



ACCOUNTING DIPLOMA PART-TIME STUDIES SELF-ASSESSMENT

Student Information and Enrolment Services

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SW1-First floor

Instructions: 1) Save this PDF to your desktop, 2) Open with Adobe Reader or Adobe Acrobat, 3) Complete all required fields, 4) Save, 5) Close PDF then re-open to ensure the content you filled in has saved, 6) Submit to BCIT.

- Complete and submit this form to support your Program Declaration
- Attach transcripts and course outlines for course work completed outside of BCIT

BCIT Student Number A0	Student Name
Complete the following questions:	
1. Have you completed some of the courses for this program through full-time studies? <input type="checkbox"/> Yes <input type="checkbox"/> No 2. Have you completed some of the courses for this program through part-time studies? <input type="checkbox"/> Yes <input type="checkbox"/> No 3. Are you in progress or have (you) completed a certificate in a similar area of study where some of the courses may be applied towards this credential? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes please specify the credential	School

Complete the following for each course or equivalent course you have already completed towards the Part-time Studies Accounting Diploma:

PART-TIME STUDIES ACCOUNTING DIPLOMA COURSE	COMPLETED AT BCIT (✓)	FULL-TIME COURSE EQUIVALENT	COMPLETED AT BCIT (✓)	EQUIVALENT COURSE COMPLETED	COMPLETED AT BCIT (✓)	NO. OF CREDITS	GRADE ACHIEVED
BLAW 3100: Business Law		BLAW 3100: Business Law					
BSYS 1001: Business Information Systems 1 – Office 2013		BSYS 1000: Business Information Systems					
BSYS 2051: Business Data Analytics with MS Excel 2013		BSYS 2050: Business Data Analytics					
BSYS 2061: Business Data Management with MS Access 2013		BSYS 2060: Business Data Management					
BUSA 2005: Principles of Management		BUSA 2100: Principles of Management					

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COMM 1103: Introduction to Business and Technical Communication OR COMM 1106: Introduction to Business and Technical Communication (With English Language Component)		COMM 1100: Business Communication 1					
COMM 2202: Business and Technical Correspondence AND COMM 2203: Business and Technical Reports OR COMM 2002: Business and Technical Correspondence With Language Development Component AND COMM 2003: Business and Technical Reports With Language Development Component		COMM 2200: Business Communication 2					
ECON 2100: Microeconomics		ECON 2100: Microeconomics					
ECON 2200: Macroeconomics		ECON 2200: Macroeconomics					
FMGT 1100: Accounting 1 (with a final grade of 70% or greater)		FMGT 1105: Accounting 1 for Financial Management (with a final grade of 65% or greater)					
FMGT 2100: Accounting 2 (with a final grade of 70% or greater)		FMGT 2105: Accounting 2 for Financial Management (with a final grade of 65% or greater)					

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FMGT 2540: Working Capital Management OR FMGT 1540: Credit and Collections		FMGT 2540: Working Capital Management					
FMGT 2711: Computerized Accounting		FMGT 2710: Computerized Accounting					
FMGT 3110: Financial Accounting 1		FMGT 3110: Financial Accounting 1					
FMGT 3210: Cost and Managerial Accounting 1		FMGT 3210: Cost and Managerial Accounting 1					
FMGT 3310: Auditing 1		FMGT 3310: Auditing 1					
FMGT 3410: Taxation 1		FMGT 3410: Taxation 1					
FMGT 3510: Finance 1		FMGT 3510: Finance 1					
FMGT 3720: Advanced Computer Applications 1		FMGT 3720: Advanced Computer Applications 1					
FMGT 4110: Financial Accounting 2		FMGT 4110: Financial Accounting 2					
FMGT 4210: Cost and Managerial Accounting 2		FMGT 4210: Cost and Managerial Accounting 2					
FMGT 4310: Auditing 2		FMGT 4310: Auditing 2					
FMGT 4410: Taxation 2		FMGT 4410: Taxation 2					
FMGT 4510: Finance 2		FMGT 4510: Finance 2					

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FMGT 4620: Security Fundamentals		FMGT 4620: Security Fundamentals					
FMGT 4710: Advanced Computer Applications 2		FMGT 4710: Advanced Computer Applications 2					
MKTG 1102: Essentials of Marketing		MKTG 1102: Essentials of Marketing					
OPMT 1110: Business Mathematics		OPMT 1110: Business Mathematics					
OPMT 1197: Statistics for Business and Industry		OPMT 1130: Business Statistics					
ORGB 1105: Organizational Behaviour AND FMGT 4915: Payroll Essentials OR FMGT 7121: Advanced Accounting OR OPMT 2197: Quantitative Methods for Business		ORGB 1100: Organizational Behaviour FMGT 4915: Payroll Essentials FMGT 7120: Advanced Accounting OPMT 4300: Quantitative Analysis for Finance					

PLEASE NOTE:

- Students must achieve a final grade of 65% or greater in FMGT 1105 and FMGT 2105 OR 70% or greater in FMGT 1100 and FMGT 2100.
- Per Policy 5103, Section 3, students are allowed a maximum of three attempts to successfully complete a course.
- If the office transcript provided letter grades, this self-assessment table must be accompanied by a conversion of percent to letter grades for the institution in question.