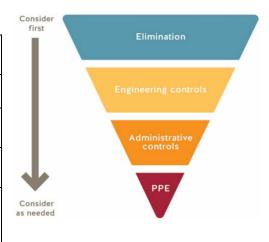


The BCIT COVID-19 Go-Forward Plan outlines the risk assessments, control measures, and the organizational process for our safe return to campus. All returning programs/courses must adhere to this process. Please refer to the <u>BCIT COVID-19 Go-Forward Plan</u> for additional information.

CONTACT INFORMATION

Course/Program Name:	Perinatal Specialty Nursing Program									
Proportion of program	2 consecutive lab days in the CTF Perinatal Specialty Program on campus in the Specialty Labs									
offered on campus:	Total of 29 learners in 4 groups over 2	•	and 30th, 2021							
Start date:	AM group - 0900-1130 and PM 1300-2	.530	End date:	Ongoing						
	April 29 2021									
# of students:	29th - AM 7 learners and PM 7 lea	rners	# of employees:	3 for each group						
	30th - AM 8 learners and PM 7 lea	ners								
Completed by:	Name	Position		Date						
	Anna Paraninfi	CTF Admin	and Clinical							
		Faculty, Pe	rinatal	Feb 18 2021						



ROOM INFORMATION

In this section, please identify all of the rooms that will be used by this returning program/course. NOTE: Common areas are covered by the BCIT COVID-19 Go-Forward Plan.

Campus/ Building	Room Number Floor Plans found <u>here</u>	Type of Space Include washrooms and breakout rooms	Capacity Current capacity due to COVID-19
SE 12	413 A-C	 Simulation lab for simulation labs Washroom near sim lab No need for breakout rooms No need for break areas – student come to campus for sim and then leave Specific dates needed, All from 830am – 430pm 2 days in 202120 term. 29 student cohort split into 4 groups 	



SE 12	307	 Empty debrief space To be used for #54- storage bins for jackets.
SE 12	<mark>303</mark>	 Empty debrief space To be used for #54- storage bins for jackets.

RATIONALE FOR ON-CAMPUS ACTIVITY

Please provide a short description explaining the need for students to be on campus. Your narrative should be focused on the practical elements of the program or activity that are critical to achieving learning outcomes, and why on campus components cannot be replicated in an online or alternative environment (e.g. student bringing learning equipment home).

The Perinatal Specialty Program has these two simulation lab days in the program to allow for learners to consolidate the theory and skills they have learned in the CTF just before they enter the clinical setting the following week. These labs **support the learning outcomes/intentions of the clinical courses**. The nature of the activities in order to meet the learning outcomes requires the students to work together in a team. The nature of this activity will exceed the physical distance boundaries and require the students to wear PPE. The hands on experience, with **the application of knowledge via skill development through hands on experience is vital to the student's success.**



CONTROL MEASURES

COVID-19 SAFETY PLAN: CONTROL MEASURES CHECKLIST

Directions for completing a Safety Plan:

- 1. First step of this process is to review the <u>BCIT COVID-19 Go-Forward Plan</u> as the overall planning document for this process.
- 2. Use this checklist as a tool to assess COVID-19 control measure preparedness for students and employees and the spaces they will be using. Refer to the BCIT COVID-19 Go-Forward Plan for standardized safety guidelines and procedures.
- 3. For each control measure, state the details. If the control measure is a 'No' or 'NA', please provide a brief explanation.
- 4. The manager requests all PPE requirements by submitting this draft Safety Plan to the PPE@bcit.ca.
- 5. Implement all the safety measures in this Safety Plan.
- 6. The manager completes a site visit to ensure all control measures and safety supplies are in place.
- 7. The manager signs the completed Safety Plan and submits it to returntocampus@bcit.ca for approval.
- 8. Once approved, the COVID-19 Safety Plan is posted in all work areas identified within this plan.

Note: The workspaces cannot be used until all applicable control measures are in place and Safety Plan is approved. For additional resources the <u>Risk Assessment Controls Guidance and Hierarchy of Controls</u>. For assistance email <u>ssemohs@bcit.ca</u>.

