



EFFECTIVE SEPTEMBER 2022
TECHNICAL STAFF PLACEMENT (FSA)

Human Resources
 3700 Willingdon Avenue
 Burnaby, BC V5G 3H2
 T 604.432.8384

Name	Competition No.	SIN
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This form is to be completed by the Departmental Selection Committee and forwarded to the Dean or equivalent with final approval by the Human Resources department.

	CRITERIA	EXPERIENCE/QUALIFICATIONS	STEP
A	<p>Article 11.6.3.1 TECHNICIAN I, STEPS 1–9</p> <p>Minimum qualifications to be placed at Step 1 are graduation from secondary school or equivalent and one (1) year relevant experience.</p>		
B	<p>Article 11.6.3.2 TECHNICIAN II, STEPS 7–14</p> <p>An employee shall be placed at Step 7 if the employee has either of the following qualifications:</p> <p>2.1 Two (2) years relevant experience and one (1) year of appropriate post-secondary education, OR</p> <p>2.2 Diploma of Technology or equivalent</p>		
C	<p>Article 11.6.3.3 TECHNICIAN III, STEPS 12–18</p> <p>An employee shall be placed at Step 12 if the employee has the following education and experience:</p> <p>3.1 Education</p> <p style="margin-left: 20px;">.1 an appropriate Diploma of Technology or equivalent, OR</p> <p style="margin-left: 20px;">.2 Technical Certification in a related area, OR</p> <p style="margin-left: 20px;">.3 Current professional registration such as: RT (CSLT), RT (CAMRT), RTNM (CAMRT), RDMS, A.Sc.T., C. Tech, or RN</p> <p>3.2 Experience</p> <p style="margin-left: 20px;">.1 At least four (4) years industrial, clinical, field or related experience</p>		
D	<p>Article 11.6.3.4</p> <p>An employee shall be granted up to one (1) additional step for each year of relevant experience above the levels specified in the Article 11.6.3.1,.2, and .3 to the maximum step within the classification.</p>		

***Note** (Article 11.6.5) An employee who disagrees with the placement made on the salary scale may appeal the initial placement on the salary scale to the Placement Committee within six (6) months of the date of appointment.

INITIAL PLACEMENT

Approved By (Dean/Associate Dean/Manager)	Date
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An initial appointment cannot be processed until this form is returned to Human Resources with the candidate's resume and supporting documentation. Certified copies of degree(s), diploma(s) and/or professional certificate(s) **must** be attached.

HR-57 (2012:11)