

**Expense Report**  
**For Ana Lopez, Vice President, People, Culture, & Inclusion**  
**For the period July 01, 2023 to September 30, 2023**

Expense Description	Amount
Travel Expenses	\$ 795.48
Local Business and Travel Expenses	\$ 789.91
	<b>\$ 1,585.39</b>

**Travel Expense Summary**  
**For Ana Lopez, Vice President, People, Culture, & Inclusion**  
**For the period July 01, 2023 to September 30, 2023**

<b>Date of Event</b>	<b>Description</b>	<b>Amount</b>
Sep 17-20,2023	Ottawa, ON-Manulife's National Client Council 2023	\$ 795.48
<b>Total Travel Expenses</b>		\$ 795.48

**Travel Expense Summary**  
**For Ana Lopez, Vice President, People, Culture, & Inclusion**  
**For the period July 01, 2023 to September 30, 2023**

<b>Manulife's National Client Council 2023</b>		<b>Amount</b>
Date of Event/Transaction	Sep 17-20,2023	
Destination	Ottawa, ON	
Accommodation		\$ 411.96
Business Meal		\$ 257.80
Transportation		\$ 125.72
<b>Total:</b>		<b>\$ 795.48</b>

**Total Travel Expenses** \$ 795.48

**LOCAL BUSINESS AND TRAVEL EXPENSES**

<b>Date of Event/Transaction</b>	<b>Description</b>	<b>Amount</b>
<b>July 2023</b>	Business Meal	\$ 45.06
	Membership	\$ 605.85
	<b>July 2023 Total</b>	<b>\$ 650.91</b>
<b>September 2023</b>	Membership	\$ 139.00
	<b>September 2023 Total</b>	<b>\$ 139.00</b>

**Total Local Business and Travel Expenses** \$ 789.91