**BCIT Institute Research Funds Phase 1 Checklist**

**Applicant Name: Date:**

**Research Project Title:**

**Cost: Year 1 Year 2 Year 3**

**Evaluation Criteria**

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Weak (-1)** | **Neutral** | **Strong (+1)** |
| **Applicants’ ability to complete** |  |  |  |
| **Originality and innovation** |  |  |  |
| **Clarity and scope of objectives** |  |  |  |
| **Importance of the expected outcome of research** |  |  |  |
| **Alignment with BCIT or School mandates and strategic plan** |  |  |  |
| **Training of students in either an industrial or research capacity** |  |  |  |
| **Partnerships with other BCIT Schools or departments** |  |  |  |
| **External Partnerships** |  |  |  |
| **Other Internal Funding Support** |  |  |  |
| **External Funding** |  |  |  |
| **Totals** |  |  |  |

**Evaluation Criteria Total Score:**

**Length of time since Principal Investigator’s previous successful application to either fund:**

**Application Checklist:**

**Completed application form signed by all parties**

**Written confirmation confirming additional funding**

**Literature review done**

**Letters of support/recommendation from each internal or external partner**

**Approval from BCIT Ethics Committee**

**Research Proposal Application Complete**

**Notes:**