



Direct Entry Human Resource Management

Entry into **Level 2** (January) or **Level 3** (September) is possible when space is available. Acceptance into [Direct Entry](#) is dependent on many factors: seat availability, meeting course equivalencies, department approval, competitiveness and application and document submission with sufficient time for review. Official transcripts are required.

Entry into Level 2 - January, half-way through the first year:

- Application processing opens on February 1st* of the year preceding entry date

Entry into Level 3 - September, the start of the second year:

- Application processing opens on November 1st * of the year preceding entry date

*or next business day

Note: Successful completion of entrance requirements does not guarantee acceptance into this program. If the number of applications exceeds available seats, BCIT will select those applicants deemed to have the best opportunity for success.

Level 2 Entrance Requirements

- Meet all general [entrance requirements](#) for this program and complete or show proof of equivalents to all **level 1** courses **with a minimum average 72% GPA:**
- Complete the [Course-by-Course Self-Assessment form](#) and attach to your application.

Full-time Course	Course Name	Part-time Equivalent
BSYS 1000	Business Information Systems	BSYS 1001
COMM 1100*	Business Communication 1	COMM 1103 or COMM 1106
ECON 2100	Microeconomics	ECON 2100
FMGT 1100	Accounting 1	FMGT 1100
MKTG 1102	Essentials of Marketing	MKTG 1102
OPMT 1100	Intro to Operations Management	OPMT 1198
OPMT 1110	Business Mathematics	OPMT 1110

Level 3 Entrance Requirements

OPTION 1: Applicants who DO NOT have a Degree or Diploma:

- Meet all general [entrance requirements](#) for this program and complete or show proof of equivalents to all **level 1 and 2** courses **with a minimum average 72% GPA:**
- Complete the [Course-by-Course Self-Assessment form](#) and attach to your application.

Level 1

Full-time Course	Course Name	Part-time Equivalent
BSYS 1000	Business Information Systems	BSYS 1001
COMM 1100	Business Communication 1	COMM 1103 or COMM 1106
ECON 2100	Microeconomics	ECON 2100
FMGT 1100	Accounting 1	FMGT 1100

MKTG 1102	Essentials of Marketing	MKTG 1102
OPMT 1100	Intro to Operations Management	OPMT 1198
OPMT 1110	Business Mathematics	OPMT 1110

Level 2

Full-time Course	Course Name	Part-time Equivalent
BSYS 2050	Business Data Analytics	BSYS 2051
BSYS 2060	Business Data Management	BSYS 2061
BUSA 2100	Principles of Management	BUSA 2005
COMM 2200	Business Communication 2	COMM 2202 (or 2002) and COMM 2203 (or 2003)
ECON 2200	Macroeconomics	ECON 2200
FMGT 2100	Accounting 2	FMGT 2100
HRMG 2150	Intro to Human Resource Management	HRMG 3105
OPMT 1130	Business Statistics	OPMT 1197
OPMT 1170	Project Management	OPMT 1187
ORGB 1100	Organizational Behaviour	ORGB 1105

OPTION 2: Applicants who have a Degree or Diploma:

- Please apply to the [Human Resource Management – Advanced Placement](#) diploma program.

Frequently Asked Questions

When should I apply?

It is recommended that students apply when they have met all of the entrance requirements. If you are currently registered in a course(s), please indicate this on the self-assessment form.

When will I be accepted?

Once your application has been assessed and has been approved for advanced placement, a seat must become available in the program you have selected. The Admissions department must wait until the current students in most programs write their exams in either December or May to determine how many seats will become available for direct entry applicants.

Can I take courses ahead of time to help reduce my course load?

In order to maintain a competitive application, it is recommended that you take no more than two courses per term ahead of time. **A maximum of two courses per level are eligible for credit.** Tuition for full-time programs may not be reduced.

When will I get my timetable?

Print your timetable one day prior to class start by logging into my.bcit.ca and going to Student Self-Service. You must be registered in your courses in order to access this feature. If you know the set to which you have been assigned, you can also find your timetable at timetables.bcitbusiness.ca.

When can I buy my books?

It is recommended that students wait until the first week of classes before buying textbooks. Your instructors will tell you which books to buy.

Additional Information

If you have questions, review our [Frequently Asked Questions](#) or contact [Program Advising](#).

To register for a part-time studies course, visit [Register for Part-time Courses](#) or contact [Student Information & Enrolment Services](#) at 604-434-1610.

Note: Information may be subject to change.