

BCIT Project Management Associate Certificate – Part Time Studies

The certificate program is described at <http://www.bcit.ca/study/programs/5085acert>

The courses in this program run in the evening and/or online and the student can earn a BCIT Associate Certificate in Project Management <http://www.bcit.ca/study/programs/5085acert#courses>

The courses provide project management education that can be applied towards the Project Management Institute (PMI)[®] certification exam for the PMI[®] Certified Associate in Project Management (CAPM)[®] credential and the PMI Project Management Professional (PMP)[®] credential.

Frequently asked questions – updated Oct 6, 2022 RW

How do I register for a course and get started in the program?

Students register and attend individual courses in the program and progress through the program at their own pace.

Registration usually opens approximately 45 days before the term starts. It is recommended to register early since some courses fill up fast. This link shows the [key registration dates](#).

Courses start in Jan, Sept and April. OPMT 1187 is the first course to take since it is a pre-requisite for other courses in the program.

OPMT 1187 can be taken simultaneously with an OPMT 25xx course in an academic term. The steps to register are described at <http://www.bcit.ca/admission/register/>

How long does it take to complete the program and earn the certificate?

A typical student can complete the certificate within 2 years. It depends on the number of courses taken each term by the student. A typical student takes one or two courses each term.

There are three terms a year, Jan, Sept and April. Courses usually run in the evening from 6:30 to 9:30 pm, once a week for 12 weeks (total of 36 hours). Online courses have a more flexible schedule.

The number of courses taken each term depends on the student's personal schedule and course availability. There are also course pre-requisites that vary by course.

For additional information: <http://www.bcit.ca/study/programs/5085acert#entry>

How much does it cost to complete the certificate?

There are 7 required courses and one elective. Course fees are subject to change.

OPMT 1187	\$542
OPMT 25xx	(\$831 times 4 courses)
OPMT 3520	\$814
OPMT 3525	\$472
One elective	(\$550 on average, cost depends on elective chosen)

Plus, the cost of textbooks where applicable.

Follow this link and click on each course number for specific course cost information

<http://www.bcit.ca/study/programs/5085acert#courses>

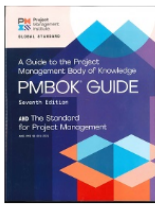
What textbooks are required for each course in the program?

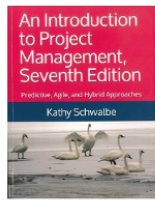
Note that the book prices shown are estimates and subject to change.

The books are available at the BCIT Bookstore or other sources.

<https://www.bcit.ca/bookstore/>

OPMT 1187 requires the latest edition of the following books which will also be referenced/required by the OPMT 25xx and the OPMT 35xx project management courses.

	<p>Guide To Pmbok (7Th Edition) Author(s): Pmi ISBN 9781628256642 Copyright: 21 Edition: 7 Binding: Paperback Required</p>
	\$99.95

	<p>An Introduction To Project Management, 7Th Edition Author(s): Schwalbe ISBN 9798695713459 Copyright: 21 Edition: 7 Binding: Paperback Required</p>
	\$109.95

Can a student earn Project Management Institute (PMI®) professional development units (PDUs) when taking a course?

Yes. The student earns 33 PDUs per course for each of the required courses in the certificate program. See list below. These courses also qualify towards project management education needed when applying with PMI® for CAPM® or PMP® certification. Each course is 33 hours of project management education. Applications with PMI for CAPM® and PMP® Certification require 23 hours and 35 hours of project management education respectively.

- OPMT 1187 Project Management Essentials
- OPMT 2500 Project Scope and Schedule Management
- OPMT 2505 Project Resourcing and Cost Management
- OPMT 2510 Project Quality and Risk Management
- OPMT 2515 Project Communications and Team Management
- OPMT 3520 Project Management Capstone

How does a student obtain professional certification as a Certified Associate in Project Management (CAPM)[®] or Project Management Professional (PMP)[®]?

Both these certifications are administered by PMI. Students need to apply directly with PMI to obtain certification. The following hyperlinks to PMI provide information on certification prerequisites, handbooks, exam content and exam guidance.

CAPM[®] <https://www.pmi.org/certifications/certified-associate-capm>
PMP[®] <https://www.pmi.org/certifications/project-management-pmp>

Does the student have to write the PMI[®] certification exam after completing the BCIT Project Management program?

No, it is not mandatory, but it is highly recommended. The BCIT Project Management credential along with a PMI certification will help the student develop a rewarding career.

