

# MEETING AGENDA

## BCIT BOARD OF GOVERNORS – OPEN

Tuesday February 28, 2023

- Open Meeting begins at 1:00 p.m. to 1:50 p.m.
- TLCF: 778.907.2071; Mtg ID: 695 7650 5961; Pwd: 782933
- <https://bcit.zoom.us/j/69576505961?pwd=R09YbzRXUTBXdkrSFNHNS9rM09hdz09&from=addon>

### Board:

Dan Reader, Chair  
Catherine Boivie  
Mike Bonshor  
Marcia Braundy  
Bob Enns  
Liam Lauren  
Don Matthew  
Marilyn Loewen Mauritz  
Jeff Musialek  
Scott McAlpine  
Stewart McGillivray  
Tamara Pongracz  
Meredith Sargent  
Claire Wang

### In Attendance:

Lisa Collins, VP, Students  
Danica Djurkovic, VP, Campus Planning & Facilities  
Dr. Kim Dotto, Dean, Applied Research  
Raimonda De Zen, Dir. Enterprise Risk & Internal Audit  
Jennifer Figner, Interim VP, Academic  
Sunny Jassal, Interim, CIO  
Ana Lopez, VP, Human Resources & People Development  
Trish Pেকেles, CFO & VP, Finance & Corporate Services  
Barbara Kader, EA, Governance

### Regrets:

Balwant Sanghera, Board Member

### Ex-Officio:

Eric Fry, EdCo Chair  
Paul McCullough, Interim President

*BCIT acknowledges that its campuses are located on unceded Indigenous land belonging to the Coast Salish Peoples, including the territories of the xʷməθkʷəjəm (Musqueam), Selilwətaʔ/Selilwitulh (Tseil-Waututh) and Skwxwú7mesh (Squamish) Nations*

	Item		Presenter	Action
1.	<b>Call to Order/Opening Remarks/Introductions</b>	1:00	Chair	-
2.	<b>Approval of Agenda/Consent Agenda</b> <i>(subject to request for discussion)</i> 2.1 Minutes December 6, 2022 2.2 Institute Report 2.3 Education Council Chair's Report 2.4 Student Association President's Report 2.5 Student Representative's Report	1:05	Chair	Approval
3.	<b>Chair's Report</b> 3.1 President Announcement – Dr. J. Zabudsky	1:10	Chair	Information
4.	<b>President's Activities and Comments</b> 4.1 New Senior Team Members	1:15	P. McCullough	Information
5.	<b>Occupational Health and Safety Policy #7150 Revisions</b> <i>(with associated procedures: #7150-PR1, 2, 3, 4, 5,)</i>	1:25	M. Loewen Mauritz	Approval

6.	<b>Centre for Applied Research and Innovation (CARI)</b>	1:35	K. Dotto	Information
7.	<b>Next Meeting and Conclusion</b> <ul style="list-style-type: none"><li>• Next meeting: April 4, 2023</li></ul>	1:50	-	Information

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EDUCATION  
**FOR A COMPLEX WORLD.**



# MEETING MINUTES

## BCIT BOARD OF GOVERNORS - OPEN

Tuesday February 28, 2023, 1:00 p.m. to 1:37 p.m.

### Board:

Dan Reader, Chair  
Catherine Boivie  
Mike Bonshor  
Marcia Braundy  
Bob Enns  
Liam Lauren  
Marilyn Loewen Mauritz  
Scott McAlpine  
Stewart McGillivray  
Jeff Musialek  
Tamara Pongracz  
Meredith Sargent  
Claire Wang

### Ex-Officio:

Eric Fry, EdCo Chair  
Paul McCullough, Interim President

### In Attendance:

Lisa Collins, VP, Students  
Raimonda De Zen, Dir. Enterprise Risk & Internal Audit  
Jennifer Figner, Interim VP, Academic  
Jackie Jacob, VP, Advancement  
Sunny Jassal, Interim CIO  
Cynthia Kent, Assoc. Dir., Privacy, Information Access and Policy Mgmt  
Ana Lopez, VP, Human Resources & People Development  
Glen Magel, Sn. Dir., Safety, Security & Emergency Mgmt  
Trish Pekeles, CFO & VP, Finance & Corporate Services  
Robert Penkala, Policy Mgmt Advisor  
Barbara Kader, EA, Governance

### Regrets:

Don Matthew, Board Member  
Balwant Sanghera, Board Member  
Claire Wang, Board Member

A quorum was present.

### 1.0 Call to Order/Opening Remark/Introductions

Introductions were made to Mr. Jassal.

### 2.0 Approval of Agenda/Consent Agenda

The Board Chair reported that item #6.0 of the agenda had been removed and will be postponed to the May 30, 2023 Open Board of Governors meeting.

**IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT** the Board of Governors approve the consent agenda for February 28, 2023.

### 2.1 Minutes December 6, 2022

*Distributed material: Minutes*

Marilyn Loewen Mauritz was noted as having attended the meeting; item #5.1 was changed from *Certificate of Human Resources Management* to *Certificate of Advanced Human Resources Management*.

**IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT** the Board of Governors approve the amended minutes of December 6, 2022.

**2.2 Institute Report**

*Distributed material: Information Note*

Received as previously circulated.

**2.3 Education Council Chair's Report**

*Distributed material: Information Note*

Received as previously circulated.

**2.4 Student Association (SA) President's Report**

*Distributed material: Information Note*

Received as previously circulated.

**2.5 Student Representative's Report**

*Distributed material: Information Note*

Received as previously circulated.

**3.0 Chair's Report**

**3.1 President Announcement – Dr. J. Zabudsky**

*Distributed material: Information Note*

Received as previously circulated.

**4.0 President's Activities and Comments**

*Distributed material: Information Note*

The interim President highlighted key events, and meetings outlined in the report previously circulated.

Discussions with the office of the Minister (and Deputy Minister) Post-Secondary Education & Future Skills and various CEO meeting groups continue. These discussions will ensure that BCIT protects its position as a sector leader, in provincial strategic workforce development. BCIT will continue to create pathways to education, particularly supporting disadvantaged groups within communities.

**4.1 New Senior Team Members**

*Distributed material: Information Note*

Received as previously circulated. Recruitment for the current interim vice president positions are planned to be fulfilled after the permanent President is onboard in July 2023.

## 5.0 Occupational Health and Safety - Policy #7150

*Distributed material: Decision Note*

Received as previously circulated. A suggestion was offered to change references made to 'Program Heads' to include Department Heads, and references to 'follow BCIT rules' be changed to also include reference to 'policies and procedures'. Management reported that policy content is aligned with current applicable legislation and obligations under that legislation. The suggestions for the changes will be reviewed.

The Board of Governors agreed to approve the policy/procedures as presented, however, if minor amendments are required, those amendments will be approved by the Vice President Human Resources and People Development, and the Interim President. Should significant material changes be required to the policy/procedures, it will return to the Human Resources Committee for review, and to the Board of Governors for approval at their meeting on April 4, 2023.

If minor amendments are made to the policy/procedures, the final version, highlighting those changes, will be circulated to the board members.

**IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT** the Board of Governors approve the revised Occupational Health & Safety - Policy #7150 (*with associated procedures: #7150-PR1, 2, 3, 4, 5*). Should minor amendments be required, they will be approved by the Vice President Human Resources and People Development, and the Interim President.

## 6.0 Next Meeting and Conclusion

The next Board of Governors meeting will be held on April 4, 2023.



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Dan Reader, Chair