



**INTERNATIONAL CREDENTIAL EVALUATION SERVICE**

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## **Important Note:**

Effective immediately, the International Credential Evaluation Service (ICES) has suspended all evaluation requests for applicants submitting credentials from **Sikkim Manipal University Distance Education Programs**. If you are a graduate of Sikkim Manipal University and completed the 'on campus' program, please arrange for official documents to be sent by the university. Note, official documents must include the final convocation degree certificate (or an official letter confirming the award of the degree\*) and the individual mark sheets for each year of study. The documents must also confirm the mode of study as ICES will not evaluate any programs delivered by distance education.

Applicants may also choose to have copies of their academic document (final convocation degree certificate and mark sheets) attested by the deputy registrar/controller of examinations of Sikkim Manipal University, and then arrange to have the university sent directly to ICES. The attested documents should be accompanied by a letter indicating the mode of study (i.e. 'on campus' or via 'distance education')

Please contact the appropriate Sikkim Manipal University department at the address below to arrange for the documents indicated above:

### **Sikkim Manipal University**

**5<sup>th</sup> Mile, Tadong Gangtok, East**

**Sikkim Pin – 737102**

**Ph: 03592 – 270294; Fax: 03592-231147**

**Email: [info@smu.edu.in](mailto:info@smu.edu.in)**

**W: <http://smu.edu.in/smu/contact-us.html>**

If you have further questions, please contact ICES by mail, telephone, fax or email. **Again, all SMU Distance Education programs cannot be evaluated at this time. Please seek another credential evaluation service. They can be found here: <http://cicic.ca/1374/obtain-an-academic-credential-assessment-for-general-purposes/index.canada>**

\*In cases where detailed mark sheets are not included in the official confirmation, applicants will be required to submit a complete set of original documents (final convocation degree certificate and individual mark sheets for each year of study).