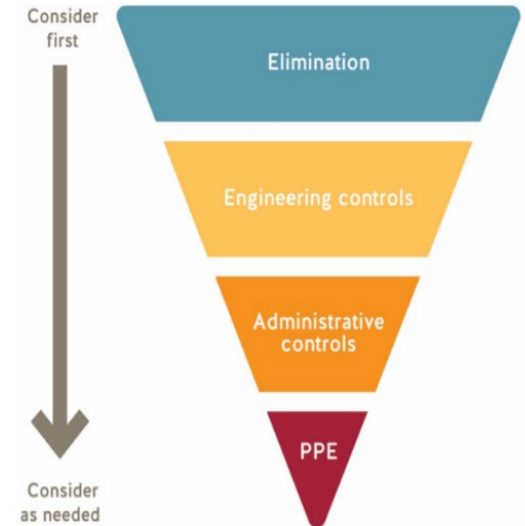# BCIT COVID-19 SAFETY PLAN
ACADEMIC SPACES

The BCIT COVID-19 Go-Forward Plan outlines the risk assessments, control measures, and the organizational process for our safe return to campus. All returning programs/courses must adhere to this process. Please refer to the BCIT COVID-19 Go-Forward Plan for additional information.

CONTACT INFORMATION

Course/Program Name:	**Broadcast & Media Communications**		
Proportion of program offered on campus:	*10% of the program will have some on campus activity*		
Start date:	May 29, 2021	End date:	August 31, 2021
Total # of students in program:	250	Total # of employees:	30
Anticipated # of students on campus daily when scheduled:	25	Anticipated # of employees on campus daily when scheduled	5
Completed by:	Name Stephanie Yip	Position Coordinator	Date April 21, 2021
Replaces	RTC Safety Plan #:		
	GFP Safety Plan #:	35	

Consider first

Elimination

Engineering controls

Administrative controls

PPE

Consider as needed

ROOM INFORMATION

In this section, please identify all of the rooms that will be used by this returning program/course.
NOTE: Common areas are covered by the BCIT COVID-19 Go-Forward Plan.

Campus/ Building	Room Number Floor Plans found here	Type of Space Include washrooms and breakout rooms	Capacity Current capacity due to COVID-19
Burnaby / SE10	130 A-G	Lab-Media	1 for each booth
	131 B-G	Lab-Media	1 for each booth
	132	Control E	2 with barriers
	135	Classroom	8
	141	Control A	2 with barriers
	143	Studio A	1
	145	Control B	1

BCIT®

	161 Studio 1	Lab-Media	13 with barriers, 11 with distancing
	162 Studio 2	Lab-Media	13 with barriers, 11 with distancing
	167	Wash Station	1
	137	Washroom	1
	138	Washroom	1
	169	Washroom	1
	176	Washroom	1
	159	Equipment Storage/Office	2
	160	Equipment Front Desk	3 with barriers
	178A	Coffee Room/Mail Room	1
	200	Computer Lab	17 with barriers
	208	Studio D	1
	212	Production Office	3 with barriers
	213	Control A	1
	214	Studio A	1
	216	Control C	1
	222	Control B	1
	229	Edit Suites	2 with barriers
	234	Computer Lab	9 with barriers
	235 A/E	Edit Suites	1 per suite
	240	Edit Suites	4 with barriers
	241 A/B	Audio 2	1 per room
	242	Edit Suite	4 with barriers
	243	TV Control 2	5 with barriers
	244	Computer Lab	6 with barriers
	246	Filming Space Small	2
	247	TV Control 1	5 with barriers
	248	Edit Suite	1
	249 A/B	Audio 1	1 per room
	250	Computer Lab	13 with barriers
	236	Washroom	1
	237	Washroom	1
	253	Washroom	1
	254	Washroom	1

BCIT®

CARI	1107	Lab-Media	15 with barriers, 11 with distancing
	2014	Boardroom	2
SE02	TSQ A/B	Classroom	14

RATIONALE FOR ON-CAMPUS ACTIVITY

Please provide a short description explaining the need for students to be on campus. Your narrative should be focused on the practical elements of the program or activity that are critical to achieving learning outcomes, and why on campus components cannot be replicated in an online or alternative environment (e.g. student bringing learning equipment home).

The Broadcast program involves the production of Television and Radio programming. All students are trained in the use of high end cameras, recording devices and lighting. The Television and Video production involves the use of specialized studios. Students learn multi-camera shooting which is integrated by Tricasters, located in Control 1 and 2. Training on the Tricaster is an important component of the program. In addition, the students are trained in working with specialized lighting grids.

The programs are content heavy in audio and video editing. This requires the use of the edit suites and specialized software on the iMacs. File sizes restrict the use of this technology to inside SE10. The building maintains its own internal network connected to the Edit-share and Facilis servers (industry specific technology). Remote login or file transfers are not feasible with current technology due to file size.

The Spring/Summer term has a select number of courses that take place on campus. Most courses are in the evenings starting at 6pm or on weekends.

CONTROL MEASURES

COVID-19 SAFETY PLAN: CONTROL MEASURES CHECKLIST

Directions for completing this Safety Plan:

1. *Review the BCIT COVID-19 Go-Forward Plan as the overall planning document, and use it to complete Steps 2-7.*

2. *Use this checklist as a tool to assess COVID-19 control measure preparedness for students and employees and the spaces they will be using. Refer to the BCIT COVID-19 Go-Forward Plan for standardized safety guidelines and procedures.*

3. *For each control measure, please provide a brief explanation as necessary to explain your answer and/or as indicated in the left-hand column.*

4. *The manager requests all PPE requirements by submitting this draft Safety Plan to the PPE@bcit.ca.*

5. *Implement all the safety measures in this Safety Plan.*

6. *The manager completes a site visit to ensure all control measures and safety supplies are in place.*

7. The manager signs the completed Safety Plan and submits it to returntocampus@bcit.ca for approval. The Joint Occupational Health and Safety Committee (JOHSC) will be involved in the review of this Safety Plan, and may provide feedback to the manager.

8. Once approved, the COVID-19 Safety Plan is posted in all work areas identified within this plan.

Note: The workspaces cannot be used until all applicable control measures are in place and Safety Plan is approved. For additional resources the Risk Assessment Controls Guidance and Hierarchy of Controls. For assistance email ssemohs@bcit.ca.

#	Control Measure	Yes	No	NA	Provide Details (as per Directions)
ELIMINATION					
1.	Room(s) set up to allow for 2 metres physical distancing during instruction and practice. **Note:** Contact returntocampus@bcit.ca for room capacity and layout if needed.	☐	☒	☐	*Exceptions allowed as per BCIT COVID-19 Go-Forward Plan, Risk Matrix Summary (explain):* Computer, edit suites and control labs will use barriers. Computers are placed along the perimeter of the room to allow for 2 metre physical distancing when entering/exiting the lab. Studio floor plans show capacity with and without barriers.
2.	Demonstration, work and assessment stations are set-up to allow for 2 metres physical distancing.	☒	☐	☐	*Exception allowed as per BCIT COVID-19 Go-Forward Plan, Risk Matrix Summary (explain):* *Note: If individuals are working within 2 metres of each other, minimum ppe required is a 3-ply disposable face mask and eye protection e.g. safety glasses, safety goggles or face shield*
3.	Identified area(s) where students wait outside of teaching space until allowed inside by instructor.	☒	☐	☐	Distancing markers placed outside the building and room entrances.
4.	Work has been scheduled to minimize numbers of individuals on campus at one time.	☒	☐	☐	Class start/end times are staggered. Except when teaching in class, all employees will be working from home. When talent is brought in, their information will be tracked by the instructor to ensure protocols are adhered to and capacity is not exceeded.
5.	In shared spaces, safety protocols have been put in place to reduce close contact between users.	☒	☐	☐	Occupancy limits posted, barriers installed, common areas seating is closed.
6.	Movement within the room is identified, such as with directional arrows, for walkways and entrances/exits.	☒	☐	☐	*Signs or arrows on the floor identifying directions.*
7.	Water fountains are put out of service, and only touchless water bottle filling station available.	☒	☐	☐	
8.	Mobile fans have been removed or put out of service.	☒	☐	☐	
9.	Washrooms have been identified.	☒	☐	☐	*If yes, Washroom occupancy limit __1___*
10.	Break area(s) for student use have been identified.	☐	☐	☒	*If yes, what control measures are in place to maintain physical distancing?*

COVID-19 SAFETY PLAN
ACADEMIC SPACES

#	Control Measure	Yes	No	NA	Provide Details (as per Directions)
					Occupancy Limit_____ If there is an occupancy limit, is sign posted? Y ☐ N ☐
11.	Break area(s) for employee use have been identified.	☐	☐	☒	*If yes, what control measures are in place to maintain physical distancing?* *Occupancy Limit_____ If there is an occupancy limit, is sign posted? Y ☐ N ☐*
12.	Other:	☐	☐	☒	
ENGINEERING CONTROL MEASURES					
13.	Barriers are implemented to separate work areas or walk ways, when physical distancing not practical.	☒	☐	☐	See floor plans.
14.	Barriers are stable and do not introduce other safety hazards, e.g. tripping.	☒	☐	☐	Hallway barriers are ceiling mounted; no tripping hazards. Work stations have countertop mounted barriers. Mobile barriers are stable.
15.	The impact on ventilation requirements have been considered if there's been a significant use change for the instructional space.	☐	☐	☒	*Complete a Facilities and Campus Development work requisition for assessment, as needed.*
16.	Other:	☐	☐	☒	
SIGNAGE (ADMINISTRATIVE) *Signage is available @ BCIT online Inventory. Guidelines for posting signs are available on ShareSpace.*					
17.	Posted: Physical distancing (2 m) sign(s) Item 1A	☒	☐	☐	
18.	Posted: Hand washing sign(s) Item 29B	☒	☐	☐	
19.	Posted: Health screen sign(s) Item 3C	☒	☐	☐	
20.	Posted: Hand washing sink location sign(s) Item 14A	☒	☐	☐	
21.	Posted: Hand sanitizing station location sign(s) Item 13A	☒	☐	☐	
22.	Posted: Protect yourself sign(s) Item 21A	☒	☐	☐	
23.	Posted: Occupancy limit of this room sign(s) Item 37A	☒	☐	☐	
24.	Posted: Other signs	☒	☐	☐	*Please list:* "Wait here" floor decals outside washrooms and labs. Directional signage, wear a mask, wash or sanitize hands before and after using shared equipment.
ORIENTATION AND TRAINING (ADMINISTRATIVE)					
25.	Routine safety discussions are held to review control measures and safety protocols.	☒	☐	☐	
26.	All students have completed the online COVID-19 Pandemic On-Campus Guidelines course.	☒	☐	☐	*How will compliance be checked:* Completion tracked by Program Heads.
27.	COVID-19 safety Site orientation for students has been developed and posted in the Learning Hub.	☒	☐	☐	*Procedure for orientation found here.* *Student COVID-19 Orientation Checklist found here.*

#	Control Measure	Yes	No	NA	Provide Details (as per Directions)
					Broadcast Centre video tour of SE10 that emphasizes protocols and safety measures for rooms and equipment.
28.	All employees have completed the online BCIT Pandemic Exposure Control Plan course.	☒	☐	☐	Completion tracked by Administrative Assistant.
29.	All employees have completed the online OHS New and Returning Employee Orientation module and the OHS NEO checklist.	☒	☐	☐	*New and Returning Employee Orientation Checklist found here. Each employee to save the checklist to their online OHS New Employee Orientation course. This course is required to be completed by new employees and by employees working on campus.*
30.	Employees have been involved in the development of this Safety Plan.	☒	☐	☐	*If employees have not been involved or it is not applicable, explain:*
31.	There is a means of updating employees and students, as applicable, when the Safety Plan is revised.	☒	☐	☐	*Explain your response:* Email sent out by the Coordinator to Broadcast Staff and Faculty to advise of Safety Plan revisions. Faculty will relay revisions to the students. The changes will be summarized in the email and there will be verbal follow up for the affected area. New employees are also provided with a copy of the Safety Plan during their orientation.
32.	Other:	☐	☐	☒	

RULES AND GUIDELINES (ADMINISTRATIVE)

#	Control Measure	Yes	No	NA	Provide Details (as per Directions)
33.	All unnecessary and self-serve items have been removed from the spaces. *e.g., pens, paper, etc.*	☒	☐	☐	*All supplies asked for prior to class and stocked at each workspace*
34.	Doors that students are to use to enter and exit have been clearly identified.	☒	☐	☐	*Signs or arrows on the floor*
35.	Handouts, papers, and items are not physically provided to students.	☒	☐	☐	*If items are provided, they are cleaned between student use or disposed, or other control measures are in place – Describe:*
36.	Students have dedicated tools/equipment, e.g., items are not shared between students.	☐	☒	☐	Software utilized to book equipment and workstations. After use, equipment used by SOB+M students/employees is returned to SE10 and cleaned by staff before it is signed out again.
37.	If cleaning common touch points or tools/equipment not practical, then it is identified when hands are washed/sanitized before and after use.	☒	☐	☐	*Explain:* Additional signage and training to wash or sanitize hands before and after using shared equipment.
38.	Work spaces/stations are dedicated for an individual or group use and not shared with others.	☒	☐	☐	During class, work spaces will be dedicated to an individual. After use, spaces will be cleaned by staff using wipes or UV lights. Scheduling permits enough time to clean between each use. Students who book workstations after hours use available wipes and turn on UV lights when leaving.

