

**BOARD OF GOVERNORS
OPEN MEETING MINUTES
October 6, 2015, 1:00 pm
Royal Oak Boardroom, Burnaby Campus**



Board of Governors Present: Adam Pion (Chair); Kitty Chan; Neil Cox; Jack Davidson; Manny Dhillon; Scott McAlpine; Lorna Pawluk; Dylan Smith; Laurie Sterritt; Dewi Tjin; MJ Whitemarsh; Cathy Young.

Ex Officio: Kathy Kinloch; Richard Plett.

Staff: Bill Dow; Lara Johnson; Lorcan O'Melinn; Catherine Clement; Kevin Wainwright; Sarah Dunn; Jennifer Walker; Paula Boddie; Stephen Lamb; Paul McCullough; Raewyn Brewer, Corporate Secretary (WATSON).

Regrets: Herb Silber.

Mr. Pion called the meeting to order at 1:00 pm.

1. Adopt Agenda

Distributed material: BCIT Board of Governors Open Meeting Agenda October 6, 2015.

IT WAS MOVED AND SECONDED THAT:

The BCIT Board of Governors approved as presented the draft Agenda for the Board of Governors Open Meeting scheduled October 6, 2015.

**CARRIED
(B2015-10-06/01)**

2. Consent Agenda

2.1 Q1 Financial Statements, dated June 30, 2015.

Distributed material: Consolidated Financial Statements dated June 30, 2015.

Mr. Pion referred the meeting to the distributed financial statements.

IT WAS MOVED AND SECONDED THAT:

The BCIT Board of Governors approve, as presented, the consent Agenda for the Board of Governors Open Meeting scheduled October 6, 2015.

**CARRIED
(B2015-10-06/02)**

3. Report from the Chair

3.1 Welcome and Oath of Office

Mr. Pion welcomed everyone to the meeting. He introduced Mr. Scott McAlpine as elected to the Board of Governors effective September 1, 2015 and Ms. Lorna Pawluk as appointed to the Board of Governors effective September 30, 2015. He provided an overview of their backgrounds and welcomed them to the Board of Governors. Mr. Pion administered the Oath of Office to Mr. McAlpine and Ms. Pawluk. Mr. Pion reported on his activities since the last meeting including his trip to China for graduation ceremonies, academic year kick-off and tour of BCIT by 2016 Honorary Doctorate, Mr. Dominic Barton.

4. Report from the President

4.1 Institute Report

Distributed material: BCIT Institute Report September 2015.

Ms. Kinloch referred to the report previously distributed, provided an overview of the report and answered questions. Ms. Kinloch introduced Ms. Paula Boddie who joined BCIT as the interim Vice President, Human Resources and People Development.

4.2 President's Activities

Ms. Kinloch highlighted some of the key local, provincial and internationally focused activities she had been involved in since the last meeting

5. BCIT 50th Anniversary Wrap Up and October 29 2015 Gala

Distributed material: Information Note Dated October 6, 2015.

Ms. Kinloch introduced Ms. Clement to give a presentation highlighting some of the work that has taken place during the past year on the 50th anniversary. Ms. Clement also provided the Board with an overview of the October 29th Gala. Mr. Pion thanked Ms. Clement for all her work and presented her with a gift on behalf of the Board.

6. Education Council

6.1 Report from the Chair

Mr. Plett provided a brief overview of Education Council's recent focuses.

6.2 Revised Program Flow Charts

Distributed material: Decision note dated September 28, 2015 including Appendix A and B.

Mr. Plett reviewed the flow charts and answered questions regarding the proposed changes.

IT WAS MOVED AND SECOND THAT:

The BCIT Board of Governors approve as presented the revised Program Flow Charts.

**CARRIED
(B2015-10-06/03)**

7. New Program Approvals

7.1 Certificate in Applied Data Analytics

Distributed material: Decision Note dated October 6, 2015 and Certificate in Applied Data Analytics.

IT WAS MOVED AND SECONDED THAT:

The BCIT Board of Governors approve, as presented, the new program with a Certificate in Applied Data Analytics.

**CARRIED
(B2015-10-06/04)**

8. BCIT Economic Impact Report

Distributed material: Briefing Note dated August 4, 2015 - The Economic Impact Report of BCIT on the Province of British Columbia.

PowerPoint Presentation

Ms. Kinloch introduced Dr. Kevin Wainwright, Program Head of the Bachelor of Business Administration Program. Dr. Wainwright provided a comprehensive overview of the BCIT Economic Impact Report and answered questions regarding the report. The Board expressed strong support for highlighting the excellent findings in BCIT communications.

IT WAS MOVED AND SECONDED THAT:

The BCIT Board of Governors approve as presented the BCIT Economic Impact Report.

**CARRIED
(B2015-10-06/05)**

9. Institutional Key Performance Indication Report – 2014/2015 Reporting Cycle

Distributed Material: Briefing Note dated September 14, 2015 on Institutional Key Performance Indication Report – 2014/2015 Reporting Cycle.

PowerPoint Presentation

Ms. Kinloch introduced Ms. Sarah Dunn, Director of Analytics and Business Intelligence at BCIT. Ms. Dunn gave a brief report on the Key Performance Indication Report and answered questions.

IT WAS MOVED AND SECONDED THAT:

The BCIT Board of Governors approve as presented the Institutional Key Performance Indicator Report – 2014/2015 Reporting Cycle.

**CARRIED
(B2015-10-06/06)**

10. Three Year Business Plan Report 2015/2016 (Q1)

Distributed Material: Briefing Note dated September 28, 2015 on Three Year Business Plan Progress Report 2015/2016 Q1.

The Board received the update for information purposes.

11. Sexual Assault Policy and Procedure

Distributed Material: Briefing note, Sexual Assault Policy (7103) and Procedure (7103-PR1).

PowerPoint Presentation

Ms. Walker referred to the meeting materials previously distributed. She provided a summary of the process, key provisions and the communications plan that will accompany the policy.

IT WAS MOVED AND SECONDED THAT:

The BCIT Board of Governors approve as presented the Sexual Assault Policy (7103) and Procedure (7103-PR1).

CARRIED
(B2015-10-06/07)

12. Next Meeting

The next meeting will be held on December 1, 2015, which was changed from November 26, 2015.

13. Questions

No questions came before the meeting.

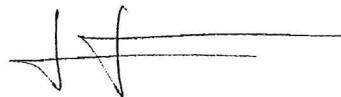
14. Adjournment

There being no further business for the open Board of Governors meeting, the meeting was adjourned for the closed Board of Governors meeting.

15. Information Items

Information items presented at the meeting included a Summary of Motions and an Action Item Chart.

The Board of Governors Open Meeting adjourned at 3:37 pm.



Adam Pion, Chair

Raewyn Brewer, Corporate Secretary