



EQUIPMENT LOAN AGREEMENT

Accessibility Services

3700 Willingdon Avenue, Burnaby, BC, Canada V5G 3H2

E accessibility@bcit.ca T 604.451.6963 F 604.432.8839

Instructions: 1) Save this PDF to your desktop, 2) Open with Adobe Reader or Adobe Acrobat, 3) Complete all required fields, 4) Save, 5) Close PDF then re-open to ensure the content you filled in has saved, 6) Submit to BCIT.

Student Name		Loan Period (DD/MMM/YYYY) to (DD/MMM/YYYY) to	
Student ID		Pick Up Date (DD/MMM/YYYY)	Return Date (DD/MMM/YYYY)
Phone	Email	Student and Staff Initials	Student and Staff Initials
DESCRIPTION		SERIAL NUMBER	STORAGE LOCATION
Notes			

I, _____

- understand this equipment was provided for educational and/or vocational purposes.
- will show respect for the equipment and will return it in good working conditions.
- will not leave the equipment unattended and will ensure it is not damaged. I will exercise proper care and maintenance of the equipment (including repair cost when equipment is damaged through negligence or abuse or when not being used for educational purposes).
- accept responsibility for proper storage to prevent theft.
- will return the above equipment by listed above return date in good condition to the Accessibility Services. If I do not return the equipment, I understand that I will be responsible for replacing this equipment with two weeks of the returned date.

Signature	Date (DD/MMM/YYYY)
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