Punctuate to clarify meaning: date formats

When writing dates out in full on title pages, in headers and footers, and in other standalone instances, choose one of these formats:

February 14, 2013

14 February 2013

February 2013

In the first format, put a comma after the day. In the second and third formats, no comma is needed.

A tip from the BCIT editing community
— Jim, Kathleen, Gary, Barb

Helping to engage—and retain—students