#	Control Measure	Yes	No	NA	Provide Details (as per Directions)
39.	Single-use (disposable) products are used where feasible.	☒	☐	☐	Wipes are available throughout the building. Gloves, safety glasses and masks are available.
40.	Measures are in place to accommodate student sick at home.	☒	☐	☐	*Accommodation plan:* • Refer the student to the BC Centre for Disease Control. • Encourage the student to complete the COVID-19 self assessment and instructions: https://bc.thrive.health/covid19/. • Submit an Early Assist referral and let the student know someone from SLO will reach out shortly. Instructor to discuss academic accommodations (such as extensions, etc.)
41.	Student attendance is kept.	☒	☐	☐	*If No or NA, please explain:* In addition to class attendance, students (and employees) scan their BCIT ID in the lobby for record keeping.
42.	Procedures are in place to conduct a COVID-19 screen for students on a daily basis.	☒	☐	☐	*The health screen sign (Item 3C, BCIT online inventory, EOC approved signage) is available for reference and is posted on building entrances. Students are required to self-assess daily before coming to campus, and the BCCDC self-assessment tool can be used to support this. Instructors are expected to check-in with their students at the beginning of the class to confirm that students have performed their self-assessment and to remind them if they are experiencing symptoms to report to their instructor as soon as possible.*
43.	Procedures are in place for employees to notify their supervisor that they have conducted their COVID-19 self-assessment, every time before they enter the workplace.	☒	☐	☐	*The health screen sign (Item 3C, BCIT online inventory, EOC approved signage) is available for reference and is posted on building entrances. Employees are required to self-assess before they enter the workplace, and the BCCDC self-assessment tool can be used to support this. Employees are required to notify their supervisor that they have performed their self-assessment.*
44.	There is a procedure in place if a student or employee becomes ill on campus.	☒	☐	☐	*Refer to the COVID-19 Pandemic Scenario Response Plan for more information. If the person is reporting symptoms, ask them to avoid others and return home. If they require immediate medical attention, call First Aid and 911.*
45.	There are procedures in place if a student or employee travels before coming to campus, or has been in close contact with someone who has tested positive for COVID-19.	☒	☐	☐	*Refer to the COVID-19 Pandemic Scenario Response Plan for more information. Confirm if the person is aware of self-isolation requirements and protocols.*
46.	Provisions made for students to maintain same lab/class cohort throughout the Term.	☒	☐	☐	Programs already structured in a cohort model.
47.	Other:	☐	☐	☒	

PERSONAL PROTECTIVE EQUIPMENT (PPE).   Refer to the PPE Flowchart to determine what PPE is required for COVID-19 purposes.

#	Control Measure	Yes	No	NA	Provide Details (as per Directions)
48.	Appropriate PPE for the hazards of employee and student tasks are available to be provided (non-COVID-19 related ppe).	☐	☐	☒	*List the ppe and tasks/activities it is required for, and provide the quantity and unit of measure, if applicable (e.g. 2 boxes of 20 each box):*

#	Control Measure	Yes	No	NA	Provide Details (as per Directions)
49.	Training is provided for the above PPE to students and employees.	☐	☐	☒	
50.	Appropriate PPE for COVID-19 is available to be provided to students and employees. Supply requests emailed to ppe@bcit.ca.	☒	☐	☐	*Based on circumstances allowed for in the BCIT COVID-19 Go-Forward Plan, Risk Assessment Matrix Summary.* *List PPE and tasks/activities required for and provide the quantity and unit of measure, if applicable (e.g. 2 boxes of 20 each box):* PPE is not required to receive/provide instruction. SE10 has a supply of masks, face shields, safety glasses and gloves. PPE is available upon request. *Note: If individuals are working within 2 metres of each other, minimum ppe required is a 3-ply disposable face mask and eye protection e.g. safety glasses, safety goggles, or face shield*
51.	PPE safe donning, doffing, disposal, and disinfecting instructional materials are available for students and employees.	☒	☐	☐	*Post applicable signs in a visible location if ppe required.* *Use the Student Orientation checklist to assist orientation/training by instructors.* *Use the OHS Employee Orientation checklist to assist orientation/training by their supervisors.*
52.	Other:	☐	☐	☒	

CLEANING

#	Control Measure	Yes	No	NA	Provide Details (as per Directions)
53.	Facilities is aware of the cleaning needs for the area. Facilities work requests have been submitted.	☒	☐	☐	*Cleaning includes common touch points and appropriate frequency for the area. This includes high touch areas. Provide FCD work request number(s).* ==Facilities Work request will be submitted by the Coordinator one week prior to academic activity.==
54.	Training will be provided to faculty and students performing cleaning duties and cleaning materials have been provided.	☒	☐	☐	*Cleaning Standard Operating Procedures have been located here. What are the cleaning products/materials:* HealthCare Plus/Pro-Medix - Alcohol Swab Isopropyl Alcohol 70% MG Chemicals - 99.9% Isopropyl Alcohol Wipe Safe Cross - 70% Isopropyl Rubbing Alcohol Zogics - Wellness Center Wipes Avmor - EP66 Spray Disinfectant and Sanitizer SteriWipes - Virucidal Wipes *What ppe is required:* Details on ShareSpace. PPE in stock in SE10.
55.	Assessment of sufficient number of hand wash stations conducted, and an appropriate number of handwashing stations are available	☒	☐	☐	*Consider time it will take for hand washing to take place, to determine what is e.g. sufficient number of hand wash stations. Some areas find a ratio of 8:1, students to sink, effective. The minimum amount of hand washing required is once before class starts, after class ends and before and after breaks.* There are 9 hand wash stations. Class start/end times are staggered and on campus activity does not take place every week for every student. Student on site capacity has been reduced by almost 90%.

#	Control Measure	Yes	No	NA	Provide Details (as per Directions)
56.	Handwashing station(s), stocked, easily accessed, and have been identified to students and employees.	☒	☐	☐	*Sink Location: 137, 138, 167, 169, 176, 236, 237, 253, 254.* *Stocked with soap Y ☒ N ☐ paper towel Y ☒ N ☐*
57.	Hand sanitizing station(s), stocked, and have been identified to students and employees.	☒	☐	☐	***ABHS*** *(Alcohol-Based Hand Sanitizer): Location(s) At front entrance and top of stairs and in all utilized spaces.* *Will hand sanitizer be refilled by department: Y ☐ N ☒* *If No, describe:* ==*FCD to refill non-academic space sanitizers. Department will refill bottles that are in academic spaces.*==
58.	All Safety Data Sheets (SDS) and cleaning procedures used are found here.	☒	☐	☐	*If not, describe:*
59.	The area(s) have been decluttered so that cleaning is simplified.	☒	☐	☐	
60.	Barrier cleaning process has been arranged if the barrier(s) could become contaminated.	☒	☐	☐	*Barriers can become contaminate if they are a touch point or if the contaminated with droplets by e.g. coughing or sneezing.*
61.	Common touch points and tools/equipment that must be shared are identified and cleaned between students and classes.	☒	☐	☐	*Cleaning/sanitizing procedures for common touch points and shared items are posted e.g. shared machinery, equipment, tools, etc. Identify who will clean and how often (e.g. staff and/or students):* Assistant Instructors have received dedicated training and are responsible for cleaning all shared equipment between classes.
62.	Storage space for personal articles have been identified and are cleaned regularly.	☒	☐	☐	*Who will clean:* Student lockers are out of use. Employees are responsible for cleaning their own personal items. This includes keyboards, mobile and landline phones, printers/scanners, and items on office desks and in cabinets. *Where is the storage:* Employees will use their offices.
63.	Other:	☐	☐	☒	
AUDIT AND CONTINUOUS IMPROVEMENT					
64.	There is a plan to conduct regular inspections of all control measures and safety protocols to ensure they are in place.	☒	☐	☐	*Ensure this COVID-19 Safety Plan is posted. Who will conduct these inspections and how often?* COVID-19 Safety Plan is posted in room 100. Associate Dean will conduct inspections once a week.
65.	Audits of inspections are planned to ensure that control measures continue to be effective.	☒	☐	☐	*Who conduct the audits and how often?* Coordinator to conduct the Audit monthly.

