

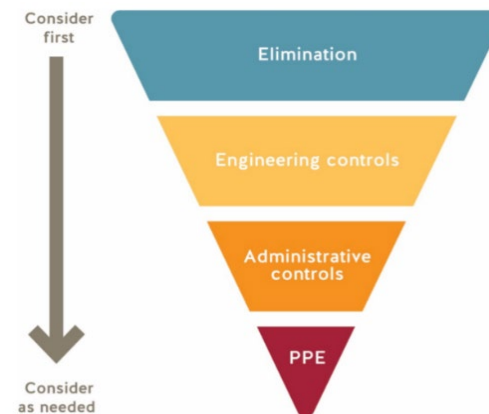


BCIT COVID-19 SAFETY PLAN ACADEMIC SPACES

The BCIT COVID-19 Go-Forward Plan outlines the risk assessments, control measures, and the organizational process for our safe return to campus. All returning programs/courses must adhere to this process. Please refer to the [BCIT COVID-19 Go-Forward Plan](#) for additional information.

CONTACT INFORMATION

Course/Program Name:	Programs: Aircraft Maintenance Engineers Category E, M Gas Turbine/Jet Engine Technicians The Trades Discovery		
Proportion of program offered on campus:	50% of each course has on campus practical tasks and assessments, as required by the industry training authority for program completion		
Start date:	December 4 th , 2020	End date:	Ongoing through 2021 with various intake dates
# of students:	Each class has up to 17 students and work in different areas of ATC per classroom capacity. Maximum 110 out of 220 students on campus, depending on the schedule.	# of employees:	Up to 20 employees each day.
Completed by:	Name Scott Paterson Oxana Klemm Sanja Boskovic Nataliia Golovachova	Position Department head, ATC Quality assurance, ATC Associate Dean, ATC Administrative Manager, SoT	Date October 27 th , 2020
Reviewed by:	ATC JOSH committee		
Replaces RTC #:	88, 91, 92, 100, 105		
Replaces GFP #:	20, 22, 47, 53, 64, 140, 143, 152		
Updated GFP#:	W202		April 8 th , 2021



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ROOM INFORMATION

In this section, please identify all of the rooms that will be used by this returning program/course.

NOTE: Common areas are covered by the BCIT COVID-19 Go-Forward Plan.

Campus/ Building	Room Number Floor Plans found here	Type of Space Include washrooms and breakout rooms	Capacity Current capacity due to COVID-19
ATC	130 & 130B, 130C	Shop/Lab	18
ATC	130H & 130K	Shop/Lab	18
ATC	130F	Shop/Lab	1
ATC	130J	Shop/Lab	9
ATC	100	Hub	14
ATC	141	Shop/Lab	9
ATC	145	Shop/Lab	18
ATC	153	Shop/Lab	6
ATC	154	Shop/Lab	19
ATC	155K	Hangar instructor shop for an individual use	1
ATC	162	Paint room	3
ATC	223/224	Classroom for paper-based exams	13
ATC	230	Shop/Lab	17
ATC	231	Shop/Lab	18
ATC	233/234	Classroom used as Shop/Lab	18
ATC	241	Shop/Lab	18
ATC	252	Shop/Lab	7
ATC	253	Shop/Lab	9
ATC	254	Shop/Lab	17
ATC	263	Shop/Lab	9
ATC	266	Classroom used as Shop/Lab	18
ATC	282	Learning glass studio for an individual use for a remote instruction	2
ATC	330	Shop/Lab	16
ATC	331	Shop/Lab	9
ATC	342	Computer lab	13
ATC	Hangar	Shop/Lab	50
ATC	152, 212, 220, 221, 252, 266, 272, 327, 331	Classroom for an individual use for a remote instruction	2



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ATC	115-M, 116-F, 173-F, 174-M, 215-M, 216-F 315-M, 316-F	Washroom	2 for men, 2 for women as per Pinchin
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RATIONALE FOR ON-CAMPUS ACTIVITY

Please provide a short description explaining the need for students to be on campus. Your narrative should be focused on the practical elements of the program or activity that are critical to achieving learning outcomes, and why on campus components cannot be replicated in an online or alternative environment (e.g. student bringing learning equipment home).

This Safety Plan covers all academic teaching spaces utilized by the programs noted above, in order to deliver practical outcomes required to meet the accreditation requirements by Transport Canada. ATC is already delivering all the learning activities remotely that can be delivered without a loss of quality.

This plan covers the practical portion of these courses and the assessment of competency, which requires access to specialized equipment and/or tools, training aids, etc., which cannot be replicated with online learning.

A centralized calendar is being utilized to monitor ATC capacity on a daily basis. This calendar is available to all faculty and staff as it is in the ATC ShareSpace site. The Department Head reviews this calendar daily to ensure that overall capacities are not exceeded, and also to ensure movement throughout the campus is not compromised.

Reference to the replaced RTC/GFP are listed in the corresponding room information section ([Appendix 1](#)). Space layouts are included.

To note that lab/shop hours will increase from 4 to 6 hrs as a maximum, and break areas identified for students and staff covered under separate Safety Plans.

Note: Any students meeting with High School Career Coordinators/Educators must also follow the guidelines from GFP W331. The department will arrange to book a meeting room upon request from a high school coordinator to visit a student(s). Department will inform HS and students the location of room and ensure cleaning is in place after the meeting is done.

CONTROL MEASURES

COVID-19 SAFETY PLAN: CONTROL MEASURES CHECKLIST

Directions for completing a Safety Plan:

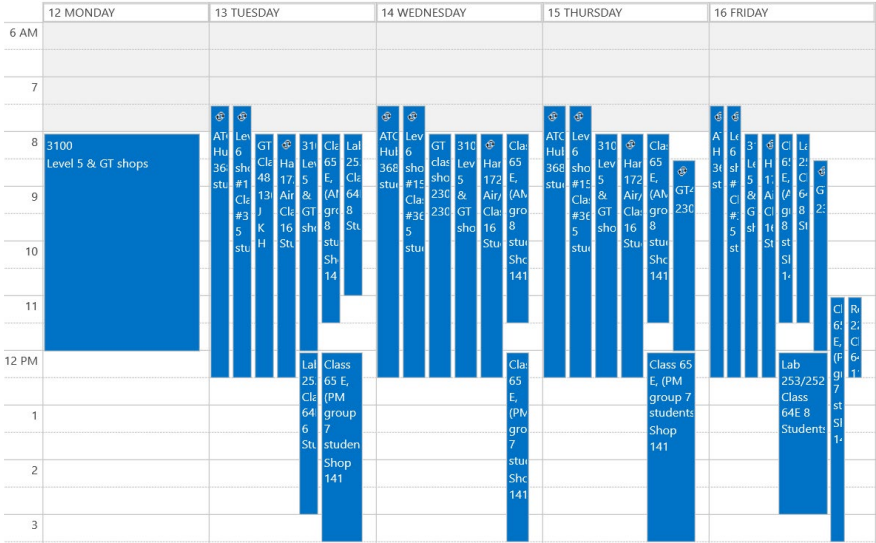
COVID-19 SAFETY PLAN ACADEMIC SPACES

1. First step of this process is to review the [BCIT COVID-19 Go-Forward Plan](#) as the overall planning document for this process.
2. Use this checklist as a tool to assess COVID-19 control measure preparedness for students and employees and the spaces they will be using. Refer to the BCIT COVID-19 Go-Forward Plan for standardized safety guidelines and procedures.
3. For each control measure, state the details. If the control measure is a 'No' or 'NA', please provide a brief explanation.
4. The manager requests all PPE requirements by submitting this draft Safety Plan to the PPE@bcit.ca.
5. Implement all the safety measures in this Safety Plan.
6. The manager completes a site visit to ensure all control measures and safety supplies are in place.
7. The manager signs the completed Safety Plan and submits it to returntocampus@bcit.ca for approval.
8. Once approved, the COVID-19 Safety Plan is posted in all work areas identified within this plan.

Note: The workspaces cannot be used until all applicable control measures are in place and Safety Plan is approved. For additional resources the [Risk Assessment Controls Guidance and Hierarchy of Controls](#). For assistance email ssemohs@bcit.ca.

#	Control Measure	Yes	No	NA	Details (as per Directions)
ELIMINATION					
1.	Room(s) set up to allow for 2 metres physical distancing during instruction and practice. Note: Contact returntocampus@bcit.ca for room capacity and layout if needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Exceptions allowed as per BCIT COVID-19 Go-Forward Plan, Risk Matrix Summary (explain):</p> <ul style="list-style-type: none"> 2 m physical distancing is a priority for all the instruction, practice, and assessment. Where 2 m distance can not be maintained, barriers are installed. For the activities that require close proximity such as working on large training aids, and/or working in confined spaces, PPE (facemasks and safety glasses/face shields) are mandatory. For activities in the hangar, facemasks and safety glasses/face shields are mandatory at all the times.
2.	Demonstration, work and assessment stations are set-up to allow for 2 metres physical distancing.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Exception allowed as per BCIT COVID-19 Go-Forward Plan, Risk Matrix Summary (explain):</p> <p>See item #1</p>
3.	Identified area(s) where students wait outside of teaching space until allowed inside by instructor.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> To avoid students congregating in corridors, students will be allowed directly into assigned labs.