#	Control Measure	Yes	No	NA	Details (as per Directions)		
ELIMINATION							
1.	Room(s) set up to allow for 2 metres physical distancing during instruction and practice.	\boxtimes			Exceptions allowed as per <u>BCIT COVID-19 Go-Forward Plan</u> , Risk Matrix Summary (explain):		



#	Control Measure	Yes	No	NA	Details (as per Directions)
	Note: Contact returntocampus@bcit.ca for room capacity and layout if needed.				There will be 3 stations that are placed >2 metres from each other with physical barriers. When physical distancing cannot be achieved, students will have PPE . ** by nature of the learning outcomes, our students are required to exceed the physical distance barriers in order to work in a team approach to meet the learning outcomes. Occupational health has reviewed the usage of PPE in the specialty nursing lab previously in order to ensure we can safely meet our learning outcomes in a team environment.
2.	Demonstration, work and assessment stations are set-up to allow for 2 metres physical distancing.				Exception allowed as per BCIT COVID-19 Go-Forward Plan, Risk Matrix Summary (explain): Stations are placed 2 metres from each other with physical barriers. When physical distancing cannot be achieved, students will have PPE. ** by nature of the learning outcomes, our students are required to exceed the physical distance barriers in order to work in a team approach to meet the learning outcomes. Occupational health has reviewed the usage of PPE in the specialty nursing lab previously in order to ensure we can safely meet our learning outcomes in a team environment.
3.	Identified area(s) where students wait outside of teaching space until allowed inside by instructor.				Space identified as courtyard outside of SE12 building. Students will maintain 2 metres distance while waiting outside. Students will be met by faculty and provided hand sanitizer, complete attendance, perform wellness check, and receive mask at this meeting spot outside, then walk to sim lab and/or classroom space being used as SIM space, use appropriate entry and exit doors all the while maintaining physical distancing. No waiting or lining up in hallways.
4.	Work has been scheduled to minimize numbers of individuals on campus at one time.	\boxtimes			To limit the amount of learners in the lab, we have split up the simulation lab into 4 groups. April 29 + 30- AM 0900-1130 1230-1300 - allow for cleaning of lab April 29 + 30 - PM 1300-1530

SSEM, OHS Division COVID-19 Safety Plan Date: July 21, 2020 Page 4 of 12



#	Control Measure	Yes	No	NA	Details (as per Directions)
5.	In shared spaces, safety protocols have been put in place to	\boxtimes			Student have been told to practice social distancing when they
	reduce close contact between users.				arrive and to wear a mask and eye protection during the session, as
					well as follow BCIT policy on wearing masks
6.	Movement within the room is identified, such as with directional	\boxtimes			Signs or arrows on the floor identifying directions.
	arrows, for walkways and entrances/exits.				
					Signage on the walls and arrows on the floors identifying directions.
					Instructors will highlight entry and exit into SIM lab. Once in the room
					students will remain at one sim station only, then at the end of the
	Water station available. Water for whoire are not so that are				session, leave the room, via the exit door. None in these rooms
7.	Water station available. Water fountains are put out of service, and only touchless water bottle filling			\boxtimes	None in these rooms
8.	Mobile fans have been removed or put out of service.			\boxtimes	None in these rooms
0.	Widdle fails have been removed of put out of service.				None in diese rooms
7.	Washrooms have been identified.	\boxtimes			If yes, Washroom occupancy limityet to be identified as to which washrooms will
					be available
					the state of the s
					Washrooms in SE 12, 4th floor, occupancy limit as per Institute signage.
					Washrooms in SW 3, first floor, occupancy limit as per Institute signage
8.	Break area(s) for student use have been identified.			\boxtimes	Students will have no breaks on campus. They will attend 3 hr SIM
					session and then leave campus.
					If yes, what control measures are in place to maintain physical distancing? Occupancy Limit If there is an occupancy limit, is sign posted? Y \square N \square
9.	Break areas for employee use have been identified.	\boxtimes			Faculty will take breaks in their office from 1130-1230 when no
J.	break areas for employee ase have seen identified.				students are present. Am group 9-1130 of students, then they go
					home. PM students 1230-1500, then they go home.
					nome. This students 1230-1300, then they go nome.
					If yes, what control measures are in place to maintain physical distancing?
					Occupancy Limit If there is an occupancy limit, is sign posted? Y \Box N \Box
10.	Other:			\boxtimes	
FNC	INFERING CONTROL MEACHRES				
	INEERING CONTROL MEASURES				Physical beaution at a solit station
11.	<u>Barriers</u> are implemented to separate work areas or walk ways, when physical distancing not practical.	\boxtimes			Fixed barriers at each station
12.	Barriers are stable and do not introduce other safety hazards,	\boxtimes			Fixed barriers are bolted to the floor
12.	e.g. tripping.				Tived buttlets are butted to the moor
13.	The impact on ventilation requirements have been considered if			\square	Complete a <u>Facilities and Campus Development work requisition</u> for assessment, as
	there's been a significant use change for the instructional space.	_	_		needed.



