



# STUDENT LIFE AMBASSADOR APPLICANT INFORMATION

## Student Life Office

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Building SW01-1022

BCIT's Student Life Office oversees various programs that work to ensure the success of all students. **Student Life Ambassadors** (SLAs) play a crucial role providing peer support and helping connect students to on-campus resources and services that can enhance their wellbeing and enable them to thrive throughout their time at BCIT.

## ELIGIBILITY

A **Student Life Ambassador** must be a current BCIT student with one term of recent student status at the Institute. Part-time and full-time students are both eligible to apply, as well as students on any of the BCIT campuses within the lower-mainland including the Aerospace Technology Campus, Annacis Island Campus, Burnaby Campus, Downtown Campus and the Marine Campus.

## DURATION OF APPOINTMENT

**Student Life Ambassadors** must be available to work from Monday, August 20, 2018 to Friday, November 30, 2018 and from Wednesday, January 2, 2019 to Friday, May 10, 2019

## TRAINING

Training will commence on Monday, August 20, 2018 and will run until Friday, August 31, 2018. Training will be a mix of full-time and part-time hours ranging from 9am – 5pm, Monday to Friday. All applicants must be fully available for training and will be notified of the finalized schedule at minimum two weeks' prior to the training start date.

## BENEFITS

- Develop teamwork skills by working collaboratively as a member of a diverse group of peers
- Positively impact student wellbeing and success
- Receive ongoing training with an emphasis on skill development related to topics such as resiliency, student services, student wellbeing and more
- Gain practical experience in program design and delivery, collecting student feedback, providing peer consultations and support
- Weekly catered meetings/training sessions

## STUDENT LIFE AMBASSADOR RECRUITMENT PROCESS

There are two phases in the Student Life Ambassador recruitment process. An applicant's performance in Phase 1 determines whether they will move on to the next level of assessment. The phases are as follows:

### Phase 1: Application

Applications will be available online on the BCIT **Student Life Ambassador web page**, **eJobs** and through the BCIT SA's **CareerTrack** from Friday, June 1, 2018 to Sunday, June 30, 2018. All applications must include a current resume, cover letter, and a completed availability form. Completed applications must be submitted to the Student Life Office in person or by email no later than Sunday, June 30, 2018 at 11:55pm.

### Phase 2: Individual Interviews

Successful applicants will be selected to attend a 45 minute individual interview on one of the following dates:

Wednesday, July 18, 2018, between 10am – 3pm  
Thursday, July 19, 2018, between 2pm – 6pm

During this interview, applicants will be asked a variety of questions focusing on their abilities, past work and educational experience, and on their knowledge of BCIT's Student Services.

### Phase 3: Group Interviews

Applicants selected from Phase 1 and 2 will be required to attend a two hour group interview on one of the following dates:

Tuesday, July 24, 2018 from 4:30pm – 6:30pm  
Wednesday, July 25, 2018 from 3pm – 5pm

As a group, applicants will be asked to participate in a series of group activities focusing on their ability to work collaboratively in a team environment.

All applicants will be notified of selection results by no later than Wednesday, August 1, 2018.