APPROVAL

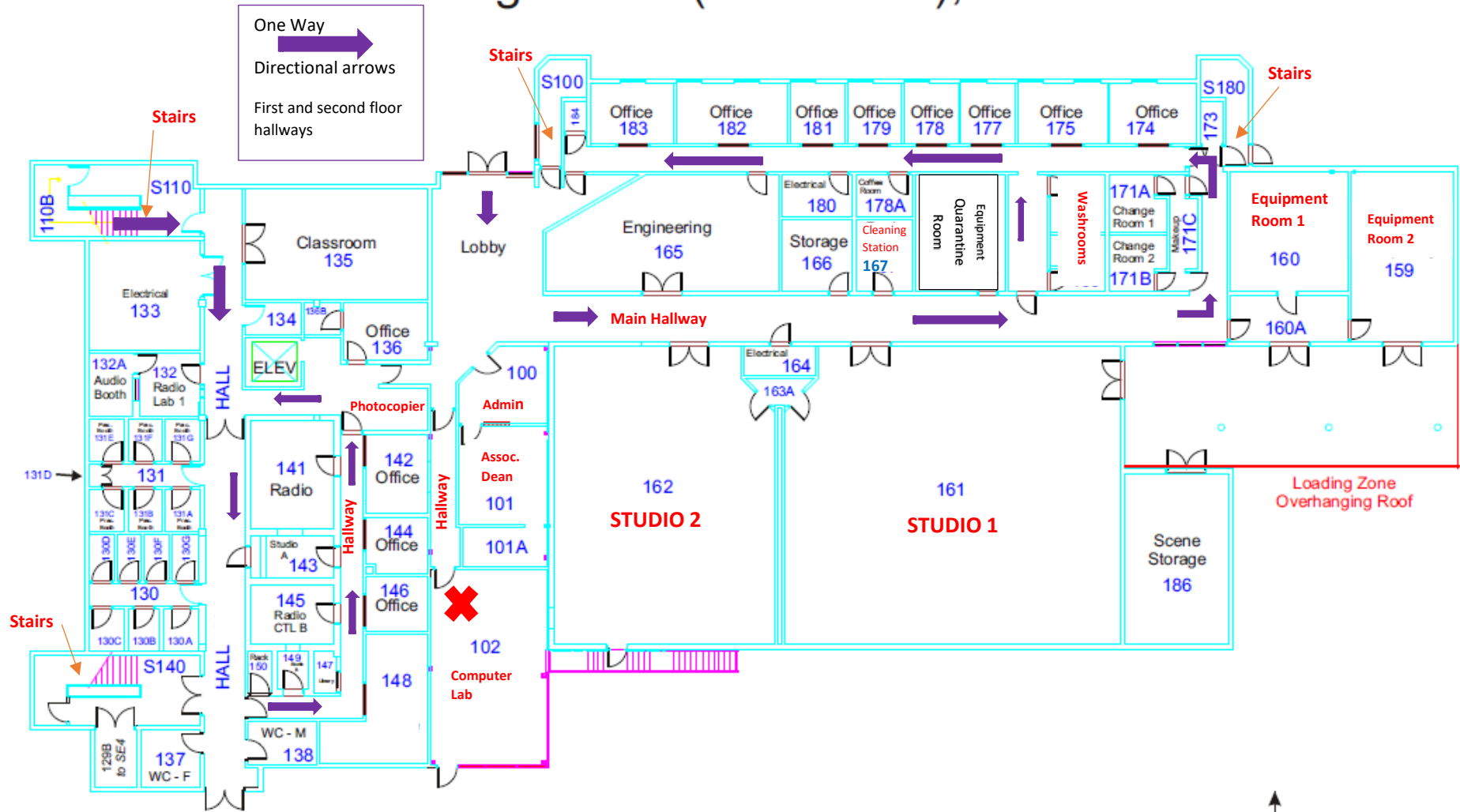| All COVID-19 risk control measures for this campus activity are in place and all components of the Safety Plan are complete and correct.		
Manager	Name *Kevin Wainwright*	Position Associate Dean	Date April 22, 2021
EOC	Name *Glen Magel*	Position EOC Director	Date April 30, 2021

REVISION APPROVAL *(if applicable)*

All COVID-19 risk control measures for this campus activity are in place and all components of the Safety Plan are complete and correct.		
Manager	Name	Position	Date
EOC	Name	Position	Date

BCIT Building SE-10 (Broadcast), Ground Floor

One Way

Directional arrows

First and second floor hallways

Stairs

Stairs

Stairs

S100

S180

Stairs

| Office 183 | Office 182 | Office 181 | Office 179 | Office 178 | Office 177 | Office 175 | Office 174 |

173

184

S110

110B

Classroom 135

Lobby

Electrical 180

Coffee Room 178A

Equipment Quarantine Room

Washrooms

171A
Change Room 1

171C
Makeup

Equipment Room 1 160

Equipment Room 2 159

Engineering 165

Storage 166

Cleaning Station 167

Change Room 2

171B

Electrical 133

134

138B

Main Hallway

160A

ELEV

Office 136

132A Audio Booth

132 Radio Lab 1

Electrical 164

163A

HALL

131E 131F 131G

Photocopier

100

Admin

131D

131

141 Radio

142 Office

Hallway

Assoc. Dean

101

Hallway

162

STUDIO 2

1161

STUDIO 1

Loading Zone Overhanging Roof

131C 131B 131A

130D 130E 130F 130G

Studio A 143

144 Office

101A

Stairs

130

130C 130B 130A

145 Radio CTL B

146 Office

102

Computer Lab

Scene Storage 186

S140

HALL

Rack 150

149 Booth

147

148

129B to SE4

137 WC - F

WC - M 138

BCIT Building SE-10 (Broadcast), Second Floor

Closed Areas

Note: 2-way for occasional traffic when Room 200 is in use.

TV News (9 iMacs with barriers)

Small Filming Studio (2 people)

Boardroom 242

Digital news centre (5 iMacs) with Barriers 244

246

Avid 1 248

Avid 2 248B

iMac Lab with Barriers (13 –computers)

234

248A

250

Note: 2-way in hall is for bathroom access. Barriers divide the hallway.

EDIT EF
EDIT GH
EDIT CD
EDIT AB

Storage 235C

235

Avid 240

241A
241
Audio 2

Control 2 243

Storage 245

Control 1 247

249A

Audio 1 249

WC-M 253
WC-F 254
Washrooms

Storage 251

Washroom

Storage 228

ELEV

229

TV Studio 3 200

Storage

iMac Lab with Barriers (17 iMacs)

Womens' WC 236

Mens' WC 237

Workroom 227

TV Newsroom 200A

Studio 2

Studio 1

Office 219

HALL

Office 225

Storage 224

223 Studio

Radio On-Air 222

Office 218

Office 217

Radio Prod 216

Studio 215

214 Studio

Radio On-Air 213

Storage

Radio Prod 209

Prod. Office 212

Office 211

Office 210

Office 204

Office 203

Studio 208

Lobby 240A

202

N

BCIT

BCIT Building SE-10 (Broadcast), Second Floor

Blue Zone: second year Journalism only

Orange Zone: TV and Video program only

Convex mirror used in Radio hallway

MAC LAB SHARED ZONE

Green Zone: second year radio students only

Rooms and labels shown on floor plan:
Boardroom 242, CER 244, Chyron 246, Avid 1 248, Avid 2 248B, Dub Room 248A, Main VTR 250, 241A, Control 2 243, 241 Audio 2, Storage 245, Control 1 247, 249A, Audio 1 249, WC-M 253, WC-F 254, ROOF, Storage 251, Storage 228, ELEV, Classroom 234, Radio Newsroom 229, Avid 240, TV Studio 3, Storage 235C, EDIT E/F, 235, EDIT C/D, EDIT G/H, EDIT A/B, Women's WC 236, Mens' WC 237, Workroom 227, HALL 227A, Office 219, Office 225, Storage 224, 223 Studio, Radio On-Air 222, Studio 2, Storage, Storage, Studio 1, Office 218, Office 217, Radio Prod 216, Studio 215, 214 Studio, Radio On-Air 213, Prod. Office 202, Radio Prod 209, Office 211, Prod. Office 212, Office 210, Office 204, Office 203, Studio 208, Lobby 240A

N

Barrier

1-way

Barrier

Storage

Barrier

234

2-way

EDT GH

Temp Barrier for Elevator access

2 student max

EDT AB

Storage
228

ELEV

1-way

Workroom
227

Barrier

229

Office
225

Storage
224

223
Studio

Radio
On-Air

Avid
240

1-way

200

TV
Newsroom
200A

SE10-135

Building	Room	Capacity
SE10	**135**	**8**

Please return the room to this standard configuration
and leave the space clean and orderly for the next user.

Tables	Chairs	Area Sq. feet	Sq. meters	Scale	Date
N/A	**N/A**	**493**	**46**	**3/16" = 1'-0"**	**May 21, 2020**

SE10-163 (aka 161) Studio 1

Notes: With introduction of barriers, this lab could accommodate 12 students.

Legend:
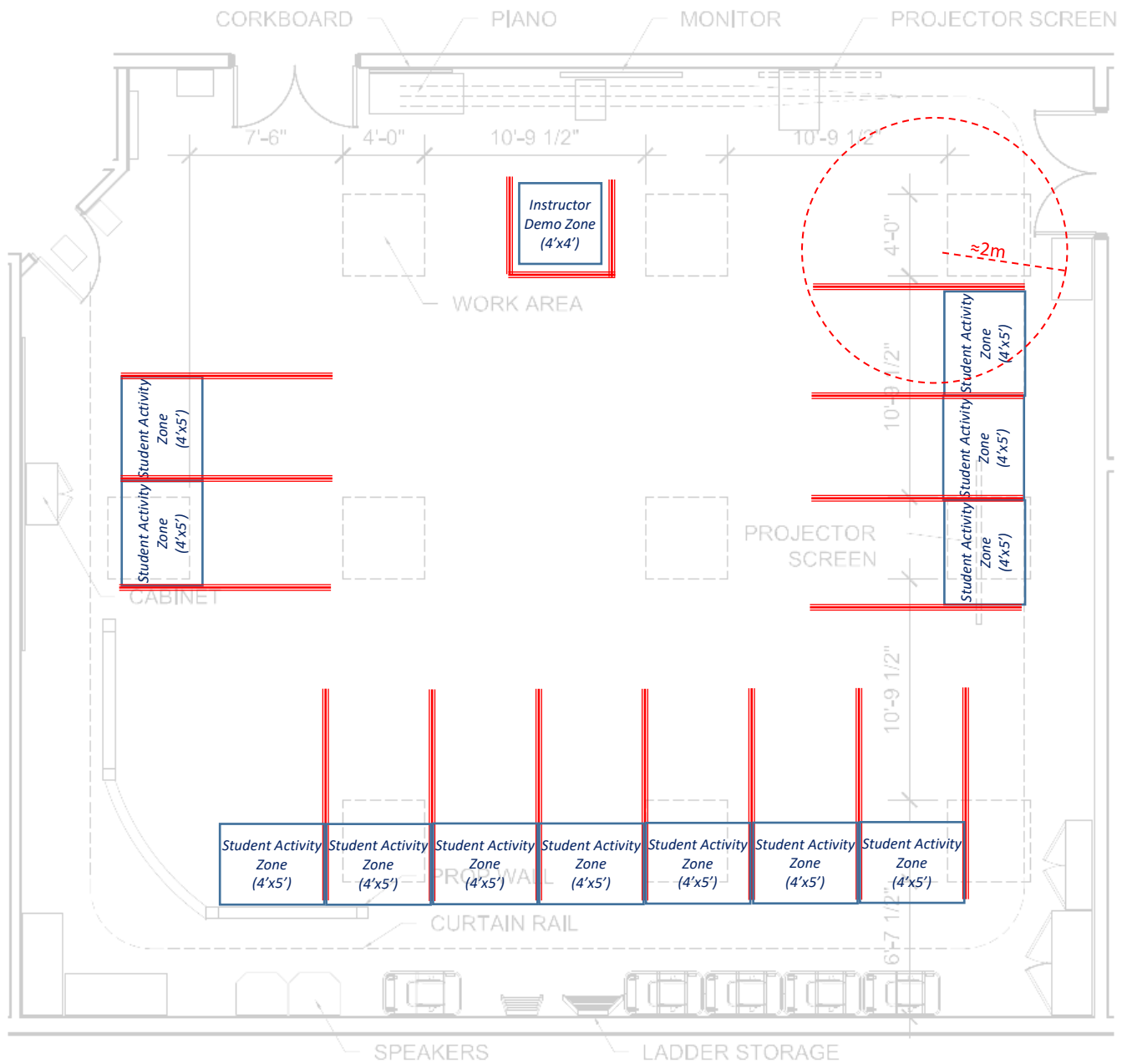
═══ Barrier ≈2m

SE10-163 (aka 161) Studio 1 Alternative

Notes: Without barriers between students, this lab could accommodate 10 students.

