

Expense Report
For Jeff Zabudsky, President
For the period April 01, 2024 to March 31, 2025

Expense Description	Amount
Travel Expenses	\$ 19,578.97
Local Business and Travel Expenses	\$ 2,296.70
	<u>\$ 21,875.67</u>

Travel Expense Summary
For Jeff Zabudsky, President
For the period April 01, 2024 to March 31, 2025

Date of Event	Description	Amount
Mar 26-28, 2024	Toronto, ON - Business Higher Education Roundtable Meeting	\$ 1,187.23
Apr 10-12, 2024	Toronto, ON - Public Policy Forum Canada Growth Summit & Testimonial Dinner	\$ 2,378.63
Apr 15, 2024	Victoria, BC - BC Association of Institutes & Universities Meeting	\$ 80.00
Apr 28-30, 2024	Calgary, AB - Colleges & Institutes Canada Annual Conference	\$ 1,460.63
May 13-17, 2024	Ottawa, ON - Polytechnics Canada Annual Showcase	\$ 2,062.93
Sep 17-19, 2024	Toronto, ON - Business Higher Education Roundtable Meeting	\$ 1,412.63
Oct 29-31, 2024	Ottawa, ON - Polytechnics Canada National Strategy Group	\$ 1,573.41
Jan 14-16, 2025	Prince George, BC - BC Natural Resource Forum	\$ 1,063.13
Feb 11-13, 2025	Toronto, ON - Business Higher Education Roundtable Executive Summit	\$ 1,949.39
Apr 02-09, 2025	Hannover/Dresden, Germany - Hannover Messe and MOU signing with UTW/University of Applied Sciences Dresden	\$ 2,747.07
Apr 15, 2025	Victoria, BC - BC Association of Institutes & Universities Meeting	\$ 447.99
Apr 23-25, 2025	Toronto, ON - Public Policy Forum Canada Growth Summit & Testimonial Dinner	\$ 1,953.63
May 12-15, 2025	Winnipeg, MB - Polytechnics Canada Annual Showcase	\$ 1,262.30
Total Travel Expenses		\$ 19,578.97

Travel Expense Summary
For Jeff Zabudsky, President
For the period April 01, 2024 to March 31, 2025

Business Higher Education Roundtable Meeting		Amount
Date of Event/Transaction	Mar 26-28, 2024	
Destination	Toronto, ON	
Accommodation		\$ 812.10
Business Meal		\$ 355.60
Transportation		\$ 19.53
Total:		\$ 1,187.23

Public Policy Forum Canada Growth Summit & Testimonial Dinner		Amount
Date of Event/Transaction	Apr 10-12, 2024	
Destination	Toronto, ON	
Airfare		\$ 1,322.91
Accommodation		\$ 841.62
Business Meal		\$ 189.05
Transportation		\$ 25.05
Total:		\$ 2,378.63

BC Association of Institutes & Universities Meeting		Amount
Date of Event/Transaction	Apr 15, 2024	
Destination	Victoria, BC	
Airfare		\$ 80.00
Total:		\$ 80.00
Notes: Travel cancelled. Travel credit added to Harbour Air to be used in next year.		

Colleges & Institutes Canada Annual Conference		Amount
Date of Event/Transaction	Apr 28-30, 2024	
Destination	Calgary, AB	
Airfare		\$ 679.61
Accommodation		\$ 527.66
Business Meal		\$ 51.90
Conference		\$ 85.00
Transportation		\$ 116.46
Total:		\$ 1,460.63

Polytechnics Canada Annual Showcase		Amount
Date of Event/Transaction	May 13-17, 2024	
Destination	Ottawa, ON	
Accommodation		\$ 1,561.44
Business Meal		\$ 365.85
Transportation		\$ 135.64
Total:		\$ 2,062.93

Business Higher Education Roundtable Meeting		Amount
Date of Event/Transaction	Sep 17-19, 2024	

