

## TUITION FEE PAYMENT

BCIT tuition fees are payable on a term by term basis. First-term tuition is due 60 days prior to the start of your program. Returning and continuing students must pay their tuition fees in full within 10 business days from the start of classes. Part-time course tuition fees must be paid at the time of registration.

## TUITION FEE DEFERRAL

You may request an extension of your tuition fee payment deadline. If your request is approved, you still have to pay your fees but at a later date. Tuition fee deferral is for one term of study at a time.

## TO BE ELIGIBLE

You are eligible to apply for a tuition fee deferral if you meet at least one of the following criteria:

- You have been approved for government loan/grant funding either through BC or another province / territory.
- You are receiving other sources of funding, such as EI sponsorship, RRSP, RESP, awards, scholarships or sponsorships. Proof of funding is required.
- You have been approved for Adult Upgrading Grant funding for the term.
- In addition, if you are newly accepted into a full-time program, you are required to pay your BCIT Commitment Fee before your tuition fee deferral application will be considered.

Please note:

- You cannot defer tuition fees that exceed the total amount of your government student loan / grant funding or other sources of funding unless you pay the different first.
- BCIT does not offer payment plans, such as paying tuition fees over a period of months from wages or other sources of income.
- The following are not eligible for a tuition fee deferral:
  - Airline and Flight Operations (Flying School fees)
  - International students
  - Apprentice students
- **It is the responsibility of the student to withdraw from your courses if you decide not to attend or become ineligible. Should you subsequently drop courses, decide not to attend classes or become ineligible for funding, you are responsible for paying your fees and/or any penalties. Refer to [BCIT Refunds & Withdrawal Policies](#) for further information.**

## TO APPLY

- **StudentAid BC Recipients – Full-time Students Only:** Apply online through your [mybcit](#) account.
- **Other Students:** If you are on a Specific Course Completion Contract or are funded by another province/territory, EI sponsorship, RRSP, RESP, awards, scholarships or sponsorships, fill out this form.

## APPLICATION STATUS

The status of your tuition fee deferral application is viewable on [mybcit](#) account, whether your application was submitted online or by paper.

**Note:** information provided on this form is subject to change.

Please visit our [Tuition Fee Deferral](#) webpage for the most current information



# TUITION FEE DEFERRAL APPLICATION

## Student Financial Aid and Awards

3700 Willingdon Avenue, Burnaby, BC, Canada V5G 3H2

E [finaid@bcit.ca](mailto:finaid@bcit.ca) T 604.432.8555 F 604.454.0941

Building SW1-2132

**CLEAR FORM**

**StudentAid BC recipients – Full-time students only should apply on [mybcit](http://mybcit). Go to Student Self Service and click Financial Aid link to apply.**

**Other students please complete this form.**

Last Name	First Name	Student ID	Term Start Date (mm/dd/yyyy)
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PLEASE CHOOSE A CATEGORY THAT APPLIES TO YOU	ATTACH THE REQUIRED SUPPORTING DOCUMENTATION
<input type="checkbox"/> Receiving another province/territory student loan/grant, EI sponsorship, RRSP, RESP, awards, scholarships or sponsorships	Attach a copy of funding documentation
<input type="checkbox"/> Taking part-time studies and applying for full-time funding	Attach a <u>Specific Course Completion Contract</u>
<input type="checkbox"/> Taking a part-time course load and are declared in an <u>eligible part-time program</u>	Attach StudentAidBC <u>Part-time Studies Application</u>
<input type="checkbox"/> Taking <u>Adult Upgrading Courses</u>	Attach <u>Adult Upgrading Grant Application</u>

**WORKSHEET**

**Tuition Fees & UPASS Fees**

Term Tuition Fees: \$ \_\_\_\_\_ (Check full-time studies tuition fees)

UPASS Fees for students in a full-time program + \$ \_\_\_\_\_ (Check part-time studies tuition fees)

minus \_\_\_\_\_ (Check UPASS fees)

**Commitment Fee & Additional Fee Payment**

Commitment Fee for students in a full-time program \$ \_\_\_\_\_

Additional Tuition Fee Payments: + \$ \_\_\_\_\_

**Outstanding Fees:** = \$ \_\_\_\_\_

### DECLARATION

- I declare that the personal information on this request is true and complete to the best of my knowledge.
- I authorize BCIT Student Financial Aid & Awards to verify any information as required.
- If a tuition fee deferral is granted, I am responsible for the payment of my fees upon receipt of my funding.
- I must apply for a fee deferral extension if my expected funding arrives after the fee deferral due date. Failure to do so will result in course/program de-registration. A fee may be applied to reinstate my courses/program.
- Should I subsequently drop courses, decide not to attend classes or become ineligible for funding, I will be responsible for the payment of my fees and/or any penalties.

Student Signature ( <b>PLEASE REMEMBER TO SIGN THIS FORM</b> )	Date (mm/dd/yyyy)
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OFFICE USE ONLY (AUTHORIZATIONS) PLEASE NOTE ALL DATES ARE M/D/Y	
Total amount deferred \$ _____	Due Date (mm/dd/yyyy)
SFAA	Date
Denial Reasons <input type="checkbox"/> Commitment fees not paid <input type="checkbox"/> Student loan insufficient or denied <input type="checkbox"/> Fee deferral application incomplete <input type="checkbox"/> Insufficient documentation <input type="checkbox"/> Other _____	