Legend:

═══ Barrier   ▬ ≈2m

BCIT
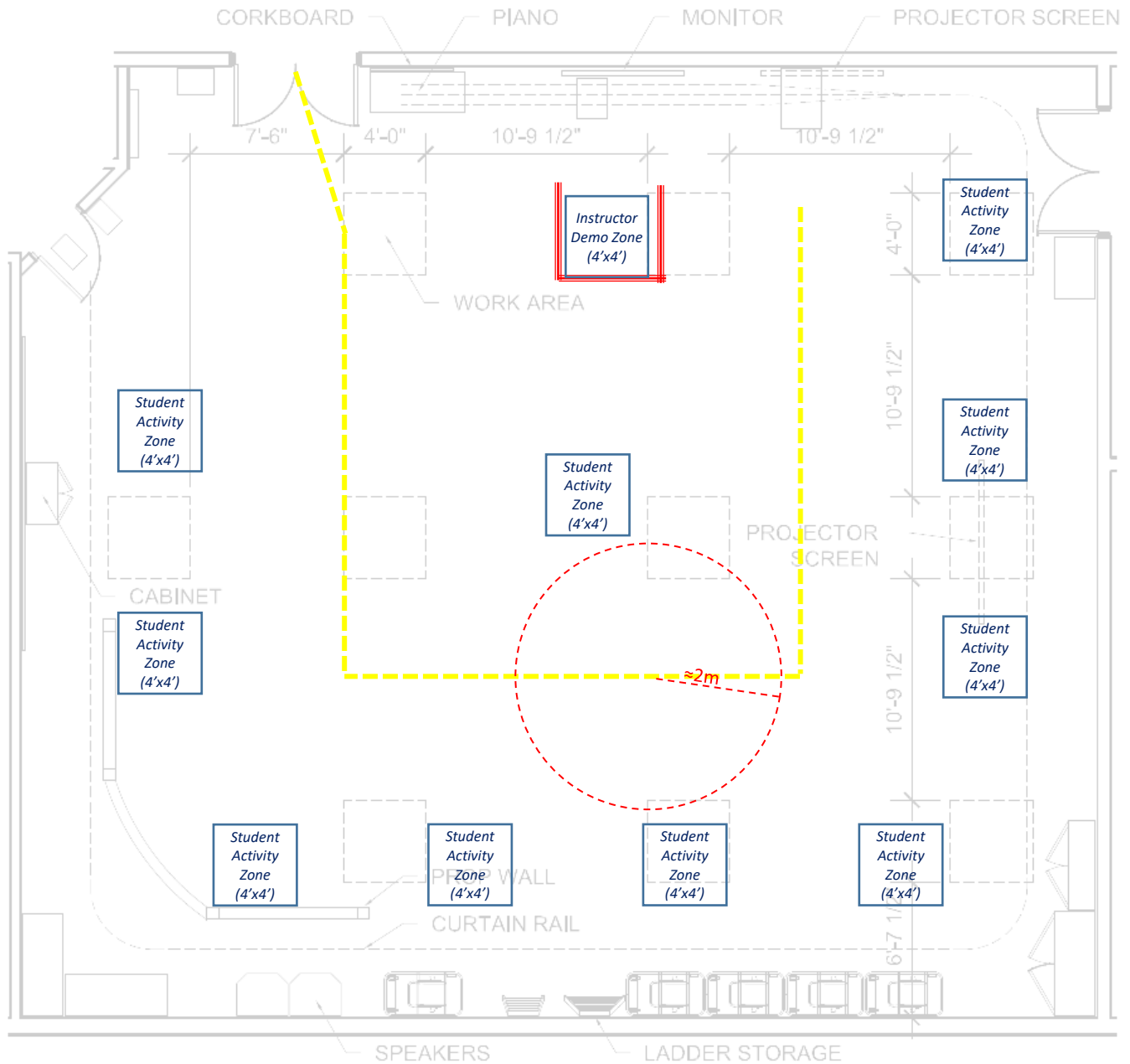
SE10-162 (Studio 2) Option 1: Barriers

Capacity (with Barriers): 13

45.94' x 35.47'
Room 162 (Studio 2)

BCIT
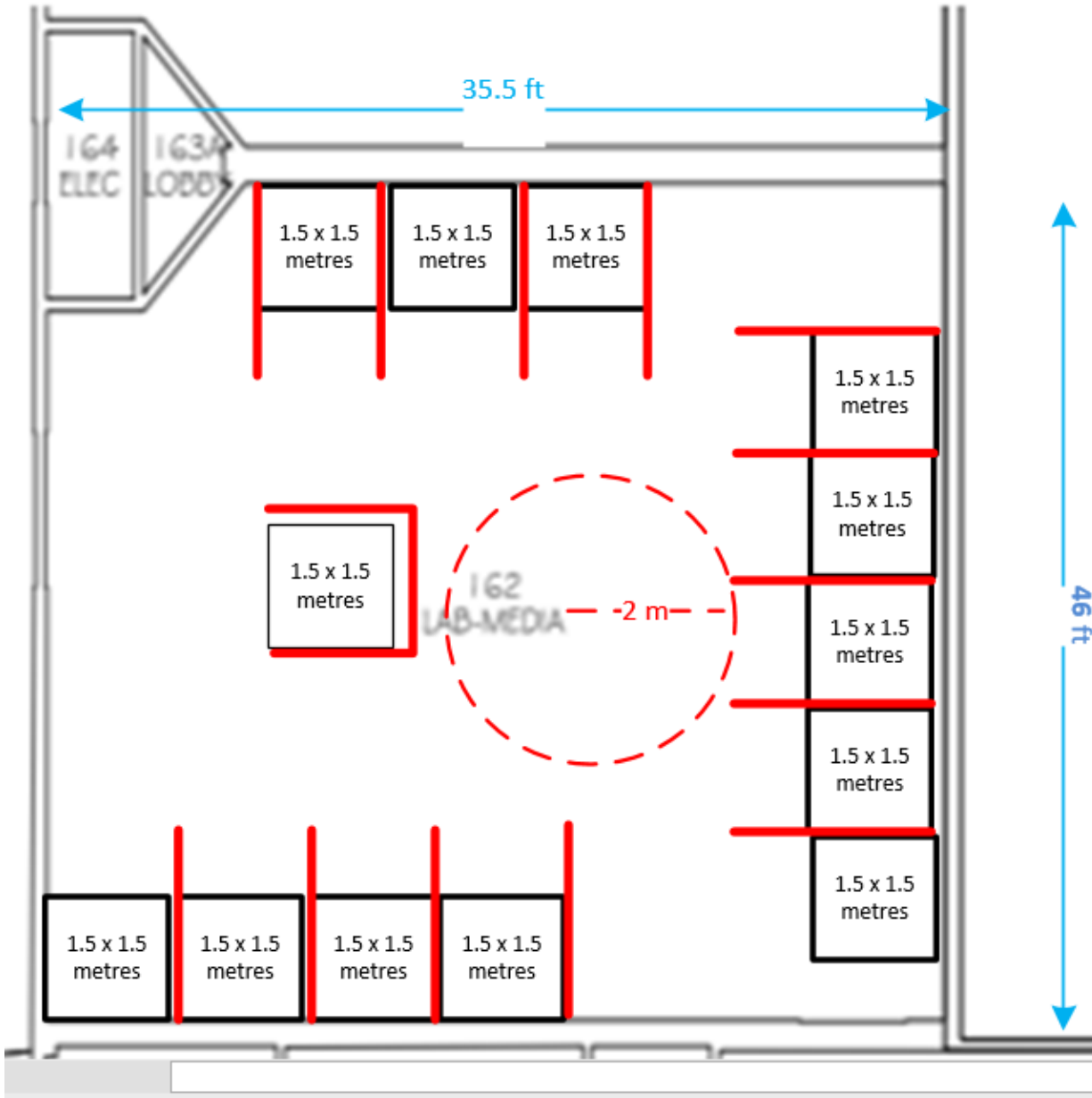
SE10-162 (Studio 2) Option 2: No Barriers

Capacity: 11
(10 students, 1 instructor)

45.94' x 35.47'
Room 162 (Studio 2)

BCIT®

SE10-200

Each Workstation is 3' wide by 2' deep

17.5'

35'

