

BCIT Project Management Associate Certificate – Part Time Studies

The certificate program is described at <http://www.bcit.ca/study/programs/5085acert>

The courses in this program run in the evening and/or online and the student can earn a BCIT Associate Certificate in Project Management <http://www.bcit.ca/study/programs/5085acert#courses>

The courses also prepare the student to write the Project Management Institute (PMI)[®] certification exam for the PMI[®] Certified Associate in Project Management (CAPM)[®] credential and the PMI Project Management Professional (PMP)[®] credential.

Frequently asked questions – updated Oct 22, 2018 RW

How do I register for a course and get started in the program?

Students register and attend individual courses in the program and progress through the program at their own pace.

Registration usually opens approximately 45 days before the term starts. It is recommended to register early since some courses fill up fast. This link shows the [key registration dates](#).

Courses start in Jan, Sept and April. OPMT 1187 is the first course to take since it is a pre-requisite for other courses in the program.

OPMT 1187 can be taken simultaneously with an OPMT 25xx course in an academic term. The steps to register are described at <http://www.bcit.ca/admission/register/>

How long does it take to complete the program and earn the certificate?

A typical student can complete the certificate within 2 years. It depends on the number of courses taken each term by the student. A typical student takes one or two courses each term.

There are three terms a year, Jan, Sept and April. Courses usually run in the evening from 6:30 to 9:30 pm, once a week for 12 weeks (total of 36 hours). Online courses have a more flexible schedule.

The number of courses taken each term depends on the student's personal schedule and course availability. There are also course pre-requisites that vary by course.

For additional information: <http://www.bcit.ca/study/programs/5085acert#entry>

How much does it cost to complete the certificate?

There are 7 required courses and one elective. Course fees are subject to change.

OPMT 1187	\$506
OPMT 25xx	(\$761 times 4 courses)
OPMT 3520	\$747
OPMT 3525	\$432
One elective	(\$500 on average, cost depends on elective chosen)
Estimated total:	$\$506 + (761 \times 4) + 747 + 432 + 500 =$ approximately \$ 5,229 plus textbooks

Follow this link and click on each course number for specific course cost information

<http://www.bcit.ca/study/programs/5085acert#courses>


What textbooks are required for each course in the program?

Note that the book prices shown are estimates and subject to change.


The books are available at the BCIT Bookstore

<https://www.bcit.ca/bookstore/store/online.shtml>

OPMT 1187 requires the latest edition of the following book which will also be referenced by the OPMT 25xx courses.

	Intro To Project Mgmt, 6Th Ed, W.Brief Guide To Ms Project 2016 Schwalbe ISBN 9781544701899 Copyright 17 Edition 6 Binding Paperback Required	<input type="text" value="0"/>	List Price \$117.95 <input type="radio"/> New \$117.95 <input type="radio"/> Used N/A
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The OPMT 25xx courses require the following book:

	Guide To Pmbok (6Th Edition) Pmi ISBN 9781628251845 Copyright 17 Edition 6 Binding Paperback Required	<input type="text" value="0"/>	List Price \$109.95 <input type="radio"/> New \$109.95 <input type="radio"/> Used N/A
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OPMT 3525 requires the latest edition of the following book

	Pmp Project Management Professional Study Guide Phillips	<input type="text" value="0"/>	List Price \$51.95 <input checked="" type="radio"/> New \$51.95 <input type="radio"/> Used N/A
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Can a student earn Project Management Institute (PMI®) professional development units (PDUs) when taking a course?

Yes. BCIT is a Registered Education Provider with PMI and the student earns 33 PDUs per course for each of the required courses in the certificate program. See list below. These courses also qualify towards the 35 hours of project management education needed when applying with PMI for certification. Each course is 33 hours of project management education and only 35 hours are needed when applying for certification with PMI.

- OPMT 1187 Project Management Essentials
- OPMT 2500 Project Scope and Schedule Management
- OPMT 2505 Project Resourcing and Cost Management
- OPMT 2510 Project Quality and Risk Management
- OPMT 2515 Project Communications and Team Management
- OPMT 3520 Project Management Capstone

How does a student obtain professional certification as a Certified Associate in Project Management (CAPM)[®] or Project Management Professional (PMP)[®]?

