

Expense Report
For Jennifer Figner, Provost & Vice President, Academic
For the period April 01, 2023 to March 31, 2024

Expense Description	Amount
Travel Expenses	\$ 8,687.95
Local Business and Travel Expenses	\$ 215.57
<u>\$ 8,903.52</u>	

Travel Expense Summary

For Jennifer Figner, Provost & Vice President, Academic

For the period April 01, 2023 to March 31, 2024

Date of Event	Description	Amount
Apr 22-28,2023	Montreal and Toronto-CICAN Conference and Public Policy Forum	\$ 3,461.16
May 16-17,2023	Edmonton, AB-CAAHP conference	\$ 1,232.77
Dec 01,2023	Calgary, AB- PanGlobal and KPMG Meeting	\$ 590.85
Apr 28-May 02,2024	Ottawa, ON-CICan 2024 Connection Conference	\$ 1,788.34
May14-May 17,2024	Ottawa, ON-Polytechnics Canada Annual Showcase 2024	\$ 1,614.83
Total Travel Expenses		\$ 8,687.95

Travel Expense Summary

For Jennifer Figner, Provost & Vice President, Academic

For the period April 01, 2023 to March 31, 2024

CICAN Conference and Public Policy Forum		Amount
Date of Event/Transaction	Apr 22-28,2023	
Destination	Montreal and Toronto	
Accommodation		\$ 2,137.16
Business Meal		\$ 446.10
Conference		\$ 519.80
Transportation		\$ 358.10
Total:		\$ 3,461.16

CAAHP conference		Amount
Date of Event/Transaction	May 16-17,2023	
Destination	Edmonton, AB	
Accommodation		\$ 167.28
Airfare		\$ 827.66
Transportation		\$ 237.83
Total:		\$ 1,232.77

PanGlobal and KPMG Meeting		Amount
Date of Event/Transaction	Dec 01,2023	
Destination	Calgary, AB	
Airfare		\$ 340.46
Transportation		\$ 250.39
Total:		\$ 590.85

CICan 2024 Connection Conference		Amount
Date of Event/Transaction	Apr 28-May 02,2024	
Destination	Ottawa, ON	
Airfare		\$ 493.34
Conference		\$ 1,295.00
Total:		\$ 1,788.34

Polytechnics Canada Annual Showcase 2024		Amount
Date of Event/Transaction	May14-May 17,2024	
Destination	Ottawa, ON	
Airfare		\$ 993.33
Conference		\$ 621.50
Total:		\$ 1,614.83

Notes: Prepaid for fiscal year 2025

Total Travel Expenses **\$ 8,687.95**

LOCAL BUSINESS AND TRAVEL EXPENSES

Date of Event/Transaction	Description	Amount
April 2023	Business Meal	\$ 44.25
	April 2023 Total	\$ 44.25

May 2023	Business Meal	\$ 24.36
	Transportation	\$ 30.00
	May 2023 Total	\$ 54.36
July 2023	Business Meal	\$ 13.92
	July 2023 Total	\$ 13.92
August 2023	Transportation	\$ 15.00
	August 2023 Total	\$ 15.00
Feburary 2024	Business Meal	\$ 58.04
	Transportation	\$ 30.00
	Feburary 2024 Total	\$ 88.04

Total Local Business and Travel Expenses \$ 215.57