



BCIT Human Resources Contact List

General Inquires ...

General HR Inquires (Benefits & Employment Letters):	hrrassist@bcit.ca / HR Reception (604) 432-8384
General Recruitment Inquiries:	recruitmentassistant@bcit.ca (604) 431-4921
Banner/HR Systems & Reporting:	Preet Singh psingh148@bcit.ca
On Call Auxiliaries:	Pam Smith auxiliary@bcit.ca

Please direct inquiries to the following first points of contacts, based on our roles and responsibilities outlined below...

HR Business Partners

- Workforce Planning, department and organizational changes.
- Day-to-day leadership development and guidance.
- Responding to employee inquiries / providing support.
- Day-to-day performance management matters / investigations.
- Talent management and planning.
- Engagement plans.
- Collective Agreement interpretation and day-to-day labour relations issues.
- Policy interpretation and administration.

Recruitment Specialists

- Initiating hiring requests.
- Identifying talent pipeline.
- Recruitment strategies.
- Inquiries into selection process.

HR Coordinators

- Processing employee status updates and pay changes such as hires, leaves, supervisor updates, substitution pay, transfers, and employee departures.
- Maintaining employee job records including tracking increments, regularization and seniority.
- Coordinating benefits and pension enrollment.

Who to contact for your School/Service Area ...

School/Service Area	HR Business Partner		Recruitment Specialist		HR Coordinator	
Academic Planning & Quality Assurance	Britney MacInnis	4020	Sol Gonzalez	8037	Olga Kotelnikova	4068
Advancement (Foundation & Alumni)	Monica Sidhu	6997	Sol Gonzalez	8208	JT Cowan	7437
Applied Research	Jory Lindstrom	7746	Alex Ip	8894	Virginia Wong	7454
BCIT International	Kim Hamilton	8824	Alex Ip	8208	Virginia Wong	7454
Corporate Services	Jory Lindstrom	7746	Sol Gonzalez	8037	Rita Bhatti	8593
Enrolment Planning/Institutional Research	Britney MacInnis	4020	Sol Gonzalez	8037	Virginia Wong	7454
Educational Support Services	Kim Hamilton	8824	Alex Ip	8208	Virginia Wong	7454
Executive Office	Sarah Dueck	7643	Alex Ip	8208	Olga Kotelnikova	4068
Facilities & Campus Development	Britney MacInnis	6857	Alex Ip	8894	Rita Bhatti	8593
Financial Services	Jory Lindstrom	7746	Sol Gonzalez	8037	Olga Kotelnikova	4068
Human Resources/Labour Relations	Sarah Dueck	7643	Alex Ip	8208	Olga Kotelnikova	4068
Indigenous Services	Britney MacInnis	6857	Alex Ip	8894	Olga Kotelnikova	4068
Information Technology Services	Monica Sidhu	6997	Sol Gonzalez	8208	JT Cowan	7437
Internal Audit	Jory Lindstrom	7746	Sol Gonzalez	8037	JT Cowan	7437
Learning and Teaching Centre	Kim Hamilton	4020	Sol Gonzalez	8037	JT Cowan	7437
Library	Kim Hamilton	8824	Alex Ip	8894	JT Cowan	7437
Marketing and Communications	Britney MacInnis	6857	Alex Ip	8894	Rita Bhatti	8593
President's Office	Sarah Dueck	6791	Alex Ip	8208	Olga Kotelnikova	4068
Registrar's Office	Kim Hamilton	8824	Alex Ip	8208	Olga Kotelnikova	4068
Safety and Security Emergency Management	Monica Sidhu	4020	Alex Ip	8894	Olga Kotelnikova	4068
School of Business	Britney MacInnis	6857	Alex Ip	8894	Olga Kotelnikova	4068
School of Computing and Academic Studies	Kim Hamilton	8824	Alex Ip	8208	Olga Kotelnikova	4068
School of Construction and the Environment	Monica Sidhu	6997	Sol Gonzalez	8208	Virginia Wong	7454
School of Energy	Jory Lindstrom	4020	Sol Gonzalez	8037	Rita Bhatti	8593
School of Health Sciences	Jory Lindstrom	7746	Sol Gonzalez	8037	JT Cowan	7437
School of Transportation	Britney MacInnis	6857	Alex Ip	8894	Rita Bhatti	8593
Student Operations	Britney MacInnis	4020	Sol Gonzalez	8037	Virginia Wong	7454
Student Success	Britney MacInnis	4020	Sol Gonzalez	8037	Virginia Wong	7454



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All HR Contacts ...

