



FULL-TIME BURSARY INFORMATION FOR TECHNOLOGY AND TRADES STUDENTS

Student Financial Aid and Awards

3700 Willingdon Avenue, Burnaby, BC, Canada V5G 3H2

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APPRENTICE STUDENTS: Please check website (bcit.ca/apprenticeship) for available financial assistance.

DESCRIPTION

A bursary is a non-repayable award granted to a full-time student who:

- > Is progressing satisfactorily in their BCIT credential program
- > Submits a completed Full-time Bursary Application form
- > Demonstrates that they need financial assistance to complete their current academic period

As funds are limited, bursaries are awarded to those students who demonstrate that they have exhausted all other sources of financial assistance.

Although it is not required, students are encouraged to include a letter outlining their particular financial circumstances to help the Bursary Committee understand their current financial situation.

SPECIFIED BURSARIES

Some bursaries are restricted to specific applicants (i.e. hometown, geographic region, union affiliation, gender, etc.). On the last page of this application, identify any Specified Bursaries you are eligible for and wish to apply for.

OFFICE CLOSURE

The Student Financial Aid and Awards office is closed on weekends and holidays. When a deadline falls on a day the office is closed, then the deadline is automatically extended to the next working day.

AWARDS SUBJECT TO CANCELLATION

Students that withdraw, reduce their course load, or no longer meet the bursary eligibility criteria may have to forfeit all or part of their award. This decision will be made by Student Financial Aid and Awards. A cancelled award will be charged against the student's BCIT account.

ELIGIBILITY CRITERIA

The student:

1. Must be a citizen or permanent resident of Canada.
2. Must be enrolled in a BCIT credential program that is eligible for StudentAid BC (credential programs lead to a certificate, diploma or degree).
3. Must be enrolled as a full-time student at BCIT during the bursary academic period.
4. Must successfully complete a level/term of full-time study in their program (or four months of full-time study for those programs not term or level based) at BCIT in the last twelve months, with **no Fail, Unsatisfactory or Incomplete grades** during the most recent term/ four months of study.
5. Technology students must have an overall GPA of at least 60% in prior full-time studies at BCIT.
6. Must have applied and have been assessed for financial need by StudentAid BC (or the government student loan program from their home province if they are not a BC resident).
7. Must document financial need by completing a bursary application form.
8. Can receive BCIT full-time Student Bursaries one time only each **calendar year** (January 01 to December 31) or one time per program if program is 12 months or less.
9. For the Fall October 30 deadline and the Spring June 30 deadline, your Technology or Trades program and level/term or intake start date must be on the posted list of bursary-eligible programs for that deadline.
10. Applications must be received by the Student Financial Aid & Awards office by **4pm** on the deadline dates:

If your full-time BCIT program is not listed within the designated programs, levels/terms, and intake start dates and you are experiencing financial need, please come and speak to a Financial Aid Advisor.

TERM	DEADLINE DATE	
FALL	October 30	<ul style="list-style-type: none"> > Open to designated programs, levels/terms and intake start dates > The list of bursary eligible programs, levels/terms and intake start dates is posted and available on October 1 <p style="text-align: center;">↑ Bursary application form available October 1</p>
WINTER	January 30	<ul style="list-style-type: none"> > Open to eligible Technology students enrolled in Level/Term 2, 4, 6, 8 or 10 and > Medical Laboratory – Level 5 > Nursing (program start date prior to April 30, 2018) – Level 2, 4, 5 > Nursing (program start date on or after April 30, 2018) – Term 2, 5, 8 > Trades students who meet eligibility criteria <p style="text-align: center;">↑ Bursary application form available January 2</p>
SPRING	June 30	<ul style="list-style-type: none"> > Open to designated programs, levels/terms and intake start dates > The list of bursary eligible programs, levels/terms and intake start dates is posted and available on June 1 <p style="text-align: center;">↑ Bursary application form available June 1</p>

Completed applications can be submitted in person, by mail, by email or by fax.

