



Peer Review of Aboriginal Services Advisor

Advisor: _____ Date: _____

Peer:

BCIT Colleague

External Peer

Position _____

Directions:

Thank you for agreeing to carry out this Peer Review. The results will form part of an overall review of this Advisor's performance, and will be used to identify any areas where skills and expertise may be further developed.

The review focuses on the advisor's knowledge of the aboriginal services resources. Each item is to be assessed according to the following scale:

S	SR	U	
Satisfactory	Satisfactory with Reservations	Unsatisfactory	No Opinion

No Opinion is the appropriate response where you have insufficient data or you are otherwise unable to assess the item. Items indicated by an asterisk are to be left blank if you are not qualified to make an assessment. Please note that reviewer comments are welcome when particularly effective or otherwise noteworthy performance is observed.

Satisfactory with Reservations or **Unsatisfactory** are appropriate responses where you cannot rate the counsellor as **Satisfactory** on the item. When choosing either of these options, you must clearly explain why a rating of **Satisfactory** could not be given. If no explanation is provided the response will be scored as **No Opinion**.

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1. The advisor was on time for the scheduled appointment. S SR U No Opinion

2. The advisor was welcoming to the student. S SR U No Opinion

3. It was evident that the advisor had a broad knowledge of BCIT. S SR U No Opinion

4. It was evident that the advisor had a general knowledge of the student's program of interest. S SR U No Opinion

5. The advisor responded effectively to student questions. S SR U No Opinion

6. The advisor presented information in a logical sequence. S SR U No Opinion

7. The advisor referred the student to the appropriate BCIT contact person when necessary. S SR U No Opinion
8. The advisor demonstrated respect for the student. S SR U No Opinion
9. The advisor appeared at ease during the interview. S SR U No Opinion
10. During the interview, the advisor appeared to listen attentively. S SR U No Opinion
11. The advisor's pace of delivery seemed to match the student's comprehension level. S SR U No Opinion
12. The advisor provided information that was beneficial to the student. S SR U No Opinion
13. The advisor attempted to clarify any misunderstandings. S SR U No Opinion

14. The advisor provided additional BCIT resource information when applicable. (Website, other student services, etc.). S SR U No Opinion

15. The advisor used interview time effectively. S SR U No Opinion

16. The advisor spoke in a manner that was easily understandable. S SR U No Opinion

17. The advisor allowed sufficient time for student responses. S SR U No Opinion