

Expense Report
For Roy Hart, Chief Information Officer, Information Technology
For the period July 1, 2018 to September 30, 2018

Expense Description	Amount
Travel Expenses	\$ 3,491.88
Local Business and Travel Expenses	\$ 487.67
	<u>\$ 3,979.55</u>

Travel Expense Summary
For Roy Hart, Chief Information Officer, Information Technology
For the period July 1, 2018 to September 30, 2018

Date of Event	Description	Amount
May 14 - 17, 2018	Toronto, ON - Gartner CIO Executive Summit Notes: Expenses recorded in August 2018	\$ 2,253.21
August 9 - 10, 2018	Seattle, WA - Amazon Global Education Conference	\$ 1,238.67
Total Travel Expenses		\$ 3,491.88

Travel Expense Summary
For Roy Hart, Chief Information Officer, Information Technology
For the period July 1, 2018 to September 30, 2018

Gartner CIO Executive Summit		Amount
Date of Event/Transaction	May 14 - 17, 2018	
Destination	Toronto, ON	
Accommodation		\$ 1,059.45
Airfare		\$ 572.41
Business Meals		\$ 404.55
Transportation		\$ 216.80
Total:		\$ 2,253.21
Notes: Expenses recorded in August 2018		

Amazon Global Education Conference		Amount
Date of Event/Transaction	August 9 - 10, 2018	
Destination	Seattle, WA	
Accommodation		\$ 987.44
Airfare		\$ 8.00
Business Meals		\$ 243.23
Total:		\$ 1,238.67
Notes:		

Total Travel Expenses **\$ 3,491.88**

LOCAL BUSINESS AND TRAVEL EXPENSES

Date of Event/Transaction	Description	Amount
July 2018	Transportation	\$ 154.50
	July 2018 Total	\$ 154.50
August 2018	Business Meals	\$ 46.67
	Membership	\$ 262.50
	August 2018 Total	\$ 309.17
September 2018	Transportation	\$ 24.00
	September 2018 Total	\$ 24.00

Total Local Business and Travel Expenses **\$ 487.67**