

# Employee Giving Form

BCIT FOUNDATION

SE40 – Room 240 4551 Wayburne Drive  
T: 604.432.8803 [bcit.ca/foundation](http://bcit.ca/foundation)

## Contact Information

---

First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Email \_\_\_\_\_  
BCIT Department \_\_\_\_\_ Position \_\_\_\_\_ BCIT ID# A00 \_\_\_\_\_

## Donation

---

### Option 1 - give bi-weekly or monthly:

I would like to give through payroll deduction. I authorize BCIT to deduct the following amount per pay period:  
 \$20  \$40  \$80  \$100  \$\_\_\_\_\_ (other)

I authorize the BCIT Foundation to arrange a monthly gift of \$\_\_\_\_\_ from my credit card.

**Please include your credit card information below.**

**You can cancel your payroll or credit card contribution at any time by calling 604.432.8803.**

### Option 2 - make a one-time gift of:

\$100  \$250  \$500  \$\_\_\_\_\_ (other)

### I would like my gift to support

Alumni Annual Fund  BCIT Campus Community Campaign  Other Named Award \_\_\_\_\_

### To recognize and thank our donors, BCIT publishes an annual Honour Roll

I wish my gift to remain anonymous

## Payment

---

a.  Cash/Cheque (cheque payable to the BCIT Foundation)

Total enclosed \$\_\_\_\_\_

b.  Visa  MasterCard  American Express - **please check one**

Cardholder's name (print) \_\_\_\_\_ Credit Card Number: \_\_\_\_\_

Expiry date: \_\_\_\_/\_\_\_\_

## Signature

---

Please authorize your gift(s) by signing here

Signature

Date

**Thank you for making a difference at BCIT**

## Submitting your giving form

Please send your cheque and/or a completed employee giving form via interoffice mail to the BCIT Foundation, or give us a call at 604.432.8803 and we'll arrange to pick it up.

Your gift qualifies for a charitable tax receipt. BCIT Foundation Charitable Registration Number BN: 87677 6824 RR 0001.

The BCIT Foundation and Alumni Association respect the privacy of our donors. To view our privacy policy, go to [bcit.ca/foundation](http://bcit.ca/foundation).