

COMMUNITY REVIEW NOTE

May 21, 2026

PREPARED FOR: Community Review

PREPARED BY: Vince Laxton, Director – Corporate Services

ISSUE: Review & Revision of Policy 2003 Purchasing

OBJECTIVE

Formal community consultation prior to Board of Governors' review and final approval of the revised policy.

BACKGROUND

Policy 2003 — created in 1987, with the current version in force since 2019 — has been reviewed comprehensively by Corporate Services and redrafted to align with current regulatory requirements, Institute priorities, policies, and frameworks, and with evolving procurement practices.

DEVELOPMENT & CONSULTATION PROCESS

The draft revision (renamed “Procurement”) reflects feedback gathered in consultations with Finance, Sustainability, Indigenous Partnerships, and Research & Development stakeholders. **Key changes** include:

- Integration of Sustainability and Social Responsibility
 - Embeds environmental, social, and Indigenous considerations into procurement and aligns with BCIT's IDEAS framework.
- Strengthened Governance and Accountability
 - Reinforces expectations of fairness, transparency, and ethical procurement, and clarifies alignment with legislation and trade agreements.
- Clarification of Policy Scope and Application
 - Reaffirms applicability to all employees and procurement activities while maintaining existing systems.
- Alignment with Related Policies and Standards
 - Incorporates updates consistent with related policies (e.g., Cybersecurity and Acceptable Use of IT) and reflects current Institute practices.

NEXT STEPS

All feedback received during the 30-day community consultation process in May-June will be considered and may be incorporated, where appropriate, in a final draft for submission to the Audit & Finance Committee for review and recommendation to the Board of Governors for approval.