

**Expense Report**  
**For Tom Roemer, Vice President, Academic**  
**For the period April 01, 2020 to March 31, 2021**

<b>Expense Description</b>	<b>Amount</b>
Travel Expenses	\$ 905.73
Local Business and Travel Expenses	\$ 67.49
	<u>\$ 973.22</u>

**Travel Expense Summary**  
**For Tom Roemer, Vice President, Academic**  
**For the period April 01, 2020 to March 31, 2021**

Date of Event	Description	Amount
Feb 29-Mar 06, 2020	Hong Kong and Manila: Subic Bay Polytechnic project; Trades Commissioner visit; Shenzhen: Polytechnic partner sign-up; Chongqing, China: ZIG; Cancelled due to COVID 19 (related to the fee reimbursement)	\$ (2.26)
Jan 13-14,2021	Victoria,BC-Senior Team Retreat	\$ 279.83
Apr 08,2021	Victoria,BC-Downtown Campus Project - Stage 3 evaluation	\$ 628.16
<b>Total Travel Expenses</b>		<b>\$ 905.73</b>

**Travel Expense Summary**  
**For Tom Roemer, Vice President, Academic**  
**For the period April 01, 2020 to March 31, 2021**

<b>Trades Commissioner Visit, Subic Bay Polytechnic Project, Shenzhen-Polytechnic Partner</b>		<b>Amount</b>
Date of Event/Transaction	February 29-March 06, 2020	
Destination	Hong Kong and Manila	
Airfare		\$ (2.26)
<b>Total:</b>		<b>\$ (2.26)</b>
<b>Notes:</b> Trip cancelled due to COVID. Fee Reimbursement - From Q4FY20		

<b>Senior Team Retreat</b>		<b>Amount</b>
Date of Event/Transaction	Jan 13-14,2021	
Destination	Vicotria	
Airfare		\$ 279.83
<b>Total:</b>		<b>\$ 279.83</b>

<b>Downtown Campus Project - Stage 3 evaluation</b>		<b>Amount</b>
Date of Event/Transaction	April 08,2021	
Destination	Vicotria	
Airfare		\$ 628.16
<b>Total:</b>		<b>\$ 628.16</b>

**LOCAL BUSINESS AND TRAVEL EXPENSES**

<b>Date of Event/Transaction</b>	<b>Description</b>	<b>Amount</b>
<b>October 2020</b>	Business Meal	\$ 33.19
	<b>October 2020 Total</b>	<b>\$ 33.19</b>
<b>November 2020</b>	Business Meal	\$ 34.30
	<b>November 2020 Total</b>	<b>\$ 34.30</b>

**Total Local Business and Travel Expenses** **\$ 67.49**