



Peer Review of Distance and Online Learning Instructor or Tutor

Instructor/Tutor: _____

Peer Name: _____

Reviewer's status:

Departmental Peer

External Colleague

Position _____

Instructional Setting of Observation:

Telephone Tutoring

E-Mail

Other (describe) _____

Instructional Materials attached? Yes No

Course Name and Number: _____ Set: _____

Date/Time of Observation: _____

Directions:

Thank you for agreeing to carry out this peer review. The results will form part of an overall assessment of this instructor/tutor and will be used to identify areas where skills and expertise may be developed.

The review focuses on the instructor/tutor's course-related knowledge and instructional skills. Each item is to be assessed according to the following scale:

S	SR	U	
Satisfactory	Satisfactory with Reservations	Unsatisfactory	No Opinion

No Opinion is the appropriate response where you have insufficient data or you are otherwise unable to assess the item. Items indicated by an asterisk are to be left blank if you are not qualified to make an assessment. Please note that reviewer comments are welcome when particularly effective or otherwise noteworthy performance is observed.

Satisfactory with Reservations or **Unsatisfactory** are appropriate responses where the assessor cannot rate the instructor as satisfactory on the item. When choosing either of these options, you must clearly explain why a rating of **Satisfactory** could not be given. If no explanation is provided the response will be scored as **No Opinion**.

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*1. The instructor/tutor demonstrated currency in the topics considered. S SR U No Opinion

*2. The instructor/tutor referred to up-to-date processes, systems and/or equipment. S SR U No Opinion

*3. Instructional resources (e.g., textbooks, manuals, CD-ROMs) were current. S SR U No Opinion

Depth and Breadth of Knowledge

*4. The instructor/tutor demonstrated an adequate depth of knowledge. S SR U No Opinion

5. The instructor/tutor demonstrated an adequate breadth of knowledge. S SR U No Opinion

** Asterisked items are to be left blank if the reviewer is unqualified to judge.*

Instructional Skills

6. The instructor/tutor appeared at ease in the instructional setting. S SR U No Opinion
7. The instructor/tutor's presentation of the course material was clear. S SR U No Opinion
8. The instructor/tutor presented material in a logically developed sequence. S SR U No Opinion
9. The instructor/tutor clearly established definitions and core concepts. S SR U No Opinion
10. The instructor/tutor's use of voice was effective. S SR U No Opinion
11. The instructor/tutor used instructional media effectively. S SR U No Opinion
12. The instructor/tutor used appropriate instructional technologies (WebCT, synchronous conferencing, etc). S SR U No Opinion
13. The instructor/tutor's pace of delivery seemed matched to student comprehension levels. S SR U No Opinion

Student Interactions

14. The instructor/tutor seemed to have good student rapport. S SR U No Opinion
15. The instructor/tutor provided opportunities for student questions. S SR U No Opinion
16. The instructor/tutor responded effectively to student questions. S SR U No Opinion

Instructional Materials

Responses to the following items are only to be made only after analysis and review of the Instructor/tutor's portfolio of course outlines and instructional materials (e.g., textbooks, handouts, assignments, etc.)

- *17. The content of instructional materials was current. S SR U No Opinion
18. The content of instructional materials was clearly presented. S SR U No Opinion

** Asterisked items are to be left blank if the reviewer is unqualified to judge.*

Instructional Materials (cont'd)

19. Overall, instructional materials had a professional appearance. S SR U No Opinion

20. The course content section of the course outline contained a useful amount of detail. S SR U No Opinion