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#	Control Measure	Yes	No	NA	Details (as per Directions)
					<ul style="list-style-type: none"> In cases where students must wait, physically distanced ground/ wall markings identify single-file waiting areas. Staggered schedule is implemented to limit the traffic in the common use spaces.
4.	Work has been scheduled to minimize numbers of individuals on campus at one time.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ATC has a centralized calendar for booking and monitoring the capacities of all academic spaces. See an example of the week calendar: <div style="text-align: center;"> <p>12 October - 18 October 2020</p>  </div> <ul style="list-style-type: none"> The Program Head or designate will review this schedule daily, and modify as required to ensure compliance with all the safety control measures in place. Special attention will be given to: <ul style="list-style-type: none"> overall campus capacity; adjacent lab use capacities including ingress and egress; use of common areas and corridors to avoid congestion; the timing of student breaks to ensure break out spaces have capacity as required. The DH, QA Coordinator or designate will supervise and post a schedule at each academic space on a weekly basis. The schedule will indicate when cleaning is required.

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#	Control Measure	Yes	No	NA	Details (as per Directions)
5.	In shared spaces, safety protocols have been put in place to reduce close contact between users.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Barriers have been implemented where 2m physical distancing cannot otherwise be achieved.
6.	Movement within the room is identified, such as with directional arrows, for walkways and entrances/exits.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Signs or arrows on the floor identifying directions.
7.	Water fountains are put out of service, and only touchless water bottle filling station available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Mobile fans have been removed or put out of service.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7.	Washrooms have been identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Each washroom on campus has a posted occupancy limit on their door (<i>2 men and 2 women per each washroom</i>). • Pinchin report has identified washroom capacities; signage has been posted.
8.	Break area(s) for student use have been identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Occupancy Limit of the break area for students is 34. If there is an occupancy limit, is sign posted? Y <input checked="" type="checkbox"/> N <input type="checkbox"/> • Break area safety plan (GFP #147) has been implemented.
9.	Break areas for employee use have been identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Occupancy Limit in Room 270-A is 8. If there is an occupancy limit, is sign posted? Y <input checked="" type="checkbox"/> N <input type="checkbox"/> • Pinchin report has break room areas; signage has been posted.
10.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
ENGINEERING CONTROL MEASURES					
11.	Barriers are implemented to separate work areas or walk ways, when physical distancing not practical.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Barriers are in place where distancing may be an issue to maintain physical distancing. Faculty also use portable barriers for the purpose of lab demonstrations.
12.	Barriers are stable and do not introduce other safety hazards, e.g. tripping.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.	The impact on ventilation requirements have been considered if there's been a significant use change for the instructional space.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No significant use change for the instructional space.
	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
SIGNAGE (ADMINISTRATIVE) Signage is available @ BCIT online Inventory . Guidelines for posting signs are available on ShareSpace .					
13.	Posted: Physical distancing (2 m) sign(s) Item 1A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Signage has been posted per Pinchin report
14.	Posted: Hand washing sign(s) Item 29B	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Signage has been posted per Pinchin report
15.	Posted: Health screen sign(s) Item 3C	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Signage has been posted per Pinchin report
16.	Posted: Hand washing sink location sign(s) Item 14A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Signage has been posted per Pinchin report

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#	Control Measure	Yes	No	NA	Details (as per Directions)
17.	Posted: Hand sanitizing station location sign(s) Item 13A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Signage has been posted per Pinchin report
18.	Posted: Protect yourself sign(s) Item 21A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Signage has been posted per Pinchin report
19.	Posted: Occupancy limit of this room sign(s) Item 37A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Signage has been posted per Pinchin report
20.	Posted: Other signs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Please list:</i> Additional distancing signage on the floors, walls and on mobile "A" frames have all been put in place.
ORIENTATION AND TRAINING (ADMINISTRATIVE)					
21.	Routine safety discussions held to review control measures and safety protocols.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> On-going reminders (electronic/verbal) are held by Department head, AD, or Admin Manager. Every Tuesday and Thursday, the ATC Emergency Response Committee (ERC) meets to review all safety protocols, and address any Institute-wide updates. Meetings are minuted. Monthly operations meetings, monthly JOH&S committee meetings held for ATC campus.
22.	All students have completed the online Pandemic Exposure Control Plan training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>How will compliance be checked:</i> <ul style="list-style-type: none"> Using Learning Hub, all ATC students are required complete the mandatory pandemic course prior to entry to campus. ATC Program Assistants and Faculty are responsible for monitoring online course completions.
23.	COVID-19 Safety Site orientation for students has been developed and posted in the Learning Hub.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Procedure for orientation found here.</i> <i>Student COVID-19 Orientation Checklist found here.</i>
24.	All employees have completed the online BCIT Pandemic Exposure Control Plan Training .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Verified by AD prior to working on campus.
25.	All employees have completed the online New Employee Orientation module .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>New and Returning Employee Orientation Checklist found here.</i> Verified by AD
26.	Other: ATC ERC (Emergency Response Committee) meetings (zoom) to review protocols	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Per item 21., ATC ERC meetings are held to review and discuss campus operations and compliance to documentation. These meetings also provide an opportunity to ensure open communication and respond to any concerns in a prompt manner.
RULES AND GUIDELINES (ADMINISTRATIVE)					
27.	All unnecessary and self-serve items have been removed from the spaces. <i>e.g., pens, paper, etc.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All supplies asked for prior to class and stocked at each workspace.
28.	Doors that students are to use to enter and exit have been clearly identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Signs and/or arrows on the wall/door/floor.

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#	Control Measure	Yes	No	NA	Details (as per Directions)
29.	Handouts, papers, and items are not physically provided to students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>If items are provided, they are cleaned between student use or disposed, or other control measures are in place – Describe:</i></p> <ul style="list-style-type: none"> • Students receive most exam materials digitally through D2L. • When paper exams are required, they are printed in advance. • Faculty wash or sanitize their hand prior to distributing the exams in the lab prior to the students arriving. • Students must supply personal writing utensils and calculators if required. • Once exams are complete, the students drop their exam in the drop box provided. • As per OH&S the exams are quarantined for 48 hours before they can be marked by the instructor.
30.	Students have dedicated tools/equipment, e.g., items are not shared between students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Whenever possible, students use a set of dedicated tools/equipment.
31.	If cleaning common touch points or tools/equipment not practical, then it is identified when hands are washed/sanitized before and after use.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
32.	Work spaces/stations are dedicated for an individual or group use and not shared with others.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Each group assigned to a dedicated work space/station, whenever possible, and it is sanitized at the end of each day. • If more than, one group is required to use the same space in a given day then an hour-long break scheduled between each group to enable custodial staff sufficient time to sanitize spaces as per safety protocols. • Based on a weekly schedule AM or designate will submit a facilities work request for cleaning.
33.	Single-use (disposable) products are used where feasible.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
34.	Measures are in place to accommodate student sick at home.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Accommodation plan: academic accommodation is made to arrange a catch-up session.
35.	Procedures in place to screen students on a daily basis.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>The health screen poster is available for reference and is posted on building doors. Students and employees are expected to self assess daily, and the BCCDC self-assessment tool can be used to support this.</i>
36.	There is a procedure in place if a student or employee becomes ill on campus.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Refer to the COVID-19 Pandemic Scenario Playbook for more information. If the person is reporting symptoms, ask them to avoid others and return home. If they require immediate medical attention, call First Aid and 911.</i>
37.	There are procedures in place if a student or employee travels before coming to campus, or has been in close contact with someone who has tested positive for COVID-19.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Refer to the COVID-19 Pandemic Scenario Playbook for more information. Confirm if the person is aware of self-isolation requirements and protocols.</i>
38.	Provisions made for students to maintain same lab/class cohort throughout the Term.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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#	Control Measure	Yes	No	NA	Details (as per Directions)
39.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
PERSONAL PROTECTIVE EQUIPMENT (PPE)					
40.	Appropriate PPE for the hazards of employee and student tasks are available to be provided (non-COVID-19 related ppe).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Students purchase their own set of coveralls, safety boots, safety glasses (if required); faculty are provided with a personal set of smocks. Disposable gloves are available if needed.
41.	Training is provided for the above PPE to students and employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Instruction on how to put one/take off gloves is provided with PPE.
42.	Appropriate PPE for COVID-19 is available to be provided to students and employees. Supply requests emailed to ppe@bcit.ca .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Based on circumstances allowed for in the BCIT COVID-19 Go-Forward Plan, Risk Assessment Matrix Summary.</i></p> <ul style="list-style-type: none"> The stock will be replenished on “as needed” basis. List of PPE in use: <ul style="list-style-type: none"> non-medical masks safety glasses/face shields gloves hand sanitizers disinfectant spray and wipes
43.	PPE safe donning, doffing, disposal, and disinfecting instructional materials are available for students and employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Post applicable signs in a visible location if ppe required.</i></p> <p><i>Use the Student Orientation checklist to assist orientation/training by instructors.</i></p> <p><i>Use the Employee Orientation checklist to assist orientation/training by their supervisors.</i></p>
44.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
CLEANING					
45.	Facilities is aware of the cleaning needs for the area. Facilities work requests have been submitted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Cleaning includes common touch points and appropriate frequency for the area. This includes frequently touched surfaces. Provide FCD work request number(s): Work requests to ATC facility cleaners is submitted by Department representative on an ‘as needed’ basis.
46.	Training will be provided to faculty and students performing cleaning duties and cleaning materials have been provided.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Cleaning Standard Operating Procedures have been located here. What are the cleaning products/materials:</i></p> <p>Cleaning/disinfecting materials are provided from the list of EOC approved items. Faculty and students follow the instructions on labels.</p>
47.	Assessment of sufficient number of hand wash stations conducted, and an appropriate number of handwashing stations are available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Consider time it will take for hand washing to take place, to determine what is e.a. sufficient number of hand wash stations. Some areas find a ratio of 8:1, students to sink, effective. The minimum amount of hand washing required is once before class starts, after class ends and before and after breaks. As per Pinchin</i></p>
48.	Handwashing station(s), stocked, easily accessed, and have been identified to students and employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Sink Location: located in each shop area adjacent to work areas. Maintained by BEST.</i></p> <p><i>Stocked with soap Y <input checked="" type="checkbox"/> N <input type="checkbox"/> paper towel Y <input checked="" type="checkbox"/> N <input type="checkbox"/></i></p>