EXIT

ENTER

2m

Instructor Station

No Exit

BCIT®
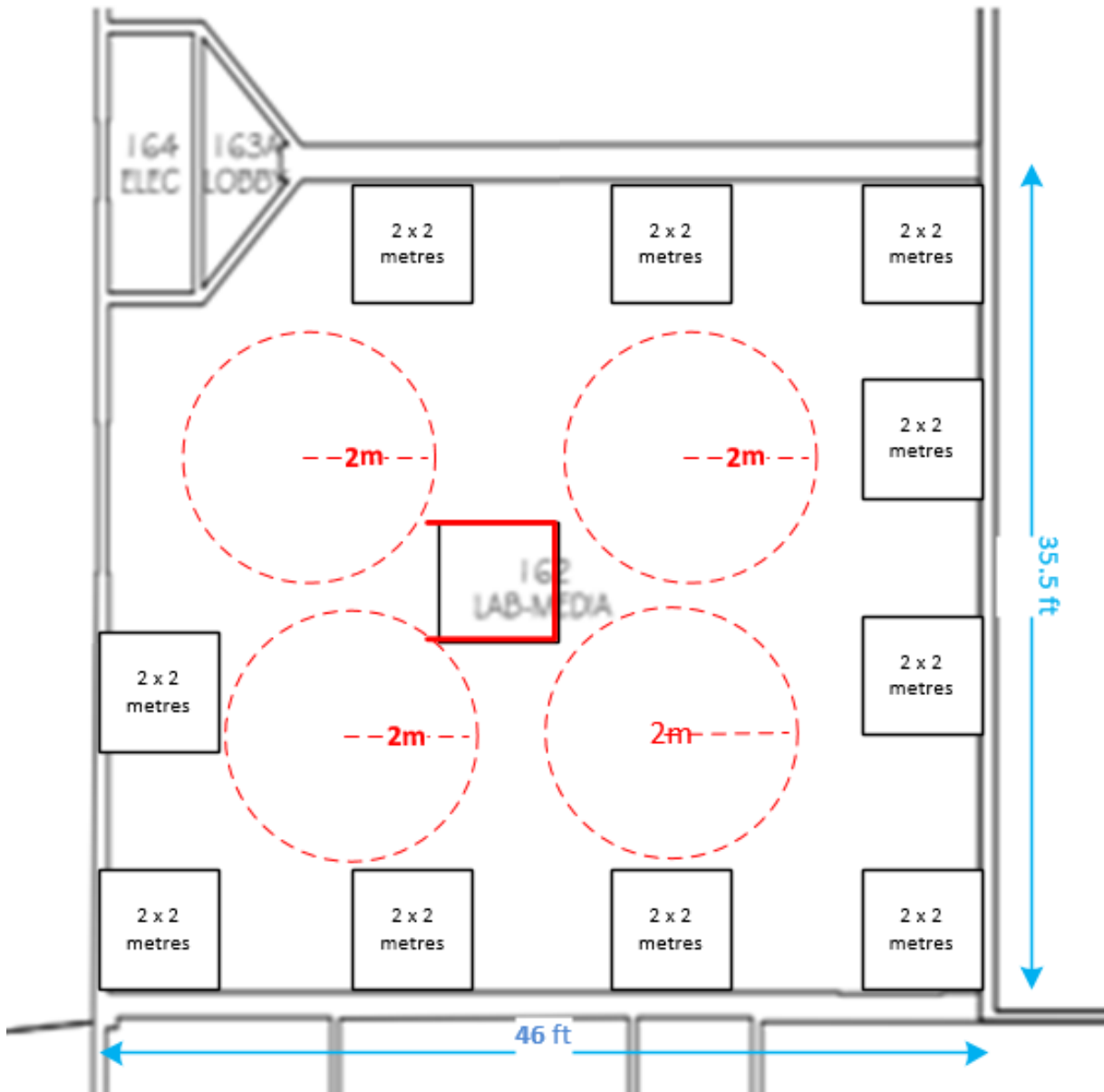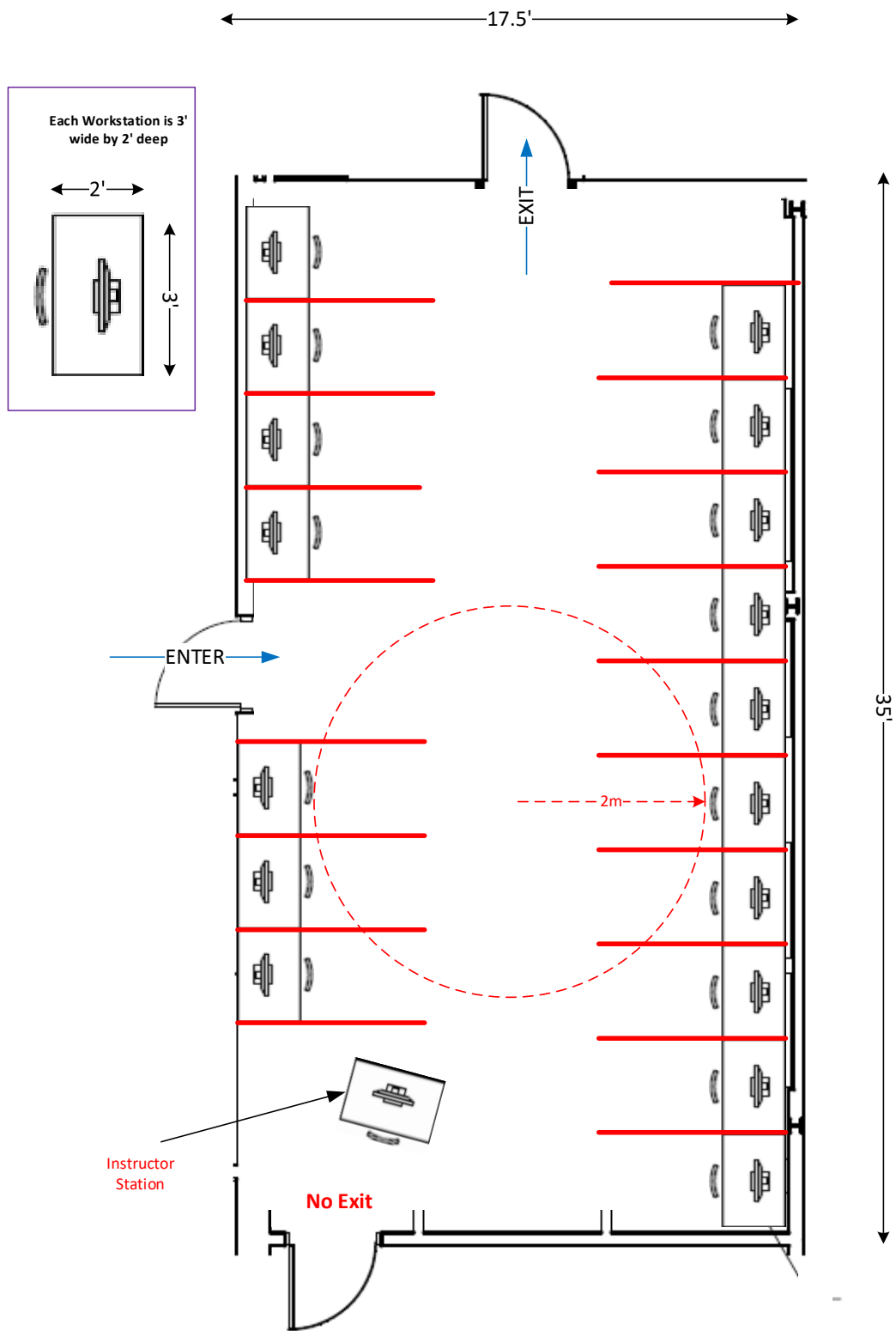
SE10-212
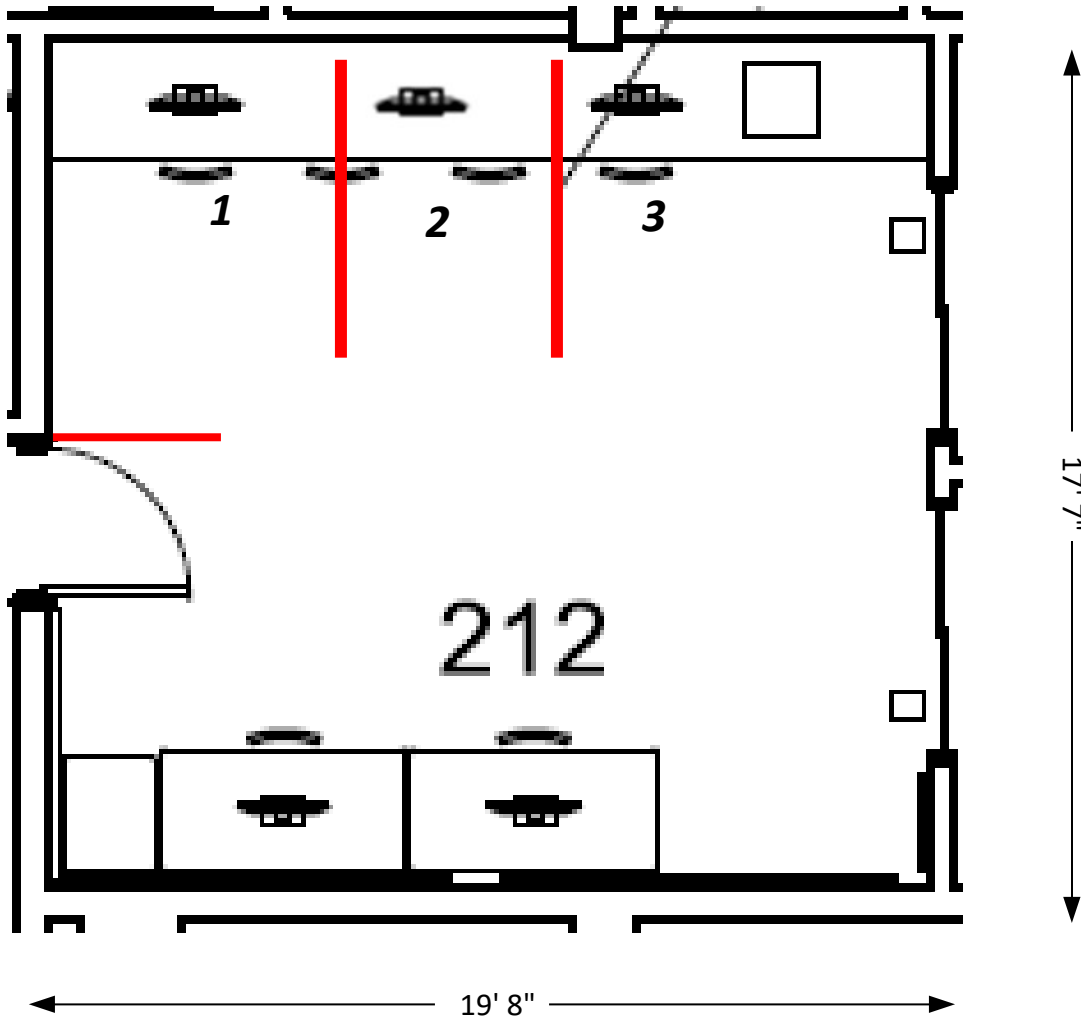
Capacity: 3

SE10-229

Notes: This media lab's suggested capacity is 2. Students using the enclosed booths below will be the same students using the stations 1 and 2 in the main area. Because of the age of equipment, the program requires backup units for each of the two student stations, as indicated. If backup units are required, mobile barriers will be placed. B1 isolates from students entering from room 234, while B2 would be deployed only if required, to isolate 1 from a student exiting booth 2. Barrier B3 will only be shifted if large equipment or a wheelchair user is accessing this floor through the elevator. The length of barrier below B3 does not interfere with fire exiting – the fire exit for this room is on the west side (through 227), and no other room on the east side would rely on this room as throughway for fire egress.

Legend:

▬▬▬ Affixed Barrier	▬ ▬ ▬ Mobile Barrier		≈2m
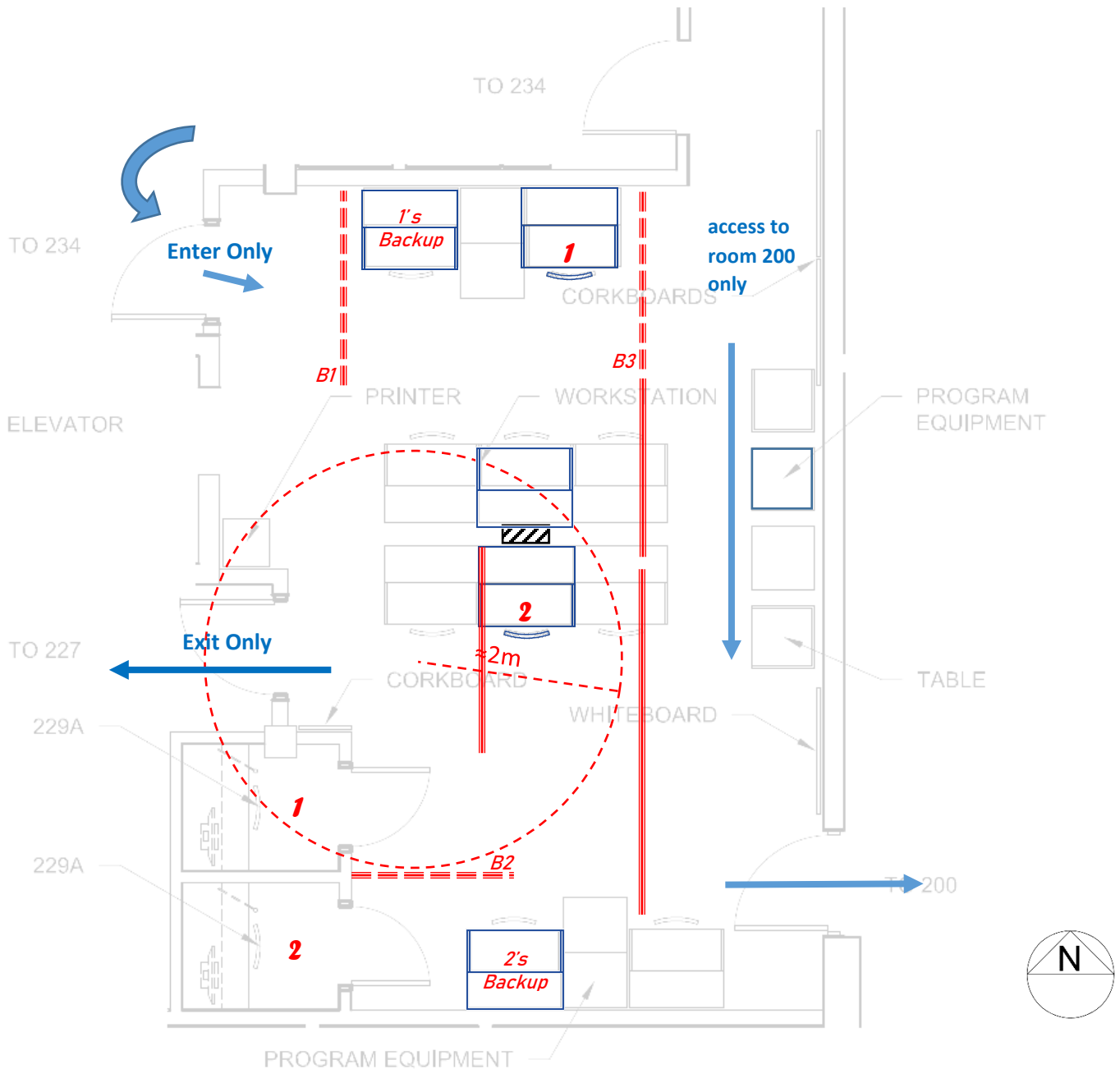
SE10-242: Edit Suite

Capacity: 4

14' 5"

15' 4"

