Columbia Liquor Control and Licensing Act and the Criminal Code of Canada;
- some members of the BCIT community are not of legal age to consume alcohol, or do not choose to consume alcohol, and their opportunities to participate fully in campus activities should not be limited;
- access to alcoholic beverages served or consumed on BCIT's premises is a privilege, which BCIT extends to students, faculty, staff and visitors who are of legal drinking age, on the understanding they will comply with all applicable laws and BCIT's policies;
- that privilege may be regulated or restricted by BCIT for a variety of reasons, including but not limited to the protection of the health, safety and security of students, faculty, staff and members of the public; and
- everyone has a personal responsibility to recognize the risks associated with the excessive consumption of alcohol, and, if he or she chooses to consume alcohol, to do so responsibly, complying with all applicable laws, and having due regard for the health, safety and security of others.

The President or any Vice President may prevent any individuals or groups not abiding by this Policy or any applicable law from participating in the organization of or attending any events at which alcohol is to be served, for a specified or indefinite period of time. The President or any Vice President may also suspend or deny the use of any liquor license on BCIT's premises.

Nothing in this Policy imposes any liability on BCIT for the violation of this Policy by students, faculty or staff, or by any other person.

Policy

Alcohol must not be served or consumed by any person on BCIT's premises, except, subject to the additional restrictions in this Policy, at the following locations:

- at the BCIT Student Association's Campus Pub;
- in the Student Residences;
- in an area covered by a class "A" or "B" liquor license held by BCIT; or
- in an area covered by a Special Occasion License, at an event authorized by the Executive Director of Administrative Services, or his or her designate, in accordance with this Policy.

The following rules apply everywhere on BCIT's premises:

- A person must not provide alcohol to a minor.
- A person must not permit a minor to consume alcohol in a place under that person's control.
- A person must not provide alcohol to anyone who appears to be intoxicated.
- Drinking games or contests involving the consumption of alcoholic beverages are forbidden.
- A person must take reasonable steps to prevent anyone who is intoxicated or apparently under the influence of alcohol from operating a motor vehicle, or any other machinery or equipment.
- Any on-campus advertising must not promote or encourage the excessive consumption of alcohol.

A. BCIT Student Association's Campus Pub

BCIT permits the BCIT Student Association to operate a Campus Pub within a designated space in the BCIT Student Association Campus Centre Building (SE2). The BCIT Student Association leases that space from BCIT, and must ensure the Campus Pub is operated and managed in accordance with the provisions of the lease between the BCIT Student Association and BCIT ("Lease"), as well as all applicable laws and BCIT policies, including this Policy and Policy 7523, Use and Advertising of BCIT Student Association's Campus Pub.

The BCIT Student Association is responsible for holding and maintaining a current class "A" university lounge liquor license for the Campus Pub. The BCIT Student Association must ensure alcoholic beverages are served in the Campus Pub only as authorized by that license, and in accordance with all applicable requirements of the Liquor Control and Licensing Act and Regulations.

The President is responsible for monitoring the operation of the Campus Pub, and may suspend sales of alcoholic beverages at the Campus Pub, at any time.

B. Student Residences

Responsible consumption of alcohol in the Student Residences, by residents and their invited guests who are of legal drinking age, is permitted:

- in the resident's private living space (i.e. bedroom and suite); and
- in the Residence Lounge adjoining the Housing Office.

The consumption of alcohol, or the presence of open alcohol, is not permitted in any other public indoor area within the Student Residences or anywhere outdoors.

Kegs are not permitted in the Student Residences.

Residents are responsible for their own actions and for the actions of their guests in the Student Residences. Residents must comply, and must ensure their guests comply, with all applicable laws, all BCIT policies, and all rules of the Student Residence, and all requests made by Housing staff in enforcing such laws, policies and rules.

The Residence Lounge is considered to be a social room in an apartment building. A liquor license is not required, except for special events involving the sale of alcohol. Any events in the Student Residence involving the sale of alcohol require a Special Occasion Permit and the written authorization of the Executive Director of Administrative Services, or his or her designate, in accordance with this Policy.

C. BCIT Licensed Areas

BCIT holds class "A" and "B" liquor licenses in certain areas ("BCIT Licensed Areas"). The types of alcoholic beverages which may be served and consumed in each of the BCIT Licensed Areas, and the persons responsible for administering each license, are set out in a document which is maintained and updated by the Executive Director of Administrative Services, a copy of which is available upon request.

Alcoholic beverages may be served in the BCIT Licensed Areas only as authorized by the applicable license, and in accordance with all applicable requirements under the Liquor Control and Licensing Act and Regulations.

The Campus Food Service Provider is responsible for serving any alcohol in BCIT Licensed Areas. (Any reference in this Policy to the Campus Food Service Provider includes the applicable Food Service Provider at a satellite campus.)

