

# PMP CERTIFICATION EXAM PREPARATION WORKSHOP



Real Experience. Real Results.

For project managers that want to write the Project Management Professional (PMP) certification exam. Also provides 35 hours of PMI approved educational training required for new PMP applications.

**Duration:** 5 Day Workshop  
**Location:**  
**Price:**  
**PDU:** 35 PDU  
**Workshop Code:** OPMT 0405

## What the Workshop Provides

PMP® Certification from the Project Management Institute is the industry standard for demonstrating competence and a solid foundation of project management skills. This workshop prepares participants to write the PMI Project Management Professional (PMP) certification exam and provides the 35 hour educational credits required for new PMP Certification applications.

## Program Features

All official exam topics are covered using the PMI framework. The program features:

- Comprehensive review of all PMBOK subject matter
- Review of all PMI Knowledge Areas.
- 1000 page Reference Binder covering all PMP exam topics organized by subject, knowledge area, and hundreds of review questions with answers for each topic
- No. 1 Best Seller PMP Prep Study Guide Text
- Exam Simulation Software to gauge your readiness to take the exam.

Participants evaluate their existing knowledge, determine what knowledge is missing, and create a study plan to fill the gaps.

## Workshop Format

This hands-on workshop includes instruction and exercises that reinforce the learning of the tools and techniques presented in the workshop.

Every participant receives:

- Five full days of instruction
- Comprehensive PM reference binder
- Certificate of completion
- PMP Study Guide Text

## Topics Covered

- 1. Project Management Basics Review**
  - Definition of a project
  - Definition of project management
  - The Project Management Institute
  - The PMBOK
  - PMI certification process
- 2. The Project Management Framework**
  - Project management methodology
  - Project processes and phases
  - Process groups
  - Project phases
  - Key terms
  - Project stakeholders
  - Application of principles and techniques
- 3. Project Integration Management**
  - Integration management framework
  - Developing project plans
  - Project constraints
  - Project plan execution
  - Change control
- 4. Project Scope Management**
  - Initiation
  - Project requirements
  - Project goals
  - Scope planning
  - Scope statement
  - Work breakdown structure (WBS)
  - Scope verification
  - Scope change control management
  - The project plan
- 5. Project Time Management**
  - Scheduling terms
  - Scheduling techniques
  - Network scheduling
  - Activity definition and sequencing
  - Resource requirements
  - Estimating activity durations
  - Schedule development
  - Critical path method (CPM)
  - Schedule control strategies
- 6. Project Cost Management**
  - Cost management terms
  - Estimating techniques
  - Classes of estimates
  - Resource requirements
  - Cost estimating
  - Creating budgets
  - Monitoring costs
  - Cost control strategies
  - Earned value
- 7. Human Resource Management**
  - Human resource planning
  - Project organization structure
  - Skill and competency requirements
  - Staffing resources
  - Team formation and development
  - Motivation, managing conflict, negotiation
  - Project leadership
- 8. Project Risk Management**
  - Risk management process
  - Risk management plan
  - Risk identification
  - Risk assessment techniques
  - Risk probability analysis
  - Decision and rating techniques
  - Risk response, monitoring and control
  - Risk reporting
- 9. Project Quality Management**
  - Quality management framework
  - Quality planning
  - Quality assurance
  - Quality standards
  - Quality control
- 10. Project Procurement Management**
  - Procurement process
  - Procurement planning
  - Solicitation process and planning
  - Procurement documents
  - Sourcing goods and services
  - Selecting contractors and suppliers
  - Contract negotiation
  - Contract administration
  - Contract close-out
- 11. Project Communications Management**
  - Communications planning
  - Managing communications
  - Controlling communications
  - Progress reporting
- 12. Project Stakeholder Management**
  - Identifying stakeholders
  - Planning stakeholder management
  - Managing stakeholder engagement
  - Controlling stakeholder engagement
- 13. Professional Responsibility & PMP Exam Prep**
  - PMI Code of Ethics & Professional Conduct
  - Review of PMP certification process
  - Strategies for taking the PMP exam
  - Practices exam questions

Information  
or  
To Register

<http://www.bcit.ca/study/courses/opmt0405>