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#	Control Measure	Yes	No	NA	Details (as per Directions)
49.	Hand sanitizing station(s), stocked, and have been identified to students and employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ABHS (Alcohol-Based Hand Sanitizer): Location(s) There are over 12 stations located in high traffic areas of AIC. Will hand sanitizer be refilled by department: Y <input type="checkbox"/> N <input checked="" type="checkbox"/> If No, describe: Facilities is maintaining this stock level
50.	All Safety Data Sheets (SDS) and cleaning procedures used are found here .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If not, describe:
51.	The area(s) have been decluttered so that cleaning is simplified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
52.	Barrier cleaning process has been arranged if the barrier(s) could become contaminated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Barriers can become contaminate if they are a touch point or if the contaminated with droplets by e.g. coughing or sneezing. Work request submitted for BEST to clean the barriers as per safety protocols.
53.	Common touch points and tools/equipment that must be shared are identified and cleaned between students and classes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cleaning/sanitizing procedures for common touch points and shared items are posted e.g. shared machinery, equipment, tools, etc. Identify who will clean and how often (e.g. staff and/or students): Students clean all tools and equipment after use, following the posted procedures, using the supplied sanitizer and wipes.
54.	Storage space for personal articles have been identified and are cleaned regularly.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Who will clean: Faculty and staff store personal items at the work spaces, and must clean their own work areas where personal articles are stored. Where is the storage: When faculty are not in their personal offices and in a lab, they will utilize storage provided at their workstation.
55.	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
AUDIT AND CONTINUOUS IMPROVEMENT					
56.	There is a plan to conduct regular inspections of all control measures and safety protocols to ensure they are in place.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ensure this COVID-19 Safety Plan is posted. Who will conduct these inspections and how often? AD and/or AM or designate will inspect campus on a weekly basis with a weekly discussion with ATC ERC (Emergency Response Committee).
57.	Audits of inspections are planned to ensure that control measures continue to be effective.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Who conduct the audits and how often? Audit is done by ATC JOH&S committee on a monthly basis.

APPROVAL

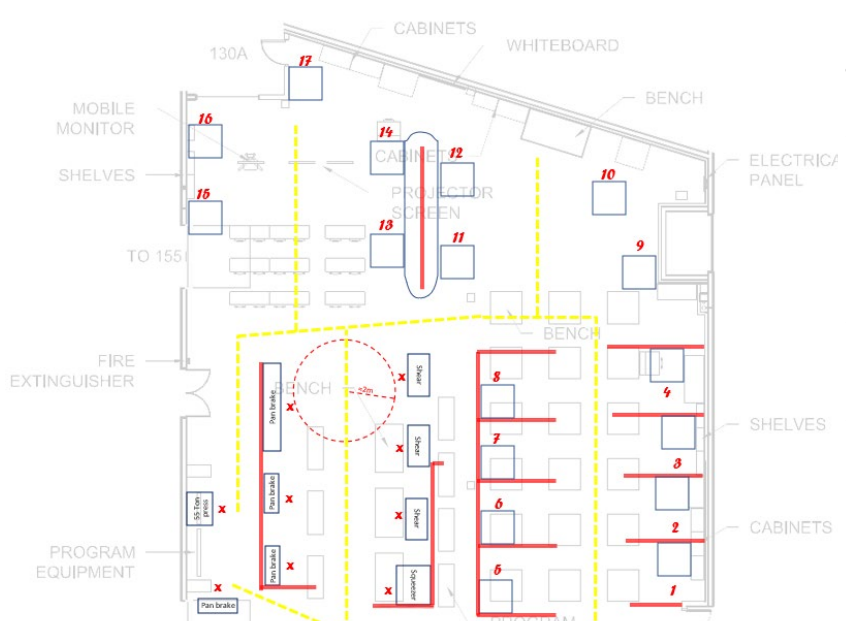


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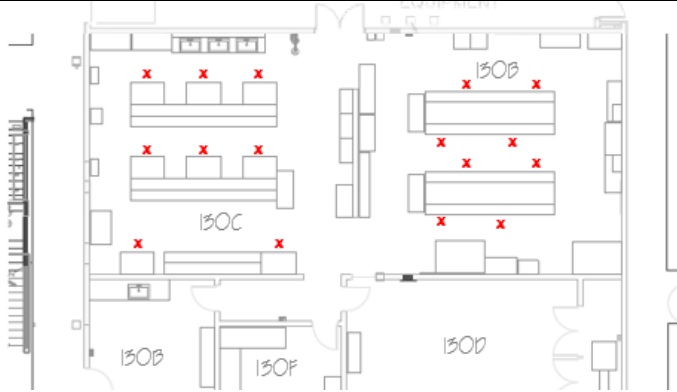
All COVID-19 risk control measures for this campus activity are in place.			
Manager	Name Sanja Boskovic	Position Associate Dean	Date December 4, 2020
EOC	Name <i>Glen Magel</i>	Position EOC Director	Date April 24, 2021

COVID-19 SAFETY PLAN ACADEMIC SPACES

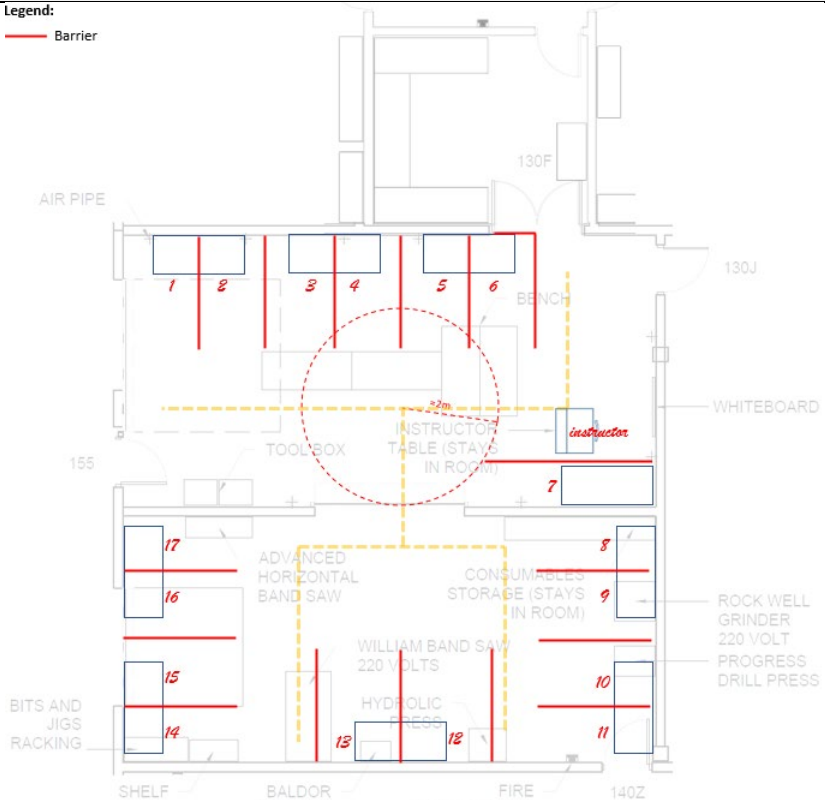
Appendix 1

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-130, 130B, 130C Program: AME M Timeline: Jan 4 – Feb 27; Mar 1 – Apr 24; Apr 26 – Jun 19	RTC#88	18 people (17 students + 1 instructor). Same students in ATC-130 will also circulate between 130B		<ul style="list-style-type: none"> • Social distancing engineered for the shop/lab ATC-130: workbenches are set up in 2 m distance and/or barriers are in place. • Students work on individual workbenches. • ATC-130B is used for hazardous composite activities where full PPE is required. However, for the purpose of physical distancing, stations are staggered where possible to enable physical distancing. • Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. • For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.

