

**To: Local Police Detachment**

**Re: Request for Criminal Record Check including Vulnerable Sector Check**

The logo for BCIT (British Columbia Institute of Technology) is a dark blue square with the letters "BCIT" in white, bold, sans-serif font.

Students in the Technology Teacher Education program at BCIT are required to clear a Criminal Record Check (CRC) including a Vulnerable Sector Check (VSC) as they will be working with students in schools ranging in age from 11-18.

Please conduct the CRC with VSC and provide the student with the results.

If you require additional info, please feel free to contact me at [roger\\_bortignon@bcit.ca](mailto:roger_bortignon@bcit.ca) or 604-412-7412.

Sincerely,

Roger Bortignon

Program Head, Technology Teacher Education program at BCIT

A handwritten signature in black ink, appearing to be "R. Bortignon", written in a cursive style.