SQC Pre-meeting Report for Curriculum Changes

Proposal	
<u>Version:</u>	<u>Submitted By:</u> <u>Date Submitted:</u>

The SOHS Quality Committee (SQC) has completed a formal review of _____

A summary of the comments, issues and concerns that resulted from this review and the SQC meeting discussion on _____ is provided in the table below:

Issues/Concerns	Responses/Resolutions by Program Champion
Process:	
Operational Issues:	
General Comments:	

Conclusion:

The issues and concerns itemized above need to be considered and addressed or otherwise resolved. Once this has been done, the program champion should re-submit the revised Proposal, along with an updated copy of the SQC Pre-meeting Report with the resolutions to each item documented in the middle column.

Prepared by: _____   **Date: _____**
SOHS School Quality Committee Chair