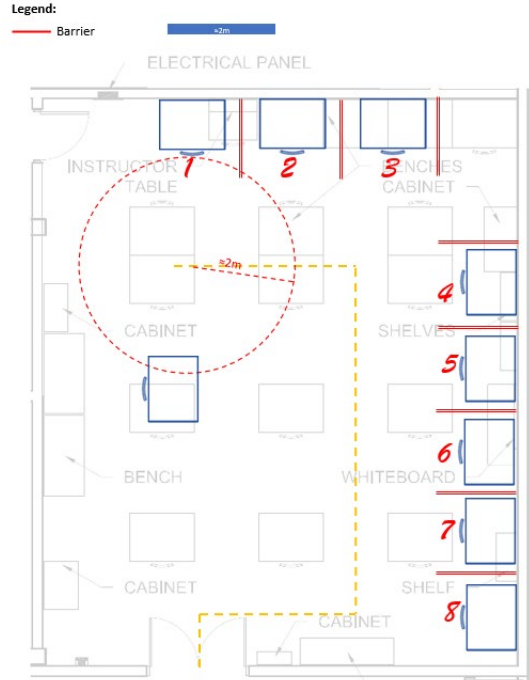
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
				

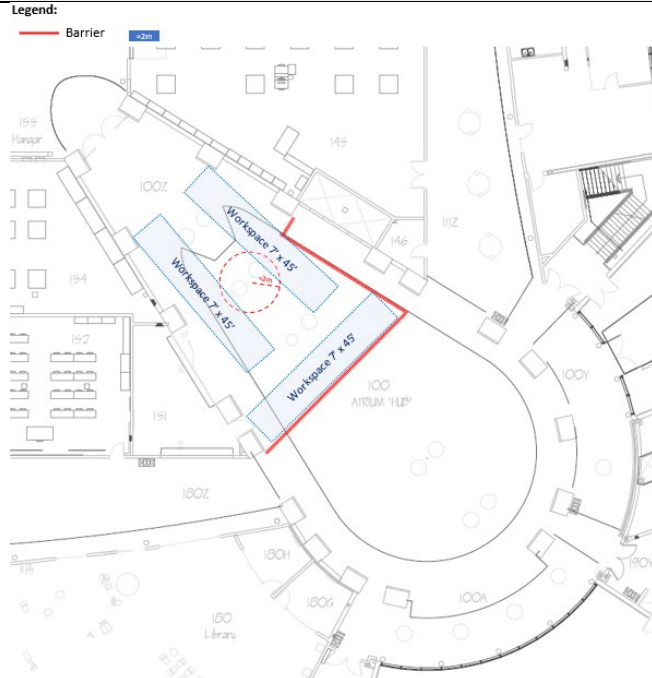

COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-130H, 130K & 130F Program: GT Timeline: Jan 4 – Jun 19	GFP#22	130H, 130K: 18 people (17 students + 1 instructor) 130F: 1 person (used by concurrent occupant of 130H, K)	<p>Legend: — Barrier</p>  <p>The diagram shows a workshop layout with 17 numbered workbenches (1-17) arranged in two rows. Red lines indicate barriers between benches. A central area is marked with a red dashed circle and '2m' indicating social distancing. Equipment labeled includes: AIR PIPE, TOOL BOX, INSTRUCTOR TABLE (STAYS IN ROOM), WHITEBOARD, ADVANCED HORIZONTAL BAND SAW, CONSUMABLES STORAGE (STAYS IN ROOM), WILLIAM BAND SAW 220 VOLTS, HYDROLIC PRESS, BITS AND JIGS RACKING, SHELF, BALDOR GRINDER, FIRE EXTINGUISHER, ROCK WELL GRINDER 220 VOLT, and PROGRESS DRILL PRESS. Room numbers 130F, 130J, 140Z, and 155 are also indicated.</p>	<ul style="list-style-type: none"> Social distancing engineered for the shop/lab ATC-130H&K: workbenches are set up in 2 m distance and/or barriers are in place. Students work on individual workbenches. For assignments that require students working in teams i.e., to carry a heavy/cumbersome training aid or equipment, PPE (facemasks and safety glasses/face shields) are mandatory. ATC-130F is used by one person at a time to access the drill equipment following posted safety protocols. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.

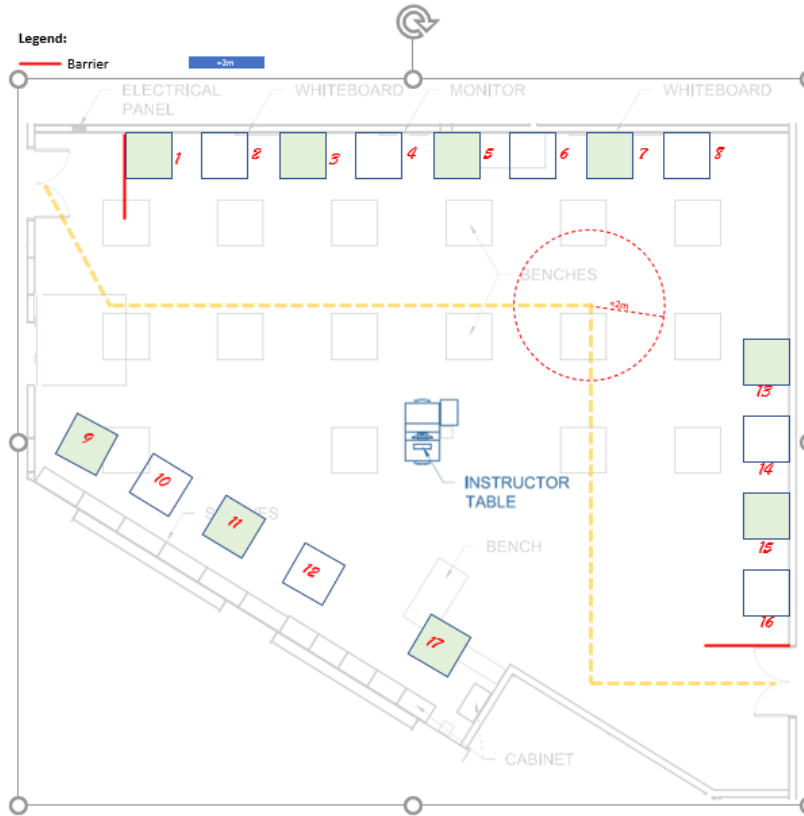
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-130J Program: AME E Timeline: Jan 4 – Jun 19	GFP#143	9 people (8 students + 1 instructor)	 <p>The diagram shows a rectangular room layout. At the top is an 'ELECTRICAL PANEL'. Below it are three workbenches labeled 1, 2, and 3. To the right of these are 'ENCHES' and 'CABINET'. Below workbench 1 is a 'CABINET'. Below workbench 2 is a 'BENCH'. Below workbench 3 is a 'WHITEBOARD'. To the right of the whiteboard are 'SHELVES' and 'SHELF'. At the bottom are 'CABINET' and 'SHELF'. A red dashed circle highlights a 2m x 2m area around workbench 1. Red dashed lines indicate 2m distancing between workbenches. Red lines represent barriers. A legend indicates 'Barrier' with a red line. A scale bar shows 0.2m.</p>	<ul style="list-style-type: none"> Social distancing engineered for the shop/lab: work benches are set up in 2 m distance and/or barriers are in place. Students work on individual workbenches. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.

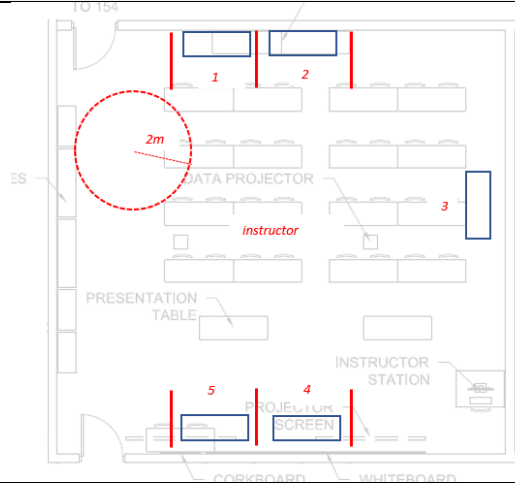
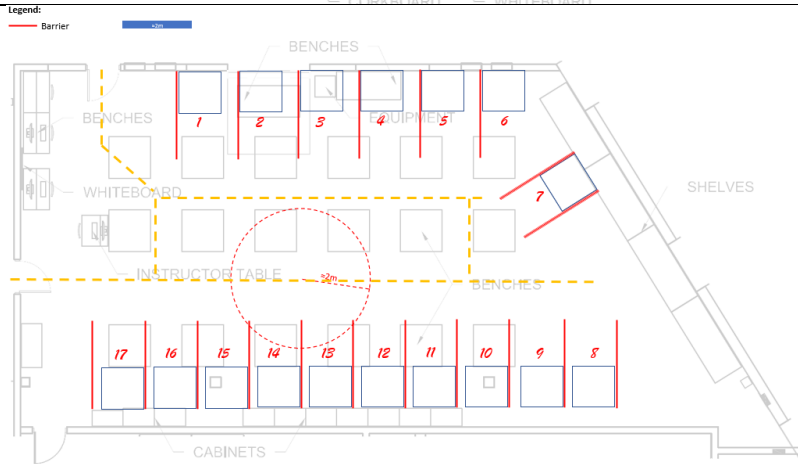
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-100 (Hub) Program: AME M Timeline: Jan 4 – Feb 27; Mar 1 – Apr 24; Apr 26 – Jun 19	GFP#140	14 people (12 students + 2 instructors)		<ul style="list-style-type: none"> • Student work in teams, PPE (face masks and safety glasses/face shields) are mandatory. • Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. • For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.
ATC-141 Program: AME M Timeline: Jan 4 – May 17 & Program: AME E Timeline: Jan 4 – Feb 27 & Program: The Trades Discovery Timeline:	GFP#53	9 people (8 students + 1 instructor)		<ul style="list-style-type: none"> • Social distancing engineered for the shop/lab: workbenches are set up in 2 m distance and/or barriers are in place. • Students work on individual workbenches. • Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. • For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.



COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
Mar 22 – Mar 26				
ATC-145 Program: AME M Timeline: Jan 4 – Feb 27; Mar 1 – Apr 24; Apr 26 – Jun 19	RTC#91	18 people (17 students+1 instructor)	<p>ATC-145</p> <p>Notes: students work in pairs on every other propeller/engine. PPE (face masks and safety glasses/face shields) are mandatory at all times.</p> <p>Legend:</p> <p>Barrier</p>  <p>ATC-145 layout diagram showing equipment placement and safety zones. The diagram includes labels for: ELECTRICAL PANEL, WHITEBOARD, MONITOR, WHITEBOARD, BENCHES, INSTRUCTOR TABLE, BENCH, and CABINET. Numbered boxes 1-17 represent equipment. A red dashed line indicates a 2m safety zone around the benches. A yellow dashed line indicates a 2m safety zone around the instructor table. A red barrier is shown near the electrical panel.</p>	<ul style="list-style-type: none"> • Updated layout: due to limited number and size of equipment students work in pairs on every other propeller/engine. • PPE (face masks and safety glasses/face shields) are mandatory at all times. • For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.


COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-153 Program: AME M Timeline: Jan 4 – Feb 27; Mar 1 – Apr 24; Apr 26 – Jun 19	RTC#100	6 people (5 students+1 instructor)		<ul style="list-style-type: none"> Social distancing engineered for the shop/lab: barriers are in place. Students work on individual workbenches. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff.
ATC-154 Program: AME M Timeline: Jan 4 – Feb 27; Mar 1 – Apr 24; Apr 26 – Jun 19	GFP# 152	19 people (17 students+2 instructors)		<ul style="list-style-type: none"> Social distancing engineered for the shop/lab: barriers are in place. Students work on individual workbenches. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.

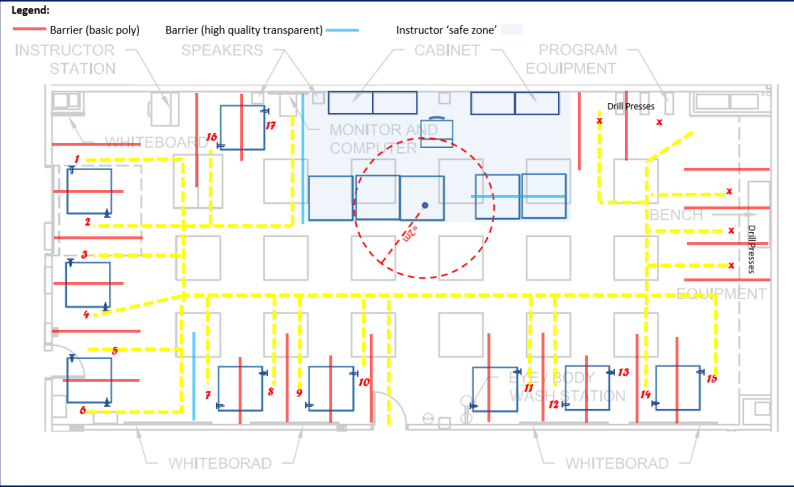
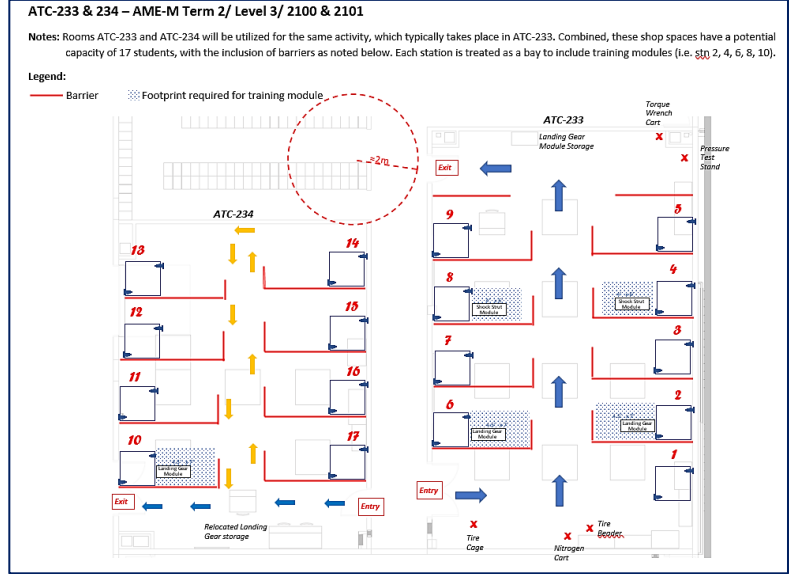
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-162 Program: AME M Timeline: Jan 4 – May 17	N/A	3 people (2 students + 1 instructor)		<ul style="list-style-type: none"> Paint room with two stations. PPE (gas masks and safety glasses/face shields) are mandatory at all the time by nature of the course. Work stations are separated from each other.
ATC-223/224 Program: AME M, E, GT Timeline: Jan 4 – Jun 19	GFP #64	13 people (12 students + 1 invigilator)		<ul style="list-style-type: none"> Classroom for paper-based exams. See Item #29. Social distancing engineered for the room: barriers are in place.


COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-230 Program: GT Timeline: Jan 4 – Jun 19	RTC #91	17 (16 students + 1 instructor)	<p>Legend:</p> <p>Barrier (red line) Student Work Area (blue box) Program Equipment (blue square) 2m (blue line)</p>  <p>The diagram shows a room layout with 16 numbered student workbenches (1-16) arranged in a grid. Each workbench is a blue rectangle with a blue square representing program equipment. A red dashed circle indicates a 2m distance between workbenches. The room includes various equipment: Electrical Panel, Cabinet, Whiteboard, Bench, Desk and Equipment, Cabinets, and an Instructor's Table. A red line indicates a barrier. The room is labeled ATC-230.</p>	<ul style="list-style-type: none"> • Social distancing engineered for the shop/lab: work benches are set up in 2 m distance and/or barriers are in place. • For assignments that require working in teams i.e., to carry a heavier/cumbersome training aids or equipment, PPE (face masks and safety glasses/face shields) are mandatory. • Students work on individual workbenches. • Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. • For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.

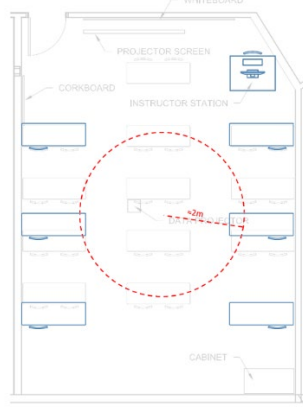
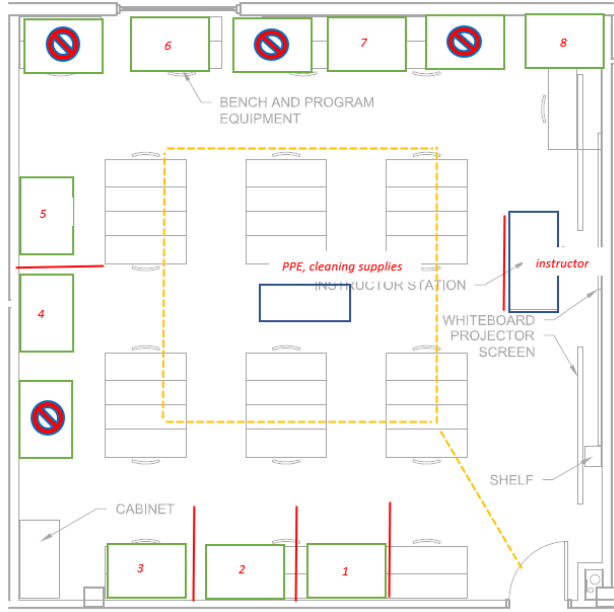
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-231 Program: AME M Timeline: Jan 4 – May 17	RTC #105	18 people (17 students + 1 instructor)		<ul style="list-style-type: none"> Social distancing engineered for the shop/lab: workbenches are set up in 2 m distance and/or barriers are in place. Students work on individual workbenches. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.
ATC-233/234 Program: AME M Timeline: Jan 4 – Feb 27; Mar 1 – Apr 24; Apr 26 – Jun 19	GFP #20	18 people (17 students + 1 instructor)	<p>ATC-233 & 234 – AME-M Term 2/ Level 3/ 2100 & 2101</p> <p>Notes: Rooms ATC-233 and ATC-234 will be utilized for the same activity, which typically takes place in ATC-233. Combined, these shop spaces have a potential capacity of 17 students, with the inclusion of barriers as noted below. Each station is treated as a bay to include training modules (i.e. stn 2, 4, 6, 8, 10).</p> 	<ul style="list-style-type: none"> Social distancing engineered for the shop/lab: barriers are in place. Students work in teams, PPE (face masks and safety glasses/face shields) are mandatory. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.

