

**Expense Report**  
**For Paul McCullough, Interim President**  
**For the period April 01, 2022 to March 31, 2023**

| Expense Description                | Amount       |
|------------------------------------|--------------|
|                                    |              |
| Travel Expenses                    | \$ 23,122.40 |
| Local Business and Travel Expenses | \$ 7,760.26  |
|                                    |              |

**\$ 30,882.66**

**Travel Expense Summary**  
**For Paul McCullough, Interim President**  
**For the period April 01, 2022 to March 31, 2023**

| <b>Date of Event</b>         | <b>Description</b>   | <b>Amount</b>       |
|------------------------------|--|---------------------|
| Apr 25-29,2022               | Toronto, ON-Public Policy Forum's Growth Summit  | \$ 2,951.74         |
| May 24-27,2022               | Niagara Falls, ON-CCAE National Conference   | \$ 3,422.44         |
| Jun 15-17,2022               | Toronto, ON-BCIT Strategy and Advancement Meetings   | \$ 390.48           |
| Sep 07-08,2022               | Victoria, BC-Ministry of Advanced Education and Skills Training  | \$ 1,062.90         |
| Sep 12-13,2022               | Blaine, WA-Cascadia Innovation Corridor Conference 2022  | \$ 528.87           |
| Sep 26-27,2022               | Victoria, BC-BC Association of Institutes and Universities Meeting   | \$ 883.19           |
| Sep 28-30,2022               | Toronto, ON-Business Higher Education Roundtable   | \$ 2,746.65         |
| Oct 05-06,2022               | Toronto, ON-Nancy MacKay CEO Forum EDGE Summit   | \$ 1,731.49         |
| Nov 02-05,2022               | Toronto/Ottawa, ON-Polytechnics Canada Board Meeting   | \$ 3,176.42         |
| Nov 30-Dec 01,2022           | Ottawa, ON-CICan "On the Hill" Annual Event  | \$ 1,522.54         |
| Mar 04-11,2023               | Hong Kong/Philippines-Meetings and Site Visits to Philippines/Hong Kong for Business Development, Partnerships and MOU Discussions | \$ 1,995.65         |
| Mar 27-30,2023               | Toronto, ON-MacKay Speaking Event & Business Higher Education Roundtable Meeting   | \$ 1,638.08         |
| Apr 25-28,2023               | Toronto, ON-Public Policy Forum Canada Growth Summit & Annual Testimonial Awards Dinner  | \$ 1,071.96         |
|                              |  |                     |
| <b>Total Travel Expenses</b> |  | <b>\$ 23,122.40</b> |

**Travel Expense Summary**  
**For Paul McCullough, Interim President**  
**For the period April 01, 2022 to March 31, 2023**

| <b>Public Policy Forum's Growth Summit</b> |                | <b>Amount</b>      |
|--|----------------|--------------------|
| Date of Event/Transaction                  | Apr 25-29,2022 |                    |
| Destination                                | Toronto, ON    |                    |
| Accommodation                              |                | \$ 2,485.00        |
| Business Meal                              |                | \$ 285.80          |
| Transportation                             |                | \$ 180.94          |
| <b>Total:</b>                              |                | <b>\$ 2,951.74</b> |

| <b>CCAIE National Conference</b> |                   | <b>Amount</b>      |
|----------------------------------|-------------------|--------------------|
| Date of Event/Transaction        | May 24-27,2022    |                    |
| Destination                      | Niagara Falls, ON |                    |
| Accommodation                    |                   | \$ 619.59          |
| Airfare                          |                   | \$ 1,123.41        |
| Business Meal                    |                   | \$ 200.15          |
| Conference                       |                   | \$ 1,185.37        |
| Transportation                   |                   | \$ 293.92          |
| <b>Total:</b>                    |                   | <b>\$ 3,422.44</b> |

| <b>BCIT Strategy and Advancement Meetings</b> |                | <b>Amount</b>    |
|---|----------------|------------------|
| Date of Event/Transaction                     | Jun 15-17,2022 |                  |
| Destination                                   | Toronto, ON    |                  |
| Airfare                                       |                | \$ 1,015.91      |
| Business Meal                                 |                | \$ 48.10         |
| Transportation                                |                | \$ 180.61        |
| Reimbursement                                 |                | \$ (854.14)      |
| <b>Total:</b>                                 |                | <b>\$ 390.48</b> |