Employee Relations			
Chris Hudson	Director, Employee Relations	chudson@bcit.ca	(604) 432-8375
Katie Cobban	Manager, Labour Relations	kcobban@bcit.ca	(604) 431-4996
Vivian Tran	Labour Relations Consultant	vtran52@bcit.ca	(604) 412-7658
Jennifer Lo	Labour Relations Assistant Employee Relations Director, Assistant	jennifer_lo@bcit.ca	(604) 431-4920
Sarah Dueck	Manager, Human Resources	sarah_dueck@bcit.ca	(604) 451-6791
Britney MacInnis	HR Business Partner	bmaccinnis1@bcit.ca	(604) 451-6857
Kim Hamilton	HR Business Partner	khamilton16@bcit.ca	(604) 432-8824
Monica Sidhu	HR Business Partner	msidhu129@bcit.ca	(604) 451-6997
Jory Lindstrom	HR Business Partner	jlindstrom5@bcit.ca	(604) 412-7746
Sol Gonzalez	Recruitment Specialist	sgonzalez15@bcit.ca	(604) 456-8037
Alex Ip	Recruitment Specialist	aip32@bcit.ca	(604) 432-8894
Pam Smith	Recruitment Specialist, Auxiliary	pamela_smith@bcit.ca	(604) 412-7547
Lilian Moses	Recruitment Assistant	lmoses4@bcit.ca	(604) 431-4921
Jason Kooner	Recruitment Assistant	jkooner123@bcit.ca	(604) 412-7643
Total Compensation			
Jas Parmar	Director, Total Compensation & HR Systems	jasparmar@bcit.ca	(604) 451-6981
Heather Thomas	Benefits and Wellness Advisor	heather_thomas@bcit.ca	(604) 432-8596
Lydia Carney	Total Compensation Advisor	lcarney13@my.bcit.ca	(604) 432-8616
Eduardo Herrera	Total Compensation Advisor	eherrera11@bcit.ca	(604) 456-8042
Jason Jones	Sr. HRIS Advisor	jjones204@bcit.ca	(604) 456-1274
Jessica Bowal	HRIS & Reporting Administrator	jbawal1@bcit.ca	(604) 432-8594
Preet Singh	HRIS & Reporting Administrator	psingh148@bcit.ca	(604) 456-1206
Arwinder Sandhu	HRIS & Reporting Administrator	asandhu155@bcit.ca	(604) 419-3959
Dennis Leung	Disability Management Specialist	dleung126@bcit.ca	(604) 456-1236
Brian McNeill	Disability Management Coordinator	brian_mcneill@bcit.ca	(604) 456-8005
Alex Dimas	HR Administration Manager	adimas1@bcit.ca	(604) 412-7455
Olga Kotelnikova	HR Coordinator	okotelnikova@bcit.ca	(604) 453-4068
Rita Bhatti	HR Coordinator	rbhatti24@bcit.ca	(604) 432-8593
Virginia Wong	HR Coordinator	amacleod33@bcit.ca	(604) 451 7454
JT Cowan	HR Coordinator	jcowan18@bcit.ca	(604) 412-7437
Organizational Development			
Lisa Ryan	Director	lryan18@bcit.ca	(604) 432-8897
Kendal Regan	Consultant	kregan@bcit.ca	(604) 432-8342
Jeff Van Leuven	Project Coordinator	jeff_van_leuven@bcit.ca	(604) 456-8023
Denisse Hernandez Navarro	PD Administrator	dhernandeznavarro@bcit.ca	(604) 432-8476
Privacy, Information Access and Policy Management			
Cynthia Kent	Associate Director	cynthia_kent@bcit.ca	(604) 432-8508
Deidre Brocklehurst	Advisor, IAPO	dbrocklehurst2@bcit.ca	(604) 412-7767
Ryan McCallion	Advisor, Policy Management	rmccallion1@bcit.ca	(604) 412-7642
Katherine Zielinski	Coordinator, IAPO	kzielinski1@bcit.ca	(604) 432-8446
Vice President's Office			
Ana Lopez	Vice President	ana_lopez@bcit.ca	(604) 432-8893
Nancy Broad	VP Assistant	nbroad@bcit.ca	(604) 451-6792