



Frequently Asked Questions Working as a tutor at BCIT

How are tutoring schedules determined?

For drop-in tutoring: At term start, tutors are asked for their availability and how many hours they'd like to work (2-6 hours/week). Based on this information and program-specific demand, the schedule is set for the full term. Tutors know in advance when they're scheduled to work.

For 1-to-1 tutoring: Tutors select the 1 hour/week they'll be available for 1-to-1 appointments. BCIT students can view this schedule and a tutor's subject availability, as well as book appointments through an online scheduling system. Tutors only work if a student books an appointment.

I am very interested in tutoring, but have some concerns about meeting the demands of tutoring when I am particularly busy with my own coursework.

Most peer tutors who've had this concern found that there is sufficient time for their own studies, and that tutoring positively influenced their own studies. While it is a common concern, please be aware that:

- You may opt for as few as **3 hours of work per week** (2 at drop-in, 1 at 1-to-1) if you feel that more hours will interfere with school work
- In programs with more than 1 tutor, **you are able to 'trade' shifts** with willing fellow-tutors
- Peer tutoring **sessions end one week before final exams** to give tutors time to study for their final exams.

I'd prefer to tutor students only in my top subjects. Is that possible?

Depending on demand, **you may or may not** find yourself tutoring your favourite subjects.

Typically, students look for a tutor in their own program area, but you may also receive requests from students in other program areas. For example, students from the Technology Entry program often seek support in grade 12-equivalent physics, math, & chemistry.

We count on tutors from a number of programs to step up and help wherever possible, while considering your subject area strengths.

What other opportunities are available to me as a peer tutor?

Welcome Desk Tutor (when tutoring takes place on campus)

Each year we assign 3 or 4 peer tutors to work at the Welcome Desk in the Learning Commons. The tutors in this role help:

- Greet students and connect them with the right tutor
- Ensure the smooth operation of drop-in tutoring
- Depending on demand may also tutor during their shift

Writing Centre

Peer Writing Tutors support the writing development of BCIT students. Students typically meet with writing tutors for sessions of 20 or more minutes in length.

The application process for writing tutors is separate though similar to peer tutors. You will find documents related to the writing tutor position at Be a Tutor.