| <b>Ministry of Advanced Education and Skills Training</b> |                | <b>Amount</b>      |
|---|----------------|--------------------|
| Date of Event/Transaction                                 | Sep 07-08,2022 |                    |
| Destination   | Victoria, BC   |                    |
| Accommodation   |                | \$ 338.59          |
| Airfare   |                | \$ 533.00          |
| Business Meal   |                | \$ 133.05          |
| Transportation  |                | \$ 58.26           |
| <b>Total:</b>   |                | <b>\$ 1,062.90</b> |

| <b>Cascadia Innovation Corridor Conference 2022</b> |                | <b>Amount</b>    |
|---|----------------|------------------|
| Date of Event/Transaction                           | Sep 12-13,2022 |                  |
| Destination   | Blaine, WA     |                  |
| Accommodation                                       |                | \$ 528.87        |
| <b>Total:</b>                                       |                | <b>\$ 528.87</b> |

| <b>BC Association of Institutes and Universities Meeting</b> |                | <b>Amount</b>    |
|--|----------------|------------------|
| Date of Event/Transaction                                    | Sep 26-27,2022 |                  |
| Destination  | Victoria, BC   |                  |
| Accommodation  |                | \$ 338.59        |
| Airfare  |                | \$ 510.00        |
| Business Meal  |                | \$ 34.60         |
| <b>Total:</b>  |                | <b>\$ 883.19</b> |

| <b>Business Higher Education Roundtable</b> |                | <b>Amount</b>      |
|---|----------------|--------------------|
| Date of Event/Transaction                   | Sep 28-30,2022 |                    |
| Destination                                 | Toronto, ON    |                    |
| Accommodation                               |                | \$ 1,577.76        |
| Airfare                                     |                | \$ 820.61          |
| Business Meal                               |                | \$ 216.30          |
| Transportation                              |                | \$ 131.98          |
| <b>Total:</b>                               |                | <b>\$ 2,746.65</b> |

| <b>Nancy MacKay CEO Forum EDGE Summit</b> |                | <b>Amount</b>      |
|---|----------------|--------------------|
| Date of Event/Transaction                 | Oct 05-06,2022 |                    |
| Destination                               | Toronto, ON    |                    |
| Accommodation                             |                | \$ 363.14          |
| Airfare                                   |                | \$ 966.56          |
| Business Meal                             |                | \$ 193.65          |
| Transportation                            |                | \$ 208.14          |
| <b>Total:</b>                             |                | <b>\$ 1,731.49</b> |

| <b>Polytechnics Canada Board Meeting</b> |                    | <b>Amount</b>      |
|--|--------------------|--------------------|
| Date of Event/Transaction                | Nov 02-05,2022     |                    |
| Destination                              | Toronto/Ottawa, ON |                    |
| Accommodation                            |                    | \$ 964.83          |
| Airfare                                  |                    | \$ 1,677.49        |
| Business Meal                            |                    | \$ 300.43          |
| Transportation                           |                    | \$ 233.67          |
| <b>Total:</b>                            |                    | <b>\$ 3,176.42</b> |

| <b>CICan "On the Hill" Annual Event</b> |                    | <b>Amount</b>      |
|---|--------------------|--------------------|
| Date of Event/Transaction               | Nov 30-Dec 01,2022 |                    |
| Destination                             | Ottawa, ON         |                    |
| Accommodation                           |                    | \$ 596.24          |
| Airfare                                 |                    | \$ 1,298.76        |
| Business Meal                           |                    | \$ 159.85          |
| Conference                              |                    | \$ 550.00          |
| Transportation                          |                    | \$ 216.45          |
| Reimbursement                           |                    | \$ (1,298.76)      |
| <b>Total:</b>                           |                    | <b>\$ 1,522.54</b> |

| <b>Meetings and Site Visits to Philippines/Hong Kong for Business Development, Partnerships and MOU Discussions</b> |                       | <b>Amount</b>      |
|---|-----------------------|--------------------|
| Date of Event/Transaction   | Mar 04-11,2023        |                    |
| Destination   | Hong Kong/Philippines |                    |
| Accommodation   |                       | \$ 1,406.03        |
| Business Meal   |                       | \$ 601.89          |
| Other-Covid Test  |                       | \$ 42.48           |
| Transportation  |                       | \$ 135.76          |
| Reimbursement   |                       | \$ (190.51)        |
| <b>Total:</b>   |                       | <b>\$ 1,995.65</b> |