BCIT FULL-TIME BURSARY

FALL 2019

ELIGIBLE PROGRAMS AND START DATES

Technology Programs

3D Modeling, Art & Animation
Communication Design Essentials
Computer Information Technology
Computer Systems Technology
Electrical and Computer Engineering Technology
Environmental Engineering
Medical Laboratory Science
New Media Design & Web Development
Nursing (program start date prior to April 30, 2018)
Nursing (program start date on or after April 30, 2018)

Eligible Program Start Dates:

September 24, 2018 start date
April 7, 2019 start date
Level 2; Level 4
Level 2; Level 4
Level 2; Level 4
Level 8
Level 2; Level 4
April 29, 2019 start date
Level 4; Level 5
Level 2; Level 5; Level 8

Trades/Vocational and Technical Studies

Aircraft Maintenance Engineer Category M – Term 2
Aircraft Maintenance Engineer Category M – Term 4
Airline and Flight Operations: Commercial Pilot – Fixed Wing-Term 2
Airline and Flight Operations: Commercial Pilot – Rotary Wing-Term 2
Airport Operations – Term 4
Automotive Service Technician and Operations
Automotive Service Technician and Operations – Ford ASSET
Automotive Technician Foundation
Aviation Maintenance Technician – Avionics – Term 4
Carpentry Framing and Forming Foundation
Electrical Foundation
Heating, Ventilation, Air Conditioning & Refrigeration Technician
Heavy Mechanical Trades Foundation
Ironworker Foundation
Welder Foundation

Eligible Program Start Dates:

March 18, 2019; June 24, 2019
September 4, 2018
April 29, 2019
April 29, 2019
September 4, 2018
January 8, 2018; January 7, 2019
January 7, 2019
July 2, 2019
September 4, 2018
August 19, 2019
June 17, 2019; August 12, 2019
April 1, 2019
April 15, 2019
July 15, 2019
June 24, 2019

APPLICATION DEADLINE: OCTOBER 30, 2019



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COMPLETE ONE APPLICATION ONLY

PERSONAL DATA

BCIT ID		Social Insurance Number <i>(required for income tax purposes)</i>	
<input type="radio"/> Mr. <input type="radio"/> Ms.	Last Name	First Name	
Date of Birth <i>(yyyy/mm/dd)</i>		Citizenship <input type="radio"/> Canadian Citizen <input type="radio"/> Permanent Resident	
Program Name			
Option		Level: 1 2 3 4 5 6 7 8 9 10 Year: 1 2 3 4	

BCIT CANNOT ISSUE CHEQUES TO STUDENTS WITHOUT A CURRENT MAILING ADDRESS ON FILE.

To review or update your information, log into my.bcit.ca and click on 'Student Self Service'.

Housing during this academic period <input type="radio"/> Residence you own <input type="radio"/> Rental unit you rent <input type="radio"/> Live with parents <input type="radio"/> BCIT Maquinna Residence			
Marital Status <input type="radio"/> Single <input type="radio"/> Single Parent <input type="radio"/> Married, no children (include common-law) <input type="radio"/> Married, with children (include common-law)			
List dependent children in your custody			
Name		Date of Birth <i>(yyyy/mm/dd)</i>	
Name		Date of Birth <i>(yyyy/mm/dd)</i>	
Name		Date of Birth <i>(yyyy/mm/dd)</i>	
Name		Date of Birth <i>(yyyy/mm/dd)</i>	
High School Last Attended		High School Graduation Date <i>(yyyy/mm/dd)</i>	
Location of High School (City)		School District # <i>(for BC High Schools only)</i>	

FOR OFFICE USE ONLY

Grade Point Average	Total Awarded
Bursary	

DEBT

1. Government Student Loans (BC and out of province residents)

a. Have you applied for StudentAid BC or out of province loans for the current academic term? No Yes

Indicate province (e.g. BC, Ontario, etc.) _____

If you are receiving out of province loans (i.e. not from StudentAid BC), your student loan **Notice of Assessment** MUST be attached.

