



BCIT DISTINGUISHED ALUMNI AWARDS NOMINATION FORM

bcit.ca/alumni



Do you know of any BCIT alumni or students who have distinguished themselves in their lives and careers? Do they exemplify BCIT's polytechnic approach to applied learning and research?

BCIT and the Alumni Association would like to recognize outstanding achievers who bring acclaim to the institute.

Nominations for the following annual awards are invited from the BCIT Community:

- **BCIT Distinguished Alumni Awards**
- **BCIT Alumni Association Outstanding Student Leadership Award**

Conditions of Nomination:

- Awards will be conferred during BCIT's Annual Gala Event.
- Recipients of an award, will make themselves available to be photographed and interviewed on video, and are expected to attend the event to receive the award in person.
- Posthumous recognition will not be granted unless extraordinary circumstances warrant such consideration.
- Please note that awards in each category may not be granted every year.
- There are no geographical limitations, however it should be noted the Alumni Association may not be able to provide travel allowances/honorariums for award recipients to attend the event.
- Late submissions will not be eligible for consideration for this year's awards but will be held on file for consideration for the following year.

Nominators: please ensure that you complete the entire nomination form and attach all supporting documentation. The nomination package will be copied for the BCIT Tributes Committee, so please ensure that it will be legible when photocopied, and that you adhere to minimum and maximum requirements.

Incomplete nomination packages will not be considered. The Alumni Relations Office would be pleased to provide advice in developing your nomination package should you require it.

Criteria:

I. Distinguished Alumni Awards

These awards will honour a minimum of two alumni annually. Eligible candidates are BCIT graduates who have completed, applied for and received a credential from BCIT for a program of not less than 15 credits or who have completed the final level of an apprenticeship program at BCIT that has been confirmed by the Office of the Registrar and qualified for accreditation by the appropriate external accreditation authorities. Distinguished Alumni Award recipients will be recognized for one or more of:

- Applied research
- Entrepreneurial innovation
- Excellence in applying technology or technical skills
- Professional leadership
- Public service or service to the community
- Significant contributions to chosen profession

II. BCIT Alumni Association Outstanding Student Leadership Award

The student leadership award is granted to graduating students who have demonstrated academic achievement and outstanding leadership skills through their contributions to BCIT and/or wider community during their time at BCIT.

The student will be honoured because she/he demonstrates the promise of becoming a distinguished alumna/us.

Please fully complete the Nomination package and submit to the BCIT Alumni Relations Office by midnight of the deadline date. Refer to the Alumni Relations Office for the current nominations' deadline and date for this year's BCIT Annual Gala Event.

How to Complete the Nomination

When nominating an individual, please include all of the following:

- **Nomination Form:** please fully complete the attached form.
- **Nominator's letter (maximum two pages):** addressing each point of the Award Criteria, please explain why this candidate should be chosen to receive this award. Include aspects of the candidate's life and career that qualify him/her for the award. Highlight not only what is important for us to know about this nominee, but also what is interesting or unique about this individual.
- **Nominee's information (maximum of four pages):** including, for example, relevant volunteer experience, national and international recognition, previous recognition, awards, or honours received, and membership in professional organizations or honorary societies.
- **Two letters of support:** by individuals other than the nominator.
- **Media clippings (maximum of two media clippings, if relevant):** ensure that media clippings include a clear reference to the publication (name/date/page). If there are additional media clippings, please include only a reference list of these.

Please reference candidate's name on every page of the nomination and supporting documentation.

The Alumni Relations Office would be pleased to provide advice in developing your nomination package should you require it.

DAA Nomination Form

Dear Nominator,

Thank you for taking the time to support and celebrate alumni and student success. Your nomination will be reviewed by the Tributes Committee after January 31st 2016. We will contact you by June 2016 to notify you of the nomination results. If you have questions, please contact the Alumni Relations office at 604.432.8847 or by email at: alumni@bcit.ca.

Nominator (Information about you)

TITLE	SURNAME	GIVEN NAME	
PHONE		EMAIL	
HOME ADDRESS		CITY	PROVINCE POSTAL CODE
COMPANY/ORGANIZATION		POSITION	
BUSINESS ADDRESS		CITY	PROVINCE POSTAL CODE
PHONE			

Nominee (Information about the person you are nominating)

I hereby nominate as a candidate for the following award (please select one applicable award):

- ☐ **BCIT Distinguished Alumni Award**
☐ **BCIT Alumni Association Outstanding Student Leadership Award**

YOUR RELATIONSHIP TO NOMINEE (EXAMPLE: FRIEND, CO-WORKER, STUDENT, COLLEAGUE)

BCIT ID # (STARTING WITH A...)

TITLE	SURNAME	GIVEN NAME	MAIDEN NAME (IF APPLICABLE)
PHONE		EMAIL	
HOME ADDRESS		CITY	PROVINCE POSTAL CODE

Nominee Employment Information

COMPANY/ORGANIZATION		POSITION	
ADDRESS		CITY	PROVINCE POSTAL CODE
PHONE		BUSINESS EMAIL	
BCIT CREDENTIAL(S)		YEAR OF COMPLETION	

For the following questions, please be as complete, concise, and factual as possible.

What are the Nominee’s qualities that make them an outstanding individual?

How has the Nominee demonstrated excellence in his/her chosen career (alumnus) or during his/her time at BCIT (student)?
(required)

How has the Nominee demonstrated a commitment to excellence beyond their chosen career?
(required)

Other Comments

Optional Documentation

Please send any supporting documentation to alumni@bcit.ca with the nominee’s name in the subject line. Accepted document types are .doc/.docx, .jpg, .pdf (2 MB maximum file size per document). For questions, please contact the Alumni Relations office at 604.432.8847.



Have questions?

Contact the Alumni Relations office for questions about the awards, current nomination deadline, and date of next year's awards ceremony.

To review past award winners and view their video profiles, visit bcit.ca/alumni, search "daa past winners".

BCIT Alumni Office
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