

SOHS SRC Roles and Responsibilities
School of Health Sciences Research Committee
September 15, 2011

The role of the SRC is to function as the channel for communications among research participants, to provide transparent access to research funding and resources that require decisions at the School or Institute level and to provide feedback and direction for research initiatives and policies at BCIT. The SRC has reviewed the BCIT School and Institute Research Committees Guidelines. It interprets and explains its responsibilities through a simple mnemonic -- “**LEAD**”¹.

	Responsibility
LIAISE	Establish and maintain links with external institutions and stakeholders as appropriate.
	Liaise with other School, Technology Centre and Institute Research Committees in order to facilitate co-operative research efforts among Schools, the Technology Centre and other Institute departments.
	Maintain linkage with the Applied Research Liaison Office / Technology Centre for logistics and support.
EVALUATE	Evaluate, prioritize and forward research projects and applications to the Institute Research Committee for Institute Level funded opportunities.
	Regularly review quarterly reports on progress of applied research activities.
ADVOCATE	Advocate for faculty’s interest in Applied Research.
	Be responsive to applicant and school needs
	Promote research awareness and activities within their School.
	Provide support for and encourage skills development of interested teaching staff to engage in Applied Research activities
	Support other activities as needed including: Technology transfer, Intellectual Property protection, Development and review of research policies and practices.
DESIGN	Evaluate and prioritize school research themes, projects and school funding opportunities.
	Support Centres of Excellence within each school
	Support undergraduate and graduate level programs and their development with respect to research.

¹ Chiu, Jonathan (2009). Recommendations and Main Findings on Applied Research, School of Health Sciences, BCIT. Jonathan used an acronym in a similar fashion in his 2009 report prepared at the request of the Dean based