Current Term Total Student Loan Debt	Current Term Total Grants
\$	\$

b. What is your cumulative student loan debt load (including your loans for the current academic term)?

Cumulative Total Student Loan Debt (do not include grants)
\$

You can manage and check your student loan balance by signing into (or registering for) your National Student Loan Service Center account at <https://csnpe-nslsc.cibletudes-canlearn.ca/>

2. If no, why have you NOT applied for student loans for this academic period?

3. Have you applied for a Line of Credit through a bank or credit union? No Yes

When did you apply for the Line of Credit? (state month and year MM/YYYY) _____

How much have you been approved for? How much do you have left? Monthly interest payment?

\$	\$	\$
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4. What is your total credit card(s) debt? \$

a. Minimum monthly payment? (remember to include this in your budget section as well) \$

5. Other financial assistance received for the current academic term (RRSP withdrawals, private loans, etc.)

Source (name of organization)	Date Received	Amount Received

INCOME

6. If working part-time, complete:

Name of Employer	Hourly Wage	Average number of hours per week

7. Other income received for the current academic term (bursaries, scholarships, etc.)

Source (name of organization)	Date Received	Amount Received

ASSETS

8. List the value of assets you (and your spouse) own (e.g. bank accounts, mutual funds, bonds, GICs, RRSPs, rental property, etc.)

Type	Current Value
Type	Current Value

9. Do you (and your spouse) have a vehicle? Include uninsured vehicles No Yes: If yes, do you Own Lease

YEAR	MAKE/MODEL	TYPE	PURCHASE/LEASE DATE		PURCHASE PRICE	ESTIMATED RESALE VALUE
			YEAR	MONTH		
					\$	\$
					\$	\$

BUDGET

Calculate your budget for the current academic term (all months you are in school the current term, e.g. January through to May)

Date classes started current academic term

Y	Y	Y	Y	M	M
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Date classes will end

Y	Y	Y	Y	M	M
---	---	---	---	---	---

equals (A)

Number of months in the current academic term

It is highly recommended that you attach a letter to outline your particular financial circumstances, include amount(s) of exceptional expenses and explain why you require additional funds. A letter will help the Bursary Committee understand your financial situation.

MONTHLY EXPENSES	
Housing (rent or mortgage)	\$
Groceries (food, cleaning supplies)	
Utilities (heat, light, phone, cable)	
Transportation (bus pass or car expenses)	
Medical/dental (premiums, prescriptions)	
Personal care/miscellaneous	
Minimum monthly credit card payment (see #4a)	
Loan payment (specify)	
Child care (include subsidy amount)	
Alimony you pay (explain in a letter)	
Child support you pay (explain in a letter)	
Property taxes (pro-rated monthly)	
House insurance (pro-rated monthly)	
Car insurance (pro-rated monthly)	
Other (specify)	
Monthly total (B)	\$

MONTHLY INCOME	
Your part-time work take home pay	\$
Spouse's work take home pay	
Employment Insurance income	
Sponsor/agency income (HRSDC, WCB, band, etc.)	
Canada Child Tax Credit (CCTC) and BC Family Bonus	
Universal Child Care Benefit (UCCB)	
Daycare subsidy you receive	
Pension (CPP) or disability income	
Asset income (rental, interest)	
Alimony or child support you receive	
Other (specify)	
Monthly total (F)	\$

Enter total monthly expenses (B)	\$
Multiply by your number of months (see box A)	
Equals academic period total B x A = (C)	\$

Enter total monthly income (F)	\$
Multiply by number of months (see box A)	
Equals academic period total F x A = (G)	\$

OTHER ONE-TIME EXPENSES	
Tuition and fees for current academic term	\$
Books, materials, supplies	
Other (specify)	
One-time Expenses Total (D)	\$
Total all EXPENSES for this academic period (box C + box D = E)	(E) \$