ns)
e available on <u>ShareSpace</u> .
e only
nmary (D2L) course has been requested by all
tructors. Safety protocol for SIM lab discussed in
aculty and informative document created for all
SIM days and safety protocols to follow.
ked:
link to training and instructed to complete.
nere course completion confirmation prior to first
nd <u>here</u> .
n Checklist found <u>here</u> .
t link to D2L course and instructed to complete.
re of where to meet, when to meet, exit and
ng and mask/sanitize stations will be provided in
tht prior, and repeated when met F2F outside by
the SIM. Both the night prior and day of
otocols will be reviewed with students.



#	Control Measure	Yes	No	NA	Details (as per Directions)
24.	All employees have completed the online BCIT Pandemic	\boxtimes			All faculty sent link and instructed to complete. Program head will
	Exposure Control Plan Training.				ensure completion.
25.	All employees have completed the online New Employee	\boxtimes			New and Returning Employee Orientation Checklist found <u>here</u> .
	Orientation module.				
					Each employee to save the checklist to their online New Employee Orientation course
					All faculty sent link and instructed to complete. Program head will ensure
					completion.
26.	Other:			\boxtimes	
	ES AND GUIDELINES (ADMINISTRATIVE)	1	T	T	
27.	All unnecessary and self-serve items have been removed from	\boxtimes			Room is empty other than required equipment to perform SIM. All
	the spaces. e.g., pens, paper, etc.				supplies asked for prior to class and stocked at each workspace
28.	Doors that students are to use to enter and exit have been	\boxtimes			Signs or arrows on the floor
	clearly identified.				
29.	Handouts, papers, and items are not physically provided to			\boxtimes	If items are provided, they are cleaned between student use or
	students.				disposed, or other control measures are in place – Describe: There
					will be no handouts, papers or items provided to the student.
					Students will be using markers for the board and hand sanitizer
					used between markers.
30.	Students have dedicated tools/equipment, e.g., items are not	\boxtimes			Designated manikins and equipment per station. Wipes and hand
	shared between students.				sanitizer at each station
31.	If cleaning common touch points or tools/equipment not	\boxtimes			Explain:
	practical, then it is identified when hands are washed/sanitized				Students are reminded to wash hands and sanitize common touchpoints
	before and after use.				throughout session
32.	Work spaces/stations are dedicated for an individual or group	\boxtimes			
	use and not shared with others.				
33.	Single-use (disposable) products are used where feasible.	\boxtimes			
34.	Measures are in place to accommodate student sick at home.	\boxtimes			Accommodation plan:
J-1.	Measures are in place to accommodate stadent sick at nonie.				
					If a student is unable to attend F2F SIM session, will be supported to
					achieve learning intentions by doing SIM case by distance

