



SELECTION COMMITTEE STAFFING REPORT

Position Title:	Department:
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SELECTION COMMITTEE MEMBERS:

Management:	Union:	Competition No.:

Chairperson, Selection Committee:	Date:
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INTERVIEWED CANDIDATES (Priority Ranked):

Name	Rank:	Telephone:	✓	Comments: (ie: applicant withdrawn, recommendations)

RECOMMENDED CANDIDATE:

MULTIPLE CANDIDATES; SEPARATE STAFFING REPORTS ATTACHED

Name:	Social Insurance Number:	Start Date:
	Banner ID (if known):	Birthdate:

Position Range /Grade:	Step:	Salary: \$	% of Appt.:	Position Control No.:
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REFERENCE VERIFICATION COMPLETED AND ATTACHED? [] CREDENTIALS ATTACHED? []

RECOMMENDED:	Associate Dean/Manager:	Date:
APPROVED:	Dean/Director:	Date:

TO BE COMPLETED BY HUMAN RESOURCES:

Position Accepted:	Date:	HR Advisor:
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