OTHER SOURCES OF FUNDING	
Parent or family contributions	
Your Government Student Loans and Grants (see #1A)	
Bursaries, scholarships, etc. (see #7)	
Spouse's student assistance and bursaries (if a student this term)	
Sponsored tuition and books	
Other (specify)	
Other Income Total (H)	\$
Total all INCOME for this academic period (box G + box H = I)	(I) \$

MY REQUEST: (EXPENSES – INCOME = REQUEST)

EXPENSES (box E) \$ minus **INCOME** (box I) \$ equals **UNMET NEED** \$

BCIT collects your personal information including your contact information, educational and financial information for the purpose of awarding bursaries to eligible students.

DECLARATION: I understand that I am applying for funding based on financial need, and that by signing below it means:

I certify that the information I have provided on this application is complete and accurate.

- I am and will continue to be a full-time student for the academic period stated in this application.
- If I am awarded a bursary, monies owing to BCIT will be deducted first and the remainder, if any, will be mailed to me.
- I consent to THE BCIT STUDENT FINANCIAL AID AND AWARDS OFFICE to release to the BCIT Foundation and the donor of my bursary award the following information: address, telephone number, items listed in the Personal Data section, academic standing and information relative to the special requirements for Specified Bursaries.

Signature YOU MUST SIGN HERE!	Date
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Most BCIT bursaries DO NOT have specific restrictions in addition to the criteria listed on the BCIT Full-time Bursary Information page of this application. A few bursaries do have additional specified eligibility criteria. These Specified Bursaries are listed below.

CHECK ANY OF THE FOLLOWING SPECIFIED BURSARIES THAT YOU ARE ELIGIBLE FOR AND WISH TO APPLY FOR:

- 1. **Elsie Boone/North Shore Lions Club Bursary and The B.C. Lions Society for Children with Disabilities, Charles L. Saunders Bursary**

I am registered as a client with BCIT Accessibility Services, I am a resident of B.C. and I have a developmental and/or physical disability.

Nature of your disability: _____

- 2. **Indigenous Students** – I am of Indigenous descent (Status, Non-Status, Metis or Inuit) and I am registered as a client with BCIT Indigenous Services.

- 3. **Council of Forest Industries CLMA Bursary** – I am in **Occupational Health and Safety** and have resided in the Cariboo.

Name of Community: _____

Dates of Residence: _____

- 4. **Leo Doyle Memorial Bursary Fund and David Lloyd Bursary Fund** – I am a permanent resident of School District #46 Sunshine Coast (Davis Bay, Gibsons, Halfmoon Bay, Langdale, Madeira Park, Pender Harbour, Roberts Creeks, Sechelt).

Name of Community: _____

- 5. **Bryan J. Morris Memorial Fund** – I am a son, daughter, or relative who is financially dependent on an active member of the ILWU.

Name of member: _____ Relationship to member: _____

Dates of membership: _____ MAN Number: _____

- Edwin K. Schuss & Ron Kitchen Memorial Award donated by ILWU Members and Employees of Vancouver Wharves Ltd.** – Check appropriate box:

I am a son, daughter, or relative who is financially dependent on an active member of the ILWU

I am a son, daughter, or relative who is financially dependent on an active non-unionized employee of Kinder Morgan Vancouver Wharves.

Name of member: _____ Relationship to member: _____

Dates of membership: _____ MAN Number (if applicable): _____

- 6. **Evan Rollins Memorial Bursary** – I applied for Advanced Placement Admission standing for first year and I entered **BCIT directly into the second year** (Level 3) into a full-time Technology program. Preference will be given to students who have previously obtained a Bachelor of Science or Master of Science degree.

Name of full-time BCIT Technology program: _____

Name of previous college or university attended: _____

Name of previous degree obtained: _____

- 7. **Sapperton Fish and Game Club** – I am in **Fish, Wildlife and Recreation** and am a member (or one of my parents is a member) of the BC Wildlife Federation or an affiliated club.

Parents Self Name of club: _____