



# FEE DEFERRAL EXTENSIONS & APPEALS EMERGENCY LOAN EXTENSIONS

## Student Financial Aid and Awards

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**Instructions:** 1) Save this PDF to your desktop, 2) Open with Adobe Reader or Adobe Acrobat, 3) Complete all required fields, 4) Save, 5) Close PDF then re-open to ensure the content you filled in has saved, 6) Print form and sign, 7) Submit to BCIT by e-mail, fax, mail or drop off in person.

Student Number	Social insurance Number
Last Name	First Name & Initial

This form is for students who wish a review of one of the items listed below. Your completed form must be submitted to Student Financial Aid and Awards. As soon as your file has been reviewed, you will be notified in writing by the BCIT Finance Department. Please ensure your mailing address is current. You can update your address by signing into [my.bcit.ca](http://my.bcit.ca) and clicking on Student Self Service.

The personal information you submit is used for emergency loan and fee deferral extensions.

EXTENSIONS	EXTENDED TO:			AMOUNT
	DAY	MONTH	YEAR	
<input type="radio"/> Request full-time fee deferral date be extended to:				\$
<input type="radio"/> Request part-time fee deferral date be extended to:				\$
<input type="radio"/> Request emergency loan repayment date be extended to:				\$
<b>APPEALS</b>				
<input type="radio"/> Full-time fee deferral appeal				
<input type="radio"/> Part-time fee deferral appeal				

Explain in writing why you feel your application should be reviewed. Attach photocopies of any documentation you feel would assist with the review of your application.

Student Signature	Date

OFFICE USE ONLY	
Revised payment date	Amount of Deferral \$
<input type="radio"/> F/D extension <input type="radio"/> E/L extension <input type="radio"/> F/D appeal	
Student Financial Aid and Awards	Date
Finance Department	Date
Denial Reasons	<input type="radio"/> Ineligible program <input type="radio"/> No documentation attached
Other	