SSEM, OHS Division COVID-19 Safety Plan Date: July 21, 2020 Page 7 of 12



#	Control Measure	Yes	No	NA	Details (as per Directions)
35.	Procedures in place to screen students on a daily basis.				The health screen poster is available for reference and is posted on building doors. Students and employees are expected to self assess daily, and the BCCDC self-assessment tool can be used to support this. Students will self screen and are asked to not attend if they are ill. Night before SIM lab, posting on NEWS section reminding students of health screen. Meeting students outside on day of SIM, health screen poster will be visible. Instructors will ask to refer to poster and students are asked to not attend if they are feeling ill.
36.	There is a procedure in place if a student or employee becomes ill on campus.				Refer to the <u>COVID-19 Pandemic Scenario Playbook</u> for more information. If the person is reporting symptoms, ask them to avoid others and return home. If they require immediate medical attention, call First Aid and 911. Students and faculty are asked to not attend if feeling ill.
37.	There are procedures in place if a student or employee travels before coming to campus, or has been in close contact with someone who has tested positive for COVID-19.				Refer to the <u>COVID-19 Pandemic Scenario Playbook</u> for more information. Confirm if the person is aware of self-isolation <u>requirements</u> and <u>protocols</u> . The program head will inform faculty and students the importance of reporting recent travel or close contact with someone who has tested positive for COIVD 19.
38.	Provisions made for students to maintain same lab/class cohort throughout the Term.				Learners will be grouped in clinical groups and health authority groups as best as possible. Ex. Surrey Memorial all together
39.	Other:				
PERS	SONAL PROTECTIVE EQUIPMENT (PPE). Refer to the PPE F	lowcha	rt to d	leterm	ine what PPE is required for COVID-19 purposes.
40.	Appropriate PPE for the hazards of employee and student tasks are available to be provided (non-COVID-19 related ppe).	X			List the ppe and tasks/activities it is required for, and provide the quantity and unit of measure, if applicable (e.g. 2 boxes of 20 each box): Due to inability to maintain 2M physical distancing, PPE is indicated. See #42
41.	Training is provided for the above PPE to students and employees.				Students are already practicing registered nurses who work with PPE on a consistent basis. Further education and review will be provided to ensure appropriate application of PPE on D2L
42.	Appropriate PPE for COVID-19 is available to be provided to students and employees. Supply requests emailed to ppe@bcit.ca.				Based on circumstances allowed for in the <u>BCIT COVID-19 Go-Forward Plan</u> , Risk Assessment Matrix Summary. List PPE and tasks/activities required for and provide the quantity and unit of measure, if applicable (e.g. 2 boxes of 20 each box): Faculty to advise Sim staff ahead of time

SSEM, OHS Division COVID-19 Safety Plan Date: July 21, 2020 Page 8 of 12



#	Control Measure	Yes	No	NA	Details (as per Directions)
					April 29
					Faculty 9 Masks and 3 spares, 3 goggles
					AM Group 7 learners
					7 masks and 5 spares, 7 goggles
					PM Group 7 learners
					7 masks and 5 spares, 7 goggles
					/ masks and 3 spares, / goggles
					April 30
					Faculty 9 Masks and 3 spares, 3 goggles
					AAA Curaaya 7 Israaya aya
					AM Group 7 learners 8 masks and 5 spares, 8 goggles
					o masks and 3 spares, o goggies
					PM Group 7 learners
					7 masks and 5 spares, 7 goggles
					T-1-1
					Total: Masks = 73
					Goggles= 35
					Face Shields (just in case) =20
					race silicitas (just ili case) –20



#	Control Measure	Yes	No	NA	Details (as per Directions)
43.	PPE safe <u>donning</u> , <u>doffing</u> , <u>disposal</u> , <u>and disinfecting instructional</u> materials are available for students and employees.				Post applicable signs in a visible location if ppe required. Use the <u>Student Orientation checklist</u> to assist orientation/training by instructors. Use the <u>Employee Orientation checklist</u> to assist orientation/training by their supervisors.
					Students are already practicing registered nurses who work with PPE on a consistent basis. Further education and review will be provided to ensure appropriate application of PPE on D2L
44.	Other:			\boxtimes	
CLEA	ANING				
45.	Facilities is aware of the cleaning needs for the area. Facilities work requests have been submitted.	\boxtimes			Cleaning includes common touch points and appropriate frequency for the area. This includes high touch areas. Provide FCD work request number(s).
					Facilities request number 1464424. New Facilities request will be submitted for ongoing labs.
46.	Training will be provided to faculty and students performing cleaning duties and cleaning materials have been provided.				Cleaning Standard Operating Procedures have been located <u>here</u> . What are the cleaning products/materials:
					Equipment will be cleaned with bleach solution. Manikins will be cleaned with warm soapy water in between use by faculty.
47.	Assessment of sufficient number of hand wash stations conducted, and an appropriate number of handwashing stations are available				Consider time it will take for hand washing to take place, to determine what is e.a. sufficient number of hand wash stations. Some areas find a ratio of 8:1, students to sink, effective. The minimum amount of hand washing required is once before class starts, after class ends and before and after breaks.
					There is a hand washing station in the room as well as washrooms close by. Hand washing will occur prior to class start, after class and before and after breaks.
48.	Handwashing station(s), stocked, easily accessed, and have been identified to students and employees.				Sink Location:in lab and in bathrooms in SE 12 near SIM lab 413 -One sink located across the room from entry door. Entry door will have hand sanitizer station 307-No sink in debrief room but a hand sanitizer station will be located at the entry door. 303- no sink in debrief room but many hand sanitizer stations will be located at the entry door

