



BCIT Alternate Entry /Exception Policy

For the Bachelor of Technology Degree and the Advanced Specialty Certificate in Forensic Investigation

If you do not have a two-year diploma, you may be admitted to the Bachelor of Technology (BTech) Degree in Forensic Investigation or Advanced Specialty Certificate (ASC) programs in Forensic Science Technology under the alternate entry policy. The detailed version of the policy is presented below.

Please note that if you do not meet the criteria set in the policy, you will not be admitted to the program. There are no exceptions to the policy, since it is itself an exception policy.

To apply to the BTech or ASC program in Forensic Investigation using alternate entry policy:

1. Review the detailed policy below. If you believe that you meet the criteria, your next step is to prepare a resume tailored to the requirements of the policy. A resume prepared for other purposes or a general resume *will not* provide the information needed.
2. The resume must respond directly to the policy's criteria. It must be sufficiently detailed to show that you do in fact meet all of the criteria. The resume must have a heading or an opening statement that indicates that you are seeking admittance under the alternate entry policy.
3. Submit this resume, along with the rest of the application package, to the Forensics office.

This is the detailed version of the policy. It provides detail on the information that needs to be documented in the resume.

Applicants without a two-year diploma or other post-secondary equivalent may be considered for special admission to the BTech Degree, or ASC, program of studies in Forensic Investigation, if they meet *all* of the following criteria:

1. Grade 12 completion, or equivalent, including English 12 or equivalent.
2. Computer Literacy. *Computer literacy here requires a working knowledge of MS Word, MS Excel, and MS Powerpoint, communicating with email using attachments, and using the Internet for research. Candidate must submit a portfolio of files from each as proof of computer literacy.*
3. Minimum of ten (10) years of relevant work experience, including demonstrated progressive career development. (This needs to be detailed in the candidate's resume.)
 - a. *Progressive career development is demonstrated when one moves to a higher level of responsibility in the same company or moves to a higher level position in a company that is at least equivalent in size to the previous employer. Candidate will have moved to a higher level of responsibility at least once.*

4. Documented successful completion of formal learning, consisting of credit courses in a relevant field. (This requires course descriptions and transcripts.)
The candidate must have successfully completed at least two post-secondary credit courses (apart from those courses listed in the BTech Bridging Course Requirement), that is, courses recognized for credit by a public educational institution, whether or not offered by that institution (This is to demonstrate competency as a learner in a post-secondary context.). These courses must be in the candidate's professional field (i.e. forensic analyst, forensic accountant, computer crime investigator, crime scene investigator).

Note that all candidates for admission to the BTech degree as well as the ASC programs are required to have completed the following bridging courses as described in the program admission policy.

BTech Bridging Course Requirements by Option

Forensic Science	Economic Crime Studies	Computer Crime Studies	Crime & Intelligence Analysis
<ul style="list-style-type: none"> • 3 credits in Chemistry • 3 credits in Biology • 3 credits in Statistics 	<ul style="list-style-type: none"> • 3 credits in Economics • 3 credits in Accounting • 3 credits in Mathematics of Finance 	<ul style="list-style-type: none"> • 9 credits in Computer Systems Technology 	<ul style="list-style-type: none"> • 3 credits in Criminology • 3 credits in GIS • 3 credits in Statistics • 6 credits in computer applications

5. Demonstrated ability to carry through on workplace projects. (This requires detailed description in the resume and workplace verification).
The candidate's resume will include a description of workplace projects, especially as they demonstrate the candidate's capacity as a self-directed learner and manager. This account will be verified through manager(s) in the candidate's workplace by the program coordinator.
6. Professional expertise equivalent to diploma completion. This requires:
- a) *That the workplace responsibilities of the candidate can be mapped to the learning outcomes of, at minimum, a recognized two-year diploma program;*
- OR**
- b) *A detailed description of work history that documents, in the relevant professional context(s), that the individual is able to:*
 - *Apply standard and some specialized skills and practices*
 - *Apply new knowledge and adapt to new technology and business practices*
 - *Handle routine operational problems within the area of practice*
 - *Organize, plan and implement within the confines of practice*
 - *Undertake work requiring problem-solving, analysis, synthesis and evaluation, within established or contemporary general practices and procedures.*
- Both of these require the applicant to provide workplace verification*

Questions on this policy can be directed to :

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