Departments wishing to host events involving the consumption of alcohol are encouraged to use the BCIT Licensed Areas.

Events held in the BCIT Licensed Areas must be administered and catered by the Campus Food Service Provider. The organizer of the event must contact the Campus Food Service Provider to make the necessary arrangements.

An individual organizer of the event must be present for its duration and must assume responsibility for the conduct of all persons in attendance. The organizer is also responsible for ensuring that:

- no alcohol is served to or consumed by any minor, or by any person who appears to be intoxicated;
- non-alcoholic beverages and food are made available at reasonable prices or free of charge, for the duration of the event; and
- reasonable steps are taken to prevent any person who appears to be intoxicated from operating a motor vehicle, or any other machinery or equipment.

The Campus Food Service Provider will notify the Executive Director of Administrative Services and the Director of Safety and Security of all scheduled events involving the consumption of alcohol. The Director may arrange for any event to be visited by Campus Security. If Campus Security identifies any violations of any law or BCIT policy at any event, it may immediately close down the event, and will report the violation to the Executive Director of Administrative Services.

The Executive Director of Administrative Services, or his or her designate, may require security personnel to be present for the duration of any event involving the consumption of alcohol, at the expense of the event sponsor, to check identification, and to ensure good order is maintained.

D. Authorized Events

Events involving the consumption of alcohol on BCIT's premises, but outside the BCIT Licensed Areas, require a Special Occasion License, and are permitted only with the prior written authorization of the Executive Director of Administrative Services ("Authorized Events").

Authorization will be given only for events sponsored by a recognized BCIT academic or administrative unit, a recognized employee association, the BCIT Student Association or the Alumni Association, where the principal purpose of the event is the enhancement of the collegial interaction of faculty, staff or students, or professional interaction related to BCIT, or the promotion of BCIT's goals of interacting with the community. The event also must involve a non-recurring special occasion of short duration (less than five hours) in an appropriate venue, and must not disrupt or conflict with any BCIT program or activity.

The Executive Director of Administrative Services:

- may, for any reason, refuse any request for authorization of an event; and
- may impose any terms or conditions on any authorization which he or she considers appropriate.

The Executive Director of Administrative Services will endorse or designate a member of BCIT's faculty or staff to be responsible for supervising each Authorized Event ("Event Supervisor").

Unless otherwise authorized by the Executive Director of Administrative Services, every Special Occasion License will be applied for by the Campus Food Service Provider on behalf of BCIT, and all alcohol to be sold or served at an Authorized Event must be served by the Campus Food Service Provider. The Event Supervisor must contact the Campus Food Service Provider to make the necessary arrangements, and the sponsor of the event will be responsible for paying the applicable license fee.

The Event Supervisor must be present for the duration of the Authorized Event and must assume responsibility for the conduct of all persons in attendance. The Event Supervisor is also responsible for ensuring that:

- only students, faculty and staff of BCIT, and their invited guests, attend the Authorized Event;
- all alcohol at the Authorized Event is served through a host bar, by servers who have successfully completed the Serving It Right training program and who hold a valid certificate of completion;
- no alcohol is served to or consumed by a minor, or by anyone who appears to be intoxicated;
- non-alcoholic beverages and food are made available at reasonable prices or free of charge, for the duration of the Authorized Event;
- reasonable steps are taken to prevent anyone who appears to be intoxicated from operating a motor vehicle, or any other machinery or equipment; and
- any terms and conditions of the Special Occasion License, or those imposed by the Executive Director of Administrative Services, and all applicable laws and BCIT policies, are complied with.

The Executive Director of Administrative Services will notify the Director of Safety and Security of all Authorized Events and any applicable conditions. The Director may arrange for any Authorized Event to be visited by Campus Security. If Campus Security identifies any violations of any law or BCIT policy at any Authorized Event, it may immediately close down the event, and will report the violation to the Executive Director of Administrative Services.

The Executive Director of Administrative Services may require security personnel to be present for the duration of any Authorized Event, at the expense of the event sponsor, to check identification and to ensure good order is maintained.

The Executive Director of Administrative Services may designate another person, to exercise his or her authority under Part D of this Policy; any reference to the Executive Director of Administrative Services includes the person designated by him or her.

**Schedule: BCIT Licensed Areas
(maintained and updated by the Executive Director of Administrative Services)**

Area	License	Administered By	Types of Liquor Permitted
The Rix (SE2 Building)	“A” Lounge	Executive Director of Administrative Services	All types of liquor
Town Square Cafeteria Town Square A, B, C, D (SE2 Building)	“B” Dining Lounge	Executive Director of Administrative Services	All types of liquor with meals
Rooms 280, 282, 284 Downtown Campus	“A” Lounge	Executive Director of Administrative Services	All types of liquor

Related Policies:

- Policy 5002 Student Regulations Policy
- Policy 7523 Use and Advertising of BCIT Student Association’s Campus Pub Policy