How does the student arrange to write the PMI[®] certification exam?

The student needs to apply with PMI directly. Information is explained on the PMI webpages.

CAPM[®] <https://www.pmi.org/certifications/certified-associate-capm>
PMP[®] <https://www.pmi.org/certifications/project-management-pmp>

What is the difference between the CAPM[®] and the Project Management Professional (PMP)[®]?

The PMI Certified Associate in Project Management (CAPM)[®] credential is an entry level certification for individuals new to project management, or those with less experience. Regardless of what stage you are in your career, the CAPM[®] credential is a definite asset that will distinguish you from others in job search and will also enhance your credibility in working with project teams.

Application requirements include:

- Secondary degree (high school diploma, associate's degree or the global equivalent)
- 23 hours of project management education

The PMI Project Management Professional (PMP)[®] credential is the industry standard certification that demonstrates competence and a solid foundation in project management. The PMP[®] credential can also provide a significant advantage when it comes to job placement, salary, and earning potential.

Application requirements include:

- With a four-year degree you need 36 months of experience leading projects
- With a high school diploma or an associate's degree you need 60 months of experience leading projects
- 35 hours of project management education

What is the difference between the CAPM and PMP Certification Exam?

The CAPM[®] Certification Exam is based on the content of *A Guide to the Project Management Body of Knowledge (PMBOK[®] Guide) 6th Edition*.

The PMP[®] Certification Exam is based on 3 Domains (People, Process, Business Environment) with associated Tasks, Enablers, Tools and Deliverables. The *PMBOK[®] Guide 6th Edition* is only one of the reference materials for study, there is also additional content required for preparation to write the PMP[®] Exam.

Which credential should the student apply for?

This depends on the student's ability to meet the application requirements. Students with little to no experience should start with the CAPM®. When they get the required experience working on the job, they could then apply to take the PMP®. Ultimately the PMP® Credential is the most sought-after credential for project management.

Does the BCIT Project Management program prepare the student to write both the CAPM® and the PMP® Certification Exam?

The BCIT Project Management program is structured around the *PMBOK® Guide* 6th Edition and prepares students for writing the CAPM® Exam. Students that want to write the PMP® Exam will however need to also take the following PMP® Certification Exam Prep course to fully prepare for writing the PMP® Certification Exam, which provides the latest PMP® Exam format information with all the associated content and reference materials.

Are the BCIT courses available on-line?

Yes, the core courses are available on-line. Students can either attend face-to-face courses or online versions, or a combination.

OPMT 1187 Project Management Essentials
OPMT 2500 Project Scope and Schedule Management
OPMT 2505 Project Resourcing and Cost Management
OPMT 2510 Project Quality and Risk Management
OPMT 2515 Project Communications and Team Management
OPMT 3520 Project Management Capstone
OPMT 3525 CAPM Certification Exam Preparation

What courses are offered at the BCIT Downtown and Burnaby Campus?

OPMT 1187 and some of the 25xx courses are offered both at the Downtown and the Burnaby Campus. Schedules vary by term.

Can I get credit for a Project Management related course I have already taken at BCIT or another institution?

Possibly, see below on how to contact BCIT Program Advising.

Is there a particular order for taking the required courses?