| <b>MacKay Speaking Event &amp; Business Higher Education Roundtable Meeting</b> |                | <b>Amount</b>      |
|---|----------------|--------------------|
| Date of Event/Transaction   | Mar 27-30,2023 |                    |
| Destination   | Toronto, ON    |                    |
| Airfare   |                | \$ 1,550.76        |
| Business Meal   |                | \$ 18.67           |
| Transportation  |                | \$ 68.65           |
| <b>Total:</b>   |                | <b>\$ 1,638.08</b> |

| <b>Public Policy Forum Canada Growth Summit &amp; Annual Testimonial Awards Dinner</b> |                | <b>Amount</b>      |
|--|----------------|--------------------|
| Date of Event/Transaction  | Apr 25-28,2023 |                    |
| Destination  | Toronto, ON    |                    |
| Airfare  |                | \$ 1,071.96        |
| <b>Total:</b>  |                | <b>\$ 1,071.96</b> |
| Notes: Prepaid for fiscal year 2024  |                |                    |

**Total Travel Expenses**

**\$ 23,122.40**

**LOCAL BUSINESS AND TRAVEL EXPENSES**

| <b>Date of Event/Transaction</b> | <b>Description</b>      | <b>Amount</b>    |
|----------------------------------|-------------------------|------------------|
| <b>April 2022</b>                | Business Meal           | \$ 61.95         |
|                                  | Membership              | \$ 394.78        |
|                                  | Transportation          | \$ 89.21         |
|                                  | <b>April 2022 Total</b> | <b>\$ 545.94</b> |
| <b>May 2022</b>                  | Business Meal           | \$ 43.84         |
|                                  | Membership              | \$ 394.78        |
|                                  | Transportation          | \$ 35.75         |
|                                  | <b>May 2022 Total</b>   | <b>\$ 474.37</b> |
| <b>June 2022</b>                 | Business Meal           | \$ 51.10         |
|                                  | Membership              | \$ 394.78        |
|                                  | Transportation          | \$ 101.70        |
|                                  | <b>June 2022 Total</b>  | <b>\$ 547.58</b> |

|                       |                             |                    |
|-----------------------|-----------------------------|--------------------|
| <b>July 2022</b>      | Business Meal               | \$ 98.72           |
|                       | Membership                  | \$ 394.78          |
|                       | Transportation              | \$ 10.75           |
|                       | <b>July 2022 Total</b>      | <b>\$ 504.25</b>   |
| <b>August 2022</b>    | Business Meal               | \$ 111.74          |
|                       | Membership                  | \$ 394.78          |
|                       | <b>August 2022 Total</b>    | <b>\$ 506.52</b>   |
| <b>September 2022</b> | Business Meal               | \$ 154.96          |
|                       | Membership                  | \$ 394.78          |
|                       | Transportation              | \$ 33.00           |
|                       | <b>September 2022 Total</b> | <b>\$ 582.74</b>   |
| <b>October 2022</b>   | Conference                  | \$ 103.95          |
|                       | Membership                  | \$ 394.78          |
|                       | Transportation              | \$ 15.00           |
|                       | <b>October 2022 Total</b>   | <b>\$ 513.73</b>   |
| <b>November 2022</b>  | Business Meal               | \$ 142.16          |
|                       | Membership                  | \$ 394.78          |
|                       | Transportation              | \$ 52.89           |
|                       | <b>November 2022 Total</b>  | <b>\$ 589.83</b>   |
| <b>December 2022</b>  | Business Meal               | \$ 39.35           |
|                       | Membership                  | \$ 1,233.44        |
|                       | Transportation              | \$ 12.00           |
|                       | <b>December 2022 Total</b>  | <b>\$ 1,284.79</b> |
| <b>January 2023</b>   | Business Meal               | \$ 44.05           |
|                       | Membership                  | \$ 394.78          |
|                       | <b>January 2023 Total</b>   | <b>\$ 438.83</b>   |
| <b>Feburary 2023</b>  | Business Meal               | \$ 42.87           |
|                       | Membership                  | \$ 825.28          |
|                       | Transportation              | \$ 34.75           |
|                       | <b>Feburary 2023 Total</b>  | <b>\$ 902.90</b>   |
| <b>March 2023</b>     | Business Meal               | \$ 79.22           |
|                       | Membership                  | \$ 789.56          |
|                       | <b>March 2023 Total</b>     | <b>\$ 868.78</b>   |

**Total Local Business and Travel Expenses**

**\$ 7,760.26**