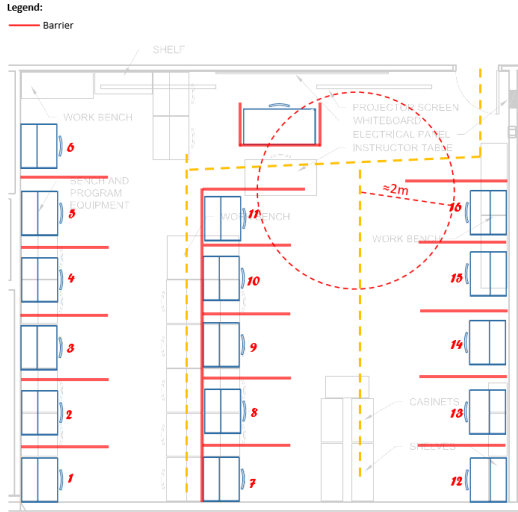
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-241 Program: AME M Timeline: Jan 4 – Feb 27; Mar 8 – May 8; May 31 – Jul 26	GFP #20	18 people (17 students + 1 instructor)	<p>ATC-241 – AME Term 1/ Level 2/ 1102, 1103</p> <p>Notes: This shop has a capacity of 39</p> <p>Legend:</p> <ul style="list-style-type: none"> Barriers Hand sanitizer station Shift A Shift B Engine One way Movable demo engine Instructor tables/chair 	<ul style="list-style-type: none"> Students work in pairs. PPE (face masks and safety glasses/face shields) are mandatory at all times. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use. Updated layout: students work in pairs on every other engine spaced in 3m between the groups. Access to engine parts cabinet is required.

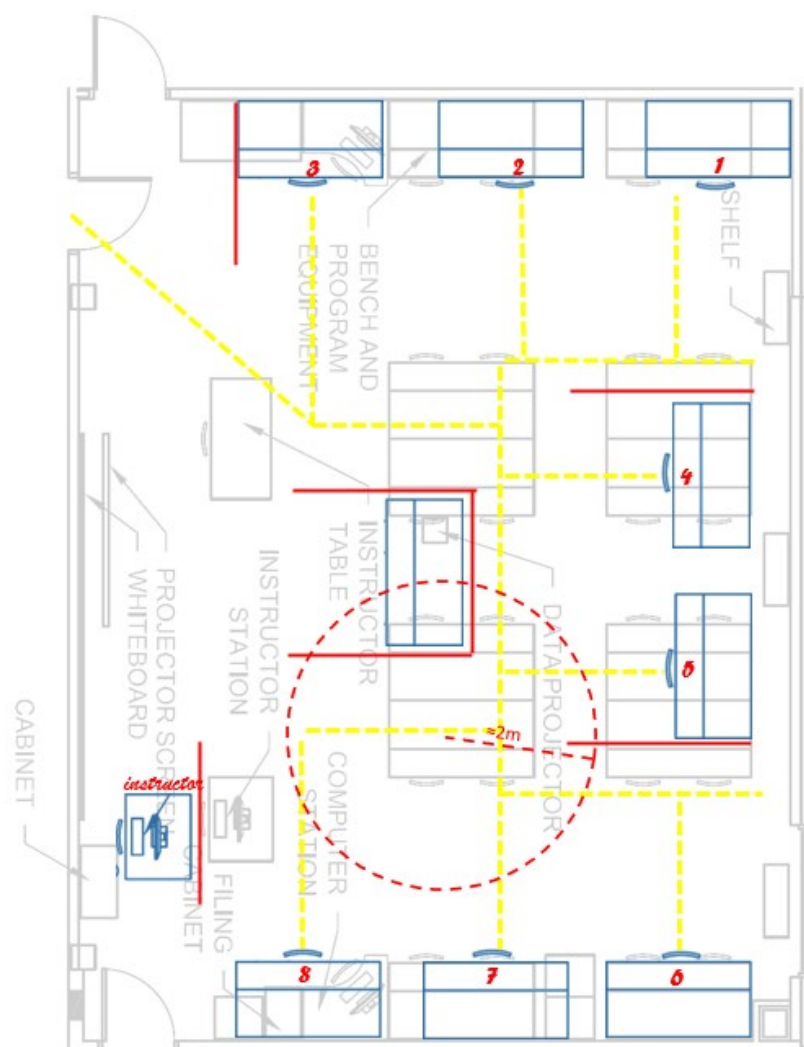
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-252 Program: AME E Timeline: Jan 4 – Jun 19	GFP #47	7 people (6 students + 1 instructor)		<ul style="list-style-type: none"> This classroom has been converted into a shop/ lab environment for avionics small hand tooling (practical measurement applications). Work benches are set up in 2 m distance. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.
ATC-253 Program: AME E Timeline: Jan 4 – Jun 19	GFP #47	9 people (8 students + 1 instructor)		<ul style="list-style-type: none"> Capacity is increased from 6 to 8 students. Social distancing is engineered for the shop/lab: work benches are set up in 2 m distance and/or barriers are in place. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.

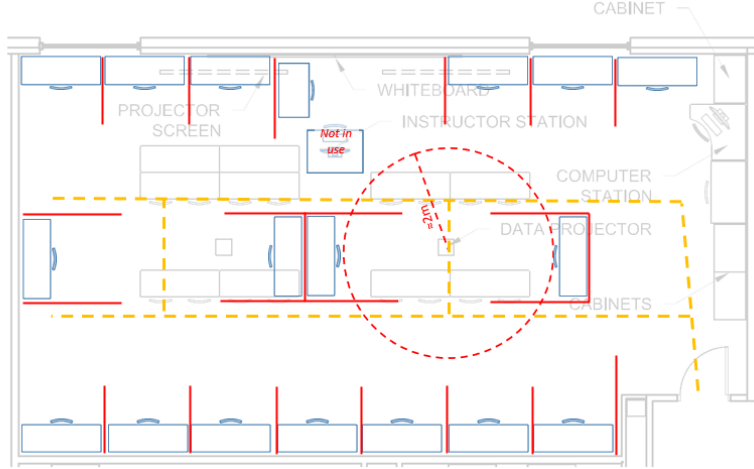
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-254 Program: AME M Timeline: Jan 4 – Feb 27; Mar 1 – Apr 24; Apr 26 – Jun 19	RTC# 92	17 people (16 students + 1 instructor)		<ul style="list-style-type: none"> Social distancing engineered for the shop/lab: work benches are set up in 2 m distance and/or barriers are in place. Students work individually on the benches. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff.

COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-263 Program: AME E Timeline: Jan 4 – Jun 19	GFP #143	9 people (8 students + 1 instructor)	<p>Legend:</p> <p>— Barrier</p> 	<ul style="list-style-type: none"> • Social distancing engineered for the shop/lab: workbenches are set up in 2 m distance and/or barriers are in place. • Students work on individual workbenches. • Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. • For specialized equipment shared by students, they are required to wash or sanitize their hands before and after each use.

