



CICan PAUL AND GERRI CHARETTE BURSARY PROGRAM

Student Financial Aid and Awards

3700 Willingdon Avenue, Burnaby, BC, Canada V5G 3H2

E sawards@bcit.ca T 604.432.8555 W bcit.ca/finaid

Instructions: 1) Save this PDF to your desktop, 2) Open with Adobe Reader or Adobe Acrobat, 3) Complete all required fields, 4) Save, 5) Close PDF then re-open to ensure the content you filled in has saved, 6) Submit to sawards@bcit.ca.

DESCRIPTION

The Colleges and Institutes Canada (CICan) Paul and Gerri Charette Bursary Program provides financial support to college and institute students that demonstrate financial need and face challenges or barriers to participating in and completing post-secondary education. Students attending colleges or institutes in rural, remote, or northern areas will be given preference for the bursaries of up to \$5,000 each.

VALUE

- Ten bursaries of up to \$5,000 each, plus ten additional bursaries this year in recognition of the increased pressure on students given the COVID-19 pandemic.

ELIGIBILITY CRITERIA

- Must be enrolled full time in the first year of a multi-year program at a CICan member institution.
- Must be a Canadian citizen, landed immigrant, permanent resident, or a protected person.
- Must provide a short essay describing your financial situation and community involvement (page 2).
- Must demonstrate financial need by completing a budget (page 5).
- Must provide THREE letters of support from people who know you. This can include a past or current employer, a teacher, a college administrator, a member of a community or campus organization, someone involved in student services or a faculty member. Please use reference form provided and submit with your application form.

SELECTION PROCESS

- BCIT Student Financial Aid and Awards will review all BCIT applications and nominate one eligible applicant to CICan for consideration.
- Final selection will be by a national committee of regional representatives from CICan member institutions whose positions are directly related to student services.
- CICan will inform BCIT of the status of the application by the end of October. The first bursary disbursement will be done in November.

Deadline to submit your application to BCIT Student Financial Aid and Awards: **September 14, 2020**

Submit your completed application package (including letters of support) by email to sawards@bcit.ca. Incomplete applications will not be reviewed.

PERSONAL INFORMATION

BCIT ID		SIN		
Mr.	Ms.	Last Name	First Name	Date of Birth
Program Name		Street Address		
City	Province	Postal Code	Phone	
Email		Citizenship <input type="radio"/> Canadian <input type="radio"/> Permanent resident		
Marital Status <input type="radio"/> Single <input type="radio"/> Single parent <input type="radio"/> Married/Common Law <input type="radio"/> Married with children		Number of dependant children in your custody	List their ages	
Have you applied for StudentAid BC (or student loans from your home province) for this academic term? <input type="radio"/> Yes <input type="radio"/> No If no, explain why.				
What is your cumulative student loan debt, including your current term? (do not include grants)		What is your total credit card debt?		
Do you have a Line of Credit through a bank or credit union? <input type="radio"/> Yes <input type="radio"/> No		If yes, when did you apply (MM/YYYY)	How much were you approved for?	

SFAA-31_V1 (2020:07)



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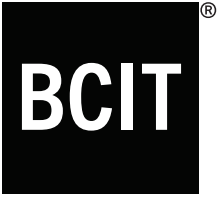
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SHORT ESSAY

Describe the impact this bursary will have on your ability to attend BCIT and your involvement in the community (max 1000 words). **This essay holds weight with reviewers so be specific, be clear, and be bold!**



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FINANCIAL EXPLANATION

Demonstrate the financial impact this bursary would have. (max 750 words)



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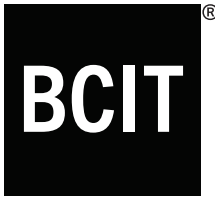
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BARRIERS OR CHALLENGES

Demonstrate how this bursary will help eliminate challenges or barriers to you participating in and completing your education. (max 750 words)



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BUDGET

Calculate your budget for the current academic term (all months you are in school the current term, e.g. September to December)

Date classes
started current
academic term

Y	Y	Y	Y	M	M
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Date
classes
will end

Y	Y	Y	Y	M	M
---	---	---	---	---	---

equals
(A)

Number of months in the
current academic term

MONTHLY EXPENSES	
Housing (rent or mortgage)	\$
Groceries (food, cleaning supplies)	
Utilities (heat, light, phone, cable)	
Transportation (bus pass or car expenses)	
Medical/dental (premiums, prescriptions)	
Personal care/miscellaneous	
Minimum monthly credit card payment	
Loan payment (specify)	
Child care (include subsidy amount)	
Alimony you pay	
Child support you pay	
Property taxes (pro-rated monthly)	
House insurance (pro-rated monthly)	
Car insurance (pro-rated monthly)	
Other (specify)	
Monthly total (B)	\$

MONTHLY INCOME	
Your part-time work take home pay	\$
Spouse's work take home pay	
Employment Insurance income	
Sponsor/agency income (HRSDC, WCB, band, etc.)	
Canada Child Tax Credit (CCTC) and BC Family Bonus	
Universal Child Care Benefit (UCCB)	
Daycare subsidy you receive	
Pension (CPP) or disability income	
Asset income (rental, interest)	
Alimony or child support you receive	
Other (specify)	
Monthly total (F)	\$

Enter total monthly expenses (B)	\$
Multiply by your number of months (see box A)	
Equals academic period total B x A = (C)	\$

Enter total monthly income (F)	\$
Multiply by number of months (see box A)	
Equals academic period total F x A = (G)	\$

OTHER ONE-TIME EXPENSES	
Tuition and fees for current academic term	\$
Books, materials, supplies	
Other (specify)	
One-time Expenses Total (D)	\$
Total all EXPENSES for this academic period (box C + box D = E)	(E) \$

OTHER SOURCES OF FUNDING	
Parent or family contributions	
Your Government Student Loans and Grants	
Bursaries, scholarships, etc.	
Spouse's student assistance and bursaries (if a student this term)	
Sponsored tuition and books	
Other (specify)	
Other Income Total (H)	\$
Total all INCOME for this academic period (box G + box H = I)	(I) \$

MY REQUEST: (EXPENSES – INCOME = REQUEST)

EXPENSES (box E) \$ minus INCOME (box I) \$ equals UNMET NEED \$

BCIT collects your personal information including your contact information, educational and financial information for the purpose of awarding bursaries to eligible students.

DECLARATION: I understand that I am applying for funding based on financial need, and that by signing below it means:

I certify that the information I have provided on this application is complete and accurate.

- I am and will continue to be a full-time student for the academic period stated in this application.
- I consent to THE BCIT STUDENT FINANCIAL AID AND AWARDS OFFICE to release information from my application package to the Colleges and Institutes Canada (CICan)..

Signature (electronic signature accepted)	Date
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