



Board of Governors Meeting

Sept. 25, 2012, 1:00 p.m.

Open Session

Minutes

**Board Members Present:**

Emery Biggar, Support Staff Representative  
Tejinder Grewal (by phone)  
Tony Gugliotta, Chair  
Daniel Huh, Student Representative  
Margaret McFarlane  
Adam Pion  
Rick Roger  
Kathy Siedlaczek, Education Council Chair  
Laurie Sterritt, 2<sup>nd</sup> Vice Chair  
Keith Van, Student Representative  
Kevin Wainwright, Faculty Representative  
Don Wright, President

**Regrets:**

Jim Laurence, 1<sup>st</sup> Vice Chair  
Tajdin Mitha

**Administration Present:**

Paul Dangerfield, Vice President, Education, Research and International  
Tomi Eeckhout, Vice President, Human Resources  
Chris Golding, Vice President, Institute Planning, Learning and Technology Services  
Justin Kohlman, Vice President, Student Services  
Pommashea Noel-Bentley, Vice President, External Relations  
Lorcan O'Melinn, Vice President, Finance and Administration  
Joanne Schaap, Executive Assistant, Board of Governors

**Regrets:**

Mr. Gugliotta called the meeting to order at 1:00 p.m. Guests in the gallery were welcomed.

**MOTION:**

It was moved by Dr. Wainwright, seconded by Mr. Pion, and *carried* "That the Agenda be approved as presented."

**MOTION:**

It was moved by Mr. Pion, seconded by Ms. Sterritt and *carried* "That the Minutes of the Open Session of June 19, 2012 be approved as presented."

Governors Emery Biggar and Kathy Siedlaczek were sworn in as new Board members.

Approval of Agenda

Approval of Minutes

Swearing in New Members

Mr. Gugliotta attended two convocation ceremonies in June. He participated in the BCIT Alumni Open Golf Tournament on July 10. He attended the Marine Convocation on July 13. On July 17 he went to an Audit and Finance meeting. Laurie Sterritt represented the Board at the Nautical Sciences Convocation Aug. 10. Mr. Gugliotta has conversed with Mr. John Yap, Liberal MLA for Richmond-Stevenston, and invited him to tour the campus.

**Report from the Chair**

Dr. Wright reported that enrolment continues to be strong in all areas except trades, which is likely due to the economy and funding. The Ad Hoc Committee on University Status met once over the summer. Dr. Ralph Nilson was welcomed to the meeting; he will be speaking about the impact of Vancouver Island University transitioning from a college to a university.

**Report from the President**

The BC Government's Budget 2012 includes targeted savings in post-secondary non-academic administrative services. The recurring saving targets are \$20M in 2013/14 and a further \$30M in 2014/15. In response to this target, a letter signed by 25 presidents of post-secondary institutions was sent to the Minister. The ministry then formed an Executive group, which the President sits on, and a Working group, which Mr. O'Melinn sits on, to find cost-saving measures. They are required to submit their report on Oct. 8.

There have been financial setbacks for the province since the price of natural gas has decreased.

Dr. Wright introduced Dr. Nilson, president of Vancouver Island University. Benefits, challenges and opportunities were outlined. Questions were taken from the Board.

**President Ralph Nilson, VIU**

On behalf of the Audit and Finance Committee, Ms. McFarlane reported on the meeting from July 17, 2012, and the Financial Statements from June 30, 2012. Currently BCIT is on course for a very small surplus.

**Audit & Finance Report**

**MOTION:**

It was moved by Dr. Wainwright, seconded by Mr. Van and *carried* "That the Board of Governors approve the 1<sup>st</sup> Quarter Financial Statements as presented. "

Mr. Dangerfield spoke to the Student Enrolment Report as of Sept. 10, 2012. Overall there have been increases in most areas. Application to seat ratio is increasing. Domestic students take 107% of available seats. The number of degree programs has increased substantially in past five years.

**Student Enrolment Report**

Ms. Naqvi presented the Institutional Key Performance Indicators on behalf of the Institutional Planning and Analysis Office. Questions were taken from the Board.

**Institutional KPI's**

An opportunity was given to the VPs to speak to their Updates.

**Institutional Updates**

There was no other business.

**Other Business**

The next Board meeting will be Nov. 27, 2012 at the Burnaby Campus.

The Chair provided an opportunity for members of the audience to ask questions.

The meeting adjourned at 2:50 p.m.

**Next Meeting**

**Questions**

**Adjournment**

Approved at a meeting of the Board

*Nov. 27, 2012*

*[Signature]*  
Secretary

*[Signature]*  
Chair

