

\*Employee headcount information is a <u>snapshot</u> as of April 1 of each year, includes regular, ongoing positions on a part-time or full time basis. Figures also includes all employees on paid and unpaid leaves. Employees on long term disability or temporarily replacing regular staff on leave or absences are not included. The methodology used captures active employees as of April 1 and cannot be directly compared to other methodologies that account for employees who have held a position sometime during the Fiscal Period.

\*\* PTS headcounts are an average number of PTS staff being paid every pay period. The headcounts reported cannot be compared with Employee Budgeted Full-Time Equivalence (FTE) or budgeted positions. Headcounts are based on a snapshot and may not reflect BCIT's total employee headcount for the reporting year.

Sources: BCIT Human Resources Department and Financial Services