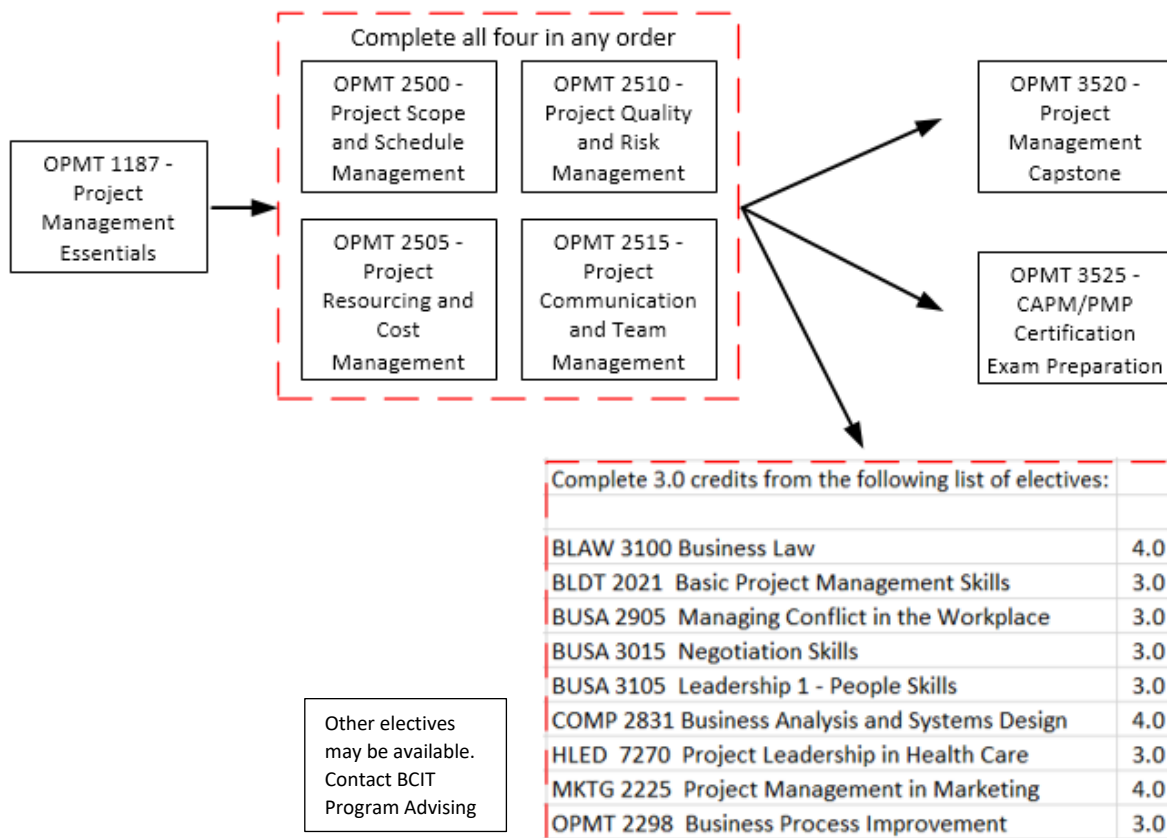
Yes, the following map on the next page shows the course pre-requisites. The student can do the following:

- take 1187 concurrently with a 25xx course(s), or
- take a couple of 25xx courses concurrently, or
- take a 25xx course concurrently with a 35xx course

Project Management Courses

OPMT 1187 - Project Management Essentials³⁴				
OPMT 2500 - Project Scope and Schedule Management³⁵				
OPMT 2505 - Project Resourcing and Cost Management³⁶				
OPMT 2510 - Project Quality and Risk Management³⁷				
OPMT 2515 - Project Communication and Team Management³⁸				
OPMT 3520 - Project Management Capstone³⁹				
OPMT 3525 - CAPM Certification Exam Preparation⁴⁰				

Project Management course pre-requisite map (March 26, 2018)



Note:

It is recommended that OPMT 1187 is completed first. Disciplined students may take OPMT 1187 and an OPMT 25xx course concurrently. Disciplined students may take their final OPMT 25xx and an OPMT 35xx and an elective concurrently.

OPMT 3525 is designed to prepare the student to write the Project Management Institute (PMI)[®] certification exam for either the Project Management Professional (PMP)[®] or Certified Associate in Project Management (CAPM)[®] designation.

If a student writes and passes the PMI[®] exam prior to taking OPMT 3525 they can receive credit for the course.

Is financial aid available to support my education?

See this link, Fees & Financial Aid <http://www.bcit.ca/admission/fees/parttime.shtml>

What are the steps for setting up tuition sponsorship when a company or agency has agreed to be invoiced for student tuition?

See this link, Sponsorship <https://www.bcit.ca/admission/tuition-fees/sponsorship/>

Are the fees higher for international students?

Yes. See this link <http://www.bcit.ca/international/programs/fees.shtml>

Where can I get additional information on international students?

See this link <http://www.bcit.ca/international/>

What are the English requirements and how to meet them?

English requirements have been established to help you succeed. If you plan to study at BCIT, ensure you meet our English-proficiency standards. <http://www.bcit.ca/admission/english.shtml>

What if I have additional questions?

Contact BCIT Program Advising. <http://www.bcit.ca/advising/>

Part-time Studies Program Advisors can assist with or provide information on:

- Course selection and program planning
- Declaring your program
- Making changes to your approved program plan
- Applying for transfer credit and advanced placement
- Program costs
- Laddering options
- Job placement and graduate outcomes
- Student life
- English requirements and how to meet them
<http://www.bcit.ca/admission/english.shtml>

Please note that the information in this FAQ file is subject to change.

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