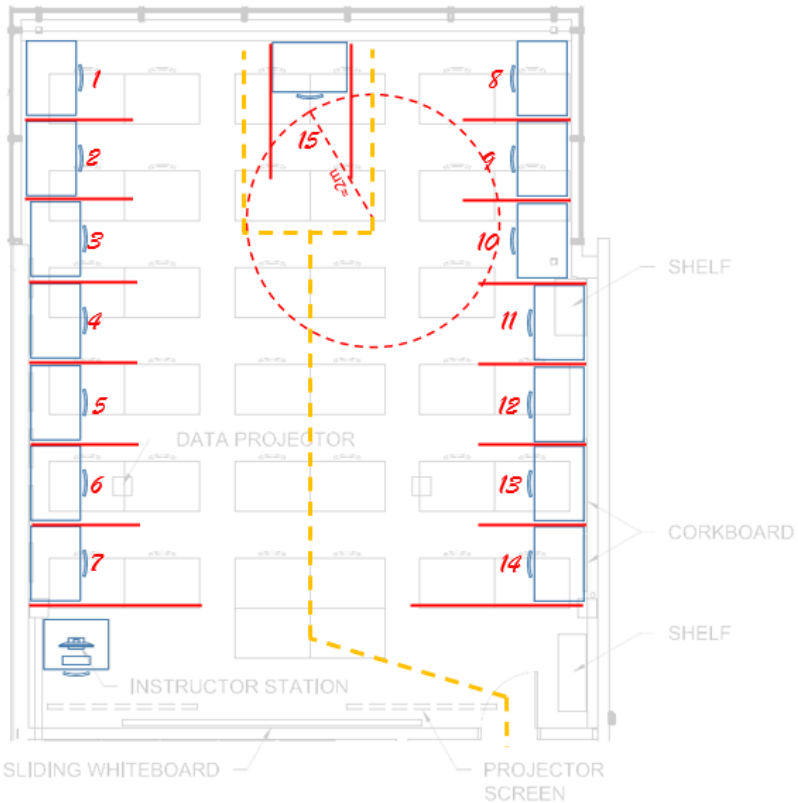
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-266 Program: AME E Timeline: Jan 4 – Jun 19	N/A	18 people (17 students + 1 instructor)	<p>ATC-266 Notes: This classroom can accommodate 17 students with noted barriers.</p> <p>Legend: — Barrier (acrylic or other style panel) — Recommended walk path ≈2m</p> 	<ul style="list-style-type: none"> This classroom has been converted into a shop/ lab environment avionics small hand tooling (practical assembly identification applications). Social distancing engineered for the shop/lab: work benches are set up in 2 m distance and/or barriers are in place. Students work on individual work benches. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff.
ATC-282 Program: AME M, E, GT Timeline: Jan 4 - Jun 19	N/A	2 people (1 faculty + 1 possible AV tech)	<p style="text-align: center;">Learning glass studio</p>	<ul style="list-style-type: none"> Classroom is assigned to individual faculty to safely provide a supported area where they can record/stream their online lectures. No students will physically be in attendance during this time. Microphone and markers are available for instructors to check-out from the Library. Library will disinfect them after each use. Disinfecting wipes and hand sanitizer are also available in the room. Marked 'clean' and 'dirty' bins with microfibre cloths are arranged in the room. Classrooms cleaned by BEST per request from ATC AM. BEST to remove and launder the dirty bin cloths and to 'deep' clean the glass every two weeks.

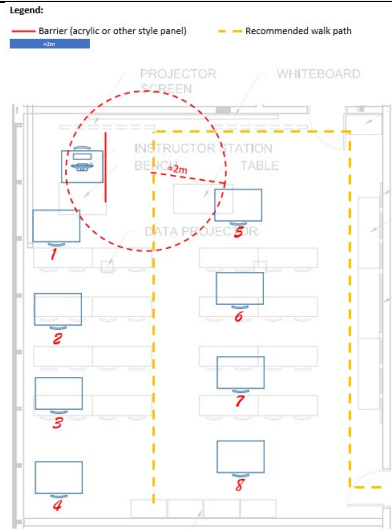
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
				<ul style="list-style-type: none"> • Stores has provided the foaming glass cleaner for the deep clean of the glass. • Room can accommodate 2 m physical distance if faculty require technical support from an AV. • If the technician is required to manipulate technology near the faculty, the faculty will step back to enable sufficient physical distance. • Studio set up is fully automated.

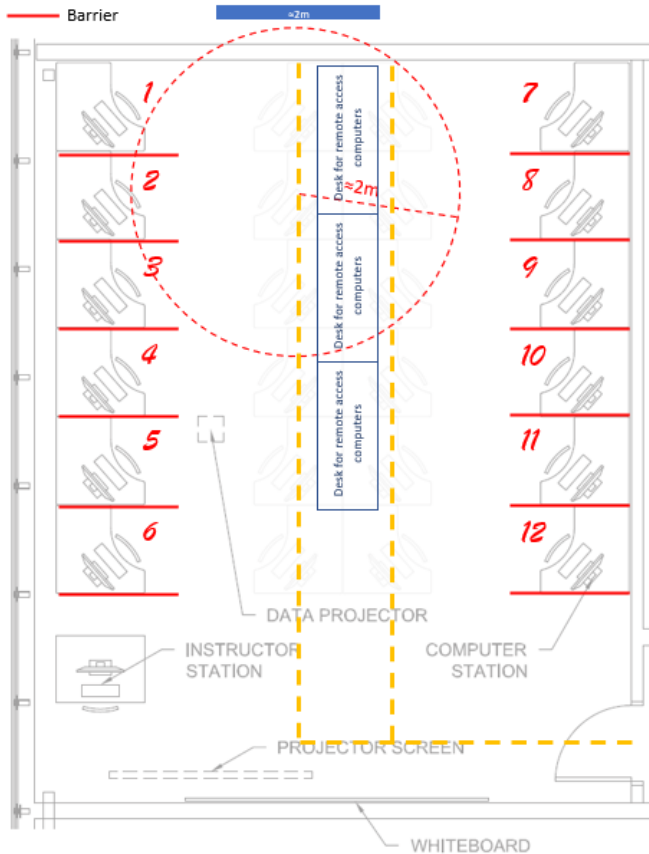
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-330 Program: AME M Timeline: Jan 4 – Feb 27; Mar 1 – Apr 24; Apr 26 – Jun 19	N/A	16 (15 students and one Faculty member)	<p>ATC-330</p> <p>Notes: This classroom can accommodate 15 students with the addition of the noted barriers.</p> <p>Legend:</p> <p>Barrier (acrylic or other style panel) Recommended walk path</p> 	<ul style="list-style-type: none"> Students work on individual work benches. Social distancing engineered for the shop/lab: work benches are set up in 2 m distance and/or barriers are in place. Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff.

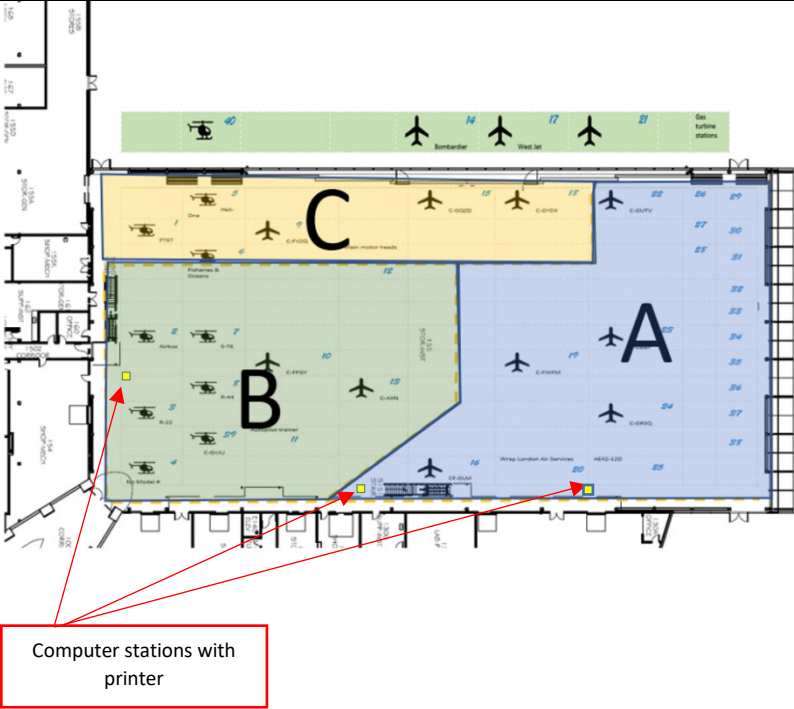
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
ATC-331 Program: AME M Timeline: Jan 4 – Feb 27; Mar 1 – Apr 24; Apr 26 – Jun 19	N/A	9 (8 students and one Faculty member)	 <p>Legend: — Barrier (acrylic or other style panel) — Recommended walk path</p> <p>The diagram shows a room layout with 8 workstations numbered 1 through 8. A red dashed circle highlights a workstation area. A yellow dashed line indicates the recommended walk path. Labels include: PROJECTOR SCREEN, WHITEBOARD, INSTRUCTOR STATION, BENCH, TABLE, and DATA PROJECTOR.</p>	<ul style="list-style-type: none"> • Workbenches are set up in 2 m distance. • Students work on individual work benches. • Tools provided for individual use disinfected at the end of each day by the Tool Crib Staff. • This room will serve as a backup lab to accommodate an overflow from ATC-330, catch up sessions for AME M, E and GT programs or for an individual use by a Faculty member for online instruction as per identified by a Department Head priority.

