

IS IT SAFE TO WRITE THE ASSESSMENTS IN-PERSON?

Yes - the Trades Learning Centre is sanitized before and after each assessment session. Everyone entering it must sanitize their hands before doing so. Finally, you will be always be more than 6 feet away from anyone else during your entire assessment session. We recommend wearing a face mask.

I HAVE BOOKED AN APPOINTMENT TO WRITE MY TRADES ENTRY ASSESSMENTS AT THE TRADES LEARNING CENTRE (NE01 – 340) – HOW DO I GET THERE?

If you are driving, please park in Student Parking Lot Q – corner of Willingdon Avenue and Canada Way. If you are taking transit, there are multiple bus stops located at the corner of Willingdon Avenue and Canada Way.

Walk eastward along Smith Street towards Building NE01 (Smith Street runs parallel to Canada Way). Enter Building NE01 from the main entrance located on the southside (on Smith Street).

- Go up the set of stairs located on the right to the third floor
- At the top of the stairs, follow the signage for Trades Entry Assessment and turn right
- At the end of the hallway is the Trades Learning Center (NE01 – 340)

WHAT DO I NEED TO BRING TO WRITE A TRADES ENTRY ASSESSMENT?

You must bring:

- Valid photo ID (i.e. passport, BCIT Student Card, Driver's license, etc.)
- A pencil and pen
- Non-programmable calculator (for English and Mathematics ONLY)

Please try to limit the items you bring with you to the Trades Learning Centre to only those mentioned above. Leave your bags at home if possible.

WHAT DO I DO WHEN I GET TO THE TRADES LEARNING CENTRE?

Please arrive 5 minutes early and wait outside the Trades Learning Centre until your assessment session appointment and ID are confirmed by the invigilator. There are lines on the floor to help you adhere to physical distancing protocols.

Please have your photo ID ready to show to the invigilator. When asked by the invigilator, please hold your ID at shoulder level an arm's length away from your body.

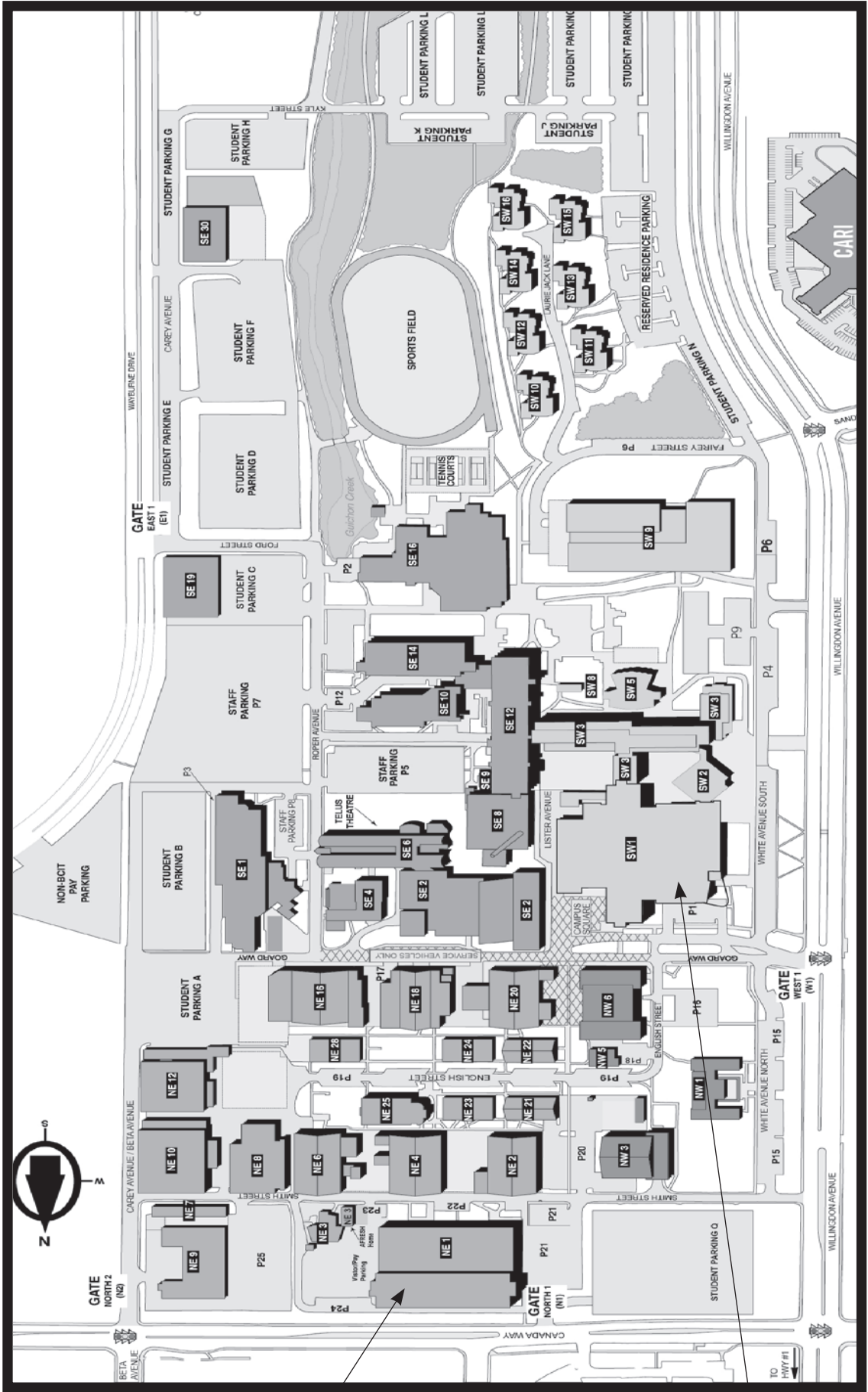
Please turn off electronic devices before entering the Trades Learning Centre. If you do not know your BCIT student number, please look it up and write it down before during off you electronic devices.

Once your ID and assessment session appointment are confirmed, you will need to sanitize your hands using the supplied hand sanitizer. Then you will be directed to an assigned table.

On your table, you will find all the necessary assessment documentation and instructions. Please read and follow the instructions, complete the necessary forms, and then wait.

When the assessment sessions starts, the invigilator will provide a brief overview of the assessments, answer any questions, and tell you when you can start your assessment.

Trades Entry Assessment
Building NE1



Student Information and Enrollment Services
SW1-1st Floor.