4

3

2

1

Boardroom Table

3' x 10'
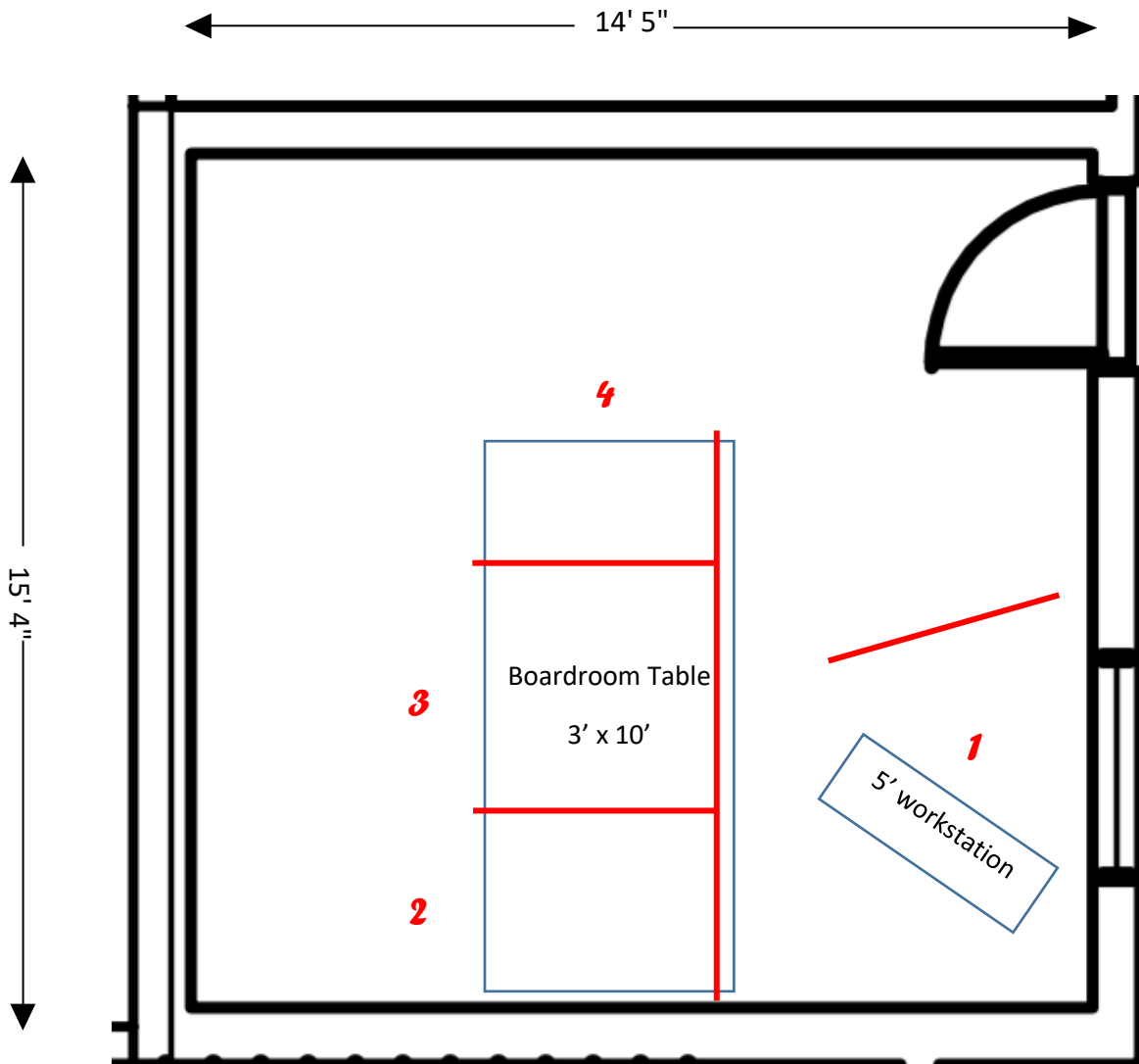
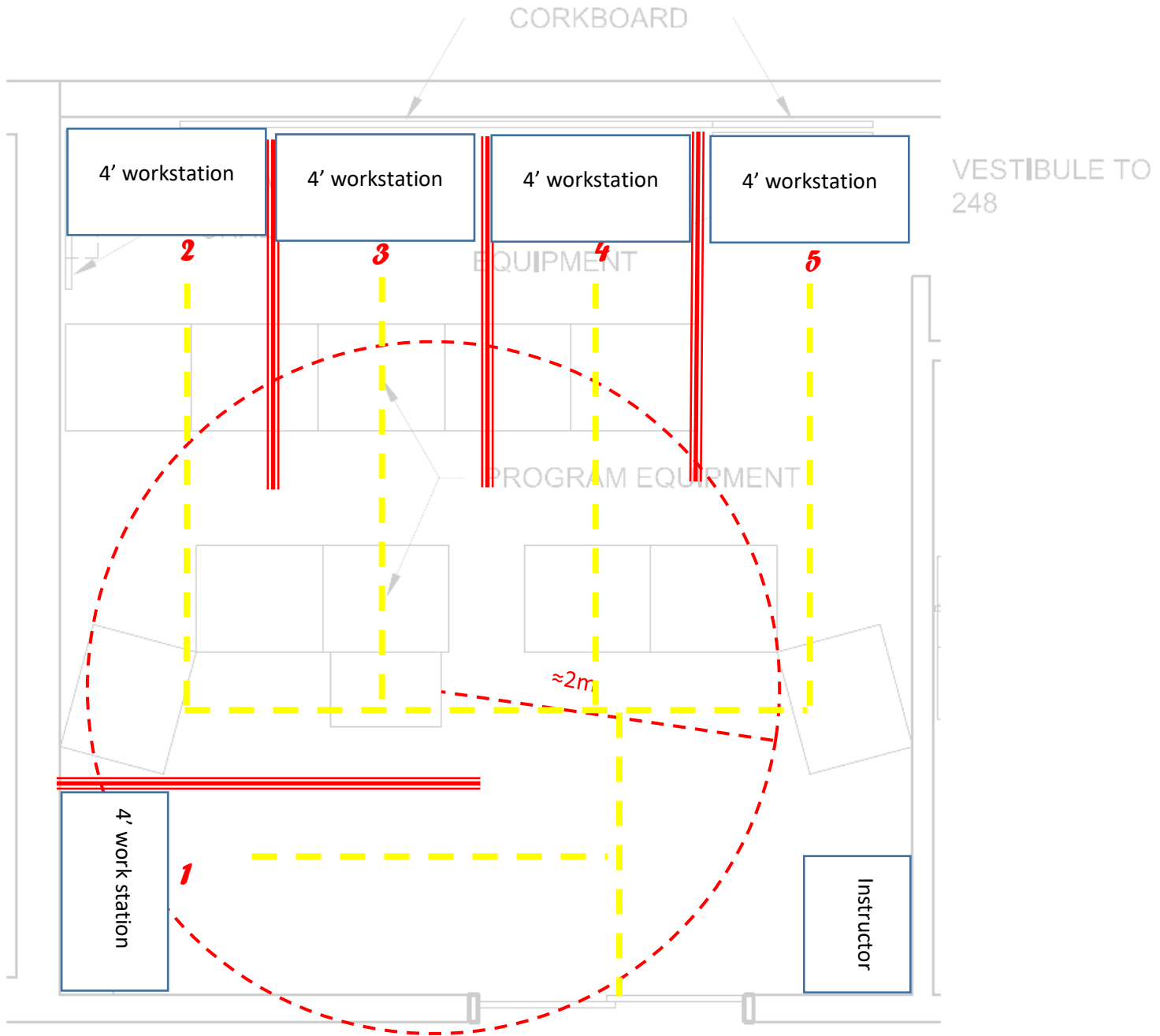5' workstation