Destination	Toronto, ON	
Accommodation		\$ 401.26
Airfare		\$ 813.32
Business Meal		\$ 168.70
Transportation		\$ 29.35
Total:		\$ 1,412.63

Polytechnics Canada National Strategy Group		Amount
Date of Event/Transaction	Oct 29-31, 2024	
Destination	Ottawa, ON	
Accommodation		\$ 685.80
Airfare		\$ 703.07
Business Meal		\$ 73.34
Transportation		\$ 111.20
Total:		\$ 1,573.41

BC Natural Resource Forum		Amount
Date of Event/Transaction	Jan 14-16, 2025	
Destination	Prince George, BC	
Airfare		\$ 1,035.22
Conference		\$ 27.91
Total:		\$ 1,063.13
Notes: Travel cancelled. Travel credit to be used for future travel		

Business Higher Education Roundtable Executive Summit		Amount
Date of Event/Transaction	Feb 11-13, 2025	
Destination	Toronto, ON	
Airfare		\$ 949.98
Accommodation		\$ 836.06
Business Meal		\$ 136.70
Transportation		\$ 26.65
Total:		\$ 1,949.39

Hannover Messe and MOU signing with UTW/University of Applied Sciences Dresden		Amount
Date of Event/Transaction	Apr 02-09, 2025	
Destination	Hannover/Dresden, Germany	
Airfare		\$ 2,485.87
Conference		\$ 108.55
Transportation		\$ 152.65
Total:		\$ 2,747.07
Notes: Prepaid for fiscal year 2026		

BC Association of Institutes & Universities meeting		Amount
Date of Event/Transaction	Apr 15, 2025	
Destination	Victoria, BC	
Airfare		\$ 447.99
Total:		\$ 447.99
Notes: Prepaid for fiscal year 2026		

Public Policy Forum Canada Growth Summit & Testimonial Dinner		Amount
Date of Event/Transaction	Apr 23-25, 2025	
Destination	Toronto, ON	
Airfare		\$ 617.13
Conference		\$ 1,336.50
Total:		\$ 1,953.63
Notes: Prepaid for fiscal year 2026		

Polytechnics Canada Annual Showcase		Amount
Date of Event/Transaction	May 12-15, 2025	
Destination	Winnipeg, MB	
Airfare		\$ 633.35
Conference		\$ 628.95
Total:		\$ 1,262.30
Notes: Prepaid for fiscal year 2026		

Total Travel Expenses	\$ 19,578.97
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LOCAL BUSINESS AND TRAVEL EXPENSES

Date of Event/Transaction	Description	Amount
April 2024	Conference	\$ 26.25
	Transportation	\$ 82.55
	April 2024 Total	\$ 108.80
May 2024	Conference	\$ 813.95
	Transportation	\$ 53.31
	May 2024 Total	\$ 867.26
June 2024	Conference	\$ 114.45
	Transportation	\$ 9.40
	June 2024 Total	\$ 123.85
August 2024	Other-Wifi	\$ 21.75
	August 2024 Total	\$ 21.75
September 2024	Transportation	\$ 49.30
	September 2024 Total	\$ 49.30
October 2024	Business Meal	\$ 35.74
	Transportation	\$ 238.71
	October 2024 Total	\$ 274.45
November 2024	Transportation	\$ 27.50
	November 2024 Total	\$ 27.50
December 2024	Business Meal	\$ 4.82
	December 2024 Total	\$ 4.82

January 2025	Transportation	\$ 43.76
	January 2025 Total	\$ 43.76
February 2025	Business Meal	\$ 98.00
	Conference	\$ 460.95
	Transportation	\$ 12.30
	February 2025 Total	\$ 571.25
March 2025	Business Meal	\$ 12.09
	Transportation	\$ 191.87
	March 2025 Total	\$ 203.96

Total Local Business and Travel Expenses	\$ 2,296.70
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