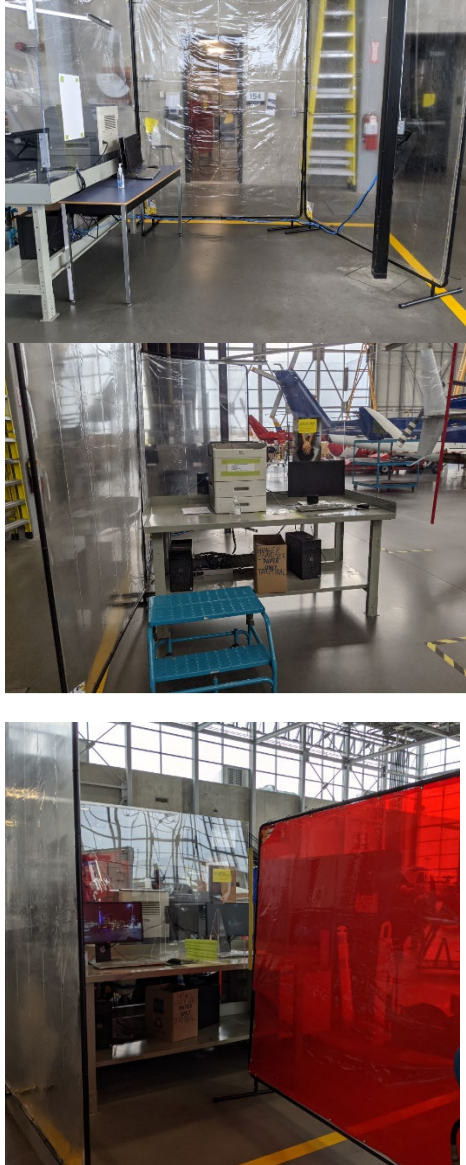
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
<p>ATC-342</p> <p>Program: AME M</p> <p>Timeline: Jan 4 – Feb 27; Mar 1 – Apr 24; Apr 26 – Jun 19</p>	N/A	13 people (12 students + 1 instructor)	<p>ATC-342 Computer Lab</p> <p>Notes: This computer lab can accommodate 12 students with noted barriers, and replacement of existing computer furniture in centre of room with standard desks, as computers are required for remote connectivity.</p> <p>Legend:</p> <p>Barrier</p> 	<ul style="list-style-type: none"> • For computer-based simulation assessment, faculty are required to assess students in person (no online functionality exists). • Social distancing engineered for the computer lab: barriers are in place. Middle desks with computers are not used for in-class activities and used for maintaining remote access to the specialized software. • Students work on individual workstations. • Faculty delivers instructions and provides assessment by observing from 2 m distance marked line.
<p>155 – Hangar</p> <p>Program: AME M, E,</p>	N/A	Max capacity is 50 people. Centralized		<ul style="list-style-type: none"> • To help support scheduling, programs have identified 40 unique training aids that can be worked on by teams of 3-6 students.

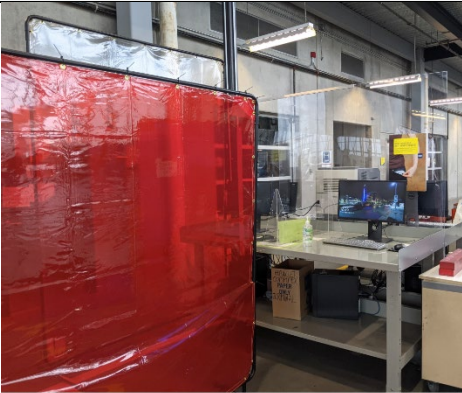
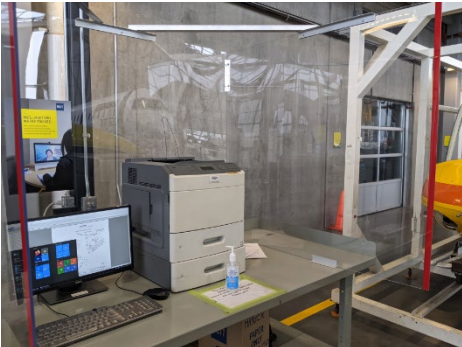
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
GT Timeline: Jan 4 - Jun 19		ShareSpace calendar is implemented to monitor capacity.		<ul style="list-style-type: none"> • Due to often close proximities while working within equipment (ie. cockpits) and team-lifting for bulky or heavy equipment, all occupants will be required to wear full PPE (face masks and safety glasses/face shields). • Where possible, to support physical distancing, barriers installed to provide 2 m clearances between group work areas. • Based on a total hangar floor area of approximately 38,330 SF/ 3,561 SM excluding perimeter walkway and exterior apron, the density of this space is 767 SF/71 SM per occupant (Based on a total capacity 50). • For the purpose of the administrative control, ATC hangar is divided into areas A, B, C. Based on the weekly schedule, faculty member will notify students on the assigned area via D2L platform. • As per request from ATC team, computer stations with printers that were not captured in the layout are added. Barriers are installed to support physical distancing. • Hand sanitisers are provided for each station for students to sanitize hands before and after use of computers.

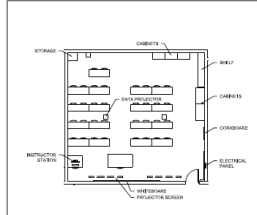
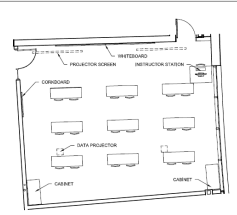
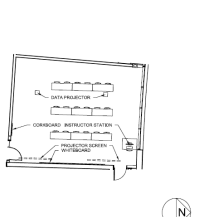
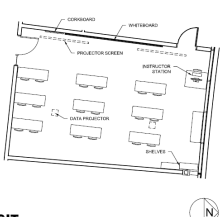
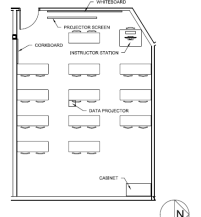
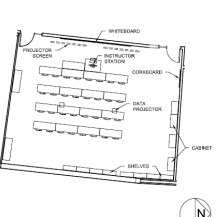
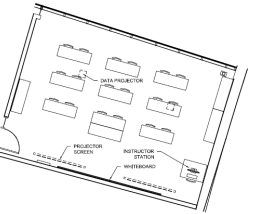
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
				

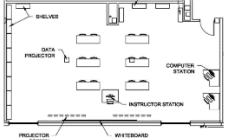
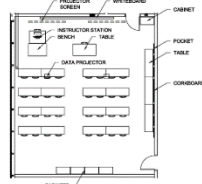
COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments
				 
ATC-155K Program: AME M, E, GT Timeline: Jan 4 - Jun 19	N/A	1 person	Hangar instructor work shop	<ul style="list-style-type: none"> The space for an individual use.

COVID-19 SAFETY PLAN ACADEMIC SPACES

Room#	Replacing RTC/GFP	Capacity	Layout/Photo	Comments																																										
ATC-152, 212, 220, 221, 252, 267, 272, 327, 331 Program: AME M, E, GT Timeline: Jan 4 - Jun 19	N/A	2 people (1 faculty + 1 possible AV tech)	<div><div><p>BCIT</p><table><tr><td>BUILDING</td><td>ATC</td></tr><tr><td>ROOM</td><td>152</td></tr><tr><td>CAPACITY</td><td>34</td></tr></table></div><div><p>BCIT</p><table><tr><td>BUILDING</td><td>ATC</td></tr><tr><td>ROOM</td><td>212</td></tr><tr><td>CAPACITY</td><td>18</td></tr></table></div><div><p>BCIT</p><table><tr><td>BUILDING</td><td>ATC</td></tr><tr><td>ROOM</td><td>220</td></tr><tr><td>CAPACITY</td><td>18</td></tr></table></div><div><p>BCIT</p><table><tr><td>BUILDING</td><td>ATC</td></tr><tr><td>ROOM</td><td>221</td></tr><tr><td>CAPACITY</td><td>18</td></tr></table></div><div><p>BCIT</p><table><tr><td>BUILDING</td><td>ATC</td></tr><tr><td>ROOM</td><td>252</td></tr><tr><td>CAPACITY</td><td>22</td></tr></table></div><div><p>BCIT</p><table><tr><td>BUILDING</td><td>ATC</td></tr><tr><td>ROOM</td><td>272</td></tr><tr><td>CAPACITY</td><td>32</td></tr></table></div><div><p>BCIT</p><table><tr><td>BUILDING</td><td>ATC</td></tr><tr><td>ROOM</td><td>327</td></tr><tr><td>CAPACITY</td><td>18</td></tr></table></div></div>	BUILDING	ATC	ROOM	152	CAPACITY	34	BUILDING	ATC	ROOM	212	CAPACITY	18	BUILDING	ATC	ROOM	220	CAPACITY	18	BUILDING	ATC	ROOM	221	CAPACITY	18	BUILDING	ATC	ROOM	252	CAPACITY	22	BUILDING	ATC	ROOM	272	CAPACITY	32	BUILDING	ATC	ROOM	327	CAPACITY	18	<ul style="list-style-type: none">• Classrooms assigned to individual faculty to safely provide a supported area where they can record or stream their online lectures.• No students will physically be in attendance during this time.• All equipment sanitized before and after each use.• Classrooms cleaned daily by BEST.• All rooms can accommodate 2 m physical distance if faculty require technical support from an AV.• If the technician is required to manipulate technology near the faculty, the faculty will step back to enable sufficient physical distance.
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*Furniture layouts are for visual purposes only and may not depict actual room configuration for this activity.