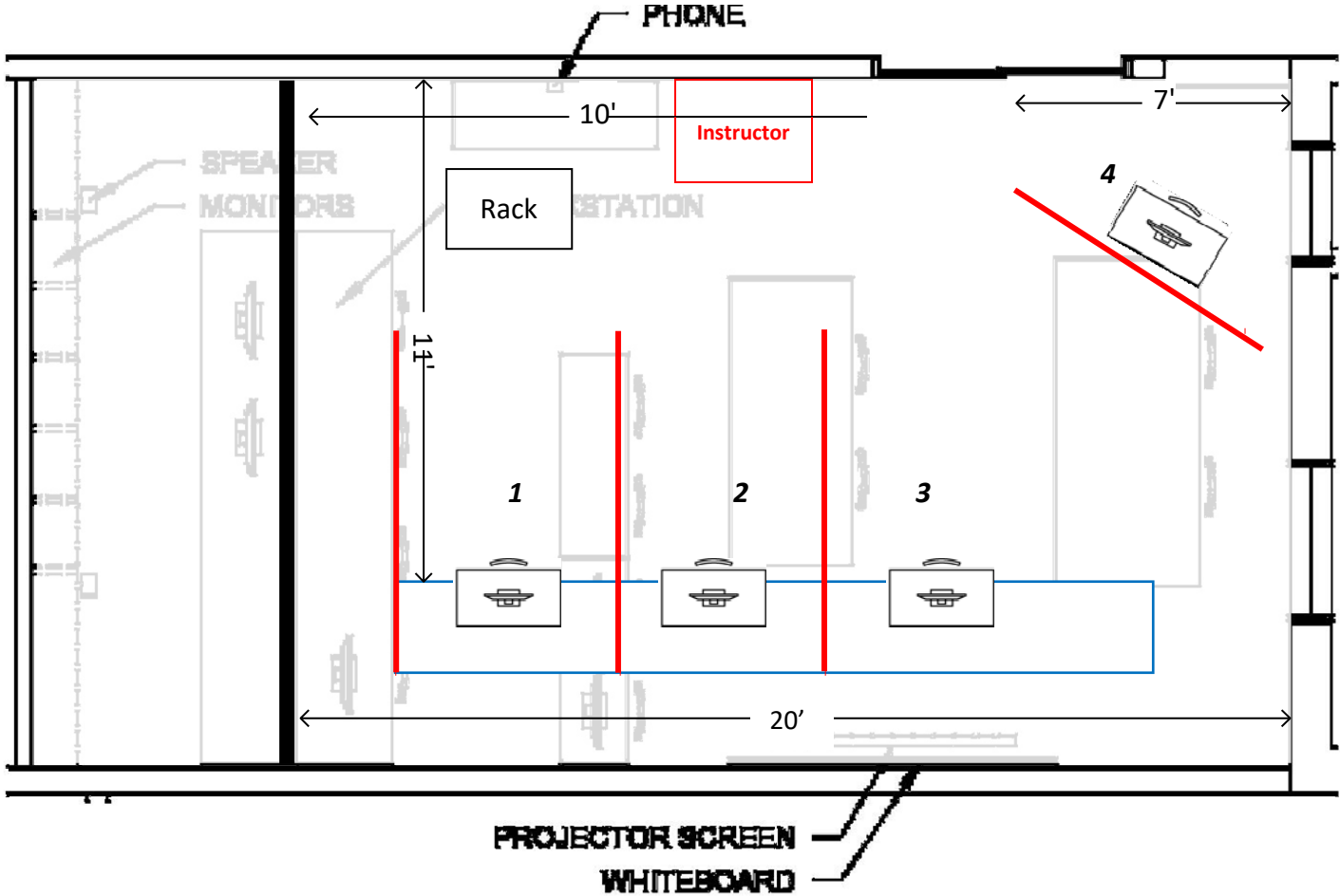**SE10-243: Control Room 2**

Capacity: 5
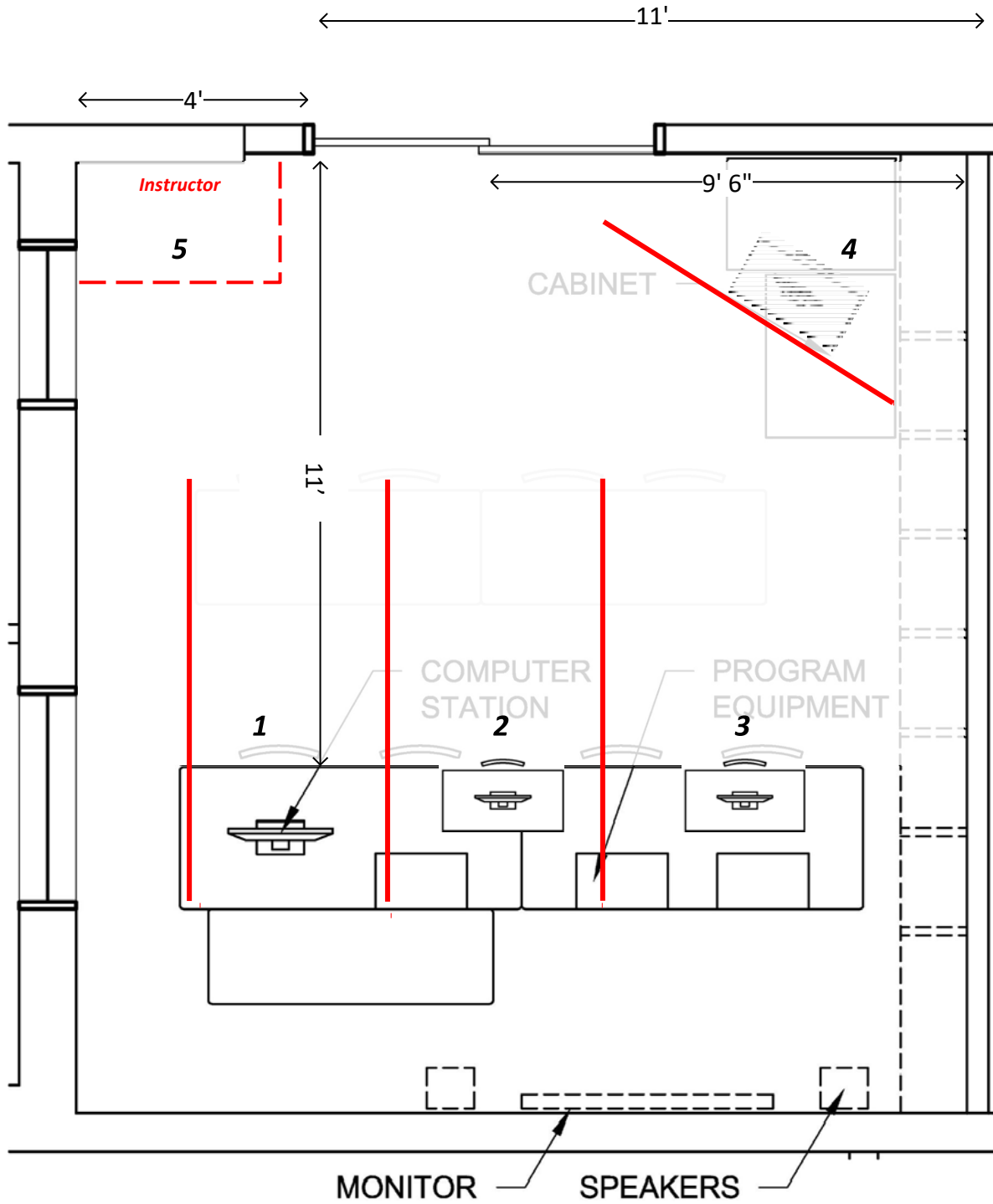
SE10-244

Notes: This media studio server space converted into a computer lab may be able to accommodate 5 workstations plus an instructor who enters the room last and exits first as configured below.
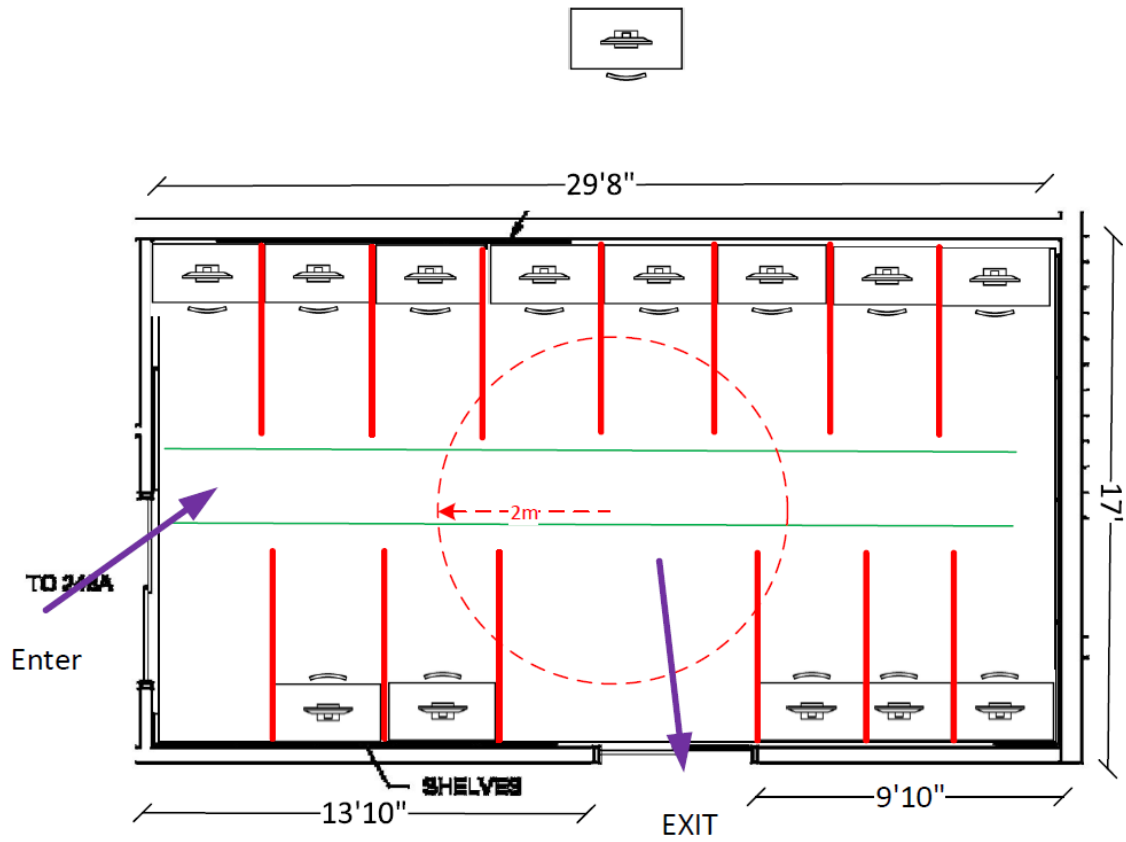
Legend:

| Barrier | ≈2m |

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SE10-247: Control Room 1

Capacity: 5

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SE10-250

Capacity: 13

CARI-1107 Green Studio

Notes: With introduction of barriers, this lab could accommodate 14 students.

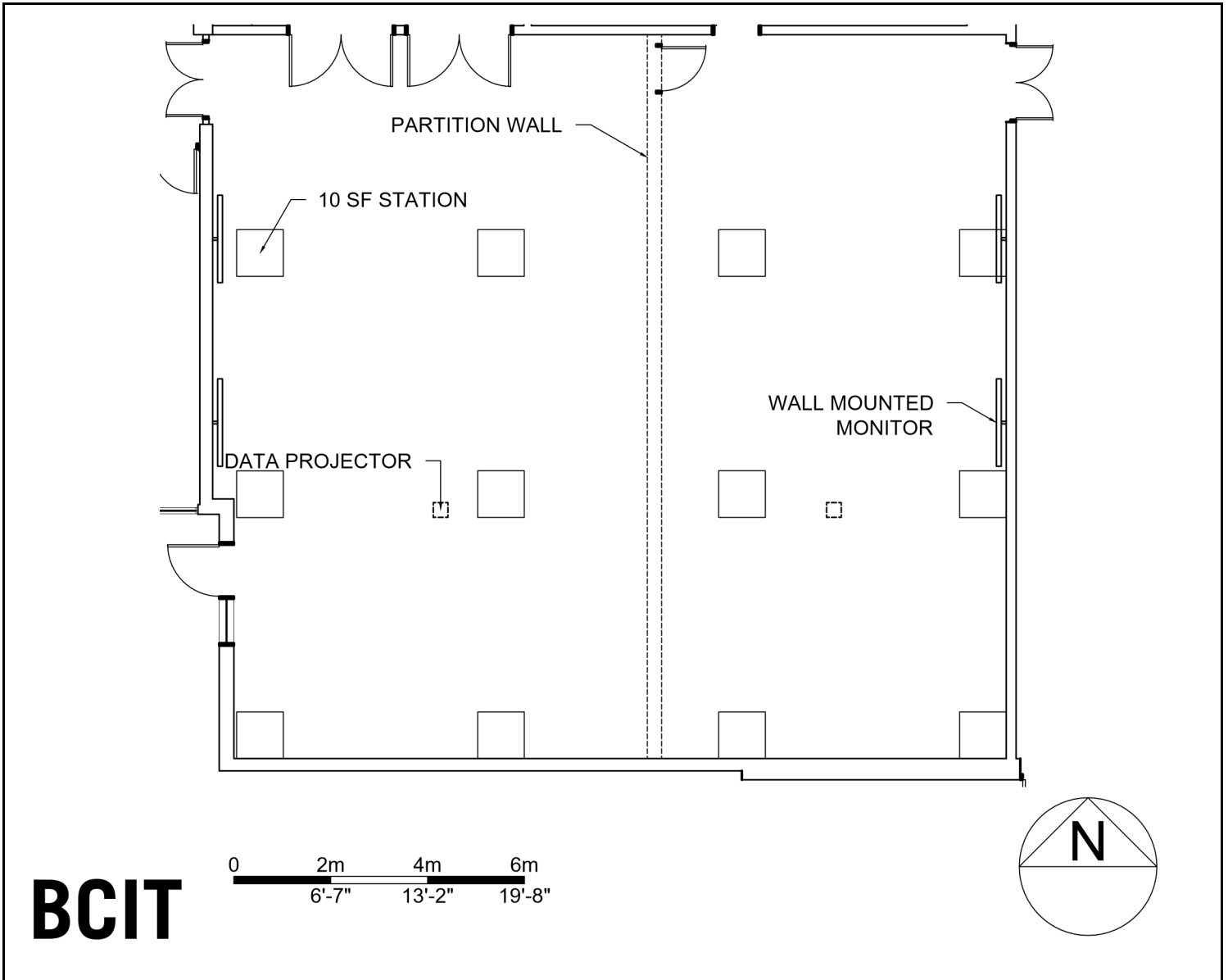**Legend:** ═══ Barrier   ≈2m
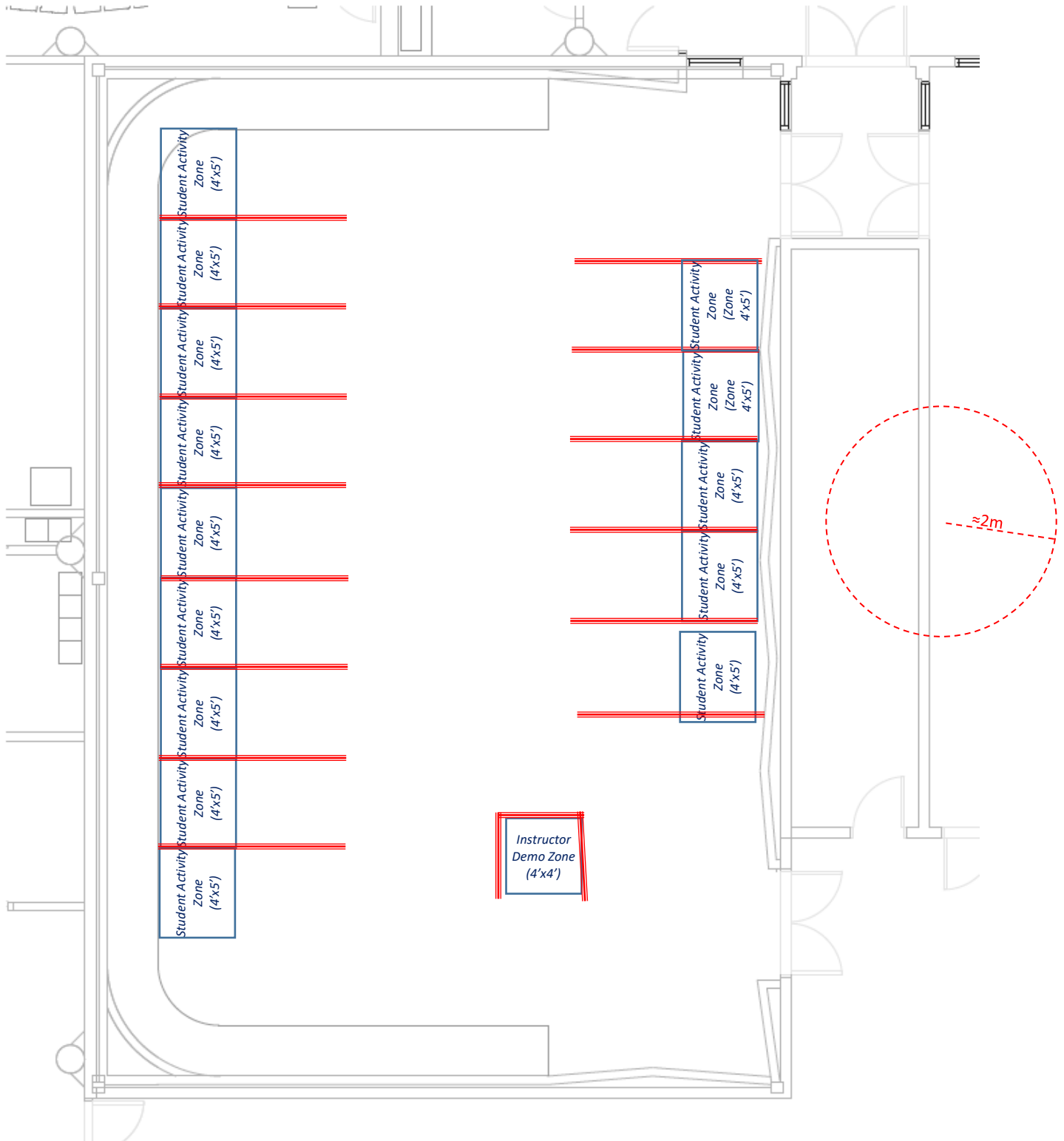
BCIT®