CAPM and PMP certification is administered by PMI. The BCIT courses are based on the PMI body of knowledge and prepare students for certification. Students need to apply directly with PMI to obtain certification. The following hyperlinks to PMI provide information on certification prerequisites, handbooks, exam content and exam guidance. [PMI CAPM webpage](#) [PMI PMP webpage](#)

Does the student have to write the PMI[®] certification exam after completing the BCIT Project Management program?

No, it is not mandatory, but it is highly recommended. The BCIT Project Management credential along with a PMI certification will help the student develop a rewarding career.

How does the student arrange to write the PMI[®] certification exam?

PMI has partnered with Prometric to administer the exam. Students apply directly with Prometric. Details are explained on the [Prometric webpage](#)

What is the difference between the CAPM[®] and the Project Management Professional (PMP)[®]?

Information from the PMI[®] website:

A: The CAPM recognizes a demonstrated understanding of the fundamental knowledge, processes and terminology as defined in the *PMBOK[®] Guide* that are needed for effective project management performance. It is intended for individuals that participate in project teams or who provide expertise or serve as project sponsors, facilitators, liaisons or coordinators.

To apply for the CAPM, you need:

- High school diploma, an associate's degree, or the global equivalent,
- 23 hours of project management education (without work experience) OR 1500 hours of professional experience on a project team (without project management education)

The PMP[®] recognizes demonstrated experience, education and competence in leading and directing project teams. If you're an experienced project manager looking to solidify your skills, stand out to employers and maximize your earning potential, the PMP credential is the right choice for you.

To apply for the PMP, you need to have either:

- A four-year degree (bachelor's or the global equivalent) and at least three years of project management experience, with 4,500 hours leading and directing projects and 35 hours of project management education OR
- A secondary diploma (high school or the global equivalent) with at least five years of project management experience, with 7,500 hours leading and directing projects and 35 hours of project management education

Are the BCIT courses available on-line?

Yes, the core courses are available on-line. Students can either attend face-to-face courses or online versions, or a combination.

OPMT 1187 Project Management Essentials
OPMT 2500 Project Scope and Schedule Management
OPMT 2505 Project Resourcing and Cost Management
OPMT 2510 Project Quality and Risk Management
OPMT 2515 Project Communications and Team Management
OPMT 3520 Project Management Capstone
OPMT 3525 CAPM/PMP Certification Exam Preparation

What courses are offered at the BCIT Downtown and Burnaby Campus?

OPMT 1187 and some of the 25xx courses are offered both at the Downtown and the Burnaby Campus.

Can I get credit for a Project Management related course I have already taken at BCIT or another institution?

Possibly, see below on how to contact BCIT Program Advising.

