

Expense Report
For Lisa Collins, Vice President, Students
For the period April 01, 2022 to March 31, 2023

Expense Description	Amount
Travel Expenses	\$ 7,572.58
Local Business and Travel Expenses	\$ 1,250.46

\$ 8,823.04

Travel Expense Summary
For Lisa Collins, Vice President, Students
For the period April 01, 2022 to March 31, 2023

Date of Event	Description	Amount
April 25-27,2022	Halifax, NS-CICAN 2022 Connection Conference	\$ 3,768.51
Apr 01-08,2023	Boston, MA- 2023 NASPA Annual Conference	\$ 2,392.42
May 25-26,2023	Toronto, ON-Canada Forum 2023	\$ 1,411.65
Total Travel Expenses		\$ 7,572.58

Travel Expense Summary
For Lisa Collins, Vice President, Students
For the period April 01, 2022 to March 31, 2023

CICAN 2022 Connection Conference		Amount
Date of Event/Transaction	April 25-27,2022	
Destination	Halifax, NS	
Accommodation		\$ 1,168.32
Airfare		\$ 1,224.44
Business Meal		\$ 524.35
Conference		\$ 695.00
Transportation		\$ 156.40
Total:		\$ 3,768.51

2023 NASPA Annual Conference		Amount
Date of Event/Transaction	Apr 01-08,2023	
Destination	Boston, MA	
Airfare		\$ 1,496.79
Conference		\$ 895.63
Total:		\$ 2,392.42
Notes: Prepaid for FY2024		

Canada Forum 2023		Amount
Date of Event/Transaction	May 25-26,2023	
Destination	Toronto, ON	
Airfare		\$ 965.30
Conference		\$ 446.35
Total:		\$ 1,411.65
Notes: Prepaid for FY2024		

Total Travel Expenses

\$ 7,572.58

LOCAL BUSINESS AND TRAVEL EXPENSES

Date of Event/Transaction	Description	Amount
May 2022	Accommodation	\$ 297.37
	Membership	\$ 695.34
	May 2022 Total	\$ 992.71
June 2022	Transportation	\$ 14.25
	June 2022 Total	\$ 14.25
September 2022	Business Meal	\$ 34.27
	September 2022 Total	\$ 34.27

January 2023	Business Meal	\$	35.36
	Conference	\$	157.50
	Transportation	\$	16.37
	January 2023 Total	\$	209.23

Total Local Business and Travel Expenses

\$ 1,250.46