CARI-1107 Green Studio Alternative

Notes: Without barriers between students, this lab could accommodate 10 students.

Legend:

═══ Barrier   ≈2m

BCIT

PARTITION WALL

10 SF STATION

DATA PROJECTOR

WALL MOUNTED MONITOR

BCIT

0	2m	4m	6m
	6'-7"	13'-2"	19'-8"

N

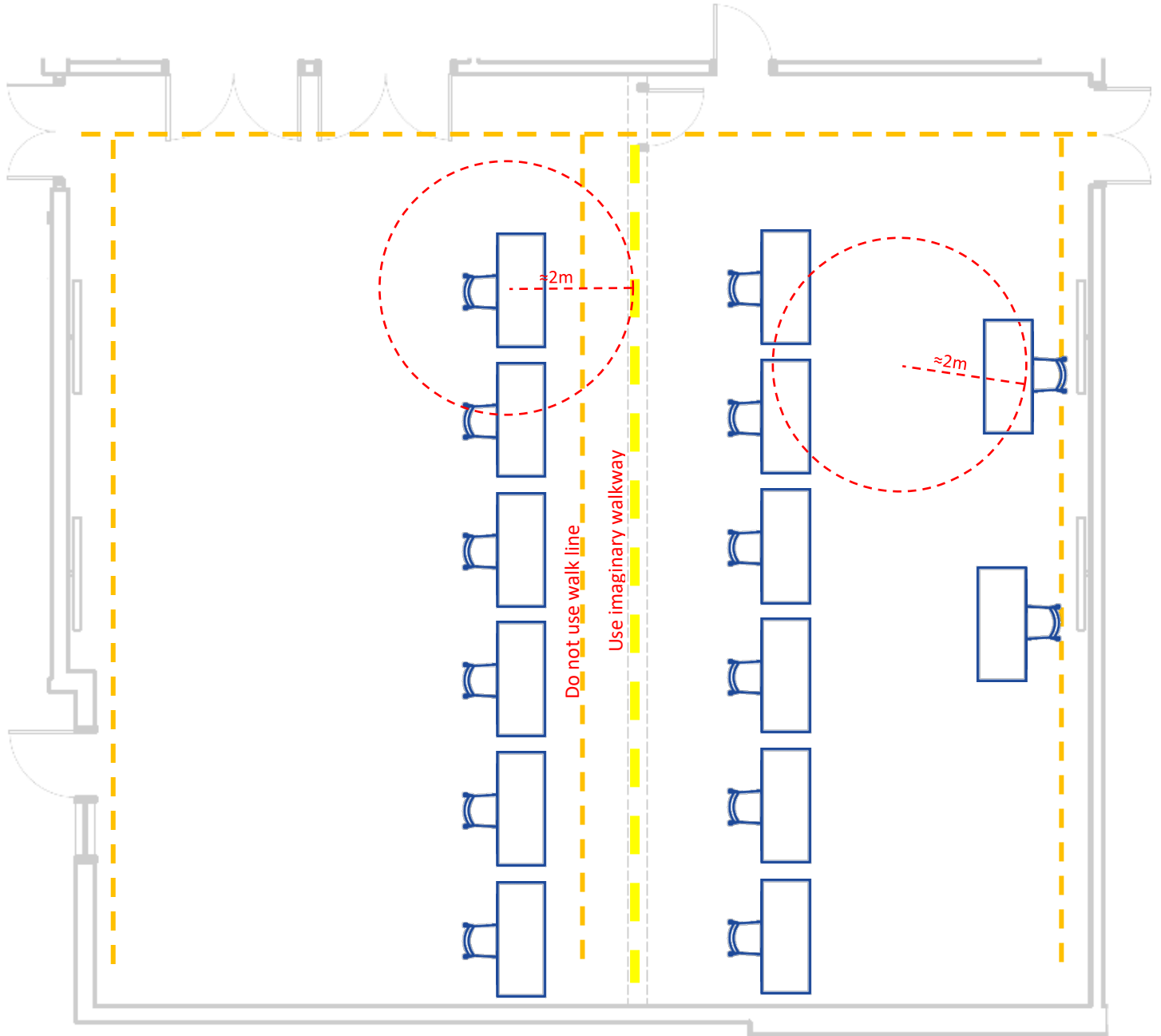| BUILDING:	ROOM:	CAPACITY:
SE02	212A/212B	12

PLEASE RETURN THE ROOM TO THIS STANDARD CONFIGURATION AND LEAVE THE SPACE CLEAN AND ORDERLY FOR THE NEXT USER.

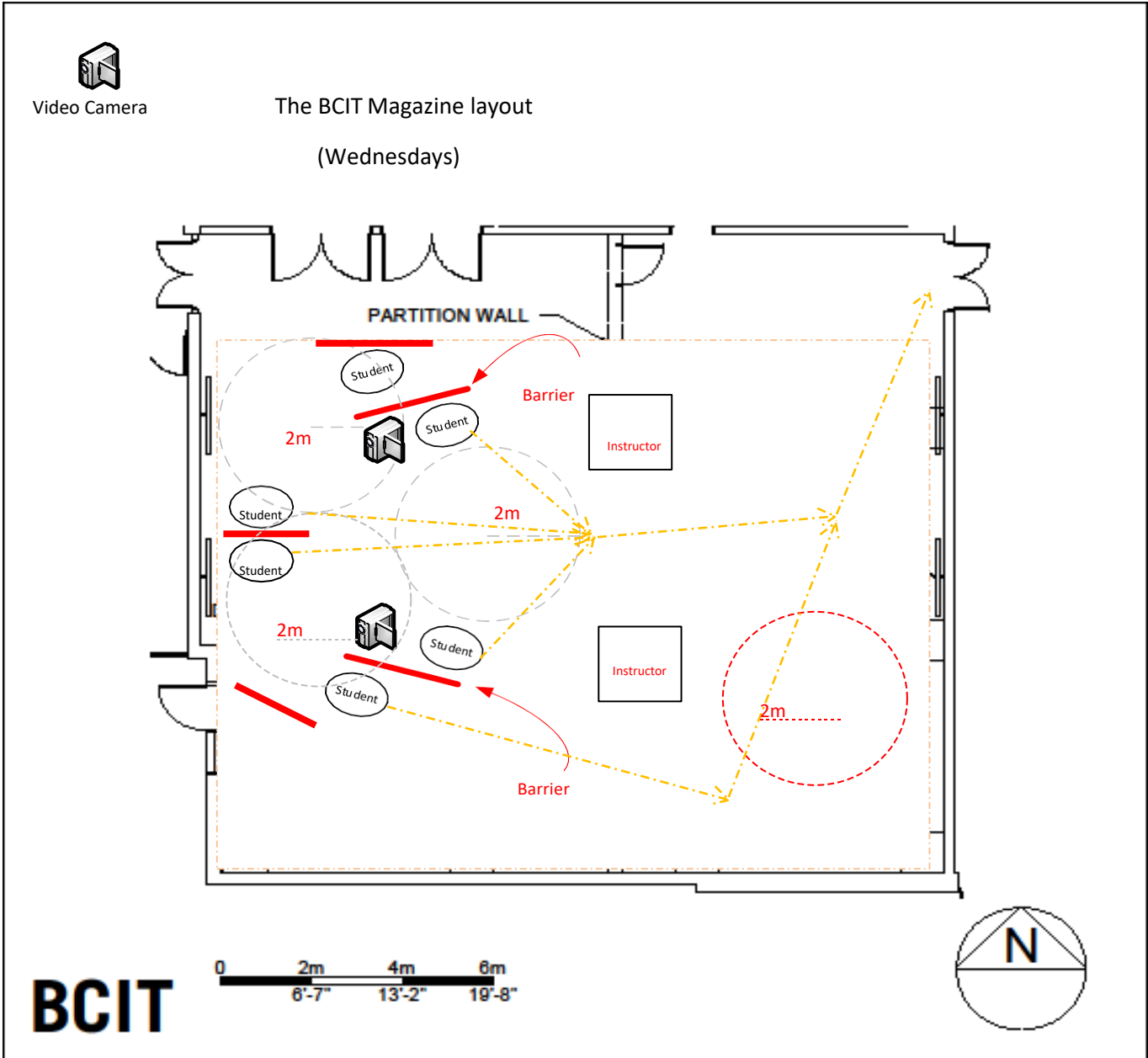| TABLES:	CHAIRS:	AREA:	SCALE:	DATE:
N/A	N/A	2611 sq ft (243 sq m)	3/32"=1'-0"	July 23, 2020

SE02-212A, -212B – Townsquare A/B - Alternative

Notes: Suggested lecture use of this space can accommodate capacity of 12 plus 2 faculty.

SE02-212A, -212B – Townsquare A/B – Mag Layout with 8 people

BUILDING:	ROOM:	CAPACITY:
SE02	212A/212B	12

PLEASE RETURN THE ROOM TO THIS STANDARD CONFIGURATION AND LEAVE THE SPACE CLEAN AND ORDERLY FOR THE NEXT USER.

TABLES:	CHAIRS:	AREA:	SCALE:	DATE:
N/A	N/A	2611 sq ft (243 sq m)	3/32"=1'-0"	July 23, 2020