SSEM, OHS Division COVID-19 Safety Plan Date: July 21, 2020 Page 10 of 12



#	Control Measure	Yes	No	NA	Details (as per Directions)
					2605- no sink in the room but many hand sanitizer stations will be located at the
					entry door and in the room.
					Stocked with soap Y $oxtimes$ N $oxtimes$ paper towel Y $oxtimes$ N $oxtimes$
49.	Hand sanitizing station(s), stocked, and have been identified to	\boxtimes			ABHS (Alcohol-Based Hand Sanitizer): Location(s)Lab entrance and sink
	students and employees.				Hand sanitizer stations will be located at entry doors for simulation
					spaces, debrief rooms and classrooms. A hand sanitizing station will be
					available upon arrival when students check in with faculty.
					Will hand sanitizer be refilled by department: Y $oxtimes$ N \Box
					If No, describe:
50.	All Safety Data Sheets (SDS) and cleaning procedures used are	\boxtimes			If not, describe:
	found <u>here</u> .				Cleaning procedures will be adhered to as per SDS
51.	The area(s) have been decluttered so that cleaning is simplified.	\boxtimes			Only required and requested equipment will be in the room
					, , , , , , , , , , , , , , , , , , , ,
52.	Barrier cleaning process has been arranged if the barrier(s) could	\boxtimes			Barriers can become contaminate if they are a touch point or if the contaminated with
	become contaminated.				droplets by e.g. coughing or sneezing. Barriers will be wiped down by faculty
					in between group use. Hand sanitizers will be available at each pod.
53.	Common touch points and tools/equipment that must be shared	\boxtimes			Cleaning/sanitizing procedures for common touch points and shared items are posted
	are identified and cleaned between students and classes.				e.g. shared machinery, equipment, tools, etc. Identify who will clean and how often (e.g. staff and/or students):
					(e.g. staj) una/or stauents).
					Faculty will use cavi wipes to wipe down frequent used touch points as
					well as hand sanitizers present for learners to use in between scenarios
					and touch points.
54.	Storage space for personal articles have been identified and are	\boxtimes			Students and faculty will be encouraged to bring minimum into SIM lab.
	cleaned regularly.				Small storage bins will be purchased for coats, purses. No backpacks
	, , , , , , , , , , , , , , , , , , ,				allowed.
					anowed.
					Who will clean: bins will be sanitized by students after use per safety
					cleaning guidelines in SDS and supervised by faculty.
					dicarring guidelines in 303 and supervised by faculty.
					Where the storage is: individual plastic bins will be provided for each
					student to store belongings during academic learning session. Bins will
					be located in an empty locked classroom. Student flow into that room
					will be supervised to maintain 2 meter social distancing.
1					



#	Control Measure	Yes	No	NA	Details (as per Directions)
55.	Other:				
AUD	IT AND CONTINUOUS IMPROVEMENT	NUOUS IMPROVEMENT			
56.	There is a plan to conduct <u>regular inspections</u> of all control measures and safety protocols to ensure they are in place.	\boxtimes			Ensure this COVID-19 Safety Plan is posted. Who will conduct these inspections and how often? Farah Jetha, Program head, will check to make sure this plan is in affect the day prior to the simulation labs and during the
					simulation labs.
57.	Audits of inspections are planned to ensure that control measures continue to be effective.	\boxtimes			Who conduct the audits and how often? If required, Kathy Kennedy AD SN, will be asked to audit at the recommended interval.

APPROVAL

All COVID-19 risk control measures for this campus activity are in place.							
		Position	Date:				
Manager	Kathy Kennedy		February 23, 2021				
	Name /	Associate Dean Specialty Nursing	0				
	Name	Position	Date				
EOC	Name Glen Magel	EOC Director	March 20, 2021				