Application Process
Writing Tutors 2025-26

Thank you for your interest in a Writing Tutor position for the 2025-26 academic year!

Please visit Be A Tutor to view the job description, FAQs, online application form and instructor referral form links. Below are details about how to apply and what to expect.

Application Process

To complete your application:

1. Fill out the online application and upload the following documents on to the online application form:

   - Your resume
   - A pdf of your BCIT transcript (**unofficial transcripts accepted** and available at my.bcit.ca) **Important:** Go to my.bcit.ca > Student Self Service > Transcript - unofficial > View Unofficial Transcript > Print > Under Printer choose *Save as PDF* or *Microsoft Print to PDF* or *Adobe PDF*

2. Forward the online instructor referral form links to two instructors that have previously agreed to be your references. One of these should be a Communications instructor.

   Note: Use your BCIT e-mail account to access and submit the forms.

Selection

Successful candidates will be contacted for an interview in April or early May

Hiring decisions are based on the demand for tutoring in various BCIT programs, as well as on candidates' academic success, instructor references, and demonstrated qualifications and aptitudes.

We look forward to receiving your complete application and hope to meet you at an interview. If you have any questions in the meantime please do not hesitate to contact us.

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