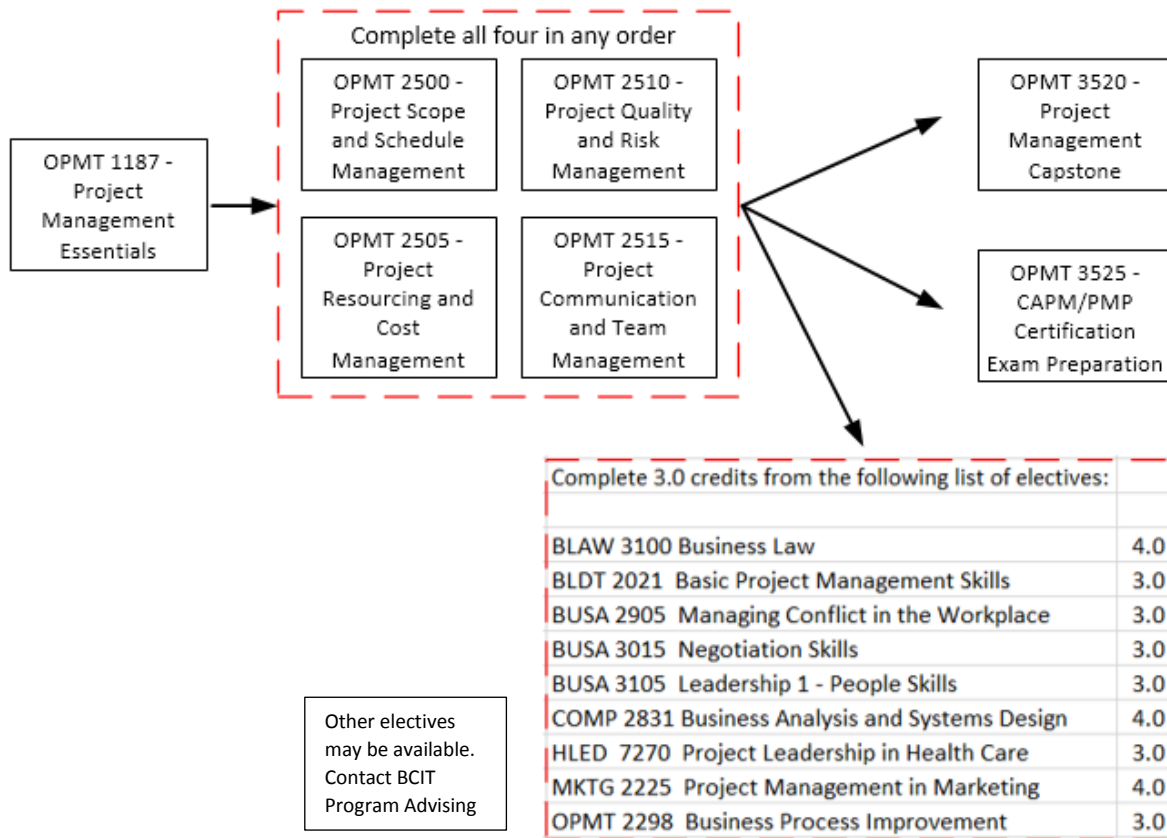
Is there a particular order for taking the required courses?

Yes, the following map shows the course pre-requisites. The student can do the following:

- take 1187 concurrently with a 25xx course(s), or
- take a couple of 25xx courses concurrently, or
- take a 25xx course concurrently with a 35xx course

Project Management Courses				
OPMT 1187 - Project Management Essentials³⁴				
OPMT 2500 - Project Scope and Schedule Management³⁵				
OPMT 2505 - Project Resourcing and Cost Management³⁶				
OPMT 2510 - Project Quality and Risk Management³⁷				
OPMT 2515 - Project Communication and Team Management³⁸				
OPMT 3520 - Project Management Capstone³⁹				
OPMT 3525 - CAPM/PMP Certification Exam Preparation⁴⁰				

Project Management course pre-requisite map (March 26, 2018)



Note:

It is recommended that OPMT 1187 is completed first. Disciplined students may take OPMT 1187 and an OPMT 25xx course concurrently. Disciplined students may take their final OPMT 25xx and an OPMT 35xx and an elective concurrently.

OPMT 3525 is designed to prepare the student to write the Project Management Institute (PMI)[®] certification exam for either the Project Management Professional (PMP)[®] or Certified Associate in Project Management (CAPM)[®] designation.

If a student writes and passes the PMI[®] exam prior to taking OPMT 3525 they can receive credit for the course.

Are the fees higher for international students?

Yes. See this link <http://www.bcit.ca/international/programs/fees.shtml>

Is financial aid available to support my education?

See this link, Fees & Financial Aid <http://www.bcit.ca/admission/fees/parttime.shtml>

Where can I get additional information on international students?

See this link <http://www.bcit.ca/international/>

What are the English requirements and how to meet them?

English requirements have been established to help you succeed. If you plan to study at BCIT, ensure you meet our English-proficiency standards. <http://www.bcit.ca/admission/english.shtml>

What if I have additional questions?

Contact BCIT Program Advising. <http://www.bcit.ca/advising/>

Part-time Studies Program Advisors can assist with or provide information on:

- Course selection and program planning
- Declaring your program
- Making changes to your approved program plan
- Applying for transfer credit and advanced placement
- Program costs
- Laddering options
- Job placement and graduate outcomes
- Student life
- English requirements and how to meet them
<http://www.bcit.ca/admission/english.shtml>

Please note that the information in this FAQ file is subject to change.
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